Building Regulations 2018 - Regulation 130(1)

Report and consent: Building over easements



What you need to do



Complete the form

Make sure all sections are complete and you have supplied all supporting documents.



Submit application

This form and supporting documents must be submitted via email or by mail.



Receive your invoice

Once your application is processed you will receive an invoice within five working days.

Read before starting

Below are some things people often miss when submitting their application. Making sure you include this information will prevent delays and save you time. A full copy of current title (within last three months) including a plan and a copy of any covenants or agreements listed on the title.

Documents to be provided

In order for your application to be assessed, this form must be accompanied by:

- one set of plans for the work including a floor plan, site plan, elevations and sectional detail inclusive of any consents from any other relevant authority obtained
- a full copy of title including a plan and a copy of any covenants or agreements listed on the title.

How to apply

Submit this form and required supporting documentation:

helpbuilding@portphillip.vic.gov.au 🔁

Municipal Building Surveyor City of Port Phillip Private Bag 3 St Kilda VIC 3182

Application fee

You will receive an invoice for the application fee of \$325.00 once your application is assessed.

Section 173 Agreement

If your application to Build over an Easement is approved, you will be required to enter into a Section 173 Agreement to be lodged on title regarding future access to the easement.

Please contact our office regarding the process and fees associated for the Section 173 creation.

Further information

© 03 9209 6253

portphillip.vic.gov.au/planningand-building/get-building-andconstruction-permits/report-andconsent

1 Declaration

All the information in this application is true and correct.

I have provided all necessary supporting information and documents.

I am the:

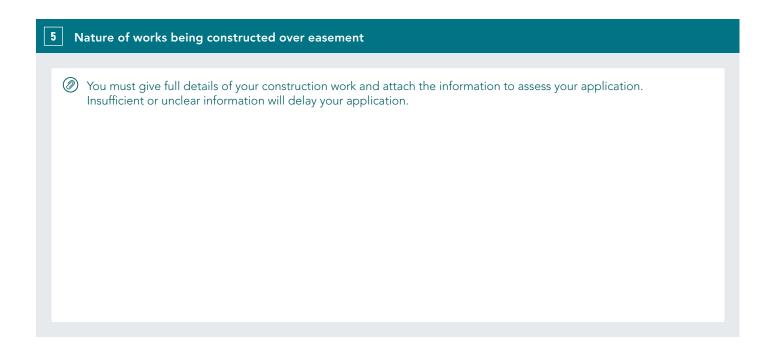
Owner Agent of owner

I hereby give a copy of a building permit application or building design to Council, and apply for a report and consent in accordance with Schedule 2 of the Building Act 1993 and Schedule 5 of the Building Regulations 2018 for the following matter: Regulation 130(1) Building over an easement vested in Council Fee: \$320.20

Privacy policy

Personal information required on this form is for the purposes of dealing with this request. It will be used solely by Council for this primary purpose or other directly related purposes. The applicant understands that the personal information provided is for the purposes of dealing with the request and he/she may apply to Council for access to and/or amendment of the information. Request for access and/or correction should be made to Council's Information Privacy Officer by calling ASSIST on 9209 6777.

2 Applicant details - person who wants the report and o	consent		
First name	Last name		
Unit number Number Street name			
Suburb / locality		State	Postcode
Best phone number to contact you on Email			
3 Owners details - if same as applicant, go to question	4		
First name	Last name		
Unit number Number Street name			
Suburb / locality		State	Postcode
Best phone number to contact you on Email			
4 Property details			
Unit number Number Street name			
Suburb / locality			Postcode



Office use only

Application Date number lodged

For further information or a large print version