



**CONFIDENTIAL  
MEETING OF THE  
PORT PHILLIP CITY  
COUNCIL**

**CONFIDENTIAL MINUTES**

**15 SEPTEMBER 2021**



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CONFIDENTIAL MINUTES - CONFIDENTIAL MEETING  
OF THE PORT PHILLIP CITY COUNCIL - 15  
SEPTEMBER 2021



**MINUTES OF THE CONFIDENTIAL MEETING OF THE PORT PHILLIP  
CITY COUNCIL HELD VIRTUALLY ON 15 SEPTEMBER 2021**

**PRESENT**

Cr Crawford (Chairperson), Cr Cunsolo, Cr Martin, Cr Pearl, Cr Sirakoff, Cr Baxter, Cr Bond, Cr Clark, Cr Copsey.

**IN ATTENDANCE**

Peter Smith, Chief Executive Officer, Brian Tee, Acting General Manager Development Transport and City Amenity, Tony Keenan, General Manager Community Wellbeing and Inclusion, Chris Carroll, General Manager Customer Operations and Infrastructure; Kylie Bennetts, General Manager City Growth and Organisational Capability, Rachel Russell, Manager Governance and Organisational Performance, Emily Williams, Council Meetings Officer, Lisa Davis, Manager Safety and Amenity.

**17. CONFIDENTIAL BUSINESS**

17.1 Urgent Business - Confidential Parking Administration Matter

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**MOVED Crs Cunsolo/Martin**

That Council accepts the item of urgent business.

**The vote was taken under DIVISION.**

**FOR:** Crs Baxter, Crawford, Cunsolo, Bond, Sirakoff, Copsey, Martin, Pearl and Clark

**AGAINST:** Nil

**The MOTION was CARRIED unanimously.**

**17.1 Urgent Business - Confidential Parking Administration Matter**

**MOVED Crs Martin/Copsey**

That Council:

- 3.1 Notes that Council's contractor DCA Pty Ltd caused an incorrect Road Rule code to be printed on Penalty Infringement Notices (PINs) issued by Council Authorised Officers between 29 June 2021 and 30 August 2021.
- 3.2 Notes that the issue has been addressed and that DCA has put into place actions to mitigate such an error recurring.
- 3.3 Notes the legal advice that the PINs are valid despite the Road Rule code error.
- 3.4 Approves the establishment of a website accessed via the CoPP website portal providing supporting information to respond to any concerns about the incorrect Road Rule code.
- 3.5 Authorises Council Officers to write to the Victorian Ombudsman to explain the error and Council's response.

**The vote was taken under DIVISION.**

**FOR:** Crs Baxter, Crawford, Cunsolo, Bond, Sirakoff, Copsey, Martin, Pearl and Clark

**AGAINST:** Nil

**The MOTION was CARRIED unanimously.**

*The meeting closed at 11.39pm.*

Confirmed: 6 October 2021

Chairperson \_\_\_\_\_