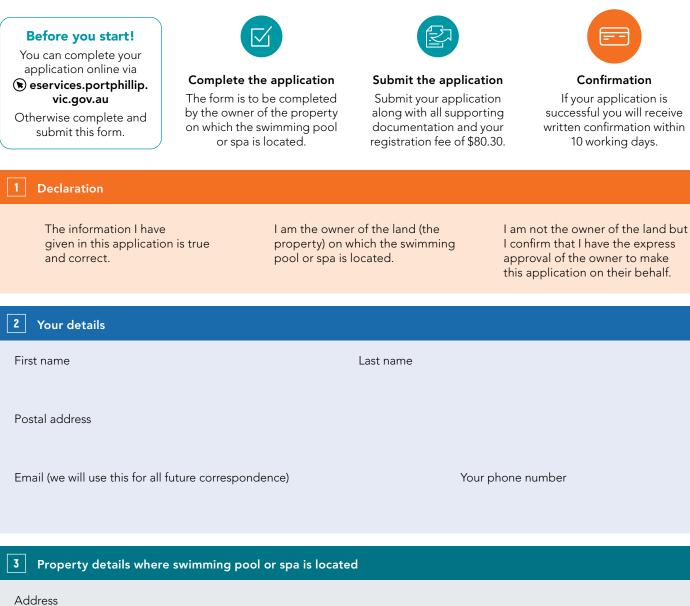
# Swimming pool or spa registration



# What you need to do for your application



/ (00/055

Suburb

Postcode

#### 4 Type of swimming pool or spa

Permanent	
-----------	--

Pool Spa

What is the approximate date that the swimming pool or spa was constructed?

Please provide copies of any relevant building permit if available and/or any other documentation that provides evidence of when the swimming pool or spa was constructed.

Has there been other building work that might have altered the barrier since the swimming pool or spa was constructed or erected?

Yes No

If yes, please provide details and copies of any relevant building permit or other documentation.

Relocatable

Pool Spa

What date was the relocatable swimming pool or relocatable spa erected?

Has there been other building work that might have altered the barrier since the swimming pool or spa was constructed or erected?

Yes No

If yes, please provide details and copies of any relevant building permit or other documentation.

**Please note:** If you have more than one pool or spa and they are not located within the same safety barrier, you will need to complete an additional registration.

## Submitting your application

Submit your application along with all supporting documentation and your registration fee of \$80.30\*.

In person (At Port Phillip town halls) Cash, cheque, eftpos or credit card. **By post** Cheque only.



Payments made by card will incur the following surcharges to recover merchant fees charged to Council: MasterCard / Visa 1.16 per cent, AMEX 0.65 per cent and eftpos and debit cards 0.59 per cent. Receipts will only be issued for over the counter payments.

\* The registration fee includes a \$47.20 information search fee.

## Office use

Payment date Receipt number

## City of Port Phillip town halls

### St Kilda Town Hall

99a Carlisle Street St Kilda

#### **Port Melbourne Town Hall** 333 Bay Street Port Melbourne

For further information or a large print version

**(**) ASSIST 03 9209 6777

portphillip.vic.gov.au/contact-us

**()** portphillip.vic.gov.au

#### Your personal information

The personal information requested on this form is being collected by Port Phillip City Council to assist in the assessment of your swimming pool or spa registration application. The personal information will be used solely by Council for that primary purpose or directly related purposes. Council may disclose this information to Victoria Police. If this information is not collected, Council will be unable to process your application. The applicant understands that the personal information provided is for the assessment of the application and that he or she may apply to Council for access to and / or amendment of the information. Requests for access and / or amendment should be made to Council's Privacy Officer.