

Road Opening Final Inspection Request

Community Amenity Local Law No. 1 Clause 14



Within 10 business days of the permit expiring this form must be submitted to e-mail:
devpermits@portphillip.vic.gov.au, unless consent for an extension of time has been obtained.
Your security bond will be refunded within 20 business days.

Applicant Details									
Site Address:									
Applicant/Business Name:									
Applicant's Postal Address:									
Phone No.									
E-mail:									
ABN:					ACN:				
Road Opening Details									
Road Opening Permit No:	 / / RO							
Reason for Permit (tick appropriate box)									
Start & Completion Date of Works:			From: / /			To: / /			
What part of the Road Reserve are your works in?									
Footpath	<input type="checkbox"/>	Nature Strip	<input type="checkbox"/>	Road or Lane	<input type="checkbox"/>	Car Park	<input type="checkbox"/>	Kerb Channel	<input type="checkbox"/>
Size of Opening:		m L x		m W =		m ²			
Did any of the following assets require relocation as a result of the Road Opening?									
Parking Ticket Machine	<input type="checkbox"/>	Street Furniture	<input type="checkbox"/>	Litter Bin	<input type="checkbox"/>	Other (please state)	<input type="checkbox"/>		
How have you reinstated the Road Opening?									
Permanent reinstatement (to original standard)			<input type="checkbox"/>	Temporary reinstatement (less than original standard)			<input type="checkbox"/>		
What material has been used in your reinstatement?									
Crushed and compacted rock (temporary)			<input type="checkbox"/>	Finished with asphalt cold mix (temporary)			<input type="checkbox"/>		
Concrete (permanent)	<input type="checkbox"/>	Asphalt hot mix (permanent)	<input type="checkbox"/>	Bluestone (permanent)	<input type="checkbox"/>				

Applicant's Name:

Applicant's Signature: **Date:**

Request for Final Inspection

Prior to submitting this form, all excavations within the road reserve must be reinstated to Council Standards and Permit Conditions.

Permanent reinstatements must be arranged promptly. You can contact Council's Road Contractors Fulton Hogan: 9209 6211 to obtain a quote, arrange for reinstatement and make payment or use another qualified Road Contractor.

Your bond will be returned after the Final Inspection and when the reinstatement has been satisfactory completed. Cold mix is not suitable for use in permanent reinstatements. Any unsatisfactory reinstatement must be rectified within 14 days.

Failure to submit this form or carry out the reinstatement works satisfactorily will result in enforcement action including a fine and reinstatement costs.

How to Apply

Email to devpermits@portphillip.vic.gov.au

or submit this application form to: City Permits, City of Port Phillip, Private Bag No. 3, PO St Kilda VIC 3182

Further Information

Contact City Permits on 9209 6216 or devpermits@portphillip.vic.gov.au

Privacy Statement: The personal information requested on this form is being collected by the council for purposes of assessment in accordance with Community Amenity Local Law No. 1, Clause 14. The personal information will be used solely by the council for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for the purpose of considering the application for a Road Opening Permit and that he or she may apply to the Council for access to the information. Requests for access and or correction should be made to Freedom of Information & Privacy Officer Governance & Engagement Department, City of Port Phillip.