

Laneway Activities Guidelines

How to apply

- Speak to Council's Event Services for an early assessment of your activity and to gain understanding of possible restrictions.
- Please include an indicative site plan with your application.
- The application process will take around one month.

Fees and Charges

All applications attract an administration fee of \$110.

A permit fee may also apply to your activity, this will vary dependant on the details of your activity. Please speak to Event Services for an estimate.

Additional fees that may apply include traffic management (road closures), building permits (for enclosed activities) and liquor licence fees.

Assessment

The following will be considered as part of your assessment.

If one or more of the following apply it may mean that we will be unable to issue a permit.

- Will your activity:
 - Restrict emergency access to residential properties and/or other businesses?
 - Block access to any private property?
 - Impact waste collection or deliveries to other businesses?
 - Remove any parking?
 - Have outside music which will be played above background levels?
 - Block any fire exits?
 - Require a liquor licence?
 - Be Disability Discrimination Act (DDA) compliant?
 - Involve other traders?

Contact

Please contact your Event Adviser should you have any questions. You can contact us on eventpermits@portphillip.vic.gov.au or 03 9209 6777.