

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
15/08/2018	Itinerant Trading Outdoor Cooking Station Trial – Mid Year Update	That Council: 3.1 Supports a 12-month extension of the outdoor cooking station trial until 30 September 2019. 3.2 Continues to advertise for Expressions of Interest for the outdoor cooking station trial, throughout the trial period, until ten (10) temporary outdoor cooking station permits have been issued.	There has been no further demand for the outdoor cooking opportunities provided to traders and therefore no data to inform a mid-year update. As a result of Covid-19, traders priority has shifted to using all available outdoor space, including the use of parklets to maximize outdoor patron numbers for re-opening under the Chief Health Officer's directions. Outdoor cooking opportunities will become an integral part of Council's support of business recovery and can continue to be permitted under Local Law - Itinerant trading upon request and utilizing the decision-making criteria developed under this trial.	Sekene, Shona	19/10/2020
19/02/2020	Move, Connect, Live – Parking Management Policy: Outcomes of Engagement and Adoption of Policy	That Council: 3.1 Endorses the Parking Management Policy after consideration of community feedback. 3.2 Delegates the Chief Executive Officer (or delegate) to make editorial and formatting changes to the Parking Management Policy that do not materially alter the intent of the Policy. 3.3 Thanks, the community for participating in the community engagement activities and their significant feedback regarding the draft Parking Management Policy. 3.4 Notes that endorsing the Parking Management Policy will supersede Council's current <i>Parking Permit Policy</i> effective from 1 July 2021. 3.5 Notes that funding for the implementation of the endorsed Parking Management Policy will be considered through Council's 2020/21 Budget process. 3.6 Advocates to the Victorian Government for a change to the <i>Road Safety Road Rules 2017</i> to permit use of paperless electronic parking permits. The current regulation requires a driver's vehicle to display a current permit issued by the responsible authority that permits the vehicle to stop in the zone.	3.1 & 3.2 No further action required. 3.3 Council officers sent email thanking community members who participated in the development of the Parking Management Policy in early March 2020. The email included a link to the endorsed Policy on Council's website 3.4 & 3.5 No action further required. 3.6 Confirmation has been received that amendments to the Road Safety Road Rules 2017 were made on 4 November 2020. This includes a change to the rules which will allow the use of electronic parking permits.	Sutherland, Che	4/11/2020
4/03/2020	JL Murphy Pavilion Funding Request	That Council: 3.1 Notes the request from the Single Governance Entity (JL Murphy Pavilion Committee Incorporated) requesting an interest free loan of \$77,207 paid back over five years. 3.2 Notes the loan request is to fund; <ul style="list-style-type: none"> <input type="checkbox"/> Kitchen Equipment - \$35,000 <input type="checkbox"/> Cool room infrastructure - \$15,000 <input type="checkbox"/> Additional table and chairs - \$12,000 <input type="checkbox"/> Additional television – \$3,000 <input type="checkbox"/> Kitchen point of sale system - \$3,000 <input type="checkbox"/> Additional pavilion furniture - \$4,207 	3.1 Noted 3.2 Noted 3.3 Completed – Equipment installed 3.4 Revised funding agreement letter from Chief Executive sent to Single Governance Entity to commence loan with access commencing Monday 16 November 2020 3.5 Letter sent out week commencing Monday 9 November 2020	Trail, Anthony	16/11/2020

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		<p>□ Other – Crockery and cutlery - \$5,000</p> <p>3.3 Resolves to forward fund the kitchen equipment and cool room infrastructure, to the value of \$50,000, to support the essential operational items for the new pavilion.</p> <p>3.4 Resolves the \$50,000 is paid back over a period of four years with quarterly payments of \$3,125.</p> <p>3.5 Delegates to the Chief Executive Officer the authority to vary the existing funding agreement, between Port Phillip City Council and JL Murphy Pavilion Committee Incorporated in accordance with this resolution.</p>			
20/05/2020	Implementation of Every Child, Our Future Children's Services Policy	<p>That, to allow Council to make an informed decision as to whether it is in the public interest for Council to continue to directly operate the four centres, Council:</p> <ul style="list-style-type: none"> • Requests officers undertake an analysis on what public interest, if any, is met by Council directly operating the four centres and what risks, if any, to public interest would there be if Council transitioned out of operating the centres; • Receives a report on the outcomes of this analysis at the Council meeting of 5 August 2020. 	Report presented to Council on 5 August.	Parsons, Teresa	05/08/2020
20/05/2020	Guidelines for Licenced Community Gardens on Council Owned Land	<p>That Council:</p> <p>3.1 Approves the adoption of the Community Gardens Assessment Guidelines.</p> <p>3.2 Authorises officers to provide direct communication to Licenced Community Garden Groups informing them of the Community Garden Assessment Guidelines and their application.</p> <p>3.3 Delegates authority to the Chief Executive Officer to make amendments to the Guidelines to correct any minor drafting errors that do not materially alter the intent of the guidelines.</p>	<p>The endorsed Guidelines have been communicated to relevant interested residents.</p> <p>The final guidelines and a list of Licensed Community Gardens in the City of Port Phillip have been included on Council's website.</p>	Kelly, Leo	30/11/2020
1/07/2020	Delegation to The CEO - Reactivation Of Public Space To Support Community & Economic Recovery	<p>That Council:</p> <p>3.1 Delegates to the Chief Executive Officer (CEO) the authority to make any decision or to do any act or thing, on behalf of the Council, to achieve the objectives of the reactivation of public space program within the designated precincts between 1 July 2020 until 31 March 2021.</p> <p>3.2 Notes that the CEO has the power under an Instrument of Delegation granted by Council to give directive to a member of Council staff to carry out any of the powers delegated to the CEO.</p> <p>3.3 Determines that participants of the program, where assessed as appropriate by the CEO, may be exempt from the requirements for a permit to be issued under the Local Law.</p> <p>3.4 Delegates to the CEO the specific ability to waive, fix or reduce charges and exempt permits for Footpath Trading within the designated public space activation precincts between 1 July 2020 and 31 March 2021.</p> <p>3.5 Designates for the purposes of this delegation, the public space activation precincts of Acland Street, Bay Street, Carlisle Street, Elwood Village, Fishermans Bend, Fitzroy Street, South Melbourne and Waterfront Place, and determines that this authority may be executed within these precincts as outlined in Attachment 1.</p> <p>3.6 Determines that this delegation expires on 31 March 2021, and notes that a report will be presented to Council in March 2021 detailing the progress of this trial.</p> <p>3.7 Reserves the ability to withdraw this delegation, either in part or in full, at any time.</p> <p>3.8 Requests that advocacy be undertaken with the Victorian Commission for Gambling and Liquor Regulation to request a broader definition of "Limited Licence" to enable traders the</p>	<p>3.1 to 3.11 - The CEO has utilised the delegation to support economic recovery in the municipality. Some of the outcomes supported through this delegation were reported to Council through an update on the Live Love Local program in October, particularly waiving of fees associated with parklets and footpath trading. Further updates will be provided on a regular basis.</p> <p>3.8 Successful advocacy was undertaken with the Victorian Commission for Gambling and Liquor Regulation, to introduce a streamlined temporary limited liquor licence process that enabled traders the ability to serve and consume alcohol in extended footpath trading areas without the need to obtain a planning permit.</p> <p>3.12 Letters were sent out to all current permit-holders.</p>	Donnelly, Anita	31/03/2021

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		<p>ability to serve and consume alcohol in extended footpath trading areas without the need to obtain a planning permit.</p> <p>3.9 Notes that this delegated authority is subject to the following limitations and conditions:</p> <p>3.9.1 In enacting any delegated power, the CEO (and any officer carrying out a directive of the CEO) must:</p> <ul style="list-style-type: none"> • Only make decisions that are legal and ethical; • Make decisions that are affordable and financially realistic; • Declare and effectively manage real, perceived and potential conflicts of interest; • Maintain confidentiality and security of information. <p>3.9.2 Projects and activities implemented for testing by the program must:</p> <ul style="list-style-type: none"> • Be safe and low-risk to Council; • Include no permanent capital works, unless these are part of the already scheduled Council asset renewal and maintenance approach; • Be able to be quickly and easily reversed if there is significant community feedback, i.e. reversed within 24 hours. <p>3.10 Regular updates will be provided to Councillors on the implementation of activities, and the use of this delegation, through the life of the trial program.</p> <p>3.11 Delegates to the CEO the ability to define and add additional activity precincts to the public space activation program at community request, following consideration of Council resources to support activity in these areas. This delegation is in place until 31 March 2021, and the CEO will consult with Councillors as part of considering community requests of this nature and will provide an update through the CEO report if this delegation is utilised.</p> <p>3.12 That Council writes to existing Footpath Trading Permit holders advising them of Councils Position for this year advising them of opportunities to increase their footpath trading areas and advising them of the Victorian Commission for Gambling and Liquor Regulation (VCGLR) of Temporary license fees for red line extensions, subject to Councils Budget adoption.</p>			
1/07/2020	Public Transparency Policy - Adoption of draft policy for consultation	<p>That Council:</p> <p>3.1 Endorses for community consultation the draft Public Transparency Policy required under section 57 of the Local Government Act 2020 (Attachment 1) and invites written submissions and community feedback on the draft Public Transparency Policy until 31 July 2020.</p> <p>3.2 Receives a further report at the Ordinary Council meeting to be held on 19 August 2020 recommending the adoption of the Public Transparency Policy after considering the feedback received.</p> <p>3.3 Delegates authority to the Chief Executive Officer to make amendments to the documents to correct any minor drafting errors that do not materially alter the intent of the policy.</p>	<p>Following the adoption of the draft document, Council launched an online engagement page: https://haveyoursay.portphillip.vic.gov.au/local-government-act-2020. The page provided viewers with information on the new Act, draft documents, key dates in the process, and the opportunity to provide feedback. The page was circulated to community networks and promoted through Council's social media channels. The draft policy was provided to the Council's Audit Committee for review. A report detailing the outcomes of the community consultation was presented to the Council Meeting of 19 August, at which time Council formally adopted the Policy.</p>	Pearce, Kirsty	2/11/2020

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		<p>3.2 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act; and</p> <p>3.3 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.</p>			
1/07/2020	Presentation of CEO Report - Issue 67	<p>That Council:</p> <p>3.1 Notes the CEO Report Issue 67 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in May 2020</p>	Report noted. No further action.	Horner, Sally	6/07/2020
1/07/2020	Petition - Request for Removal of Tree, Wordsworth Street, St Kilda	<p>That Council:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Thanks the community for their petition and accepts this as an appeal of the Tree Removal Assessment Panel determination. <input type="checkbox"/> Denies the request for tree removal consistent with our Greening Port Phillip Strategy. <input type="checkbox"/> Endorses the pruning of the tree to limit the impact of tree material falling into the private property. 	Council received and noted the petition. A response was presented to Council on 1 July 2020.	Trill, Anthony	21/07/2020
1/07/2020	Planning Scheme Amendment C174port (Extension to HO8 - Tiuna Grove, Elwood) - Consideration of Panel Recommendations and Adoption of Amendment	<p>That Council:</p> <p>3.1 Adopts Amendment C174port to the Port Philip Planning Scheme, pursuant to Section 29 of the Planning and Environment Act 1987 (the Act), with the changes reflected in the amendment documentation provided at Attachment 2.</p> <p>3.2 Authorises the Chief Executive Officer (or delegate) to finalise the amendment documentation for Ministerial approval.</p> <p>3.3 Submits the adopted Amendment C174port documentation, together with prescribed information, to the Minister for Planning for approval, pursuant to Section 31 of the Act.</p> <p>3.4 Advises the Minister for Planning that Council accepts the Panel's recommendations, for the reasons outlined in section 4.25 of this report.</p> <p>3.5 Writes to all submitters to Amendment C174port to advise them of Council's decision and thank them for their participation in the amendment process.</p>	<p>3.1. No further action required.</p> <p>3.2 Amendment documentation finalised following Council Meeting.</p> <p>3.3 Amendment C174port documentation submitted to the Minister for Planning with a request for final approval on 16 July 2020.</p> <p>3.4 Minister advised of Council's intention to accept all Panel recommendations in letter accompanying request.</p> <p>3.5 Submitters advised of Council Meeting outcome via e-mail on 8 July 2020.</p>	White, Kelly	19/10/2020
1/07/2020	Acceptance of the Older Persons Consultative Committee Annual Report 2019 and Extension of Membership	<p>That Council:</p> <p>3.1 Receive and acknowledge the Older Persons Consultative Committee (OPCC) Annual Report 2019 and thank the Committee for their work and achievements.</p> <p>3.2 Endorse an extension of the current OPCC members until 7 May 2021.</p> <p>3.3 Endorse the OPCC to co-opt four new members on to the Committee until the proposed extension of term of May 2020.</p>	Council unanimously endorsed the Older Persons Consultative Committee 2019 Annual Report and extension of term to May 2021.	Cattapan, Laura	21/07/2020

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15/07/2020	Victorian State Government Review into Decriminalisation of Sex Work Submission	<p>That Council:</p> <p>3.1 Endorses the written submission (as provided as Attachment 1) to the Victorian Government's Review into the Decriminalisation of Sex Work.</p> <p>3.2 Delegates authority to the Chief Executive Officer to make amendments to the document to correct any minor drafting errors that do not alter the intent.</p>	<p>Submission to State Government's Review into Decriminalisation of Sex Work presented to and endorsed by Council on the 15 July 2020.</p> <p>Written submission was forwarded to the Department of Justice and Community Safety (DJCS) on the 16 July 2020.</p> <p>The DJCS review team are scheduled to provide a report including recommendations to State Government by the 30 September 2020.</p>	Algie, Narelle	17/07/2020												
15/07/2020	Notice of Intention to Lease (To Finalise) - Eildon Road Childrens Centre Inc, The Avenue Children's Centre Inc and The Elwood Childrens Centre Inc	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the Premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989 Vic (Act)</i> and approves the following Proposed Tenancy Agreements with key terms summarised as follows:</p> <table border="0"> <tr> <td>Tenant</td> <td>1. Eildon Road Childrens Centre Inc 2. The Avenue Children's Centre Inc 3. The Elwood Childrens Centre Inc</td> </tr> <tr> <td>Premises</td> <td>1. 17 Eildon Road, St Kilda 2. 39 The Avenue, Balaclava 3. 46 Tennyson Street, Elwood</td> </tr> <tr> <td>Permitted Use</td> <td>Childcare centre</td> </tr> <tr> <td>Commencement Date</td> <td>1 July 2020</td> </tr> <tr> <td>Term</td> <td>To 31 December 2022</td> </tr> <tr> <td>Rent</td> <td>\$10 per annum plus GST (on-demand) each to help support the continuous provision of child care services</td> </tr> </table> <p>3.2 Authorises the Chief Executive or delegate to execute such tenancy agreements;</p> <p>3.3 Notes that any or all of the Proposed Tenancy Agreements may be terminated before the end of the lease term in the event that the premises, building fabric or other unexpected disaster is deemed to be a risk to any person;</p> <p>3.4 Notes that whilst the previous market rental estimates were \$84,000 (exclusive of GST) for 17 Eildon Road, St Kilda, \$110,000 (exclusive of GST) for 39 The Avenue, Balaclava and \$122,500 (exclusive of GST) for 46 Tennyson Street, Elwood, a discounted rent of \$10 per annum plus GST (on-demand) for each will apply, reflected as an in-kind contribution by Council.</p>	Tenant	1. Eildon Road Childrens Centre Inc 2. The Avenue Children's Centre Inc 3. The Elwood Childrens Centre Inc	Premises	1. 17 Eildon Road, St Kilda 2. 39 The Avenue, Balaclava 3. 46 Tennyson Street, Elwood	Permitted Use	Childcare centre	Commencement Date	1 July 2020	Term	To 31 December 2022	Rent	\$10 per annum plus GST (on-demand) each to help support the continuous provision of child care services	<p>Final Council report to complete the statutory process was prepared, heard and approved by Council on 15 July 2020. Two out of the three leases have been fully executed. Awaiting full execution of Eildon Road Childrens Centre Inc's lease.</p> <p>All leases have been signed and executed.</p>	Millard, Stephen	30/10/2020
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15/07/2020	Proposed Tenancy Agreement - Port	<p>That Council:</p> <p>3.1 Resolves that the statutory procedures be commenced under section 190 of the <i>Local Government Act 1989 (Vic) (Act)</i> for the proposed new tenancy agreements summarised</p>	<p>A Notice of Intention to Lease was published in the Port Phillip Leader on 21 July 2020 seeking submissions by 21 August 2020.</p>	Millard, Stephen	30/10/2020												

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	Melbourne Soccer Club	<p>below by publishing a notice in The Age newspaper inviting interested persons to make a submission under section 223 of the Act:</p> <p>Tenant Port Melbourne (Nea Ellas) Soccer Club Inc. trading as Port Melbourne Soccer Club</p> <p>Premises 430 Plummer Street, Port Melbourne (part of JL Murphy Reserve)</p> <p>Permitted Use Soccer and associated club activities</p> <p>Commencement Date 1 July 2020</p> <p>Term Three (3) years expiring 30 June 2023</p> <p>Rent \$3,200 per annum plus GST in recognition of the Tenant's continuing support of the wider community.</p> <p>3.2 Notes that the tenancy agreement will include exclusive use over the Pavilion and non-exclusive use over the three soccer pitches which will be operated on a seasonal permit. The seasonal permit for the pitches will be for an additional \$4,300 per annum plus GST.</p> <p>3.3 Notes that the licence agreements will be on the standard seasonal permit template which requires all clubs to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> provide council with an operational report covering the operations of the club including financial performance, participation data, public liability insurance, liquor licenses and any other matters as may be stipulated in Council's "Sports Facilities, Grounds and Clubs Conditions of Use" handbook. <input type="checkbox"/> use reasonable endeavours to develop and implement environmentally sustainable practices, including reducing landfill and litter within and around the tenancy area. These should be developed in consultation with the committee of Dig In Community Garden. <p>3.4 Notes that the Lease for the Pavilion will require the Port Melbourne Soccer Club to develop a partnership with the Sporting Club Governance Body at JL Murphy Reserve and report to council on the community activities provided for the exclusive use of the pavilion. This should include Port Melbourne Soccer Club being considered for Associate Membership or a similar membership level of the Body.</p> <p>3.5 Authorises the Chief Executive Officer or delegate to undertake works to improve access for the public to all the grounds which is to be reported back to Council within 12 months from today.</p> <p>3.6 Authorises the Chief Executive Officer or delegate to develop a long-term usage plan for the use of the site with a formal public consultation process which is to be reported back to Council within 12 months from today.</p> <p>3.7 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.</p> <p>3.8 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting; and</p>	Submissions are scheduled to be heard at a Council Meeting in November 2020.		

Finalised

Committee: Council Meeting

Date From: 1/07/2020

Date To: 24/10/2020

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		3.9 Resolves to consider future tenancy agreements for the pavilion, carpark and pitch 1 at a Council Meeting for decision. 3.10 Instructs Officers to include in the lease the requirement for the toilets to be made reasonably available to the public at the cost of the club.			
15/07/2020	Petition - Request to access the St Kilda Peanut Farm Pavilion and oval lighting by the Dog Owners Group of St Kilda	That Council receives and notes the petition and that officers provide a response at the next available Council Meeting.	Closed, petition response considered and resolved on the 5 th August 2020.	Trail, Anthony	21/07/2020
15/07/2020	Final NDIS report	That Council: 3.1 Receives and notes this report.	The reported was noted by Council and no further action is required.	Stewart, Gaye	16/10/2020
15/07/2020	Multicultural Advisory Committee update and "All One Together" Anti-Racism Campaign	That Council: 3.1 Receive and acknowledge the MAC update. 3.2 Endorse an extension of the current MAC members until 7 May 2021. 3.3 Endorse Council to take the "All One Together" pledge.	The outcome of the Council meeting was communicated at the MAC meeting on 4 August 2020 and it was recorded in the minutes of the meeting. Council's pledge to the campaign will be available on Council's website on October 2021. Once the caretaker period is ceased, the State of Commitment will be finalised by the MAC at the November meeting and it will be available also be available of the website	Zysk, Ewa	14/10/2020
5/08/2020	Annual Review of the Audit & Risk Committee Charter AND Outcomes of the Audit & Risk Committee Meetings	That Council: 3.1 Adopts the updated Audit and Risk Committee Charter (Attachment 1) in accordance with the Local Government Act 2020. 3.2 Delegates authority to the Chief Executive Officer to make minor editorial amendments to the Charter that do not materially alter the intent of the document. 3.3 Notes the matters addressed at the 8 April 2020, 5 May 2020 and 23 June 2020 meetings of the Audit & Risk Committee.	Newly adopted Audit & Risk Committee Charter loaded on to Council's website. No further action.	Snowden, Julie	9/08/2020
5/08/2020	Assemblies of Council	That Council: 2.1 That Council: Receives and notes the written records of Assemblies of Councillors (attached) as required by the Local Government Act.	Report noted by Council. No further Action required.	Williams, Emily	19/08/2020
5/08/2020	Council Plan and Budget 2020/21: Hearing of submissions	That Council: 3.1 Receives the report detailing the submissions received on the Council Plan 2017-27, including the draft Budget 2020/21.	Council received the report to adopt the Council Plan and Budget considering all submissions on 19 Aug and responses to all submissions were sent in September 2020.	Ross, Steven	10/08/2020

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		3.2 Thanks those who have spoken in support of their submission at the meeting on 5 August 2020.			
		3.3 Notes that a further report on the final changes to the proposed Council Plan and Budget will be presented at the Ordinary Council Meeting on 19 August 2020.			
5/08/2020	Status of Council Decisions and Questions Taken on Notice recorded by Council: 1 April - 30 June 2020	That Council: 3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 - 3. 3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 4.	Quarterly report noted by Council. No further action required.	Purvis, Rebecca	15/10/2020
5/08/2020	Boonating Ngargee Yulenj: First Peoples Arts Advisory Panel appointments	That Council: 3.1 Appoints Sermsah Bin Saad, Amina-Jarra Briggs, Marley Holloway-Clarke, John Wayne Parsons, Ruth Krawat, Jasmin McNeill, and Bo Svoronos to the First Peoples Arts Advisory Panel. 3.2 Endorses the Boonating Ngargee Yulenj: First Peoples Arts Advisory Panel Terms of Reference, with the following change to paragraph 5. Advisory Panel Structure (bullet point 2) as follows: <ul style="list-style-type: none"> • Three First Peoples and three non First Peoples representatives (total six) from the local and wider creative industries community including arts and culture, live music, libraries, festivals, design, games and digital innovation • 'Representatives from the local and wider creative industries community including arts and culture, live music, libraries, festivals, design, games and digital innovation with a minimum of three first peoples on the panel'. 	Successful appointees and unsuccessful nominees have been notified and the Terms of Reference have been updated and published on the Council website.	Khazam, Sandra	12/08/2020
5/08/2020	Presentation of CEO Report - Issue 68	That Council: 3.1 Notes the CEO Report Issue 68 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in July 2020.	Report noted, no further action required.	Horner, Sally	7/08/2020
5/08/2020	Albert Park Tennis Hockey Joint Venture and Lease	That the Common Seal of the Port Phillip City Council be affixed to the Albert Park Tennis Hockey Centre Joint Venture and Lease.	Albert Park Tennis Hockey Centre, Lease and Joint Venture agreement has been signed by all required parties with the Council seal affixed. All actions are complete.	McDonald, Kiara	14/10/2020
5/08/2020	'Recycling Reset' and commencement of transition planning for new waste and recycling services	That Council: 3.1 Notes the significant financial and environment challenges posed by high levels of contamination in the kerbside recycling stream and increased volumes in public litter bins. 3.2 Notes the timelines and process for the development of a transition plan to provide four-core waste services to the community as outlined in the State Government's Recycling Victoria policy.	The 'Recycling Reset' program commenced on 22 September 2020 and was launched on the Council Website. The reallocation of funds is underway for this program.	Shiel, Donna	24/08/2020

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		<p>3.3 Notes that officers will commence to issue new waste bins with the colour coding of a red lid and green body from 1 September 2020, as part of the bin replacement program, as mandated by the Victorian Government's policy-backed household recycling reforms.</p> <p>3.4 Notes the delays in the development of the business case for the north-west Advanced Waste Processing (AWP) project.</p> <p>3.5 Approves the development and delivery of the proposed 'Recycling Reset' program.</p> <p>3.6 Approves the reallocation of \$50,000 from the Don't Waste It! Strategy program to 'prepare a report on world's best practice into recycling solutions for existing multi-unit developments' (endorsed on 4 December 2019) to fund the proposed 'Recycling Reset' program.</p>			
5/08/2020	Children's Services Policy Implementation - Report on public interest regarding Council-operated services	<p>That Council:</p> <p>3.1 Endorse the finding in Attachment 1 that it is in the public interest for Council to continue operating early education and care services at Bubup Nairn Family and Children's Centre, North St Kilda Children's Centre, Clark Street Children's Centre and Coventry Street Children's Centre because:</p> <p>3.1.1 The Council policy objective of ensuring access to quality early childhood education may not be achieved if Council implemented further competitively neutral measures as the services provide greater levels of accessible care and quality education for vulnerable children in the municipality than other providers.</p> <p>3.1.2 The ongoing COVID-19 pandemic has highlighted the importance of early education and care as an essential service. It has also generated market uncertainty for early education and care providers in the short to medium term. Continuing to operate will contribute to the stability of services available in the City of Port Phillip and ensure children, particularly those who are experiencing factors associated with higher levels of vulnerability, have access to quality early education and care providers.</p> <p>3.1.3 Any direct subsidy by Council has been substantially reduced through a range of measures and Council's pricing model is comparable within the local market.</p> <p>3.2 Note that this finding will be reviewed annually, to ensure that the ongoing operation of council provided early education and care services continues to provide places for children whose families are experiencing factors associated with vulnerability; that council's financial investment in its own centres is efficiently managed; and that early education and care service delivery continues to work effectively in the City.</p> <p>3.3 Amend the description to remove reference to a business case in Commitment 7a of Every Child, Our Future: Children's Services Policy as follows:</p> <p>"Operating childcare services that prioritise quality and accessible services for all children and families with a particular focus on those experiencing factors associated with vulnerability and ensure the efficiency of any subsidy by Council through affordable fee setting and careful management of costs".</p>	<p>Council decision has been implemented. Council has continued to operate early education and care services at its centres. COVID 19 has had a significant impact on the operations, particularly during the period of "hard lockdown" but management has adjusted as required. This included temporary closure of services at Baring Djinang, with the small number of children being relocated to Coventry Street. It is planned to reopen services there for 2021.</p> <p>Officers will present a report to Council and the community annually on the state of children's services in the City. It is planned that this report will include a review of the finding that it is the public interest that Council continues to directly operate early education and care services.</p>	Parsons, Teresa	20/10/2020
19/08/2020	Establish the Planning Delegated	That Council:	Delegation executed and the common seal affixed. Instrument of Delegation document	Pearce, Kirsty	2/11/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
	Committee under the Local Government Act 2020	<p>3.1 Approves the establishment of the City of Port Phillip Statutory Planning Committee (the Planning Committee) as a Delegated Committee pursuant to section 63 of the Local Government Act 2020.</p> <p>3.2 Delegates to the members of the Planning Committee the powers, duties and functions set out in the Instrument of Delegation (Attachment 1).</p> <p>3.3 Affixes the Common Seal of the Port Phillip City Council to the Instrument of Delegation, which:</p> <p>3.3.1 comes into force on 1 September 2020; and</p> <p>3.3.2 remains in force until Council determines to vary or revoke it.</p>	added to the website. No further action required.		
19/08/2020	Delegation to the CEO under the Local Government Act 2020	<p>That Council:</p> <p>3.1 Delegates to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer (Attachment 1), subject to the conditions and limitations specified in that Instrument.</p> <p>3.2 Affixes the common seal of Council to the Instrument of Delegation to the Chief Executive Officer.</p> <p>3.3 Notes that this Instrument of Delegation to the Chief Executive Officer comes into force immediately when the common seal of Council is affixed to the Instrument.</p> <p>3.4 Revokes the current Instrument of Delegation to the Chief Executive Officer dated 6 September 2017 upon the coming into force of the Instrument.</p> <p>3.5 Notes that the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any policies of Council that it may from time to time adopt.</p>	Delegation executed and the common seal affixed. Instrument of Delegation document added to the website. No further action required.	Pearce, Kirsty	2/11/2020
19/08/2020	Establish the IMAP Joint Delegated Committee under the Local Government Act 2020	<p>That Council:</p> <p>3.1 Approves the establishment of a Joint Delegated Committee called the Inner Melbourne Action Plan Implementation Committee (the Committee) pursuant to section 64 of the Local Government Act 2020 (LGA 2020) jointly with the City of Port Phillip, and the City of Melbourne, the City of Yarra, the City of Stonnington and the Maribyrnong City Council.</p> <p>3.2 By Instrument of Delegation pursuant to section 11(1) of the LGA 2020, delegates to the members of the Joint Delegated Committee the powers, duties and functions relevant to the Committee's governance arrangements in accordance with the Instrument of Delegation, Schedule and Terms of Reference in Attachment 1.</p> <p>3.3 Affixes the Common Seal of the Port Phillip City Council to the Instrument of Delegation, and notes that the Delegation:</p> <p>3.3.1 comes into force on 1 September 2020; and</p> <p>3.3.2 remains in force until Council determines to vary or revoke it.</p>	Delegation executed and the common seal affixed. Instrument of Delegation document added to the website. No further action required.	Pearce, Kirsty	2/11/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>3.4 Appoints as voting members of the Committee, effective immediately, the persons from time to time holding the positions of:</p> <p>Chair, City of Melbourne Future Melbourne (Planning) Committee</p> <p>Mayor, City of Port Phillip</p> <p>Mayor, City of Stonnington</p> <p>Mayor, City of Yarra</p> <p>Mayor, Maribyrnong City Council</p> <p>Chief Executive Officer, City of Melbourne</p> <p>Chief Executive Officer, City of Port Phillip</p> <p>Chief Executive Officer, City of Stonnington</p> <p>Chief Executive Officer, City of Yarra</p> <p>Chief Executive Officer, Maribyrnong City Council</p>			
19/08/2020	Declaration of Rates and Charges - 1 July 2020 to 30 June 2021	<p>That Council:</p> <p>3.1 Declares an amount of \$131,806,760 to be raised by general rates and service charges for the period 1 July 2020 to 30 June 2021, as required by <i>Section 158 of the Local Government Act 1989</i>.</p> <p>3.2 Declares a uniform general rate in the dollar of 3.7282 cents in the dollar on the 2020 Net Annual Value of all rateable properties within the municipality.</p> <p>3.3 Declares an annual garbage charge of \$338 per tenement on all non-rateable properties that receive waste management services from the City of Port Phillip.</p> <p>3.4 Declares an annual garbage bin surcharge of \$188 for tenements that are provided with a 240-litre bin for the collection of non-recyclable waste.</p> <p>3.5 Declares the properties on Attachment 1 to be "Recreational Lands" and that the level of charges for these properties be set in accordance with percentages of the general rate also shown on Attachment 1.</p> <p>3.6 Grants a rebate equivalent to half the general rate for the elderly persons flats as outlined in Attachment 2, in accordance with the agreement between Council and the Ministry of Housing.</p> <p>3.7 Subject to the consent of the Minister for Local Government, treats any person(s) who has been excused the prescribed amount of the general rate for the year ending 30 June 2020 in accordance with the <i>State Concessions Act 2004</i> as being similarly eligible for 2020/21.</p> <p>3.8 Grants a Council rebate of \$175 (maximum) to those persons who satisfy eligibility requirements noting that the total value of the combined State Government rebate of approximately \$241 (maximum) and Council rebate will not exceed 50% of the general rate payable for the financial year.</p>	<p>All General rates, charges (waste bin) and rebates (both State and Council) were raised in accordance with the declaration adopted at Council Meeting on 19 August 2020.</p> <p>The three special rate schemes were raised in accordance with their previous declarations. Approved financial hardship applications will not be charged penalty interest for the agreed interest free period. Interest will be charged on all other accounts with outstanding amounts not paid by the due date/s.</p> <p>The annual rate notices were issued on 7 September.</p>	Sanford, Yasmin	21/10/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED																									
		<p>3.9 Adopts the penalty interest rate in accordance with the <i>Penalty Interest Rates Act 1983</i> at the prescribed rate (10%) as at 1 July 2020 fixed by the Governor in Council for general rates and charges that remain unpaid after the payment dates prescribed by the Governor in Council.</p> <p>3.10 Notes ratepayers who have been assessed as being in financial hardship, due to the COVID19 Pandemic, will be eligible for interest free payment plans and deferment, in conjunction with Council's revised Rates and Charges Hardship Policy.</p> <p>3.11 Confirms the previously declared special rate schemes for 2020/21:</p> <table border="1"> <thead> <tr> <th>Special Rate Scheme</th> <th>Annual Amount</th> </tr> </thead> <tbody> <tr> <td>Port Melbourne Business Precinct Marketing, Management and Business Development</td> <td>Maximum \$260,000</td> </tr> <tr> <td>Fitzroy Street and Environs Business Precinct Marketing, Management and Business Development</td> <td>Maximum \$216,700</td> </tr> <tr> <td>Acland Street Village Business Precinct Marketing, Management and Business Development</td> <td>Maximum \$195,000</td> </tr> </tbody> </table> <p>3.12 Takes into consideration the impacts of COVID-19 on our community with a later date declaration of rates and charges than prior financial years, and adopts the following payment dates and due dates:</p> <table border="1"> <thead> <tr> <th>Payment Type Description</th> <th>Due Date</th> <th>Interest from</th> </tr> </thead> <tbody> <tr> <td>Full payment</td> <td>15 Feb, 2021</td> <td>Same as instalments</td> </tr> <tr> <td>1st Instalment</td> <td>30 Sept, 2020</td> <td>16 October, 2020</td> </tr> <tr> <td>2nd Instalment</td> <td>30 Nov, 2020</td> <td>1 December 2020</td> </tr> <tr> <td>3rd Instalment</td> <td>28 Feb, 2021</td> <td>1 March, 2021</td> </tr> <tr> <td>4th Instalment</td> <td>31 May, 2021</td> <td>1 June, 2021</td> </tr> </tbody> </table> <p>3.13 Authorises the Coordinator Revenue and Valuations to collect all rates and charges and the Fire Services Property Levy.</p>	Special Rate Scheme	Annual Amount	Port Melbourne Business Precinct Marketing, Management and Business Development	Maximum \$260,000	Fitzroy Street and Environs Business Precinct Marketing, Management and Business Development	Maximum \$216,700	Acland Street Village Business Precinct Marketing, Management and Business Development	Maximum \$195,000	Payment Type Description	Due Date	Interest from	Full payment	15 Feb, 2021	Same as instalments	1 st Instalment	30 Sept, 2020	16 October, 2020	2 nd Instalment	30 Nov, 2020	1 December 2020	3 rd Instalment	28 Feb, 2021	1 March, 2021	4 th Instalment	31 May, 2021	1 June, 2021		
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MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
19/08/2020	Council Plan and Budget 2020/21: Adoption	<p>That Council:</p> <p>3.1 Notes that the financial changes identified and incorporated into the Budget 2020/21 in Attachment 1 of this report.</p> <p>3.2 Notes that the community engagement findings summarised in Section 5 and detailed in Attachment 2 of this report.</p> <p>3.3 Agrees to suspend the 2021 St Kilda Festival and quarantines the \$1.7 million savings in reserve for a one-off spend on economic and cultural recovery activities – to be determined by Council at later date when impacts are better known and restrictions ease.</p> <p>3.4 Having considered all the submissions received and heard at the Ordinary Meeting of Council on 5 August 2020, agrees to include in the Budget 2020/21 the following:</p> <p>3.4.1 Reactivate Fitzroy Street – match \$75,000 funding by the Fitzroy Street Trading Association to reactivate Fitzroy Street in the post-COVID-19 recovery period by filling vacant stores on Fitzroy Street.</p> <p>3.4.2 Mechanisms that support and promote businesses within the City of Port Phillip and encourage visitation particularly – establish a Business Advisory Group, consisting of representatives from across the Municipality and Councillors (\$0).</p> <p>3.4.3 St Kilda Junction accessibility improvements - allocate \$100,000 (to be funded from the Sustainable Transport Reserve) to address the highest priority DDA and accessibility issues in and around the Junction.</p> <p>3.4.4 St Kilda Road Temporary Protected Bike Lanes – advocate to Victorian Government to fund and deliver temporary bike lanes. Impact to Council would be \$93,000 in reduced parking revenue due to temporary removal of parking spaces.</p> <p>3.4.5 Shimmy Bike Routes – allocate \$150,000 (to be funded from the Sustainable Transport Reserve) to develop informal bike riding routes to connect to local shopping strips, being</p> <p>a. Elwood to St Kilda East and Prahran (Dickens Street, Westbury Street, Carlisle Street, Williams Street and Nightingale Street).</p> <p>b. Elwood to St Kilda (Beach Street, Broadway, Mitford Street, Blessington Street, Shakespeare Grove and Acland Street).</p> <p>c. St Kilda to Albert Park and South Melbourne (Richardson Street, Longmore Street Cowderoy Street, York Street and Loch Street).</p> <p>3.4.6 Provides additional funding for bike infrastructure delivery, as follows:</p> <p>3.4.6.1 Installation of a temporary protected bike lane on Park Street between Moray Street and Kings Way (through line marking and flexi bollards) being Stage One of the Park Street Bike Link to extend to St Kilda Road (\$150,000).</p> <p>3.4.6.2 A Council contribution to the development of temporary <i>central</i> safety improvements for bike riders along St Kilda Road, from <i>St Kilda Junction</i></p>	Council noted the financial changes incorporated into the Budget 2020/21 and the community engagement findings detailed in the reports attachments.	O'Keeffe, Dennis	30/10/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		toward the CBD, subject to State Government funding the balance (\$280,000)			
		3.4.6.3 A Council contribution to the development of temporary safety improvements for bike riders along <i>Jacka Boulevard and Beaconsfield Parade</i> , subject to State Government funding the balance (\$250,000)			
		3.4.6.4 Notes that the additional Bike projects will be funded from the Sustainable Transport Reserve			
		3.5 Having considered all the submissions received and heard at the Ordinary Meeting of Council on 5 August 2020, and considered the online survey and focus group findings, agrees to:			
		3.5.1 Reinstate the Afternoon Litter Bin Service (\$32,000)			
		3.5.2 Proceed with the other service level changes identified in the draft Budget 2020/21 noting this is a strategic response in continuing to be financially sustainable while maintaining assets and services, responding to growth, and delivering on priorities.			
		3.6 Endorses the Building Safety and Accessibility Program expenditure detailed in the Council Plan and Budget 2020/21			
		3.7 Adopts the updated Council Plan 2017-27, which includes the Strategic Resource Plan and Budget 2020/21, pursuant to ss125-127 of the Local Government Act 1989, as set out in Attachment 4, parts 1-3, with the following amendment:			
		3.7.1 changes to the income statement and the income statement converted to cash on pages 200 and 201, to correct omissions to figures that occurred in the conversion of the budget document to its final design format.			
		3.8 Delegates authority to the CEO to reflect any changes made by Council at tonight's meeting, which are not reflected in Attachment 4, and to make minor typographical corrections or changes to images before final publication.			
		3.9 Responds in writing to those that have made formal written submissions, to advise them of the outcome of Council's decision as set out in Attachment 3.			
		3.10 Notes that the adopted Council Plan 2017-27 including Budget 2020/21 will be sent to the Minister for Local Government before 17 September 2020.			
		3.11 Requests Officers to develop a response to the Commonwealth Government's invitation for "2020-21 Pre-Budget Submissions" that:			
		a) advocates for initiatives aligned with Port Phillip's Council Plan that are the responsibility of the Commonwealth or relating funding commitments made by the Commonwealth relevant to Port Phillip City Council, such as the South Melbourne Town Hall			
		b) is submitted by the CEO under delegated authority by the 24 th of August 2020			
19/08/2020	Presentation of Annual Report - Palais Theatre Year 3	That Council: 3.1 Accepts and notes the Palais Theatre Annual Report and declares it is satisfied with the activities undertaken by Live Nation for the period ended 31 March 2020.	Report for noting, no further action required	Murdoch, Emma	29/10/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
19/08/2020	Petition - Requesting action on lack of drainage on property at Clyde Street, St Kilda	That Council receives and notes the petition and that officers provide a response at the next available Council Meeting.	Petition was received and responded to at the Council Meeting on 2 September 2020.	McNeill, Joanne	5/11/2020
19/08/2020	Adoption of Governance Rules and Election Period Policy	That Council: 3.1 Adopts the Governance Rules, required under section 60 of the Local Government Act 2020 (Attachment 1); 3.2 Adopts the Election Period Policy, required under section 69 of the Local Government Act 2020 (Attachment 2); 3.3 Delegates authority to the Chief Executive Officer to make minor amendments to the documents to correct drafting errors that do not materially alter the intent of the policy. 3.4 Revokes on 1 September 2020 the Meeting Procedure Local Law No. 2/2019 made by Council on 18 September 2019.	The Governance Rules and Election Period Policy were formally adopted by Council and distributed to Councillors and the community via email and Council's website.	Pearce, Kirsty	2/11/2020
19/08/2020	Adoption of interim Councillor Expenses and Support Policy	That Council: 3.1 Adopts interim Councillor Expenses and Support Policy, required under Section 41 of the Local Government Act 2020 (Attachment 1). 3.2 Endorses a community engagement process on the interim Councillor Expenses and Support Policy be undertaken prior to commencement of the Caretaker period. 3.3 Endorses the presentation of feedback received through the community engagement process to the new Council elected at the 2020 general election, for consideration before reviewing and adopting the Councillor Expense Policy as one of its priority items of business. 3.4 Delegates authority to the Chief Executive Officer to make minor amendments to the document to correct drafting errors that do not materially alter the intent of the policy.	Following the adoption of the draft policy, the document was added to Council's online engagement page: https://haveyoursay.portphillip.vic.gov.au/local-government-act-2020 . The page provided viewers with information on new legislative requirements, draft documents, key dates in the process, and the opportunity to provide feedback. The page was circulated to community networks and promoted through Council's social media channels. The draft policy was provided to the Council's Audit Committee for detailed review. A further report detailing the outcomes of the community consultation and including any amendments required to the interim Policy will be presented to the new Council in early 2021.	Pearce, Kirsty	2/11/2020
19/08/2020	Adoption of Public Transparency Policy	That Council: 3.1 Adopts the proposed Public Transparency Policy required under section 57 of the Local Government Act 2020 (Attachment 1). 3.2 Thanks those who gave feedback for their contribution. 3.3 Delegates authority to the Chief Executive Officer to make minor amendments to the documents to correct drafting errors that do not materially alter the intent of the policy.	The Public Transparency Policy was formally adopted by Council and distributed to Councillors and the community via email and Council's website.	Pearce, Kirsty	2/11/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
2/09/2020	Delegations to Staff under the Local Government Act 2020	<p>That Council:</p> <p>3.1 Delegates to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the Instrument of Delegation from Council to Members of Council Staff (at Attachment 1) the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that instrument.</p> <p>3.2 Affixes the common seal of Council to the Instrument of Delegation from Council to Members of Council Staff.</p> <p>3.3 Notes that this Instrument of Delegation from Council to Members of Council Staff comes into force immediately the common seal of Council is affixed to that Instrument.</p> <p>3.4 Notes that the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any policies of Council that it may from time to time adopt.</p> <p>3.5 Confirms the previous resolution of Council dated 28 July 2015 delegating certain statutory planning powers relating to the Fishermans Bend Urban Renewal Area to members of Council staff (Attachment 2).</p> <p>3.6 Confirms the previous resolution of Council dated 2 August 2017 delegating certain statutory planning powers relating to the St Kilda Road North Precinct to members of Council staff (Attachment 3).</p> <p>3.7 Confirms the 'St Kilda Protocol' being that in relation to the St Kilda Seabaths that any major land use or major design matters are to be presented to Council for determination following an officer report that provides analysis on the topic (Attachment 4).</p>	Delegation executed and the common seal affixed. Instrument of Delegation document added to the website. No further action required.	Pearce, Kirsty	2/11/2020
2/09/2020	Fishermans Bend - Status and Next Steps	<p>That Council:</p> <p>3.1 Notes the achievements for Fishermans Bend within this term of Council;</p> <p>3.2 Notes the work required to complete the precinct implementation plans to an acceptable level of quality;</p> <p>3.3 Notes the impact and potential impact of the Covid-19 pandemic on Fishermans Bend and the escalation of risks to Council;</p> <p>3.4 Notes the State Government's intent to establish longer term governance arrangements for Fishermans Bend and advocates for CoPP representation within the long-term governance arrangements;</p> <p>3.5 Recommits to its vision of a diverse and vibrant community in Fishermans Bend; a community that provides equitable government services, affordable housing and where quality investment is underpinned by the early delivery of catalytic investment in projects like the tram;</p> <p>3.6 Supports the advocacy approach outlined in the report covering precinct planning, transport outcomes including continued advocacy for</p> <p>(a) An extension to the tram network, as the number one priority;</p>	<p>3.8 & 3.9 This work has now been completed.</p> <p>1. The Minister has been sent a letter outlining our way forward and advocating for a greater strengthening of our partnership arrangements.</p> <p>2. We have instigated the first CEO partnership meeting with DJPR and we are now progressing these meetings on a monthly basis.</p> <p>3. Council received a briefing on 25 November with an update on progress to date.</p>	Coultas, Mike	25/11/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>(b) Improvements to rail connections.</p> <p>3.7 Supports the financial advocacy approach and requests the CEO to advocate for those outcomes subject to receiving up to date financial and other information;</p> <p>3.8 Writes to the Minister, Deputy Secretary DJPR and Chair of the Fishermans Bend Development Board to request that:</p> <p>(a) given the escalation of risks to Council, current governance arrangements are strengthened through the development and implementation of a formal Partnership Agreement between the State and the City of Port Phillip and, (with their agreement), the City of Melbourne;</p> <p>(b) Council officers are given immediate access to information so they can clarify the financial risk to Council; and</p> <p>(c) Revised confidentiality arrangements are implemented that enable the full Council to be involved in decision making utilising the confidentiality provisions of the Local Government Act.</p> <p>3.9 Endorses the content of the proposed Partnership Agreement and delegates to the CEO the authority to develop, negotiate and finalise a Partnership Agreement for formal endorsement by Council at a future Council Meeting;</p> <p>3.10 Continues to leverage the opportunity of affordable housing in perpetuity and advocates for stimulus investment in affordable and social housing outcomes; and</p> <p>3.11 Requests the CEO to report back to Council on the progress of these actions.</p>			
2/09/2020	St Kilda Marina - Proposed New Lease Agreement - Review of Submissions	<p>That Council:</p> <p>3.1 Notes that public notice has been issued under Section 190 of the Local Government Act 1989 (Act) inviting submissions from interested parties regarding the proposed long-term lease for the St Kilda Marina.</p> <p>3.2 Notes the submissions received by the closing date of 15 August 2020 as required under Section 223 of the Local Government Act 2019 (detailed in Attachments 1 and 2).</p> <p>3.3 Notes submissions from interested parties who spoke to Council at the meeting tonight and thanks those parties for their submissions.</p> <p>3.4 Thanks submitters for their interest in the new long-term lease for St Kilda Marina.</p> <p>3.5 Directs Officers to bring back to Council a report at the Council Meeting on 16 September 2020 for decision, that includes a response to the submissions received from interested parties regarding Council's intention to provide a 35 year lease with a further term of 15 years (conditional on meeting performance criteria) to Australian Marina Development Corporation (AMDC), the successful proponent from the new lease procurement process, for the St Kilda Marina.</p>	Officers provided a report to Council on 16 September 2020 that included a response to the submissions received from interested parties regarding Council's intention to provide a 35 year lease with a further term of 15 years (conditional on meeting performance criteria) to Australian Marina Development Corporation (AMDC), the successful proponent from the new lease procurement process, for the St Kilda Marina.	Rysanek, Michelle	30/10/2020
2/09/2020	Property Policy - First Year Update	That Council:	Report for noting, no further action required	Murdoch, Emma	29/10/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>3.1 Notes the activities undertaken by officers to date to implement the Property Policy.</p> <p>3.2 Notes that the implementation of the policy requires ongoing work to assist in managing the impacts of change on affected community groups and appropriate transition arrangements are required to be entered on a case by case basis.</p> <p>3.3 Notes that continued community engagement with an increased focus on the implementation of the Community Funding Policy has been placed on hold and will be restarted once appropriate to do so.</p>			
2/09/2020	Awarding of Panel Contract for Painting Services	<p>That Council:</p> <p>3.1 Enters into Contract 2350 Painting Services Panel with Sweeney Commercial Painting Ltd ATF The Sweeney Family Trust and Quayclean Australia PTY Ltd for a three-year period commencing on 7 September 2020. A further option of two years is available (at Council's discretion).</p> <p>3.2 Affixes the Common Seal of the Port Phillip City Council to Contract 2350 between Council and Sweeney Commercial Painting, ATF The Sweeney Family Trust and Quayclean Australia Pty Ltd.</p>	Contract 2350 Painting Services has been signed and sealed.	Johnson, Lachlan	2/11/2020
2/09/2020	Proposed Lease "Decanters by the Bay" 174 Nott Street Port Melbourne - Completion of Statutory Procedures	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the property at 174 Nott Street, Port Melbourne, resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989</i> Vic (Act) and approves the proposed tenancy agreement to the Tenant.</p> <p>3.2 Authorises the Chief Executive Officer or delegate to execute such tenancy agreement on the key terms outlined below:</p> <p>3.2.1 <i>Proposed Tenant:</i> Teifal Pty Ltd</p> <p>3.2.2 <i>Demised Premises:</i> 174 Nott Street, Port Melbourne</p> <p>3.2.3 <i>Permitted Use:</i> Retail and wholesale sale of liquor and associated products and services</p> <p>3.2.4 <i>Commencement Date:</i> 1 March 2021</p> <p>3.2.5 <i>Term:</i> 5 years</p> <p>3.2.6 <i>Commencement Rent:</i> \$103,808 per annum plus GST</p> <p>3.2.7 <i>Outgoings:</i> Paid by Tenant</p> <p>3.3 Notes that, given the negative impacts upon business incomes and the resultant effects upon retail rentals caused by the Covid-19 pandemic since March 2020, a market rental review will occur in year 2 of the lease with adjustments in years 3, 4 and 5 by a fixed rate of 3%.</p>	The lease was signed and executed on 15 September 2020.	Murdoch, Emma	29/10/2020
2/09/2020	Supplementary Report 2 - Community Grants Program 2020-21	<p>That Council:</p> <p>3.1 Endorses the Community Grants Assessment Panel's funding allocation recommendations for the Community Grants 2020-21 Program as detailed in Attachment 1.</p>	All community grants were allocated in line with the Council decision. The list of successful applicants was published on the Council website.	Fox, Denise	19/10/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
	Recommendations for Funding	3.2 Makes public the list of successful applicants for the Community Grants 2020-21 Program on Council's website. 3.3 Formally thanks the voluntary members of the Community Grants Assessment Panel for their valuable contribution to the community life of the City of Port Phillip.			
2/09/2020	Presentation of CEO Report - Issue 69	That Council: 3.1 Notes the CEO Report Issue 69 (provided as Attachment 1) including changes to project portfolio identified in July 2020.	Report noted, no further action required.	Briers, Leah	8/09/2020
2/09/2020	Joint Letter regarding inadequate vehicle parking - G12+ Domain Precinct Residents' Group	That Council receives and notes the joint letter and provides a response at the next available Council Meeting.	Joint Letter received and noted by Council.	Bartels, John	20/10/2020
2/09/2020	Friends of Suai/Covalima Friendship Agreement	That Council: 3.1 Commit to continue in its important work of supporting the relationship agreement between Port Phillip and Covalima district, Timor-Leste through renewal of the Friendship Agreement for a further ten years. 3.2 Endorse the Friends of Suai/Covalima 2020-25 Strategic Plan.	Agreement extended and strategic plan endorsed.	Harlock, Carlene	8/09/2020
2/09/2020	Supplementary Report 1 - Community Grants Program 2020-21 Recommendations for Funding	That Council: 3.1 Endorses the Community Grants Assessment Panel's funding allocation recommendation for the Community Grants 2020-21 Program as detailed in Attachment 1. 3.2 Makes public the list of successful applicants for the Community Grants 2020-21 Program on Council's website. 3.3 Formally thanks the voluntary members of the Community Grants Assessment Panel for their valuable contribution to the community life of the City of Port Phillip.	All community grants were allocated in line with the Council decision. The list of successful applicants was published on the Council website.	Fox, Denise	19/10/2020
2/09/2020	Community Grants Program 2020-21 Recommendations for Funding	That Council: 3.1 Endorses the Community Grants Assessment Panel's funding allocation recommendations for the Community Grants 2020-21 Program, as detailed in Attachment 1. 3.2 Makes public the list of successful applicants for the Community Grants 2020-21 Program on Council's website. 3.3 Endorses reallocation of the residual \$22,786 funding from the Community Grants 2020-21 Program for potential allocation under the COVID Quick Response Grants, established as part of Council's COVID Recovery Program.	All community grants were allocated in line with the Council decision. The list of successful applicants was published on the Council website.	Fox, Denise	19/10/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		3.4 Formally thanks the voluntary members of the Community Grants Assessment Panel for their valuable contribution to the community life of the City of Port Phillip.			
16/09/2020	Assemblies of Council	That Council: 2.1 That Council: Receives and notes the written records of Assemblies of Councillors (attached) as required by section 80A (2) (a) and (b) of the Local Government Act 1989.	Report noted by Council. No further action required.	Williams, Emily	21/09/2020
16/09/2020	Presentation of the Audit and Risk Committee Annual Report 2019/20	That Council: 3.1 Notes the Audit and Risk Committee Annual Report 2019/20 which details the activities of the Committee for the year and how it has met its responsibilities within its Charter.	Charter Obligations met. No further action required.	Snowden, Julie	19/10/2020
16/09/2020	Proposed Report of Operations for the Annual Report 2019/20	That Council: 3.1 Notes the draft report of operations (attachment 1) for the year ending 30 June 2020 which will form part of the Annual Report 2019/20. 3.2 Approves the Chief Executive Officer and Mayor to certify that the Governance and Management checklist fairly presents Council's governance and management arrangements, which is required in the report of operations. 3.3 Notes that councillors will be kept updated on the progress of the Annual Report 2019/20 before submission to the Minister for Local Government by 30 November 2020. 3.4 Notes the designed Annual Report 2019/20 will be formally presented to Council on 18 November 2020. 3.5 Delegates authority to the Chief Executive Officer to make amendments to correct any minor drafting errors that do not materially alter the intent of the document.	Report noted. Officers have now commenced work on the design document to be considered at 18 November 2020.	Horner, Sally	21/09/2020
16/09/2020	Change to Planning Delegations (22 October 2020 until the first sitting of the new Planning Committee)	That Council: 3.1 Delegates to the Chief Executive Officer (including the power to on delegate), effective for the period 22 October 2020 until the first sitting of the new Planning Committee only, the power to: 3.1.1 determine an application where: <ul style="list-style-type: none"> <input type="checkbox"/> The application has not been refused under delegation and 16 or more objections are received. <input type="checkbox"/> The application raises strategic or substantive policy issues. <input type="checkbox"/> The application involves substantive non-compliance with the Planning Scheme or Council Policy, but officers consider the application should be supported. <input type="checkbox"/> The application involves non-compliance with residential parking requirements. <input type="checkbox"/> The application involves the total demolition of a building in a heritage overlay. <input type="checkbox"/> The application involves non-compliance with Performance Measure 1 (Line of sight) of the Heritage Policy. <input type="checkbox"/> The application involves land use for accommodation in the Fishermans Bend Urban Renewal Area. 	Delegation approved. No further action required.	Borg, George	28/09/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED												
		<ul style="list-style-type: none"> <input type="checkbox"/> The application involves all development including development for the purposes of accommodation in the Fishermans Bend Urban Renewal Area. <input type="checkbox"/> The application exceeds six storeys in height in the area covered by Sub precinct 2 in Schedule 26 to the Design and Development Overlay in the Port Phillip Planning Scheme, for the St Kilda Road North precinct. <input type="checkbox"/> The application is in relation to all land use, design and structural matters, including amendments and secondary consents to the approved Seabaths Development Plan. <p>3.1.2 To provide comments to the Minister for Planning where the Minister is the Responsible Authority or Planning Authority for a statutory planning application or planning scheme amendment.</p> <p>3.1.3 To instruct Council's Statutory Planners and/or Council's solicitors in relation to any application for review lodged with VCAT, or an application for a planning scheme amendment or an application before an Advisory Committee.</p> <p>3.1.4 To determine planning permit applications or amendments or requests for extensions of time to planning permits within the Fishermans Bend Urban Renewal Area including applications comprising accommodation.</p> <p>3.1.5 To determine planning permit applications that exceed six storeys in height in the area covered by Sub Precinct 2 in Schedule 26 to the Design and Development Overlay in the Port Phillip Planning Scheme, for the St Kilda Road North Precinct.</p> <p>3.1.6 To determine all land use, design and structural matters, including amendments and secondary consents to the approved Seabaths Development Plan.</p> <p>3.1.7 All determinations made during the period 22 October 2020 until the first sitting of the new Planning Committee will be reported to the Planning Committee in the January/February Statutory Planning Delegations Decisions Report or earlier as applicable.</p> <p>3.2 This delegation does not preclude planning matters being considered by Council at its Ordinary Meeting of Council.</p>															
16/09/2020	Proposed Tenancy Agreement (To Finalise) - Linden Art Gallery	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989</i> (Vic) (Act) and approves the following proposed tenancy agreement with key terms summarised as follows:</p> <table border="0"> <tr> <td>Tenant</td> <td>Linden New Art Inc.</td> </tr> <tr> <td>Premises</td> <td>26 Acland Street, St Kilda</td> </tr> <tr> <td>Permitted Use</td> <td>Arts related purposes</td> </tr> <tr> <td>Commencement Date</td> <td>1 July 2020</td> </tr> <tr> <td>Expiry Date</td> <td>30 June 2030</td> </tr> <tr> <td>Rent</td> <td>\$340,000 per annum plus GST discounted to \$104 per annum plus GST to help</td> </tr> </table>	Tenant	Linden New Art Inc.	Premises	26 Acland Street, St Kilda	Permitted Use	Arts related purposes	Commencement Date	1 July 2020	Expiry Date	30 June 2030	Rent	\$340,000 per annum plus GST discounted to \$104 per annum plus GST to help	Lease was signed and executed on 20 September 2020.	Murdoch, Emma	29/10/2020
Tenant	Linden New Art Inc.																
Premises	26 Acland Street, St Kilda																
Permitted Use	Arts related purposes																
Commencement Date	1 July 2020																
Expiry Date	30 June 2030																
Rent	\$340,000 per annum plus GST discounted to \$104 per annum plus GST to help																

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED												
		<p>support the continuous provision of art services to the community.</p> <p>3.2 Authorises the Chief Executive or delegate to execute such tenancy agreement;</p> <p>3.3 Notes that the proposed tenancy agreement is dependent on the successful negotiation of a Funding Deed between the Tenant and Council;</p> <p>3.4 Notes that whilst the previous market rental estimate was \$340,000 per annum plus GST, a discounted rent of \$104 per annum plus GST for the tenancy agreement will apply, reflected as in-kind contribution by Council.</p>															
16/09/2020	Notice of Intention to Lease (Finalise) - South Melbourne Community Chest Inc Opportunity Shop	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the Local Government Act 1989 (Vic) (Act) and approves the following proposed tenancy agreement with key terms summarised as follows:</p> <table border="0"> <tr> <td style="padding-left: 20px;">Tenant</td> <td>South Melbourne Community Chest Inc</td> </tr> <tr> <td style="padding-left: 20px;">Premises</td> <td>Ground floor of 200-202 Bank Street, South Melbourne and two car parks</td> </tr> <tr> <td style="padding-left: 20px;">Permitted Use</td> <td>Office and shop for charitable purposes</td> </tr> <tr> <td style="padding-left: 20px;">Commencement Date</td> <td>1 September 2020</td> </tr> <tr> <td style="padding-left: 20px;">Expiry Date</td> <td>31 August 2025</td> </tr> <tr> <td style="padding-left: 20px;">Rent</td> <td>\$69,300 per annum plus GST discounted to \$104 per annum plus GST to support the Tenant in its pursuit to provide community-based services endeavouring to give direct benefits to Port Phillip residents</td> </tr> </table> <p>3.2 Authorises the Chief Executive Officer or delegate to execute such tenancy agreement.</p>	Tenant	South Melbourne Community Chest Inc	Premises	Ground floor of 200-202 Bank Street, South Melbourne and two car parks	Permitted Use	Office and shop for charitable purposes	Commencement Date	1 September 2020	Expiry Date	31 August 2025	Rent	\$69,300 per annum plus GST discounted to \$104 per annum plus GST to support the Tenant in its pursuit to provide community-based services endeavouring to give direct benefits to Port Phillip residents	Final Council report to complete the statutory process was prepared, heard and approved by Council on 16 September 2020. Lease was subsequently signed by the Tenant and executed by Council under delegated authority.	Serrano, Lyann	21/10/2020
Tenant	South Melbourne Community Chest Inc																
Premises	Ground floor of 200-202 Bank Street, South Melbourne and two car parks																
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Rent	\$69,300 per annum plus GST discounted to \$104 per annum plus GST to support the Tenant in its pursuit to provide community-based services endeavouring to give direct benefits to Port Phillip residents																
16/09/2020	In Principle Approval of the Annual Financial Statements 2019/20 and Performance Statement 2019/20	<p>That Council:</p> <p>3.1 Gives in principle approval to the annual financial statements and performance statement (the statements) for the financial year ended 30 June 2020.</p> <p>3.2 Authorises the Mayor, Councillor Bernadene Voss, and Councillor Tim Baxter or delegates to certify the annual financial statements and performance statement for the financial year ended 30 June 2020.</p> <p>3.3 Approves the materiality threshold in the performance statement at +/- 10 percent of Council's 2018/19 result for the explanation of variances between the 2019/20 and 2018/19 result.</p> <p>3.4 Delegates authority to the Chief Executive Officer to make amendments to correct any minor drafting errors that do not materially alter the intent of the document.</p>	Approval received and lodged with VAGO as per legislative requirements	Erskine, Elizabeth	20/10/2020												

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
16/09/2020	South Melbourne Market Annual Report	That Council: 3.1 Receives the Annual Report for the operation of the South Melbourne Market in 2019-20 (Attachment 1).	The Annual Report was endorsed by Council in the meeting. No further action required.	Quin, Erin	19/10/2020
16/09/2020	Wayfound Victoria: Wayfinding Guidelines V2.0	That Council: 3.1 Adopts Wayfound Victoria: Wayfinding Guidelines V2.0 as an operational document. 3.2 Endorses the implementation of wayfinding signage, consistent with the Wayfound Victoria: Wayfinding Guidelines V2.0 document.	The Wayfound Victoria: Wayfinding Guidelines V2.0 was adopted by Council and has been internally communicated as the standard for Wayfinding signage.	Rice, Shannon	19/10/2020
16/09/2020	St Kilda Esplanade Market's Annual Report	That Council: 3.1 Accepts and notes the St Kilda Esplanade Market Annual Report June 2019 to July 2020.	Report noted by Council. No further action required.	Pretty, Marlo	24/09/2020
16/09/2020	Games Action Plan 2020-24 for endorsement	That Council: 3.1 Endorses the City of Port Phillip Games Action Plan 2020-24. 3.2 Delegates authority to the Chief Executive Officer to make amendments to the document that do not materially alter the intent.	The Games Action Plan 2020-24 was endorsed by Council. No further action required.	Walker, Bowen	19/10/2020
16/09/2020	Gasworks Arts Inc 2020 Funding Deed	That Council: 3.1 Endorse the funding deed for Gasworks Arts Inc for ten years from September 2020 to June 2030. 3.2 Delegates authority to the Chief Executive Officer to make amendments to the document that do not materially alter the intent.	Endorsed deed sent to Gasworks for execution.	Callaghan, Paul	21/09/2020
16/09/2020	Linden New Art 2020 Funding Deed	That Council: 3.1 Endorse the funding deed for Linden New Art Inc for ten years from September 2020 to June 2030.	Endorsed deed sent to Linden New Art for execution.	Callaghan, Paul	21/09/2020
21/10/2020	Statutory Planning Delegated Decisions - August and September 2020	That Council: 2.1 Receives and notes the August 2020 and September 2020 reports (Attachments 1 and 2) regarding the summary of all Planning Decisions issued in accordance with the Schedule of Delegation made under the Local Government Act 2020 and Section 188 of the Planning & Environment Act 1987 adopted by Council on 24 July 1996 and as amended, for the Port Phillip Planning Scheme.	The Report was noted by Council and motion was carried. No further action is required.	Borg, George	4/11/2020
21/10/2020	10-18 Jacka Boulevard St. Kilda	3.1 That the Responsible Authority grant a Planning Permit. 3.2 That a Planning Permit be granted for the increase of the area that liquor is allowed to be consumed by the consolidation of two, existing on-premises liquor licences at two	Permit and endorsed plans sent to applicant 26/10/2020.	Beard, Phillip	26/10/2020

Finalised

Committee: Council Meeting

Date From: 1/07/2020

Date To: 24/10/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		premises(Captain Baxter (being tenancies 10, 11, 11a, 11b, external lots 10 and 12) and Republica (being tenancies 1a to 1d inclusive plus external courtyard) into one overall on-premises licence at the Sea Baths complex at 10-18 Jacka Boulevard, St. Kilda. 3.3 That the decision be issued as per the conditions detailed in the minutes of the meeting.			
21/10/2020	Economic and Social Recovery - Live Love Local Update	That Council: 3.1 Notes the contents of this report. 3.2 Notes the commencement of a communication campaign to promote awareness and take up of Live Love Local initiatives within the community. 3.3 Notes that any new economic and social recovery initiatives that require a decision of Council will be brought back to the new Council for consideration prior to the end of the calendar year.	The Live Love Local Program launched in late October with the initial communications campaign focussing on both supporting traders and keeping safe in our public spaces. Any new economic and social recovery initiatives requiring a decision of Council will be included in the upcoming quarterly financial review where recommendations regarding the spending of the quarantined St Kilda Festival funds will be made to the new Council.	Bialkower, Lauren	6/11/2020