



Occupier Ratepayer – Application for enrolment

Local Government Act 1989, Sections 15(1) and 15(8)

Name of Council: Port Phillip Council

Property details

Address of rateable property:

.....Postcode:

Applicant details

SurnameGiven names

Date of Birth

Residential Address

.....Postcode

Postal Address (if different)

.....Postcode

Declaration by applicant

I apply to be enrolled in respect to the above named property and declare that I am an occupier of that property, that I am liable to pay municipal rates for the property and that I am not entitled to be enrolled as a resident or property owner in the municipality.

SignedDated:

Instructions

If you are an occupier of a rateable property and you are required to pay council rates for the property (either directly to the Council or as a condition of your lease) you may apply for enrolment on the council voters' roll.

Complete all sections of the form to ensure your application can be properly considered. (The council may request proof of occupancy and liability for council rates.)

The consent of the owner(s) must be attached (See overleaf), unless

- Council rate notices are addressed directly to the occupiers, or
- Owner approval was previously given in writing and this application is only a renewal.

Additional Notes:

A person may only be enrolled for one address in a municipality, irrespective of how many properties they own or occupy. No more than two owners, or two occupiers, may be enrolled for a single rateable property.

To be eligible to be on the voters' roll as an occupier ratepayer, a person:

- must be at least 18 years of age by the election day,
- must be an occupier of a rateable property in the council's municipal area.
- must be liable to pay the rates for the property either to the owners or direct to the council
- must not be entitled to be enrolled to vote in the municipality as a property owner or as a resident on the State electoral roll.

Please note that this enrolment is only valid for one term of the council. If you still occupy the property at the next council election you may re-apply for enrolment before that election.

For this application to be effective it must be received by the Council no later than 4.00 p.m. on the entitlement day.

<p><u>Council address for lodgement</u> City of Port Phillip Private Bag 3 Post Office St Kilda VIC 3182</p>	<p><u>Entitlement day</u> Friday 26 August 2016</p>
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Owner Consent:

Written consent may be attached or the following form may be completed by the owners.

Owner consent to enrol occupiers

Local Government Act 1989, Section 15(4)

Name of Council: PORT PHILLIP COUNCIL

Property details

Address of rateable property:
Postcode:

Owners (Please write the names of all the owners of the property here)

.....

Owner consent

I/We consent to the occupier(s) being enrolled on the Council's voters roll as the voting ratepayers for the above named property. *(If the property is jointly owned – two owners must sign)*

Surname	Surname
Given names	Given names
Address	Address
.....
.....PostcodePostcode
Signature	Signature
Date	Date

Owners please note

If an occupier is enrolled for this property then the owner, or owners, will not be enrolled for the property and may not be entitled to vote in Council elections.

Privacy Statement: *Information provided on this form is collected for the purposes of compiling municipal voters' rolls and will be used to conduct council elections. Voters' rolls are only available for purposes connected with a council election or to enable the council to communicate with constituents in regard to council functions or for a public interest purpose approved by the Privacy Commissioner. Voters' rolls will not include dates of birth. Failure to provide requested information may mean that a person cannot be enrolled or vote in council elections. A person may access their personal information, held in the council's enrolment records, by making a request in writing to the Chief Executive Officer of the Council.*