

Application for Significant Tree Pruning or Removal

Community Amenity Local Law No. 1 Clause 44



Allow a minimum of 10 business days for assessment of your application.

A permit must be obtained before the pruning or removal.

Site Address:	No.		Street Name:				
	Suburb:				Postcode:		
Species of Tree:							
Request:	<input type="checkbox"/> Palm Tree - dead frond removal only		<input type="checkbox"/> Removal		<input type="checkbox"/> Prune		
Reason:							
Is replacement planting proposed?	<input type="checkbox"/> Yes						
	<input type="checkbox"/> No						
Applicant Name:							
Postal Address:	No.		Street Name or P.O Box:				
	Suburb:				Postcode:		
Mobile:				Telephone:			
E-mail:							

Application Checklist

- Site plan/drawing clearly identifying tree location
- Removal – Any information that you want to be assessed. Examples: Photographs of existing health/damage, Arborist Report, existing development permits.
- Pruning - A photograph or diagram delineating with red lines where pruning of branches is proposed.
- consent from Body Corporate Manager or Committee of Management (if applicable)

Applicable fees will be invoiced upon receipt of your application.

Acceptance of Terms and Conditions

I declare that I am an authorised person to apply for the Significant Tree Permit and that all information in this application is true and correct. I accept and undertake to comply with the conditions specified on the permit and understand and accept that all fees are non-refundable. By signing this application, I agree that I have read, acknowledged, and accepted all of the terms and conditions, and disclosures contained in this document.

Applicant's Name:

Applicant's Signature: **Date:**/...../2.....

Obligation to Insure:

The permit-holder shall at all times during the agreed Term, be the holder of a current Public Liability Policy of insurance in respect of the activities specified herein in the name of the Permit Holder providing coverage for a minimum sum of \$20M.

Council's Indemnity:

The permit-holder agrees to indemnify and to keep indemnified, the Council, its servants and agents, and each of them from and against all actions, costs, claims, charges, expenses, penalties, demands and damages whatsoever which may be brought or made or claimed against them, or any of them, in connection with the Permit Holders performance or purported performance of its obligations under the Permit once granted and be directly related to the negligent acts, errors or omission of the Permit Holder.

Privacy Statement:

The personal information requested on this form is being collected by the Council for purposes of assessment in accordance with Community Amenity Local Law No. 1, Clause 44. The personal information will be used solely by the council for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for the purpose of considering the application for a Significant Tree Permit and that he or she may apply to the council for access to the information. Requests for access and or correction should be made to Freedom of Information & Privacy Officer, Governance & Engagement Department, City of Port Phillip.

How to Apply

Email: devpermits@portphillip.vic.gov.au

Mail: City Permits, City of Port Phillip, Private Bag No. 3, PO St Kilda, VIC 3182