

Road closures – Community Help Sheet

Closing roads require a lot of planning and expertise. You will need to make sure the closure meets all relevant regulations; impacts are mitigated and that the closure is implemented in a safe manner. This document details your responsibilities as an event provider.

When will a traffic management plan be required?

If road closures (whether full or partial) are required for the event, a Traffic Management Plan (TMP) will be required.

Your Event Permit will include a condition that the TMP must be enacted as approved or your permit will no longer be valid.

Can I prepare my own TMP?

The TMP will need to be prepared by a qualified traffic professional. It will need to consider things like:

- Detours, alternate routes and/or speed reductions
- Placement of signage
- Personnel required to manage the closure, both to set it up and to man the diversions
- Any public transport diversions
- Parking changes
- Any impacts to local residents', businesses, clubs or services

Approvals

Council

Once submitted, Council's traffic engineers will review and approve your TMP. It may be returned to you through this process with questions or for revision

Generally, excluding exceptional circumstances, Council will not:

- Approve more than 13 externally produced major road closures along the foreshore over any financial year.
- Approve more than 2 externally produced major road closures along the foreshore in any calendar month or on concurrent weekends with the exception of the St Kilda Festival and Pride March
- Schedule events so that major road closures take place in the same location no more than two weekends in a row.

Road closures for morning events that seek to open any later than 11:30am will be escalated to the Executive Manager City Growth & Culture for consideration and will only be permitted if they meet strongly deliver on outcomes in the Events Strategy.

Council will not permit more than one event per day if the events include major road closures or public transport disruptions.

VicRoads

VicRoads will need to provide approvals if one of their roads is in use. VicRoads typically manage just major arterial roads such as Beaconsfield Pde, St Kilda Road, Barkly Street and Fitzroy Street. Other roads are council managed so the permit covers this approval.

Public Transport

If your closure could impact public transport (bus, train, tram) you will also have to gain approvals from PTV or Yarra trams. If buses or trams are affected, this may incur an additional cost.

How much will it cost?

The quote from the traffic management company may be just for the TMP or for full installation. Installation will include all the staffing and signage. Council does not own any of this equipment so would not be able to supply it.

It is difficult to estimate a cost for closing a road as each road closure is different due to things like the complexity of diversions, the typical usage of the road and public transport routes on the road being closed.

Below are some indicative costings for a closure of a simple street.

- General costs for a TMP can range from \$150 - \$400;
- General costs for implementation of a simple road closure can start from \$1000.

All associated costs for the TMP are the responsibility of the event organisers.

Can you recommend any traffic management companies?

Below is a list of traffic companies who work on events in our municipality. The list is intended as a starting point for event providers, this is not an exhaustive list and we do not recommend any company above another.

There can be a price range between traffic companies, so it is recommended that more than one quote is sourced.

Company	Contact
Altus Traffic	9624 4800

MonJon Traffic Management	9521 9676
Citywide Traffic Management	9267 5186
Dome Traffic	8746 9000

Supply to Council

If you are closing a road at your event you will need to provide the following to Council:

- A Traffic Management Plan, including dates, times and implementation process;
- Traffic Management Risks in your risk plan.

For further information:

City of Port Phillip Events Services

E: eventpermits@portphillip.vic.gov.au

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