

Corporation occupier – Appointment of voting representative

Local Government Act 2020, Section 245(2)

City of Port Phillip

See reverse side for instructions



Property details

Address of rateable property:
.....Postcode:

Corporation

Name of corporation:
ACN

Registered Address:
.....Postcode

Corporation declaration

I declare that:

- I am authorised to make this application on behalf of the corporation, and
- The corporation occupies the rateable property and is liable to pay council rates for the property, and
- The person named below is a company secretary or director of the corporation and is to be appointed to be the voting representative of the corporation.

Signed:

Date:

Details of person signing on behalf of the corporation

Name: Position held in corporation:

Details of person to be appointed

Surname: Given names:

Date of Birth:

Office held in corporation:

Address of principal place of residence:

..... Postcode

Postal address (if different):

..... Postcode

Declaration by person being appointed

I declare that

- I consent to my appointment as the voting representative of the above-named corporation, and
- I am not otherwise entitled to be enrolled to vote in this municipality.

Signed

Date.....

Instructions

This form may be used by a corporation that is an occupier of rateable property in the council area and which is liable to pay for councils rates for that property (either directly to the council or as a condition of its lease), to appoint a person to be the corporation's voting representative for council elections.

Please ensure all sections of the form are completed and signed, where required, to ensure the application can be properly considered. (The council may request proof of occupancy and liability for council rates.)

Additional Notes:

If the corporation is a joint occupier of the rateable property with other persons or corporations, and other occupiers are already enrolled, this form may not be sufficient to enrol the corporation's representative. (Please consult the council).

No more than two owners and two occupiers may be enrolled for a single rateable property.

The person appointed by the corporation:

- must be a company secretary or director of the corporation (however styled).
- must be at least 18 years of age by the election day,
- must not be otherwise entitled to be enrolled to vote in the municipality.

This enrolment is only valid for one term of the council. If the corporation continues to occupy rateable property it may reapply to appoint a voting representative before that election.

The corporation may revoke the appointment. The corporation appointee may resign the appointment. Contact the council for the relevant forms.

For this application to be effective it must be received by the council no later than the close of the roll.

<u>Council address for lodgement</u>	<u>Close of the roll</u>
Council Election Enrolment City of Port Phillip Private Bag No. 3 Post Office St Kilda VIC 3182	4.00pm on 28 August 2020

Privacy Statement: Information provided on this form is collected for the purposes of compiling municipal voters' rolls and will be used to conduct council elections. Voters' rolls are only available for purposes connected with a council election or to enable the council to communicate with constituents in regard to council functions or for a public interest purpose approved by the Victorian Electoral Commission following consultation with the Information Commissioner. Voters' rolls will not include dates of birth. Failure to provide requested information may mean that a person cannot be enrolled or vote in council elections. A person may access their personal information, held in the council's enrolment records, by making a request in writing to the Chief Executive Officer of the council.