

Completed

Committee: Council Meeting

Date From: 24/10/2020

Date To: 31/03/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED												
20/02/2019	Fitzroy Street Seating	That Council: 1. Temporarily remove the seats outside the 7 Eleven on Fitzroy St at the Jackson St corner	The seats were removed in line with the Council decision. Since their removal officers have worked closely with local traders around the amenity in this area and local needs. Following the trial of this removal, at this point in time there are no plans to return seating to this area.	Donnelly, Anita	31/3/2021												
19/02/2020	Proposed Discontinuance of Roads - Part Ferrars Street, Part Gladstone Street and Part Kerr Street, South Melbourne	That Council, having noted that no submissions were received in response to the public notice regarding Council's proposal to discontinue the government roads, known as part Ferrars Street (between Douglas Street and Gladstone Street), part Gladstone Street (between Kerr Street and Ferrars Street) and part Kerr Street, shown coloured blue on the Plan of Crown Allotment contained in Schedule 1 to this report (together, the <b>Roads</b> ): 3.1 resolves to discontinue the Roads as it considers that the Roads are not reasonably required for general public use; and 3.2 directs that a notice pursuant to clause 3(a) of Schedule 10 of the <i>Local Government Act 1989 (Vic) (Act)</i> is published in the <i>Victoria Government Gazette</i> to reflect the resolution described in clause 3.1 above.	Reservation of land and appointment of Council as the Committee of Management has been approved by Order in Council of Wednesday 10 March 2021 and published in the <i>Victoria Government Gazette</i> on 11 March 2021.	Serrano, Lyann	04/03/2021												
19/02/2020	Proposed Tenancy Agreements - Gasworks Arts Park	That Council: 3.1 Resolves that the statutory procedures be commenced under section 190 of the <i>Local Government Act 1989 (Vic) (Act)</i> by publishing a notice in the local newspaper inviting interested persons to make a submission under Section 223 of the Act, on the proposed lease terms outlined below:  <table border="0" style="margin-left: 40px;"> <tr> <td style="padding-right: 20px;">Tenant</td> <td>Gasworks Arts Inc</td> </tr> <tr> <td style="padding-right: 20px;">Premises</td> <td>1. Part of 21 Graham Street, Albert Park (Council land) 2. Part of 1-35 Graham Street, Albert Park (Crown land)</td> </tr> <tr> <td style="padding-right: 20px;">Permitted Use</td> <td>Arts related purposes</td> </tr> <tr> <td style="padding-right: 20px;">Commencement Date</td> <td>1 July 2020 or grant and purpose approval date, whichever is later</td> </tr> <tr> <td style="padding-right: 20px;">Expiry Date</td> <td>30 June 2030</td> </tr> <tr> <td style="padding-right: 20px;">Rent</td> <td>\$653,000 per annum plus GST discounted to \$104 per annum plus GST for each agreement to help support the provision of art, cultural and creative programs and services to the community.</td> </tr> </table> 3.2 Notes that the proposed tenancy agreements are dependent on the successful negotiation of a Funding Deed between the Tenant and Council;	Tenant	Gasworks Arts Inc	Premises	1. Part of 21 Graham Street, Albert Park (Council land) 2. Part of 1-35 Graham Street, Albert Park (Crown land)	Permitted Use	Arts related purposes	Commencement Date	1 July 2020 or grant and purpose approval date, whichever is later	Expiry Date	30 June 2030	Rent	\$653,000 per annum plus GST discounted to \$104 per annum plus GST for each agreement to help support the provision of art, cultural and creative programs and services to the community.	Final Council report was prepared, heard and approved by Council on 16 September 2020. The grant and purpose request has gone through the Legislative Council but not the Legislative Assembly as at 5 October 2020.  Lease has been finalised and signed on 17 November 2020 and has received Ministerial Attestation.	Serrano, Lyann	03/06/2021
Tenant	Gasworks Arts Inc																
Premises	1. Part of 21 Graham Street, Albert Park (Council land) 2. Part of 1-35 Graham Street, Albert Park (Crown land)																
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		<p>3.3 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act; and</p> <p>3.4 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.</p>			
16/09/2020	Notice of Motion Councillor David Brand: Economic Emergency	<p>That Council: -</p> <ol style="list-style-type: none"> <li>1. Requests that officers prepare a report for urgent consideration by the new Council on the support available at Federal and State levels and the complementary role Council can play to best support recovery of small business and local traders in the municipality. This report should be informed by feedback from small business and trader communities and include options and expected benefits on the potential allocation of a proportion of the \$1.7M economic and social recovery reserve as a result of the one-off cancellation of the 2021 St Kilda Festival.</li> <li>2. Declares that the economic impact of the COVID 19 pandemic through the loss of jobs and business activity within the City of Port Phillip should be treated as an emergency.</li> <li>3. Advocates to the Commonwealth Government the importance of JobKeeper and JobSeeker and that these programs should be continued in Port Phillip until we are in a more COVID normal environment.</li> <li>4. Requests Officers to establish a survey mechanism, with advice from Council's Business Advisory Group, through Council's website to provide for better understanding of business owner sentiment and evaluation of current business support level and provide this together with economic scorecard information being developed with other inner metropolitan Councils through IMAP to State Government for review and implementation.</li> <li>5. Requests Officers to enhance reporting to Councillors on local economic conditions in the monthly CEO Report to Council. This should include estimation of changes in Gross Local Product (GLP), local employment levels, business confidence data and tenancy vacancy rates in key shopping areas monthly or as and when key data is updated and becomes available and also be informed through the economic scorecard being developed with other inner metropolitan Councils through IMAP.</li> </ol>	Officers have researched support available from other levels of government and have prepared options for consideration by Council. The Business Advisory Group has been established and held its first meeting in mid-September. It met again following the conclusion of Caretaker period. Key economic indicators at the city level have been included in the Council Plan and Budget and will be reported on at regular intervals in addition to indicators that outline the contribution that Council can make in this area. Regular updates on economic conditions are also being provided through the monthly CEO reports. A number of reports were presented to Council in late 2020 and early 2021 regarding suggested ways to support our small business and trader communities. Many of the recommendations within have been implemented. An economic emergency was declared as per the NOM.	Bialkower, Lauren	31/3/2021
16/09/2020	Notice of Motion Councillor Katherine Copsey	<p>That Council: -</p> <ol style="list-style-type: none"> <li>1. Requests that officers prepare a report for urgent consideration by the new Council on the support available at Federal and State levels and the complementary role Council can play to best support recovery of arts and culture in the municipality. This report should be informed by feedback from industry and include options and expected benefits on the potential allocation of a proportion of the \$1.7M economic and social recovery reserve as a result of the one-off cancellation of the 2021 St Kilda Festival.</li> </ol>	Officers have researched support available from other levels of government and have prepared options for consideration by the new Council at the earliest possible opportunity. This has been informed by feedback from Council's Art and Soul and First Nations Advisory Groups. Two reports were prepared on how Council can support the arts and culture recovery of the municipality. Those approved initiatives have been implemented.	Bialkower, Lauren	31/3/2021
16/10/2019	Intention to lease: 147 Liardet Street, Port Melbourne	That Council:	A lease, of duration 5 years + 5 years, has been executed with The Reject Shop Ltd."	Savenkov, Anthony	15/01/2021

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		<p>3.1 Resolves to commence the statutory processes under section 190 of the Local Government Act 1989 (the "Act") advising of its intention to lease the ground floor of the Council owned property at 147 Liardet Street, Port Melbourne (the "Property").</p> <p>3.2 Authorises relevant members of Council staff to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.</p> <p>3.3 Authorises that if no submissions are received pursuant to the provisions of Section 223 of the Act - following publication of the Public Notice – Officers with relevant delegation are to undertake the necessary procedural steps to lease the Property, including the execution of all relevant documentation.</p> <p>3.4 Note that in the event submissions are received, a further report will be presented to Council to enable consideration of the submissions.</p>															
19/08/2020	Notice of Intention to Lease (Finalise) - Lease with South Melbourne Life Saving Club	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the Premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the Local Government Act 1989 (Vic) (Act) and approves the following proposed tenancy agreement with key terms summarised as follows:</p> <table border="0"> <tr> <td>Tenant</td> <td>South Melbourne Life Saving Club Inc</td> </tr> <tr> <td>Premises</td> <td>72B Beaconsfield Parade, Albert Park</td> </tr> <tr> <td>Permitted Use</td> <td>Lifesaving and ancillary activities</td> </tr> <tr> <td>Commencement Date</td> <td>1 August 2020</td> </tr> <tr> <td>Term</td> <td>Five (5) years</td> </tr> <tr> <td>Rent</td> <td>\$145,000 per annum plus GST discounted to \$104 per annum plus GST to help support the continuous provision of lifesaving services and water safety programs to the community</td> </tr> </table> <p>3.2 Notes that the Tenant has raised concerns regarding the lease terms, but given these terms were previously agreed and consulted on, Council authorises the Chief Executive or delegate to execute the tenancy agreement on the proposed terms above;</p> <p>3.3 Notes that the tenancy agreement will be subject to defined club and facility specific community benefits, including an agreed level of non-club related activities and maximum use by Albert Park College of up to 5 days per week;</p> <p>3.4 Notes that the Tenant will be responsible for the payment of all outgoings including reimbursement of the building insurance premium and any on-going general maintenance costs.</p>	Tenant	South Melbourne Life Saving Club Inc	Premises	72B Beaconsfield Parade, Albert Park	Permitted Use	Lifesaving and ancillary activities	Commencement Date	1 August 2020	Term	Five (5) years	Rent	\$145,000 per annum plus GST discounted to \$104 per annum plus GST to help support the continuous provision of lifesaving services and water safety programs to the community	Negotiations have concluded and the Lease has been finalised and signed on 2 March 2021 and has received Ministerial Attestation.	Serrano, Lyann	2/03/2021
Tenant	South Melbourne Life Saving Club Inc																
Premises	72B Beaconsfield Parade, Albert Park																
Permitted Use	Lifesaving and ancillary activities																
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Rent	\$145,000 per annum plus GST discounted to \$104 per annum plus GST to help support the continuous provision of lifesaving services and water safety programs to the community																
2/09/2020	Fishermans Bend - Status and Next Steps	<p>That Council:</p> <p>3.1 Notes the achievements for Fishermans Bend within this term of Council;</p> <p>3.2 Notes the work required to complete the precinct implementation plans to an acceptable level of quality;</p> <p>3.3 Notes the impact and potential impact of the Covid-19 pandemic on Fishermans Bend and the escalation of risks to Council;</p>	3.8 & 3.9 This work has now been completed. The Minister has been sent a letter outlining our proposed way forward and advocating for a greater strengthening of our partnership arrangements. A key outcome has been monthly	Coultas, Mike	31/03/2021												

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		<p>3.4 Notes the State Government's intent to establish longer term governance arrangements for Fishermans Bend and advocates for CoPP representation within the long-term governance arrangements;</p> <p>3.5 Recommits to its vision of a diverse and vibrant community in Fishermans Bend; a community that provides equitable government services, affordable housing and where quality investment is underpinned by the early delivery of catalytic investment in projects like the tram;</p> <p>3.6 Supports the advocacy approach outlined in the report covering precinct planning, transport outcomes including continued advocacy for                      (a) An extension to the tram network, as the number one priority;                      (b) Improvements to rail connections.</p> <p>3.7 Supports the financial advocacy approach and requests the CEO to advocate for those outcomes subject to receiving up to date financial and other information;</p> <p>3.8 Writes to the Minister, Deputy Secretary DJPR and Chair of the Fishermans Bend Development Board to request that:                      (a) given the escalation of risks to Council, current governance arrangements are strengthened through the development and implementation of a formal Partnership Agreement between the State and the City of Port Phillip and, (with their agreement), the City of Melbourne;                      (b) Council officers are given immediate access to information so they can clarify the financial risk to Council; and                      (c) Revised confidentiality arrangements are implemented that enable the full Council to be involved in decision making utilising the confidentiality provisions of the Local Government Act.</p> <p>3.9 Endorses the content of the proposed Partnership Agreement and delegates to the CEO the authority to develop, negotiate and finalise a Partnership Agreement for formal endorsement by Council at a future Council Meeting;</p> <p>3.10 Continues to leverage the opportunity of affordable housing in perpetuity and advocates for stimulus investment in affordable and social housing outcomes; and</p> <p>3.11 Requests the CEO to report back to Council on the progress of these actions.</p>	<p>meetings at a CEO level with the State Government to progress outstanding issues.</p>		
16/09/2020	St Kilda Marina - Proposed New Lease Agreement	<p>That Council:</p> <p>3.1 Notes that the procurement process to secure a new long-term lease for the St Kilda Marina has been completed in accordance with the St Kilda Marina Project Approach approved by Council on 7 February 2018, with a modification approved on 5 June 2019, and the Procurement Plan also approved by Council on 5 June 2019.</p> <p>3.2 Notes that a public notice inviting submissions about the proposed new lease was issued in The Age on Saturday 18 July 2020, the key terms of the lease including the redevelopment concept plans and perspectives were made public on Friday 19 July 2020, supported by various forms of media (an updated web-site, a video explanation by the Mayor filmed at the Marina, a press release, an article in The Herald Sun and a key summary document, St Kilda Marina Project Update - New Long Term Lease) and an on-line community drop in session held with the proposed tenant and Council officers.</p> <p>3.3 Notes that 52 submissions were received by the closing date of 15 August 2020 (detailed in Attachments 1 and 2), 5 late submissions were also received, and 9 verbal submissions were made at the Council meeting on 2 September 2020.</p> <p>3.4 Thanks all submitters for their interest in the new long-term lease for St Kilda Marina.</p>	<p>Officers have written to all submitters thanking them and advising them of Council's decision.</p> <p>Lease has been executed and received approval from Governor in Council</p>	McNeill, Joanne	31/03/2021

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		<p>3.5 Resolves to conclude the statutory procedures under sections 190 and 223 of the Local Government Act 1989 (Vic) (Act) having formally considered all written submissions, including the 5 late submissions, received pursuant to Section 223 of the Local Government Act 1989 at a Council meeting held on 2 September 2020.</p> <p>3.6 Having considered all submissions, resolves to grant the lease for the St Kilda Marina to Australian Marina Development Corporation Pty Ltd as the tenant for a 35-year initial term, with an option for a further 15 years, subject to obtaining Governor in Council approval, on the terms set out in the public notice for the following reasons:</p> <p>3.6.1 Council has worked with the community to develop a clear Site Vision and Objectives for the marina and detailed design criteria with the aim of achieving an outcome for the St Kilda Marina that supports its continued function as a working marina and that balances a range of social, cultural, environmental, economic and financial outcomes.</p> <p>3.6.2 The proposal by Australian Marina Development Corporation Pty Ltd for the long-term lease of the St Kilda Marina was found to offer good value, successfully meeting or exceeding all the mandatory criteria within the St Kilda Marina Site Brief as well as also delivering a number of discretionary criteria.</p> <p>3.6.3 The cumulative effect of Australian Marina Development Corporation's financial contribution to redevelopment (approximately \$25.3M for commercial and approximately \$5.4M for public realm for stage one works), asset maintenance and renewal (approximately \$68M), rental for a 35 year term with additional 15 year option (approximately \$60.9M including CPI increases) and a series of community benefits ranging to increased access to the site to specific opportunities to utilise/hire facilities at direct or no cost, over the lease period, is in the order of \$160M.</p> <p>3.6.4 The overall redevelopment and management proposal will deliver significant benefits to marina users and the wider community, including:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Community benefits:<ul style="list-style-type: none"><li>o Access for Council or a nominee of Council to activate or use an area or areas of open space on site for a minimum of 10 events/days at cost; 10 events/days at cost for the use by Council or a nominee of Council of the community facility (dates for both to be agreed 12months in advance); and access to the community facility for a community use (as defined by Council) for a minimum 20 days/events per annum</li><li>o Significant investment in public infrastructure through the provision of public open space to approximately 50% of the site, well in excess of the Site Brief requirement for a minimum of 20%.</li><li>o The development of a fit for purpose facility for the Australian Volunteer Coast Guard as part of the proposal, with a tenure based on peppercorn rent.</li><li>o Provision and maintenance of a public boat ramp and trailer parking.</li><li>o A commitment to adopt the Victorian Social Procurement Framework to influence the Proponent's commercial dealings and sourcing of suppliers in the areas of design, construction and operations on site.</li><li>o A commitment to engage at least one supplier that employs Victorian Aboriginal people during each of the design, construction and operational phases.</li></ul></li></ul>			

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		<ul style="list-style-type: none"><li>o A commitment to engage at least one supplier that employs Victorians with a disability.</li><li>o A commitment to engage at least one supplier that employs Victorians experiencing disadvantage, and one Victorian social enterprise.</li><li>o An endeavour to engage suppliers that have implemented a family violence policy.</li><li>o A commitment to engage suppliers that have a gender equity policy and that all will attest to compliance with a code of conduct.</li><li>o The provision of a comprehensive Sustainability Plan that addresses key initiatives highlighted for the site as part of the Site Brief for design, construction and operations that aligns with Council Policy</li><li>o Commitments to undertake accreditation within the first 12 months of being awarded the lease for ISO 9001 (Quality Management) and ISO 14001 (Environmental Management System).</li><li>o A commitment to provide a CSR Plan identifying and elaborating on specific targets within 120 days of lease award; and annual reporting of performance against the CSR Plan and a forecast setting out the details of the major activities to be undertaken for the upcoming 24 months.</li><li>□ Possible future amenities for the site funded by Council:</li><li>o Conditions have been incorporated in the lease that enables the inclusion of a bridge in the future should Council elect to design and deliver it. They address future proofing the design to avoid precluding a bridge, consultation with the tenant during design, maintenance and repair requirements, insurance requirements, market rent valuation (i.e. bridge is not included) and methodology for determining compensation for impacts on the Marina business.</li><li>o Lease provisions will enable expansion of public berthing at an agreed cost through the installation of floating pontoons on the Eastern and Northern edge should it be desired and funded by Council.</li></ul> <p>3.6.5 There will be opportunities for the community, including members of the Melbourne Trailable Yacht Club, to engage with Australian Marina Development Corporation to hear about their vision and design of the site and provide feedback on the look and amenity of certain elements in the development of detailed design, prior to the submission of a development application.</p> <p>3.7 Notes that annual reporting will be provided to Council by Australian Marina Development Corporation, beginning at the end of the first 12-month period of the lease, to include the Tenant's performance for the preceding 12 month period against the Asset Management Plan (including the Building Improvement Sinking Fund), Environmental Management Plan and Corporate Social Responsibility Plan, and a forecast for the activities for the upcoming 24 month period for each plan. A marina utilisation report providing information about the monthly use of the storage and launch facilities for the preceding 24 months should also be provided upon request by the Landlord.</p> <p>3.8 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to execute the lease.</p> <p>3.9 Writes to all submitters to thank them for their submission and inform them of Council's decision and the reasons for council's decision.</p>			

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16/09/2020	Proposed Tenancy Agreements (To Finalise) - Gasworks Arts Park	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the Premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the Local Government Act 1989 (Vic) (Act) and approves the following proposed tenancy agreements with key terms summarised as follows:</p> <p style="margin-left: 40px;">Tenant                      Gasworks Arts Inc</p> <p style="margin-left: 40px;">Premises                      1. Part of 21 Graham Street, Albert Park (Council freehold land) 2. Part of 1-35 Graham Street, Albert Park (Crown land)</p> <p style="margin-left: 40px;">Permitted Use              Arts related purposes</p> <p style="margin-left: 40px;">Commencement Date      1 July 2020 or grant and purpose approval date, whichever is later</p> <p style="margin-left: 40px;">Expiry Date                  30 June 2030</p> <p style="margin-left: 40px;">Rent                            \$530,000 and \$123,000 excluding GST for Council freehold land and Crown land respectively, discounted to \$104 per annum plus GST for each agreement to help support the provision of art, cultural and creative programs and services to the community.</p> <p>3.2 Authorises the Chief Executive or delegate to execute such tenancy agreements;</p> <p>3.3 Notes that the proposed tenancy agreements are dependent on the successful negotiation of a Funding Deed between the Tenant and Council;</p> <p>3.4 Notes that whilst the previous market rental estimates were \$530,000 and \$123,000 excluding GST for Council freehold land and Crown land respectively, a discounted rent of \$104 per annum plus GST for each tenancy agreement will apply, reflected as in-kind contribution by Council.</p> <p>3.5 Notes that the tenancy agreements will not be entered into until grant and purpose has been obtained from the Department of Environment, Land, Water and Planning (DELWP) for the proposed tenancy agreement on Crown Land</p>	<p>Council received Ministerial Approval on 15 October 2020. Lease has been finalised and signed on 17 November 2020</p>	Murdoch, Emma	17/11/2020
18/11/2020	Review Submissions for Proposed Tenancy Agreement - Port Melbourne Soccer Club	<p>3.1 Notes that notice has been given under Section 190 of the Local Government Act 1989 (Act) inviting submissions from interested parties regarding the proposed lease with the existing tenant, Port Melbourne (Nea Ellas) Soccer Club Inc. trading as Port Melbourne Soccer Club for 430 Plummer Street, Port Melbourne (part of JL Murphy Reserve).</p> <p>3.2 Notes the submissions received by the closing date of 21 August 2020, as required under Section 223 of the Local Government Act 1989.</p> <p>3.3 Notes that Officers will bring back to Council a report at the next Council meeting that proposes a response to the submissions received from interested parties regarding Council's intention to provide a short term agreement to the Port Melbourne (Nea Ellas)</p>	<p>Process completed and new lease has been executed by the tenant – lease is with DELWP awaiting Ministerial consent.</p>	Murdoch, Emma	29/03/2021

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		Soccer Club Inc. trading as Port Melbourne Soccer Club for 430 Plummer Street, Port Melbourne (part of JL Murphy Reserve).			
18/11/2020	Outcomes of the Audit and Risk Committee Meeting held 8 September 2020	That Council: 2.1 Notes the matters addressed at the 8 September 2020 meeting of the Audit and Risk Committee.	The Committee has been updated. No further action required.	Snowden, Julie	8/02/2021
18/11/2020	Presentation of the City of Port Phillip Annual Report 2019/20	That Council: 2.1 Receives and considers the Annual Report 2019/20 (attachment 1). 2.2 Delegates authority to the Chief Executive Officer to make minor amendments to the documents to correct drafting errors that do not materially alter the intent of the documents.	Report received and considered. Physical copies distributed to Town Halls and Libraries for public viewing.	Horne, Sally	23/02/2021
18/11/2020	Petition request to allow building of a BMX track on Julier Reserve, Port Melbourne	That Council: Receives and notes the Petition. 1 Thanks the community for their petition and acknowledge the community benefits and social connectiveness a BMX track would provide. 2 Notes that the current BMX track constructed on public land at R.F Julier Reserve is not in accordance with Local Law 49 and cannot be supported. 3 Notes vandalism of a Council tree is not acceptable in any situation. 4 Notes the petition will be submitted as a community request for consideration in the upcoming 2021/2022 budget process.	Funding for feasibility of any future BMX track has been included in the draft budget for consultation.	Traill, Anthony	1/04/2021
18/11/2020	Petition - Speeding vehicles and excessive traffic noise	That Council receives and notes the petition and that officers provide a response at the next available Council Meeting.	Petition received and response prepared for 2 December 2020 Council meeting	Teo, Ted	8/12/2020
18/11/2020	Request for the removal of rubbish bin and installation of two recycle bins at either end of shopping strip on Tennyson St Elwood	That Council receives and notes the petition and that officers provide a response at the next available Council Meeting.	Council noted the petition and officers responded at Council Meeting on 2 December 2020.	D'Alessandro, Donna	2/12/2020
2/12/2020	Pressure Washing Services	That Council: Request officers to report back to Council in February 2021 on the Street and Beach service review plus outlining the options required to continue pressure washing services permanently including any additional budget requirements.	Completed - Council report completed and presented to full council meeting in March 2021, recommendations provided to Councillors to continue pressure cleaning services with a redeveloped service standard.	D'Alessandro, Donna	16/12/2020



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			The pressure washing action is completed with officers having taken an update on the clean streets service review and options for pressure washing services to the general council meeting in March 2021. Implementation of the resulting decision is subject to the finalisation of the 2021/22 Council Plan & Budget.		
2/12/2020	Petition Response - Request for the removal of rubbish bin and the installation of two recycle bins at either end of shopping strip on Tennyson street Elwood	That Council: 1. Acknowledge the concerns raised in the Petition. 2. Notes that what the petitioners are requesting, removal of the public rubbish bin in the middle of the shopping strip will remain in the short term, until the new arrangements are in place appropriately.	Completed – Council report completed and all bin changes and upgrades have been completed for Tennyson Street, Shopping strip.	D'Alessandro, Donna	16/12/2020
2/12/2020	Status of Council Decisions and Questions Taken on Notice recorded by Council: 1 July - 24 October 2020	That Council: 3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 - 3. 3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 4.	Quarterly report noted by Council. No further action required.	Purvis, Rebecca	4/01/2021
2/12/2020	Informal Meetings (Assemblies) of Council	That Council receives and notes the written records of Assemblies of Councillors (attached).	Report noted by Council. No further action required.	Williams, Emily	7/12/2020
2/12/2020	Proposed Tenancy Agreement - Port Melbourne Soccer Club Completion of Statutory Procedures	That Council: 3.1 After considering submissions in response to the Notice of Intention to Lease for the property at 430 Plummer Street, Port Melbourne to Port Melbourne (Nea Ellas) Soccer Club Inc. trading as Port Melbourne Soccer Club, resolves to conclude the statutory procedures under section 190 and 223 of the <i>Local Government Act 1989 (Vic)</i> (Act) and approves the following proposed tenancy agreement with key terms summarised as follows: 3.2 Tenant Port Melbourne (Nea Ellas) Soccer Club Inc. trading as Port Melbourne Soccer Club Premises 430 Plummer Street, Port Melbourne (part of JL Murphy Reserve) Permitted Use Soccer and associated club activities Commencement Date 1 July 2020	Lease and licence have been signed and issued to DELWP.	Murdoch, Emma	29/03/2021

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	Term	Three (3) years expiring 30 June 2023			
	Rent	Pavilion - \$16,000 per annum plus GST reduced to \$3,200 per annum plus GST in recognition of the Tenant's continuing support of the wider community. Pitches – On a seasonal permit at a starting rate of \$4,300 per annum plus GST.			
	Outgoings	Tenant to pay for all outgoings associate with the pavilion and the Tenants use of premises.			
	Insurance	Tenant to obtain public liability insurance of \$20m and reimburse Council for annual building insurance.			
	Maintenance	Pavilion - All operational and non-structural maintenance excluding essential services maintenance. Grounds - Maintenance over and above minimum service level standards set by Council are to be undertaken at the Tenants cost.			
	Community Benefits	The Tenant must provide the following community benefits through this agreement: <input type="checkbox"/> Make the Pavilion available to the community <input type="checkbox"/> Support neighbouring groups <input type="checkbox"/> Increase in participation of people at risk of non-participation <input type="checkbox"/> Increase participation of women in Soccer <input type="checkbox"/> Increase in participation in Sport and Recreation across a range of informal activities.			
	Annual Reporting	Tenant is to provide reporting annually including an operational report covering the operations of the club including financial performance, participation data, membership information (including member postcodes), public liability insurance, liquor licenses and any other details of how it is meeting its requirements under the tenancy agreement and providing broader community benefit.			
	3.3	Notes that the tenancy agreement will include exclusive use over the Pavilion and non-exclusive use over the three soccer pitches which will operate on a seasonal permit. The seasonal permit for the pitches will be for an additional \$4,300 per annum plus GST.			
	3.4	Notes that under the tenancy agreement, the Port Melbourne Soccer Club must use reasonable endeavours to develop and implement environmentally sustainable practices, including reducing landfill and litter within and around the tenancy area. These should be developed in consultation with the committee of Dig In Community Garden.			
	3.5	Notes that that under the tenancy agreement the Port Melbourne Soccer Club must develop a partnership with the Sporting Club Governance Body at JL Murphy Reserve and report to Council on the community activities provided for the exclusive use of the pavilion. This should include Port Melbourne Soccer Club being considered for Associate Membership or a similar membership level of the Body.			
	3.6	Notes that the under this agreement that the Tenant must make the toilets reasonably available to the general public at the cost of the club, but may continue to use the informal car parking area to generate income from game days.			

Completed

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		<p>3.7 Notes that Officers work with the PMSC to undertake the following fencing works to improve accessibility and amenity up to the existing budget allocation of \$40k, with anything above that to meet NSL requirements to be met by the PMSC:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Removal of the carpark fencing with a new alignment and post and rail system at the entry</li> <li><input type="checkbox"/> Additional 1.8m fencing between the carpark and Pitch 1</li> <li><input type="checkbox"/> Maintain fencing along Williamstown Road for safety.</li> <li><input type="checkbox"/> Installation of a 4 metre double gate to the Pitch 2 baseline perimeter fence that adjoins the DigIn Community Gardens.</li> <li><input type="checkbox"/> Installation of two ten metre retractable gates between Pitch 2 and Pitch 3 to improve community access to pitches 1 and 2.</li> <li><input type="checkbox"/> Require all perimeter gates to be locked open except for a period commencing two hours before kick-off and ending an hour after kick-off on match days where paying spectators are attending games.</li> </ul> <p>3.8 Authorises the Chief Executive Officer or delegate to execute such tenancy agreement.</p>			
2/12/2020	Appointments of Councillors to Committees	<p>3.1 Appoints Councillor representatives to delegated, advisory and external boards and committees as per Attachment 1, effective from the date of this resolution until December 2021.</p> <p>3.2 Appoints Councillor Cunsolo as one of two Councillor representatives on the South Melbourne Market Committee, effective from the date of this resolution until December 2021.</p> <p>3.3 Appoints Councillor Pearl as one of two Councillor representatives on the South Melbourne Market Committee, effective from the date of this resolution until December 2021.</p> <p>3.4 Notes the Councillors appointed to the roles outlined in Recommendations 3.1-3.3, will also fulfil the requirements of any sub-groups or sub-committees formed by these bodies where Councillor representation is required. In the event the Councillor representative is not able to fulfil this role, a Councillor representative will be determined by the Mayor or brought back to Council for resolution.</p>	All appointments have been made as per the Council report.	Russell, Rachel	14/04/2021
2/12/2020	Draft Community Engagement Policy - endorsement of draft policy for consultation	<p>That Council:</p> <p>3.1 Endorses for community consultation the draft Community Engagement Policy required under section 55 of the <i>Local Government Act 2020</i> (Attachment 1) and invites community feedback on the draft Community Engagement Policy until 23 December 2020</p> <p>3.2 Delegates authority to the Chief Executive Officer to make amendments to the document to correct any minor drafting errors that do not materially alter the intent of the policy.</p>	Consultation occurred on draft community engagement policy in December 2020 and was reported back to Council on 17 February 2021 where Council endorsed the policy.	Tu, Carol	1/04/2021
2/12/2020	Council and Planning Committee meeting timetable for 2021	<p>That Council:</p> <p>3.1 Adopts the Ordinary Council and Planning Committee meeting timetable for 2021 as contained in Attachment 1.</p>	Meeting timetable adopted by Council, distributed to organisation, published in papers and added to Council's website.	Pearce, Kirsty	14/04/2021

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		3.2 Notes that under the Governance Rules the Chief Executive Officer, after consultation with the Mayor, in the case of an administrative matter or an emergency situation, may alter the date, time or location of or cancel a Council meeting by giving such notice to the Councillors and the public as is practicable.			
2/12/2020	Port Melbourne Business Association 2021-2026 Special Rate Review - Consider Submissions	That Council: 3.1 Considers all written submissions and objections and hears persons who have requested to speak in support of their submissions and objections in respect to the renewal of the Port Melbourne Special Rate and Charge Scheme 2021-2026 and in accordance with sections 163A, 163B and 223 of the <i>Local Government Act 1989</i> . 3.2 Notes it will make a formal decision on this matter at its ordinary meeting in February 2021 as to whether to declare the Port Melbourne Special Rate and Charge Scheme 2021-2026 for the Port Melbourne Business Precinct.	3.1 - No speakers attended, no further action required, 3.2 – A further report was included in Feb 2021 meeting	Bourcier, Carine	7/12/2020
2/12/2020	Petition Response - Request to annul the decision to approve planning application 875/2019	That Council: 1. Receives and notes the Petition. 2. Inform the petition organiser of Council's inability to annul its decision. 3. Advises the petitioner that this matter is scheduled to be considered by VCAT, at a three day hearing commencing on 3 May 2021 (or any rescheduled date) and further advises the process for members of the public to be heard at the VCAT hearing.	Petitioner has been contacted and advised of the outcome of the petition in accordance with the moved motion. No further action required.	Bevan, Angus	7/12/2020
2/12/2020	Petition Response - Speeding vehicles and excessive traffic noise in Port Phillip	That Council: <input type="checkbox"/> Acknowledges the concerns of the community in relation to speeding, hoon activities and noisy vehicles along main roads such as Beach Road corridor. <input type="checkbox"/> Notes that Council officers will continue to meet with Victoria Police and the Department of Transport to discuss these issues and investigate options such as road safety cameras, variable message signs and other treatments to deter this behaviour. <input type="checkbox"/> Requests the Department of Transport review the speed limit and road safety signs along main roads such as Beach Road corridor. <input type="checkbox"/> Offers assistance for any joint operations run by Victoria Police and the Department of Transport. <input type="checkbox"/> Advises the petition organiser of this resolution.	The petition organiser was sent an email of the Council meeting resolution on 2 December 2020.	Teo, Ted	8/12/2020
2/12/2020	Joint Petition Response - Request to Retain the Temporary Play Equipment erected in Murchison Street, St Kilda East and Request to Stop the Removal of a Child Sized Tree Swing on Page	That Council: 1. Thanks, the community for their petition and acknowledge the community benefits and social connectiveness these assets have created. 2. Notes that the current infrastructure constructed or attached to trees is not in accordance with Local Law 49 and cannot be supported or retained. 3. Notes that Officers have considered the legal and/or policy mechanisms that Council could implement to allow child swings in nature strip trees 4. Notes that Officers advice is that the safety, legal and financial risks to Council cannot be sufficiently mitigated to implement those legal and/or policy mechanisms	A review of play space strategy will be undertaken in 2021 and will reference consideration of swing infrastructure in further playgrounds.	Traill, Anthony	1/04/2021

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	Street, Albert Park	5. Resolves to leave the Local law unchanged so that swings and other structures in trees on nature strips are not allowed 6. Notes any other sites or future installations within trees will also be asked to remove for consistency. 7. Requests Officers to consider increasing swing infrastructure as part of our future parks and playground upgrade projects.			
2/12/2020	Financial Update: First Quarter 2020-21 Financial Review including Live Love Local funding and Budget 2021/22 Rate Capping Consideration	That Council: 3.1 Notes that following the first quarter 2020/21 budget review the organisation is projecting a full year cumulative cash surplus of \$1.05 million which is \$0.09 million unfavourable compared to budget of \$1.14 million. 3.2 Notes attachment 1 – Financial Statements with accompanying explanatory notes and Aged Debtor Balance Report. 3.3 Approves up to \$0.715 million of additional funding request (see attachment 2 – Budget Requests September 2020 for more details) including: 3.3.1 \$0.40 million Summer Management Program (noting application for Victorian Government funding in progress) 3.3.2 \$0.11 million Heritage Program 3.3.3 \$0.17 million Pressure Cleaning of Key Hospitality Sites 3.3.4 \$0.035 million Kerferd Road (Herbert and Montague Streets) Safety Trail 3.4 Approves the re-allocation of the \$0.27 million of Local Roads and Community Infrastructure Program funding to the Rotary Park Upgrade so that Stage 2 (playground) could be brought forward and delivered with Stage 1. 3.5 Approves the re-prioritisation of the \$1.7m budget previously allocated to the St Kilda Festival to the Live Love Local program to support the local economy including the following initiatives in 2020/21 (refer to attachment 3 – Proposed Social and Economic Recovery Initiatives): 3.5.1 Reduction of registration fees (\$166,412) 3.5.2 Waiving of footpath trading fees (\$284,000) 3.5.3 Further rental waivers for Council tenants (capped) (\$300,000) 3.5.4 Temporary hostile vehicle mitigation – Acland St (\$5,700) 3.5.5 Data and measurement – core (\$20,000) 3.5.6 COVID Safe community and live music event support (\$200,000) 3.5.7 Further Arts Rescue Grants (\$100,000) 3.5.8 Carlisle Art Space fee waiver (\$15,000) 3.5.9 One-off recovery grants for COPP's key Arts Organisations (\$120,000)	3.1 Noted by Council - No Action required 3.2 Noted by Council - No Action required 3.3 Allocations made in respect of approved additional funding 3.4 Reallocation made 3.5 Allocations made in respect of approved initiatives 3.6 Allocations made in respect of cost increases 3.7 Noted by Council - No Action required 3.8 Noted by Council - No Action required 3.9 Noted by Council - No Action required 3.10 Noted by Council - No Action required	Liu, Peter	29/03/2021

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		<p>3.6 Approves cost increases for three existing projects (Garden City Shared Paths \$0.43 million, Wattie Watson Soil contamination \$0.30 million and City-wide Spatial Economic &amp; Employment Framework \$0.12 million) to be included in Budgets 2021/22 and 2022/23 so that tenders can be awarded, and projects progressed this year.</p> <p>3.7 Notes Council will receive \$3.2 million of Commonwealth Government Local Roads and Community Infrastructure Program Extension for projects that provide short-term employment and community benefits through improved roads, accessibility or amenity. Officers are developing a project list that meets the criteria (cost increases for Garden City Shared Bike Path and Wattie Watson Oval Construction considered).</p> <p>3.8 Notes Council will be allocated a share of the Victorian Government's recently announced \$13 million of new and improved cycling routes program.</p> <p>3.9 Notes Officers have applied for and received a 25% refund to the 2020 Congestion Levy already paid to the Victorian Government.</p> <p>3.10 Notes Council's Financial Strategy and in particular not applying for an above rates cap variation for Budget 2021/22.</p>			
2/12/2020	Contract 1747,1748 & 1749 Kerbside Waste, Recycling, Hard Waste and Dumped Rubbish - Contract extensions.	<p>That Council:</p> <p>3.1 Exercises the eighteen (18) month extension to the value of \$4,563,971 excluding GST (\$5,020,368 including GST), for the provision of the Residential Kerbside Waste Collection Contract Number 1747, to Four Seasons Waste Pty Ltd.</p> <p>3.2 Exercises the eighteen (18) month extension to the value of \$3,547,403 excluding GST (\$3,902,143 including GST), for the provision of the Residential Recycling Collection Contract Number 1748, to Four Seasons Waste Pty Ltd.</p> <p>3.3 Exercises the eighteen (18) month extension to the value of \$1,929,591 excluding GST (\$2,122,550 including GST), for the provision of the Hard Waste Booked Collection and Proactive Dumped Rubbish Collection Services Contract Number 1749, to Four Seasons Waste Pty Ltd.</p>	The contracts have been reviewed and finalised and are now awaiting final signature. Expected completion of signing process by 23/4/2021.	Vella, Mauro	30/03/2021
2/12/2020	Presentation of CEO Report - Issue 70	<p>That Council:</p> <p>3.1 Notes the CEO Report Issue 70 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in October 2020.</p>	Report noted, no further action required.	Briers, Leah	2/02/2021
3/02/2021	Intention to Lease: (part) 69 White Street, South Melbourne	<p>That Council:</p> <p>3.1 Resolves to commence the statutory processes under section 190 of the <i>Local Government Act 1989</i> (s115 of the <i>Local Government Act 2020</i>) ("the Act") advising of its intention to lease part of the Council owned property 69 White Street, South Melbourne, for market rent, and for a term aligning with the associated service agreement (anticipated to be seven years).</p> <p>3.2 Authorises relevant members of Council staff to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.</p>	A Notice of Intention to Lease was published in The Age on 15 February 2021, and on Council's website. Submissions made in response to the Notice will be reported to an upcoming meeting of Council.	Savenkov, Anthony	15/02/2021

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		3.3 Notes that a further report will be presented to Council, to enable consideration of submissions received pursuant to Section 223 of the Act, following publication of the Public Notice.			
3/02/2021	Draft Live Music Action Plan	That Council:  3.1 Authorises the draft Live Music Action Plan to be released for a period of community and industry consultation following the endorsement of the draft plan.  3.2 Delegates authority to the Chief Executive Officer to make amendments to the document to correct any minor drafting errors that do not materially alter the intent  3.3 Notes that feedback from the consultation period will be presented alongside the final Live Music Action Plan in April 2021.	Final Plan being presented to Council at the 21 April 2021 Council meeting.	Bialkower, Lauren	14/04/2021
3/02/2021	Notice of Motion - Councillor Louise Crawford	That Council: -  1. Extends formal congratulations to three generations of Boonwurrung women - N'Arwee't Dr Carolyn Briggs AM, her daughter Jarra Karalinar Steel and granddaughter Amina-Jarra Briggs - in recognition of their graduating from RMIT University together in December 2020.  2. Respectfully acknowledges and extends appreciation for the contribution each of these women make within the City of Port Phillip and beyond, and the generosity with which they share culture, arts practice and knowledge through engagement with all our communities.	An email of congratulations, acknowledgement and appreciation was drafted and sent by the Mayor's office.	Khazam, Sandra	25/02/2021
3/02/2021	Appointment of Audit & Risk Committee Chair 2021	That Council:  3.1 Appoints Mr Brian Densem to the position of Chairperson of the City of Port Phillip Audit and Risk Committee for 2021.	Mr Densem and the Committee were notified accordingly. No further action required.	Snowden, Julie	8/02/2021
3/02/2021	Petition requesting Sunshades for Port Melbourne Playgrounds	That Council receives and notes the petition and that officers provide a response at the next available Council Meeting.	A review of play space strategy will be undertaken in 2021 and will reference consideration of sunshade infrastructure in future playgrounds.	Traill, Anthony	1/04/2021
3/02/2021	Petition - Requesting 'Residents Only' Parking during certain time periods on Perrins Street, South Melbourne	That Council:  1. Receives and notes the Petition  2. Requests Council officers to further discuss with Councillors opportunities to change parking restrictions on Perrins Street.  3. Requests that Council Officers review parking on Perrins Street to see if parking can be increased by relocating parking signs where possible  4. Requests that Council Officers review the frequency of the enforcement of parking restrictions in Perrins St and advise Councillors of the outcome of this review  5. Advises the petition organiser of the outcome.	Councillor note was published on 18 March 2021 updating Councillors on officers' progress on this matter:  Two spaces have been re-instated by changing the angle to parallel along the parklet.  Parking changes are currently being discussed with Councillors prior to progressing to consultation.	Mitrik, Stefan	5/03/2021

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3/02/2021	Library Action Plan - Draft for public consultation	That Council: 3.1 Authorises the draft Library Action Plan to be released for a period of community consultation following the endorsement of the draft plan. 3.2 Delegates authority to the Chief Executive Officer to make amendments to the document to correct any minor drafting errors that do not materially alter the intent 3.3 Notes that feedback from the consultation period will be presented alongside the final Library Action Plan in May/June 2021.	Consultation on the draft plan was conducted from 5 February to the 7 March 2021. Initial analysis found that the engagement did not reach young people and parents with children. Targeted engagement with this cohort has commenced and will be completed by 16 April 2021. The plan will be submitted to a briefing 26 May 2021 if substantial changes to the plan are recommended., The plan will be submitted for endorsement on 16 June 2021.	Stewart, Gaye	30/03/2021
3/02/2021	Amendment C186port (Montague Commercial Precinct - Permanent Heritage Controls) - Panel Recommendation s and Adoption	That Council: 3.1 Adopts Amendment C186port to the Port Philip Planning Scheme, pursuant to Section 29 of the Planning and Environment Act 1987 (the Act), with the changes reflected in the amendment documentation provided at Attachment 2. 3.2 Authorises the Chief Executive Officer (or delegate) to finalise the amendment documentation for Ministerial approval. 3.3 Submits the adopted Amendment C186port documentation, together with prescribed information, to the Minister for Planning for approval, pursuant to Section 31 of the Act. 3.4 Advises the Minister for Planning that Council accepts the Panel's recommendations, for the reasons outlined in section 4.24 of this report. 3.5 Writes to all submitters to Amendment C186port to advise them of Council's decision and thank them for their participation in the amendment process.	3.1 - No further action required. 3.2 - No further action required. 3.3 - Officers submitted the adopted Amendment C186port documentations, together with the prescribed information to the Minister for Planning for approval on 15 February 2021. 3.4 - On 15 February 2021, officers advised the Minister that Council has resolved to accept all Panel recommendations. 3.5 - On Friday 5 February 2021, officers wrote to all submitters advising them of Council's decision to adopt the amendment and thanked them for their participation in the amendment process..	Yapa, Samindi	19/03/2021
17/02/2021	Informal Meetings (Assemblies) of Council	That Council receives and notes the written records of Assemblies and Informal Meetings of Councillors (attached).	Report noted by Council. No further Action required.	Williams, Emily	22/02/2021
17/02/2021	Lifting of the confidentiality status of information considered by Council in closed meetings of Council	That Council: 3.1 Resolves that the confidential information, as contained in Attachment 1, be deemed to be not confidential pursuant to the Local Government Acts 1989 and 2020, and that this information be publicly released on Council's website.	Release endorsed by Council and information publicly released on Council's website.	Pearce, Kirsty	14/04/2021
17/02/2021	Councillor Code of Conduct - Adoption	That Council: 3.1 Rescinds the Councillor Code of Conduct adopted during the previous Council term. 3.2 Adopts the Councillor Code of Conduct as outlined in <b>Attachment 1</b> . 3.3 Authorises the Chief Executive Officer to make minor editorial amendments to the Code that do not materially alter its content.	Councillor code of conduct adopted, signed by Councillors and published on City of Port Phillip Website.	Russell, Rachel	14/04/2021



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17/02/2021	Notice of Motion - Councillor Peter Martin	That Council: - <ol style="list-style-type: none"> <li>1. Notes and accepts the letter from Inspector Helen Chugg from Victoria Police requesting St Kilda foreshore becoming a prohibited area for alcohol during summer season.</li> <li>2. Amends the City of Port Phillip Procedure and Protocol Manual (Manual) by substituting clause 54.1 and 54.2 with clause 54.1 and 54.2 in Attachment A.</li> <li>3. Adopts the amended Manual.</li> <li>4. Directs that notice is to be published in the Government Gazette of the amendment of the Manual for the purpose of section 112(2) of the Local Government Act 1989.</li> </ol>	Completed. The City of Port Phillip Procedure and Protocol Manual change has been made and gazetted.	Davis, Lisa	31/03/2021
17/02/2021	2020/21 Mid-year Financial Review	<ol style="list-style-type: none"> <li>3.1 Notes that following the Mid-Year 2020/21 budget review the organisation is projecting a full year cumulative cash surplus of \$2.43 million which is \$1.30 million favourable compared to budget of \$1.14 million.</li> <li>3.2 Notes <b>Attachment 1</b> – Financial Statements with accompanying explanatory notes and Aged Debtor Balance Report.</li> <li>3.3 Notes that the Live Love Local (St Kilda Festival fund) balance of \$0.42 million has been reduced by \$70,000 for approval under CEO delegation (in consultation with Councillors) for Pavilion Australia (on behalf of the Palais/Live Nation) to use a portion of the Triangle Carpark for a series of concerts, and the 3-month extension of rental support has been enacted but funded from lower than expected South Melbourne Market stallholder relief.</li> <li>3.4 Notes that officers have received feedback from our community and local businesses as a result of the continued impact of COVID-19 seeking support for the following initiatives: <ol style="list-style-type: none"> <li>3.4.1 Ormond Road Trader Association Seed Funding (\$20,000)</li> <li>3.4.2 Carlisle Street Trader Association Seed Funding (\$20,000)</li> <li>3.4.3 Clarendon Street Trader Association Seed Funding (\$20,000)</li> <li>3.4.4 St Kilda Road Tourism Initiatives (\$25,000)</li> <li>3.4.5 High Street Business Support Beautification/Welcoming projects (\$100,000)</li> <li>3.4.6 St Kilda Blues Festival (\$90,000)</li> <li>3.4.7 Community Public Art Fund (\$50,000)</li> <li>3.4.8 Esplanade Market fee reduction for six months (\$38,400)</li> <li>3.4.9 Australian National Academy of Music (ANAM) security and staff support for events (\$23,661).</li> </ol> </li> <li>3.5 In light of the needs identified by the Port Phillip community with respect to cultural and economic hardship as a result of COVID-19, <b>that Council considers the following activities in part</b>, which would seek to allocate the balance of the Live Love Local (St Kilda Festival Fund) i.e. \$349,961 with expenditure to commence prior to 31 December 2021 to support recovery efforts. <ol style="list-style-type: none"> <li>3.5.1 Ormond Road Trader Association Seed Funding (up to \$20,000)</li> <li>3.5.2 Carlisle Street Trader Association Seed Funding (up to \$20,000)</li> <li>3.5.3 Clarendon <b>and Coventry</b> Street Trader Association Seed Funding (Up To \$20,000)</li> </ol> </li> </ol>	<p>3.1 Noted by Council - No Action required</p> <p>3.2 Noted by Council - No Action required</p> <p>3.3 Noted by Council - No Action required</p> <p>3.4 Noted by Council - No Action required</p> <p>3.5 Allocations made in respect of approved initiatives</p> <p>3.6 No Action required</p>	Liu, Peter	29/03/2021

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		3.5.4 St Kilda Road Tourism Initiatives (Up To \$25,000) 3.5.5 High Street Business Support Beautification/Welcoming projects (up to \$62,900) 3.5.6 St Kilda Blues Festival (up to \$90,000) 3.5.7 Community Public Art Fund (up to \$50,000) 3.5.8 Esplanade Market fee reduction for six months (up to \$38,400) 3.5.9 Australian National Academy of Music (ANAM) security and staff support for events (up to \$23,661) 3.6 Council delegates to the CEO the development of appropriate processes and governance to manage the distribution, acquittal and reporting back to the Council and community on the impact of these funds.			
17/02/2021	Appointment of Authorised Officers pursuant to the Planning and Environment Act 1987	That Council: 3.1 Approves the attached Instrument of Appointment of Authorised Officers. 3.2 Affixes the common seal of Council to the Instrument of Appointment.	The Instrument of Appointment has been signed, sealed and entered into Council's register.	Pearce, Kirsty	14/04/2021
17/02/2021	Adoption of Community Engagement Policy	That Council: 3.1 Adopts the Community Engagement Policy as outlined in <b>Attachment 1</b> . 3.2 Thanks those who gave feedback for their contribution. 3.3 Notes officers will incorporate where possible feedback received on the way community engagement is planned, structured and delivered into future community engagement processes. 3.4 Delegates authority to the Chief Executive Officer to make minor amendments to the documents to correct drafting errors that do not materially alter the intent of the policy.	Community Engagement Policy adopted by Council. Engagement planning and delivery is being conducted in line with the new policy and relevant legislative requirements.	Tu, Carol	1/04/2021
17/02/2021	Friends of Suai/Covalima 2019-20 Annual Report	That Council: 3.1 Endorses the Friends of Suai/Covalima (FoSC) 2019-20 Annual Report (Attachment 1). 3.2 Acknowledge the contribution of the FoSC Community Reference Committee. 3.3 Acknowledge the work of the Covalima Community Centre and the role it plays enhancing the lives of the Suai-Covalima community. 3.4 Endorses the 2021 FoSC Community Reference Committee Terms of Reference (Attachment 2).	All parties notified, no further action required.	Harlock, Carlene	2/03/2021
17/02/2021	Presentation of CEO Report - Issue 71	That Council: 3.1 Notes the CEO Report Issue 71 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in December 2020.	Report noted, no further action required.	Horner, Sally	23/02/2021

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17/02/2021	Petition requesting the reinstatement of a zip line as part of Council Redevelopment at TT Buckingham Reserve, Port Melbourne'	That Council: <ol style="list-style-type: none"> <li>1. Receives and notes the petition</li> <li>2. Acknowledges the commitment of the lead petitioner to achieving improvements in their local area</li> <li>3. Continues to deliver the current playground upgrade at TT Buckingham Reserve</li> <li>4. Promotes the availability of existing flying fox play equipment at Council parks and reserves through Council's website and newsletter</li> <li>5. Instructs officers to commence a feasibility assessment and costing to install a zip line at TT Buckingham Reserve for consideration as part of the 2021/22 Council budget.</li> </ol>	A letter was sent thanking the lead petitioner for her contribution and advising of the Council resolution. The current upgrade to TT Buckingham Reserve is now complete and was opened to the public on 1 April 2021, in time for the Easter long weekend. All Council playgrounds are listed on the Council's website and all flying foxes are included in this information. A reminder that this information is available on the website will be included in an upcoming Council newsletter. Officers have now completed a feasibility assessment for the zipline and a budget allocation for construction will be included in the draft Council Plan and Budget for the 2021/22 financial year.	Cassanet, Marc	15/04/2021
17/02/2021	Council Plan Strategic Directions	That Council: <ol style="list-style-type: none"> <li>3.1 Endorses a draft set of strategic directions, as outlined in <b>Attachment 1</b> to help inform the further development of the Council Plan 2021-2031 and associated community engagement.</li> <li>3.2 Resolves to make specific reference within these draft strategic directions to the current policy positions of Council namely to: - <ol style="list-style-type: none"> <li>3.2.1 Declare a Climate Emergency.</li> <li>3.2.2 Declare an Economic Emergency.</li> </ol> </li> <li>3.3 Authorises the Chief Executive Officer to make minor editorial amendments to the draft strategic directions that do not materially alter its content.</li> </ol>	Strategic Directions were endorsed by Council. Council resolved to include a climate and economic emergency and these directions will inform the council plan to be adopted in June 2021.	Russell, Rachel	14/04/2021
17/02/2021	Elwood foreshore: looking to the future - responses to community survey	That Council:- <ol style="list-style-type: none"> <li>3.1 Notes the responses to the recent online community survey <i>Have your say: Enhancing Elwood foreshore</i>.</li> <li>3.2 Thanks the participants for their contributions.</li> <li>3.3 Directs Officers to consider this community input in preparing a preliminary site plan.</li> </ol>	All submitters were notified.	Savenkov, Anthony	25/02/2021
17/02/2021	Municipal Emergency Management Planning Committee Reform Council Endorsement	That Council: <ol style="list-style-type: none"> <li>3.1 Authorises the disestablishment of the existing Municipal Emergency Management Planning Committee established under s21(3)-(5) of the Emergency Management Act 1986, in recognition that on 1 December 2020 these provisions were repealed by s82(2) of the Emergency Management Legislation Amendment Act 2018 and replaced by the provisions of s68 of the Emergency Management Legislation Amendment Act 2018.</li> <li>3.2 Authorises the Chief Executive Officer of Council to facilitate the establishment of the Municipal Emergency Management Planning Committee in accordance with the provisions of s68 of the Emergency Management Legislation Amendment Act 2018 (which</li> </ol>	In response to the changes in the legislation, a new Municipal Emergency Management Committee (MEMPC) has been established and met for the first time on the 27 April 2021. Draft terms of reference, acknowledging that the Committee exists separately to Council, was disseminated to all committee members for endorsement.	Plunkett, Ryan	29/03/2021

Completed

Committee: Council Meeting

Date From: 24/10/2020

Date To: 31/03/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>inserts a new 'Part 6 - Municipal Emergency Management Planning Committees' into the Emergency Management Act 2013 on 1 December 2020).</p> <p>3.3 Notes that, under the Emergency Management Legislation Amendment Act 2018 (which inserted s59 and 59F into the Emergency Management Act 2013 on 1 December 2020), Council's role is to establish the committee. Once established, the committee exists separately to Council and is not a committee of Council.</p>			
3/03/2021	Councillor Expenses and Support Policy - Adoption	<p>That Council:</p> <p>3.1 Receives the feedback provided by the community through the community engagement process and formally thanks those people who have provided feedback.</p> <p>3.2 Adopts the Councillor Expenses and Support Policy, required under Section 41 of the Local Government Act 2020 as outlined in <b>Attachment 1</b> with the following change:</p> <p>3.2.1 that officers prepare a monthly report on Councillor allowances and expenses.</p> <p>3.3 Authorises the Chief Executive Officer to finalise the document and make any minor amendments that do not materially alter the intent of the policy.</p>	The Councillor Expenses and Support Policy was adopted by Council and has been published on the Council website. The first round of monthly reporting will be tabled at the 5 May Council meeting.	Russell, Rachel	14/04/2021
3/03/2021	Fitness Training Policy	<p>That Council:</p> <p>3.1 Adopts the Fitness Training Policy 2020 (attachment 1).</p> <p>3.2 Notes that the existing sites where fitness trainers can operate have changed to specifically define the permitted training zones and site exclusions.</p> <p>3.3 Notes that fitness trainers can mark out a temporary exclusion zone in their allocated area for each training session.</p> <p>3.4 Notes that each fitness trainer will be required to have their own permit, one permit will no longer cover multiple trainers from the same business.</p> <p>3.5 Notes that Council is limited in what it can charge fitness trainers operating on Crown Land due to DELWP imposed regulations.</p> <p>3.6 Authorise the Chief Executive Officer to make minor editorial updates that do not materially alter the intent.</p>	Fitness training policy endorsed as per Council's resolution. The adopted policy has been communicated to relevant parties and will be published to Council's website.	McDonald, Kiara	11/03/2021
3/03/2021	Presentation of CEO Report - Issue 72	<p>That Council:</p> <p>3.1 Notes the CEO Report Issue 72 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in January 2021.</p>	Report noted, no further action required.	Horner, Sally	12/03/2021
3/03/2021	Proposed extension of business parklets	<p>That Council:</p> <p>3.1 Notes the update on the Business Parklet Program.</p> <p>3.2 Notes officers have commenced work on a longer-term policy.</p> <p>3.3 Notes the timeframe required for development and approval of a longer-term policy and the need for engagement on this policy and that this may take until December 2021 for the work to be finalised.</p>	All actions have been implemented.	Bialkower, Lauren	30/05/2021

Completed

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Date To: 31/03/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>3.4 Extends the Business Parklet Program until 30 June 2021, and delegates to the CEO in 3.7 below the ability to further extend this until December 2021, dependent upon the timeframe for the finalisation of the longer-term policy position.</p> <p>3.5 Notes that current participants in the Business Parklet Program will be invited to express their interest in participating in the Business Parklet Program beyond 30 April 2021.</p> <p>3.6 Endorses the following criteria for use by the CEO (or delegate) to determine the extension or revocation of permits for the Business Parklet Program:</p> <p>a) limited (if any) and substantiated compliance issues.</p> <p>b) limited (if any) and substantiated negative trader or community feedback.</p> <p>3.7 Delegates to the CEO the authority to issue and/or revoke permits to existing participants in the Business Parklet Program based on the criteria outlined in 3.6 for the period of the Business Parklet Program or for some lesser time period or a fortnight to fortnight extension linked to satisfactory compliance with the criteria in 3.6.</p> <p>3.8 Delegates to the CEO the specific ability to waive, fix or reduce charges and exempt permits for Footpath Trading whilst the program is in operation.</p> <p>3.9 Delegates to the CEO the authority to extend the program from June 2021 to December 2021, if this is required, to allow time for a longer-term policy to be approved by Council.</p>			
17/03/2021	Informal Meetings (Assemblies) of Council	That Council receives and notes the written records of Informal Meetings of Councillors (attached).	Report noted by Council. No further action required.	Williams, Emily	25/03/2021
17/03/2021	Audit and Risk Committee Biannual Report	That Council: 3.1 Notes the Audit and Risk Committee Biannual Report as at 31 December 2021, which details activities of the Committee covering the meetings held on 8 September 2020 and 17 December 2020.	The Committee updated. No further update required.	Snowden, Julie	19/03/2021
17/03/2021	Clean Streets Service Review Progress Update & Pressure Washing Service	That Council: 3.1 Notes the update to the implementation of the actions arising from the Clean Street Service Review 2019. 3.2 Endorses the consideration of option 4a) for the pressure washing of activity centres, subject to the 2021/22 Council Plan & Budget process, at an additional rates impact of \$400,000PA. Including the provision of: 3.2.1 The procurement of a specialised contractor to undertake hygienic night-time programmed pressure washing of dedicated high streets and street furniture across the City. 3.2.2 An allocation of one deep pressure wash to Acland and Fitzroy Street programmed in November.	Council report completed.  Subject to budget approval, Council approved an increase in street cleaning service such as deep pressure wash service, additional Rapid Response officers (two) additional and trial of specialised pavement scrubbing cleansing unit to clean footpaths in activity centres.	Johnson, Lachlan	30/03/2021

Completed

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Date From: 24/10/2020

Date To: 31/03/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>3.2.3 The establishment of a new year-round dedicated rapid response crew (two officers) to undertake daily sweeps of activity centres from 7am to spot clean stains and areas as required</p> <p>3.2.4 The trial of a specialised pavement 'scrubbing' cleansing unit that will enable activity centres to be cleaned throughout the day once business commence operating and foot traffic increases.</p> <p>3.3 Delegates to the CEO the ability to determine a program of equitable distribution of hygienic programmed pressure washing across the City within the approved budget</p>			
17/03/2021	Extension to Interim Heritage Controls - Extension to Heritage Overlay 7 (St Kilda, Elwood, Balaclava, Ripponlea)	<p>That Council:</p> <p>3.1 Requests the Minister for Planning to prepare and approve an amendment to the Port Phillip Planning Scheme, pursuant to Section 20(4) of the Planning and Environment Act 1987, to extend the interim Heritage Overlay 7 (HO7) and associated controls to land proposed for inclusion in the 'HO7 Precinct extension' as identified in Port Phillip Heritage Review Update (David Helms Heritage Planning, 2019). The amendment will include the following specific changes to the Port Phillip Planning Scheme, on an interim basis (six months):</p> <p>3.1.1 Amend Port Phillip Planning Scheme Map 8HO and the schedule to Clause 41.03 – Heritage Overlay to apply interim Heritage Overlay 7 (HO7) to:</p> <ol style="list-style-type: none"><li>41 and 43 Dickens Street, 1 Addison Street, 1-3 Ruskin Street and 45-57 Dickens Street, Elwood.</li><li>49-51 and 59-61 Mitford Street, Elwood.</li></ol> <p>3.1.2 Apply a 'Significant Heritage Place' grading to each of the above properties on the Port Phillip Heritage Policy Map (Incorporated Document) except for 49 Dickens Street which is proposed as a 'Contributory Heritage Place'.</p> <p>3.1.3 Remove 'Contributory outside of the Heritage Overlay' gradings for 49, 59 and 61 Mitford Street, 1 Addison Street and 1-3 Ruskin Street, Elwood on the City of Port Phillip Neighbourhood Character Map (Incorporated Document).</p> <p>3.1.4 List the Port Phillip Heritage Review Update (David Helms Heritage Planning, 2019) as a reference document in Clause 22.04 (Heritage Policy).</p> <p>3.1.5 Make consequential changes to Clauses 21.07 (Incorporated Documents), Clause 22.04 (Heritage Policy) and the schedule to Clause 72.04 (Documents incorporated in this scheme) to update the version number and date of the Incorporated Documents listed above.</p> <p>3.2 Authorises the Chief Executive Officer (CEO) or delegate to prepare and finalise the amendment documentation for the above planning scheme amendment.</p>	<p>3.1 The request for planning scheme amendment was lodged with the Minister for Planning on 19 March 2021.</p> <p>3.2 Amendment documentation finalised on 19 March 2021</p>	Pound, Kathryn	19/03/2021