

Application for Clothing Recycling Bin Permit

Community Amenity Local Law No. 1 Clause 25



**A permit is required to place a clothing recycling bin on Council land.
Allow a minimum of 10 business days for assessment of this application.**

Applicant Details			
Applicant/Business Name:			
Charity Name:			
Applicant's Postal Address:			
Telephone Number:		Mobile Number:	
E-mail:			
ABN:		ACN:	
Permit Details			
Previous Permit Number:	(For Renewals only)		
Site Address:			
Start Date:			
Public Liability Insurance Details			
Insurer:			
Policy Number:		Expiry Date:	

Applicant's Name:

Applicant's Signature: **Date:**

When applying for a permit or renewal of a permit

The applicant must:

1. have Public Liability Insurance of \$20M and must provide Council with a current insurance certificate of currency;
2. specify the type, design, construction colour or finish of any bin used for the collection of clothing;
3. provide the time, nature, location and frequency of the proposed clearance of the bin(s);
4. supply a fully dimensioned site plan detailing the proposed location of the bin(s);
5. registration from the Australian Charities and Not-for-profits Commission (ACNC).

Applicable fees will be invoiced on receipt of the application

Considerations from Local Law No. 1 Clause 25

- (i) the bin is in a suitable location on Council land;
- (ii) parking availability in close proximity without any loss of parking; and
- (iii) is visible, well-lit and not likely to cause an obstruction or amenity impacts;
- (iv) the applicant is a charitable organisation within the meaning of the Taxation Act and Fundraising Appeals Act.

Principal's Indemnity Agreement

Obligation to insure: The Permit-holder shall at all times during the agreed Term, be the holder of a current Public Liability Policy of insurance ("The Public Liability Policy") in respect of the activities specified herein in the name of the Permit Holder providing coverage for a minimum sum of \$20M. The Public Liability Policy shall be effected with an insurer approved by the Council. The Public Liability Policy shall cover such risks and be subject only to such conditions and exclusions as are approved by the Council and shall extend to cover the Council in respect to claims for personal injury or property damage arising out of the negligence of the Hirer/User/Permit holder.

Council's indemnity: The Permit-holder agrees to indemnify and to keep indemnified, the Council, its servants and agents, and each of them from and against all actions, costs, claims, charges, expenses, penalties, demands and damages whatsoever which may be brought or made or claimed against them, or any of them, in connection with the Permit Holders performance or purported performance of its obligations under the Permit once granted and be directly related to the negligent acts, errors or omission of the Permit Holder.

Acceptance of terms and conditions

I declare that I am an authorised person to apply for the Clothing Recycling Bin Permit and that all information in this application is true and correct.

I accept and undertake to comply with the conditions specified on the permit and understand and accept that all fees are non-refundable.

By signing this application, I agree that I have read, acknowledged, and accepted all of the terms and conditions, and disclosures contained in this document.

How to Apply

Email: devpermits@portphillip.vic.gov.au

Mail: City Permits, City of Port Phillip, Private Bag No. 3, PO St Kilda 3182

Privacy Statement: The personal information requested on this form is being collected by the council for purposes of assessment in accordance with Community Amenity Local Law No. 1, Clause 25. The personal information will be used solely by the council for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for the purpose of considering the application for a Clothing Recycling Bin Permit and that he or she may apply to the council for access to the information. Requests for access and or correction should be made to Freedom of Information & Privacy Officer Governance & Engagement Department, City of Port Phillip.