

Completed**Committee:** Council Meeting and Planning Committee**Date From:** 1/07/2023**Date To:** 30/09/2023

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
4/08/2021	Pickles Street, Bridge Street and Glover Street, South Melbourne - Trial of Safety Improvements	That Council: 3.1 Notes that the intersection of Pickles Street, Bridge Street and Glover Street has been identified as a road crash black spot with six (6) crashes recorded at the site between 1/07/2016 to 30/06/2020. 3.2 Endorses a 12-month trial of a median closure along Pickles Street at Bridge Street and Glover Street to improve safety for all road users; and provides a U-turn along Bridge Street to assist residents to access their properties. 3.3 Advises all residents that made submissions of Council's resolution and thanks them for their contribution. 3.4 Requests that officers evaluate the 12-month trial and provide a report to Council on traffic measures required to improve safety at the intersection of Pickles Street, Bridge Street and Glover Street after completion of the trial.	A trial closure of the median at the Pickles/Glover/Bridge intersection was implemented in 2022. Over the last twelve months Council has evaluated the trial. The findings of the trial were presented to Councillors on 18 October 2023 and will be presented to a Council meeting on 15 November for Council consideration.	Mason, Thomas	6/11/2023
7/12/2022	Moubray Street Road Closure - Formal Discontinuance	That Council, having considered the submissions in response to the public notice regarding Council's proposal to discontinue the road known as MOUS02-20, being part of Moubray Street, between Withers Street and Bridport Street West, Albert Park, as contained in Attachment 1 to this Report (Road): 3.1 Resolves to discontinue the Road as it considers that the Road is not reasonably required for public use; 3.2 Directs that a notice pursuant to clause 3 of Schedule 10 of the Local Government Act 1989 (Vic) is published in the Victoria Government Gazette; 3.3 Directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute any documents required to be signed on Council's behalf in connection with effecting the discontinuance of the Road; 3.4 Directs that any easements, rights or interests required to be created or saved over the Road by any public authority be done so and not affected by the discontinuance of the Road; and 3.5 Directs that the Chief Executive Officer or delegate notifies, in writing, every person who has lodged a separate submission, of the decision and reason/s for the decision.	All submitters have been responded to directly of the Council decision and the reasons for. The process has commenced to close the road. Service authorities and emergency services have all been consulted with. The Department of Energy Environment and Climate Action (DEECA) are now involved due to Crown Land Determination, a new report was presented to Council on 16 August 2023 based on this requirement.	Cook, Christopher	6/11/2023
15/03/2023	South Melbourne Town Hall - Intention to Lease: Considering Submissions of Response	That Council: 3.1 Notes that it has received, heard, and considered the submissions in response to its Notice of Intention to enter into an Agreement for Lease, and Lease of 208-220 Bank Street, South Melbourne (South Melbourne Town Hall) to the Australian National Academy of Music Ltd (ANAM). 3.2 Resolves to enter into an Agreement for Lease and Lease of South Melbourne Town Hall in accordance with the proposed transaction terms advised in the Notice, which have been previously reported by Officers in the Ordinary Meeting of Council on 7 December 2022 (Report title: "South	Agreement for Lease and lease documents finalised and being prepared for execution. Execution expected by mid-November 2023.	Ackroyd, James	31/10/2023

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		<p>Melbourne Town Hall – Lease negotiations with ANAM - outcome”) and in summary below:-</p> <p>3.2.1 A lease term of up to 35 years if the lessee undertakes up-front capital investment in the building complex of \$20.5M.</p> <p>3.2.2 A further 15-year option, if the lessee undertakes further capital investment in the building complex of \$19.5M.</p> <p>3.2.3 A commencing rental of \$550,000 per annum, partly abated if performance targets are met.</p> <p>3.2.4 The lessee will be responsible for condition based and routine maintenance for the term of the lease.</p> <p>3.2.5 The lessee will be responsible for rates, taxes, and insurance premiums.</p> <p>3.2.6 The lessee shall provide Port Phillip City Council access for Council meetings and citizenship ceremonies.</p> <p>3.2.7 Such other terms and conditions as may be required by the Chief Executive Officer or their delegate.</p> <p>3.3 Directs and authorises the Chief Executive Officer (and/or delegate) to do all things necessary to enable the entering into of an Agreement for Lease and Lease with ANAM, including finalising and executing the relevant documentation, affixing the Common Seal of Port Phillip City Council (if required).</p> <p>3.4 Thanks the submitters for their submissions and advises them of the decision to enter into the Agreement for Lease and Lease of the premises and the reason(s) for the decision.</p>			
21/06/2023	Notice of Motion Councillor Tim Baxter - Inclusion of LGBTIQ+	<p>That Council:</p> <ol style="list-style-type: none"> Publicly reaffirms its commitment to the inclusion of LGBTIQ+ people in our community. Condemns far right terrorism and hate speech perpetuated against the LGBTIQ+ community their allies and supporters. Continue to work with the LGBTIQ+ Advisory Committee, Victorian Pride Centre, Municipal Association of Victoria, Victoria Police and other key bodies on the safe delivery of LGBTIQ+ programs, community events and recognition moving forward. Report back to Council on item 3 above within six months 	<p>Officers have noted the action with the intent to report back to Council on this in 6 Months, Council's General Manager, Community Wellbeing, and Inclusion has also been in contact with key peak bodies to discuss the Notice of Motion and what actions can be taken jointly.</p> <p>The following matters to be tabled at Advisory Groups and officers to clarify action against:</p> <ul style="list-style-type: none"> Council's role Current climate or risk within that role Key initiatives Programs and events that Council have control/responsibility Service based projects (i.e., Libraries) i.e., protocols around safe delivery, community buy in and communications <p>Findings will be presented to the 6 December 2023 Council Meeting.</p>	Kelly, Leo	6/11/2023

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19/07/2023	St Kilda Landside Works Upgrade - Road Closure	That Council: 3.1 Notes that on 19 April 2023, Council resolved to commence the process to restrict the passage of vehicles on the section of Pier Road between Jacka Boulevard and Royal Melbourne Yacht Squadron, St Kilda. 3.2 Receives and considers all written and verbal submissions to the proposed road closure. 3.3 Extends its gratitude to all submitters. 3.4 Notes that officers will bring back a report for consideration for Council at a future meeting on the proposed road closure.	Community members had the opportunity to make submissions from May to June 2023, for Council's considerations. Officers presented the feedback to Councillors on 19 July 2023 for consideration. Service authorities, emergency services, external stakeholders and the Department of Energy, Environment and Climate Action (DEECA) have been consulted during the development of the Preliminary Landscape Concept Design. Process of the Marine and Coastal Act (MACA) consent approval by DEECA will in parallel with the road closure process. Council will be asking for further feedback on the concept design of the new St Kilda Pier landside interface from November to December 2023 and will bring back a report for consideration for Council at a future meeting on the proposed road closure.	Miller, Karen	31/10/2023
5/07/2023	Act and Adapt Review & Climate Emergency Action Plan	That Council: 3.1 Endorses the release of the <i>Draft Act and Adapt Sustainable Environment Strategy 2023-2028</i> for community consultation 3.2 Endorses the release of the <i>Draft Climate Emergency Plan</i> for community consultation 3.3 Authorises the CEO (or delegate) to make editorial changes, corrections and formatting to the documents prior to the release for community engagement.	Consultation with the community on the updated Act and Adapt Strategy 2023 - 2028 took place from 10 July until Thursday 10 August 2023. The findings of the consultation were presented to a Councillor Briefing on 11 October 2023. The draft Sustainable Environment Strategy and Draft Climate, Emergency Action Plan was adopted by Council at the 1 November 2023 Council Meeting.	McLachlan, Beth	6/11/2023
5/07/2023	Urban Forest Strategy Draft Vision and Principles for Community Consultation	That Council: 3.1 Notes the draft Urban Forest Strategy 2040 Strategic Directions. 3.2 Notes the Urban Forest Strategy Stage 1 Engagement Findings Report. 3.3 Notes supporting documents including the Port Phillip Urban Forest Strategy 2040 Background and Benchmarking Report, City of Port Phillip Tree Ledger Report 2012-2022, and Protecting Vegetation in the Private Realm Report 3.4 Endorses the release of the draft Urban Forest Strategy Vision community engagement on the draft Urban Forest Strategy Vision and Principles for Community Engagement to commence in July 2023.	Community Consultation took place during July and August 2023. The findings of the Community engagement were presented to a Councillor Briefing on 11 October 2023. At its 1 November 2023 Council Meeting a report was presented to Council to adopt the Urban Forest Strategy: Strategic Directions. The Strategic Directions were unanimously adopted by Council.	Witheridge, Jennifer	2/11/2023
5/07/2023	2023 Grand Prix Post Event Debrief and Recommendations	That Council: 3.1 Asks Officers to implement recommendations as follows for the 2024 Australian Formula One Grand Prix: 3.1.1 Extend the temporarily restricted local parking zone for 2024 as per Figure 9 in Attachment 1.	All actions will be incorporated into the 3-year agreement between Council and the Grand Prix currently in development. Annual debriefs will take place with Councillors as required.	Bialkower, Lauren	7/07/2023

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		<p>3.1.2 Work to further streamline the installation of temporary signage</p> <p>3.1.3 Work with the AGPC over a 12-month period to maximise tourism and promotional opportunities including the creation of a Port Phillip specific 'hub' on the Grand Prix website</p> <p>3.1.4 Advocate for improved public transport opportunities and communication for community members and visitors</p> <p>3.1.5 Continue to work with local traders and the AGPC to ensure opportunities are created for local businesses to capitalise on the increased visitation. This will include support and promotion of trader-led events in key precincts</p> <p>3.2 Acknowledges the opportunities that the holding of the Australian Formula One Grand Prix in Albert Park presents for the City of Port Phillip's local economy and encourages Officers to work with the relevant stakeholders to capitalise on these opportunities.</p> <p>3.3 Overturns the City of Port Phillip's formal opposition of the Australian Formula One Grand Prix as previously endorsed at the 14 June 2011 Council meeting.</p>			
5/07/2023	Notice of Motion - Councillor Rhonda Clark - Fitzroy Street Public Toilet	<p>That Council:-</p> <ol style="list-style-type: none"> 1. Directs that work on the Fitzroy Street toilet block be immediately discontinued, 2. Directs the CEO, or their delegate, to focus Council resources on the delivery of other important public toilet projects detailed in the Draft Public Toilet Plan 2023-33, pending the results of the community engagement process, with an alternative Fitzroy Street location to be revaluated no sooner than 2025. 3. Consults with the relevant stakeholders, including nearby residents, community organisations and St Kilda Park Primary School as part of any future revaluation process to ensure transparency and gather input. 	<p>The Fitzroy public toilet project was immediately ceased.</p> <p>The Public Toilet Plan 2023-33 was endorsed by Council at the Council meeting held on 6 September 2023.</p>	Murlidhar, Ash	18/10/2023
5/07/2023	Presentation of CEO Report - Issue 97	<p>That Council:</p> <ol style="list-style-type: none"> 3.1 Notes the CEO Report Issue 97 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in May 2023. 	CEO Report May Issue 97 received and noted by Council and has been published on Council's website.	Foo, Simon	7/07/2023
5/07/2023	Council Parks & Open Space Maintenance- Herbicide Approach for treatment of weeds	<p>That Council:</p> <ol style="list-style-type: none"> 1.1 Thanks the community for their submissions on the proposal to change Council's approach to weed control. 1.2 Considering the feedback provided, and the academic and industry advice, resolves to reintroduce the use of Glyphosate in low-risk locations across the City to assist in managing weed growth. 	Council has reintroduced the use of Glyphosate in low-risk locations across the city to assist in managing weed growth.	McDonald, Brett	25/10/2023
19/07/2023	Cultural Development Fund - Panel recommendations,	<p>That Council:</p> <ol style="list-style-type: none"> 3.1 Appoints Committee Members to the Cultural Development Fund Reference Committee as appears in confidential Attachment One, including the listed applicants who met criteria for a Committee 'pool'. 	Draft notification letters to applicants completed. Notifications will be followed by publication of the list of Committee representatives.	Hall, Jess	21/08/2023

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	updated TOR and Objectives/Criteria	<p>3.2 Makes public the list of Committee members following the adoption by Council and the acceptance of the nominees.</p> <p>3.3 Approves the updated Terms of Reference for the Cultural Development Fund Reference Committee (Attachment 2).</p> <p>3.4 Delegates authority to the Chief Executive Officer, or their delegate, to make amendments to the Terms of Reference documents to correct minor drafting errors that do not materially alter the intent.</p> <p>3.5 Approves officer recommendations to Council in relation to the Cultural Development Fund - Festivals and Events stream.</p> <p>3.5.1 Officers would have the ability to seek further information from applicants that have clear strategic and/or stakeholder value to the City.</p> <p>3.5.2 The success of applications would be determined by the application's merits against the funding criteria and program objectives, and in competition with other applications.</p> <p>3.5.3 All funding recommendations would be referred to a meeting of Council for approval, however recommendations could also be made directly to Councillors as/if opportunities arise.</p> <p>3.6 Approves the updated Cultural Development Fund – Festivals and Events Grant Objectives and Assessment Criteria.</p>			
19/07/2023	St Kilda Landside Works Upgrade - Road Closure	<p>That Council:</p> <p>3.1 Notes that on 19 April 2023, Council resolved to commence the process to restrict the passage of vehicles on the section of Pier Road between Jacka Boulevard and Royal Melbourne Yacht Squadron, St Kilda.</p> <p>3.2 Receives and considers all written and verbal submissions to the proposed road closure.</p> <p>3.3 Extends its gratitude to all submitters.</p> <p>3.4 Notes that officers will bring back a report for consideration for Council at a future meeting on the proposed road closure.</p>	<p>Community members had the opportunity to make submissions from May to June 2023, for Council's considerations.</p> <p>Officers presented the feedback to Councillors on 19 July 2023 for consideration.</p> <p>Service authorities, emergency services, external stakeholders and the Department of Energy, Environment and Climate Action (DEECA) have been consulted during the development of the Preliminary Landscape Concept Design.</p> <p>Process of the Marine and Coastal Act (MACA) consent approval by DEECA will in parallel with the road closure process.</p> <p>Council will be asking for further feedback on the concept design of the new St Kilda Pier landside interface from November to December 2023 and will bring back a report for consideration for Council at a future meeting on the proposed road closure.</p>	Miller, Karen	6/11/2023
19/07/2023	Records of Informal Meetings of Council	<p>That Council</p> <p>2.1 Receives and notes the written records of Informal Meetings of Council (attached) as required by the Governance Rules.</p>	Records received and noted by Council, no further action required.	Williams, Emily	29/08/2023

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19/07/2023	South Melbourne Market Committee Charter (Revised July 2023)	That Council: 3.1 Endorse the South Melbourne Market Committee Charter July 2023 (Attachment 2) for adoption 3.2 Affixes the common seal of Council to the S5 Instrument of Delegation – Council to CEO – South Melbourne Market (Attachment 1). 3.3 Notes that this S5 Instrument of Delegation – Council to CEO – South Melbourne Market comes into force immediately from when the common seal of Council is affixed to that Instrument. 3.4 Revokes the current S5 Instrument of Delegation – Council to CEO – South Melbourne Market dated 20 October 2021 upon the updated S5 Instrument of Delegation being endorsed.	The Common seal was affixed on 21 July 2023, updated delegations have been made publicly available on Council's website.	Smerdon, Xavier	11/09/2023
19/07/2023	J Talbot Basketball Facility	That Council: 3.1 Thanks the community for participating in the community engagement process on the proposed concept design for the J Talbot Reserve Basketball facilities. 3.2 Authorises officers to proceed with construction of the proposed design for a new quarter basketball court located in the middle of the J Talbot Reserve.	Design and construction are progressing on the project. Project is due to be completed on 30 June 2024.	Buften, Sarah	28/08/2023
19/07/2023	LGBTIQA+ Action Plan - Consultation Feedback and Adoption	That Council: 3.1 Adopts the LGBTIQA+ Action Plan 2023-26 (Attachment 1) and delegates authority to the Chief Executive Officer, or their delegate, the ability to make amendments to the Action Plan to correct minor drafting errors that do not materially alter the intent. 3.2 Notes the results of the community and Council staff consultation on the draft LGBTIQA+ Action Plan 2023-26 as summarised in this Report (Attachment 2). 3.3 Request officers prepare an implementation plan, in consultation with stakeholders.	The LGBTIQA+ Action Plan and implementation plan are being progressed by Council officers. These are both looking to embed LGBTIQA+ inclusion in Council's roles as a service provider, ally, leader, consumer, and workplace.	Sutherland, Thomas	17/10/2023
19/07/2023	Petition Response - Stop Current Plans to Redevelop Lagoon Reserve	That Council: 1. Receives and notes the Petition. 2. Thanks the petitioners for their Petition. 3. Notes the increasing pressure public space is under from multiple users, and recognises the importance of public open spaces being shared by all community users. 4. Recognises that Lagoon Reserve is one of only 13 full sized ovals within the municipality and therefore plays an important role in our sports ground network. 5. Recognises that Lagoon Reserve is a popular space for many in the community, particularly dog walkers.	Item 1-8 of the resolution have been noted and closed. Officers will investigate shared use options for the renovated ground, in line with the dog off leash guidelines, at the completion of construction.	Lyon, Jane	1/08/2023

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		<p>6. Continues with the current project delivery for the Lagoon Reserve Upgrade.</p> <p>7. Notes that the Dog Off Leash Guidelines are currently being developed and provision for new sites across the municipality will be made in line with this Guideline once adopted in 2024.</p> <p>8. Notes that no short-term pop-up dog park opportunities will be delivered as part of this project, given the proximity to alternative off leash spaces.</p> <p>9. Requests Council officers to investigate options for shared use of the park post construction, recognising that its primary purpose is as a sports ground.</p>			
19/07/2023	Older Persons Advisory Committee New Member Nominations August 2023 to November 2024 - For Endorsement	<p>That Council:</p> <p>3.1 Endorses five new members Kevin English, Janet Gardner, Ada Lubin, Jeanette Lyons & Richard Whitfield to the Older Persons Advisory Committee (OPAC) for the term July 2023 to November 2024.</p> <p>3.2 Recognises the value of work undertaken by the OPAC as the peak advisory and advocacy body on issues affecting the wellbeing of older people (55 years and over) within the City of Port Phillip.</p> <p>3.3 Acknowledges the on-going work of the OPAC and thank the Committee for its efforts.</p>	New members have been inducted and have been participating in monthly Older Persons Advisory Committee meetings.	Horsley, Cathy	28/08/2023
19/07/2023	Community Grants Assessment Panel Reference Committee - Appointment 2023-2025	<p>That Council:</p> <p>3.1 Notes that the four previous community panel member appointments have ended and formally thanks these committee members for their participation and commitment.</p> <p>3.2 Appoints the four recommended applicants Leesa Chen, Joanne McDonald, Victoria Mackey and Brian Hanlon to the vacant positions on the Community Grants Reference Committee from August 2023 through to December 2025.</p> <p>3.3 Endorse the updated Community Grants Assessment Panel Reference Committee Terms of Reference 2023-2025.</p>	Applicants notified and the updated terms of reference have been published to Council's website.	Blackford, Emma	31/07/2023
27/07/2023	Statutory Planning Delegated Decisions - May & June 2023	<p>That the Committee:</p> <p>3.1 Receives and notes the May and June 2023 (Attachment 1) reports regarding the summary of all Planning Decisions issued in accordance with the Schedule of Delegation made under the Local Government Act 2020 and Section 188 of the Planning & Environment Act 1987 adopted by Council on 24 July 1996 and as amended, for the Port Phillip Planning Scheme.</p>	Delegated decisions for May and June noted by Council, no further action required.	D'Alessandro, Donna	28/07/2023
27/07/2023	43 Pakington Street, St Kilda - PDPL/00053/2023	<p>3.1 That a Planning Permit be issued for Demolition of a dwelling, fencing and outbuildings in the Heritage Overlay (Schedule 7) at 43 Pakington Street, St Kilda.</p> <p>3.2 That the decision be issued as per the full conditions listed in the Minutes of the meeting.</p>	Planning permit issued in July 2023.	Nuciforo, Mimi	16/10/2023

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27/07/2023	14 Alma Road, St Kilda (858/2020)	<p>3.1 That the Responsible Authority, having caused the application to be advertised and having received and noted the objections, issue a Notice of Decision to Grant a Planning Permit.</p> <p>3.2 That a Notice of Decision to Grant a Planning Permit be issued for the construction of a multi-storey building comprising accommodation (dwellings), retail and food and drinks premises, buildings and works within a Transport Zone 2, and a reduction of car parking from the Planning Scheme provisions.</p> <p>3.3 That the decision be issued as per the full conditions listed in the Minutes of the meeting.</p>	Notice of Decision issued on 3 August 2023 and a permit issued on 8 September 2023.	Beard, Phillip	31/07/2023
2/08/2023	Community Safety Plan and Public Place CCTV Cameras and Policy Report	<p>That Council:</p> <p>3.1. Endorses the Community Safety Plan (Version 1.1) with a review date of November 2025.</p> <p>3.2. Endorses the Public Place Closed Circuit Television (CCTV) Policy (Version 1.1) with a review date of November 2025 including capacity for Council to fund renewal and upgrade of existing CCTV systems in public places; through appropriate approval processes.</p> <p>3.3. Authorises the CEO (or their delegate) to make minor editorial amendments to the Community Safety Plan (Version 1.1) and the Public Place Closed Circuit Television (CCTV) Policy (Version 1.1), that do not materially alter their intent.</p>	Community Safety Plan and Public Place Closed Circuit Television (CCTV) Policy have been endorsed by Council and are allocated to the Community Safety officer for implementation.	Kelly, Leo	24/08/2023
2/08/2023	Options for regulation and management of short stay accommodation	That this matter be adjourned to the Council Meeting to be held at 6:30pm on 4 October 2023.	Item was deferred to the 4 October Council Meeting where Council endorsed to implement clause 59 to address short stay accommodation concerns.	Davis, Lisa	31/10/2023
2/08/2023	Status of Council Decisions and Questions Taken on Notice recorded by Council: 1 July-30 September 2023	<p>That Council:</p> <p>3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 and 2.</p> <p>3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 3.</p>	Report received and noted by Council, no further action required.	Williams, Emily	30/10/2023
2/08/2023	Notice of Motion Mayor Heather Cunsolo – Provision of Parking Permits to Southbank Police Station	<p>That Council:-</p> <p>1. Provide 30 annual parking permits for Southbank Police Station staff, at a cost aligned with the cost of a Visitor Parking Permit per year, until the current Parking Management Policy ends in 2028.</p>	Outcome provided to Southbank Police via email on 3 August 2023 with eligibility and terms and conditions and how to apply for their parking permits.	Montague, Nellie	16/08/2023
2/08/2023	Electoral Representation Review -	That Council:	The response submission to the Electoral Advisory Panel's (ERAP) Port Phillip City Council electoral structure review was signed off by Mayor Cunsolo	Collins, Katrina	9/08/2023

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	Response to the Electoral Representation Advisory Panel Preliminary Report	<p>3.1 Agrees to provide a response submission to the Electoral Representation Advisory Panel's Port Phillip City Council electoral structure review - preliminary report (Attachment 2).</p> <p>3.2 Authorises the CEO, or their delegate, to make appropriate amendments to the submission (Attachment 1) in consultation with the Mayor that do not materially alter the overall intent.</p> <p>3.3 Endorses the Mayor to sign the draft response submission (Attachment 1) on behalf of Council.</p>	and submitted to the ERAP via the VEC online submission tool on Wednesday 9 August 2023.		
2/08/2023	Councillor Expenses Monthly Reporting - June 2023	<p>That Council:</p> <p>3.1 Notes the monthly Councillor expenses report for June 2023 (attachment 1) and that this will be made available on Council's website.</p>	Councillor expense declarations received and noted by Council and have been made publicly available on Council's website.	Gillett, Mitchell	9/08/2023
2/08/2023	Updates to the S5 Instrument of Delegation - Council to the Chief Executive Officer	<p>That Council:</p> <p>3.1 Approves an update to the Chief Executive Officer's S5 Instrument of Delegation to allow for making expenditure that exceeds \$1m (including GST), unless it is expenditure made under a contract already entered into, or is expenditure which Council is, by or under legislation, required to make (such as WorkCover and fire services property levy) in which case it must not exceed \$2m (including GST)</p> <p>3.2 Approves an update to the Chief Executive Officer's S5 Instrument of Delegation to allow for the purchase of compulsory insurance such as Public Liability/Professional Indemnity and Asset insurance renewals in which case it must not exceed \$2m (including GST)</p> <p>3.3 Delegates to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer (Attachment 1), subject to the conditions and limitations specified in that Instrument.</p> <p>3.4 Affixes the common seal of Council to the Instrument of Delegation to the Chief Executive Officer.</p> <p>3.5 Notes that this Instrument of Delegation to the Chief Executive Officer comes into force immediately when the common seal of Council is affixed to the Instrument.</p> <p>3.6 Revokes the current Instrument of Delegation to the Chief Executive Officer dated 20 October 2021 upon the coming into force of the Instrument. (Attachment 1)</p> <p>3.7 Notes that the duties and functions set out in the instrument must be performed, and the powers set out in the instrument must be executed, in accordance with any policies of Council that it may from time to time adopt.</p> <p>3.8 Authorises the CEO or delegate to update table four of the Procurement Policy to align with the S5 Instrument of Delegation. (Attachment 3)</p>	S5 Executed and has been made publicly available on Council's website.	Collins, Katrina	15/08/2023

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16/08/2023	Painting Services Panel - Contract Extension	<p>That Council:</p> <p>3.1 Awards the extension of Contract 000582 Painting Services Panel (formerly Contract 2350) to The Trustee for The Sweeney Family Trust and Quayclean Australia Pty Ltd for two years commencing 7 September 2023.</p> <p>3.2 Notes that Council officers have assessed the performance of the contractors to date under the contract as efficient and representing value for money.</p> <p>3.3 Notes the estimated value of the two-year extension is \$913,192.42 (inclusive of GST).</p> <p>3.4 Authorises the Chief Executive Officer to execute the necessary Deeds of Extension on behalf of Council with The Trustee for the Sweeney Family Trust and Quayclean Australia Pty Ltd.</p> <p>3.5 Notes that no further extensions are available and that a new procurement process will be undertaken in the lead up to the end of the current contract on 7 September 2025 to ensure service continuity.</p>	Painting contract extension for two years accepted by Council.	Maclean, Jim	17/10/2023
16/08/2023	Proposed discontinuance of road at rear of 3, 5, 7, 9-11 and 15 Fitzroy Street, St Kilda	<p>That Council:</p> <p>3.1 Acting under section 17(4) of the <i>Road Management Act 2004</i> (Vic), resolves that the road adjoining the rear of 3-5, 7 and 9 and 15 Fitzroy Street, St Kilda, being the land contained certificate of title volume 2591 folio 074 and the land described as Road R1 on plan of subdivision LP29616, and being part of the laneway known as R3571 (Road), be removed from Council's Register of Public Roads on the basis that the Road is no longer reasonably required for general public use for the reasons set out in the report;</p> <p>3.2 Acting under clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) (Act):</p> <p>3.2.1 resolves that the statutory procedures be commenced to discontinue the Road;</p> <p>3.2.2 directs that under sections 207A and 223 of the Act, public notice of the proposed discontinuance of the Road be given in The Age newspaper;</p> <p>3.2.3 resolves that the public notice required to be given under sections 207A and 223 of the Act should state that if the Road is discontinued, Council proposes to sell the Road to the adjoining owner of 3-5, 7, 9 and 15 Fitzroy Street, St Kilda, for market value;</p> <p>3.2.4 notes that the current market value of the Road is currently assessed to be \$30,000 plus GST;</p> <p>3.2.5 notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.2.6 authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out</p>	Fees by the applicant have been received. A report is being prepared by officers and is scheduled for the 6 December Council meeting for Council consideration.	Belmore, Siobhan	30/10/2023

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		its functions under section 223 of the Act in relation to this matter; and 3.2.7 resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council meeting to be determined later.			
16/08/2023	Records of Informal Meetings of Council	That Council 2.1 Receives and notes the written records of Informal Meetings of Council (attached) as required by the Governance Rules.	Records received and noted by Council, no further action required.	Williams, Emily	29/08/2023
16/08/2023	Accessibility Action Plan 2023-25	That Council: 3.1 Adopts the Accessibility Action Plan 2023-25 (Attachment 1) and delegates to the CEO, or their delegate, the ability to make changes that do not alter the substantive content of the document. 3.2 Notes the results of the community consultation and engagement on the draft Accessibility Action Plan as presented in this report (Attachment 2). 3.3 Requests officers prepare an implementation plan.	Officers have commenced work on an implementation plan.	Khazam, Sandra	29/08/2023
16/08/2023	Notice of Motion Councillor Andrew Bond - Middle Park Hotel	That Council: - 1. Write to both the Victorian Minister for Planning, and Shadow Minister for Planning and inform them of the 13th April 2023 VCAT decision to recognise 'As of Use' rights for the Middle Park Hotel planning application for an extension to its roof top. 2. In this letter, highlight that the implications of this decision by VCAT is to strip the City of Port Phillip of its previously held planning authority to impose fair and reasonable conditions over licensed venues, and potentially other businesses and properties where this new 'as of right' precedent set by VCAT is deemed to be held. 3. Requests that the State Parliament restore this planning power to Local Government through the legislative process available to it.	Supported at the Council meeting held on 16 August 2023. Council officers are drafting letters to be sent to both the Minister and shadow Minister for planning in November 2023.	D'Alessandro, Donna	9/11/2023
16/08/2023	Approach to the Review of the Move, Connect, Live Integrated Transport Strategy	That Council: 3.1 Endorses the scope, principles, and key changes proposed for the review of the Move, Connect, Live Integrated Transport Strategy 2018 -2028 for the purpose of community consultation in August and September 2023. 3.2 Note a Report on the findings of the consultation and the updated Strategy will be presented to Council for adoption.	Community engagement on the endorsed mid-strategy Integrated Transport Strategy review scope took place from 25 August to 15 September 2023. Council officers are reviewing feedback from the community to inform the mid- strategy review and will present the feedback to a Councillor briefing in December 2023. A report will be presented to a Council meeting in early 2024 for Council consideration.	Montague, Nellie	6/11/2023
16/08/2023	Swimming Trail Feasibility - Response to Notice of Motion	That Council: 3.1 Defers this item indefinitely, and for the proposed expenditure to be considered in the 2024/25 Council budget process.	Resolution was to defer indefinitely and consider through budget process	Cannell, Susan	24/08/2023

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16/08/2023	Audit and Risk Committee Biannual Report	That Council: 3.1 Notes the Audit and Risk Committee Biannual Report as at 30 June 2023, which details activities of the Committee covering scheduled meetings held on 21 February 2023, 23 May 2023 (annual workshop) and 27 June 2023.	Biannual report received and noted by Council and has been shared with the Audit and Risk Committee members.	Snowden, Julie	21/08/2023
16/08/2023	Proposed discontinuance of road at rear 182-192 Clarendon Street, South Melbourne	That Council: 3.1 Acting under section 17(4) of the <i>Road Management Act 2004</i> (Vic), resolves that the road adjoining the rear of 182-192 and 200 Clarendon Street, South Melbourne, being the land which is part of the land remaining in Crown Grant 5106/1863 and known as part of Crown Allotment 9, Section 2, Town & Parish of Melbourne South and being the laneway known as R3211 (Road), be removed from Council's Register of Public Roads on the basis that the Road is no longer reasonably required for general public use for the reasons set out in the report; 3.2 Acting under clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) (Act): 3.2.1 resolves that the statutory procedures be commenced to discontinue the Road; 3.2.2 directs that under sections 207A and 223 of the Act, public notice of the proposed discontinuance of the Road be given in The Age newspaper; 3.2.3 resolves that the public notice required to be given under sections 207A and 223 of the Act should state that if the Road is discontinued, Council proposes to sell the Road to the adjoining owner of 182-192 and 200 Clarendon Street, South Melbourne, for market value; 3.2.4 notes that the current market value of the Road is currently assessed to be \$700,000 plus GST; 3.2.5 notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio; 3.2.6 authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter; and 3.2.7 resolves to hear and consider any submissions receive.	There were no submissions in response to the public notice, Council resolved to discontinue the road at the rear of 182-192 Clarendon Street, South Melbourne the Council meeting held on 18 October 2023.	Belmore, Siobhan	30/10/2023
16/08/2023	Proposed Submission on Victorian Government's Property Valuation Averaging Mechanism Paper	That Council: 3.1 Endorses the City of Port Phillip submission to the State Government responding to the Valuation Averaging Mechanism discussion paper (Attachment 2). 3.2 Delegates authority to the Chief Executive Officer, or their delegate, to make amendments to the document to correct any minor drafting errors that do not materially alter the intent.	Submission was lodged to the State Government on 22 August 2023.	Liu, Peter	13/09/2023

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24/08/2023	3-15 Fitzroy Street, St Kilda (PDPL/00845/2022)	<p>3.1 That the Responsible Authority, having caused the application to be advertised and having received and noted the objections, issue a Notice of Decision to Grant a Planning Permit.</p> <p>3.2 That a Notice of Decision to Grant a Planning Permit be issued for partial demolition (front façade retained) and construction of a mixed use development comprising accommodation (dwellings) and as-of-right retail space.</p> <p>3.3 That the decision be issued as per the full conditions as detailed in the minutes of the meeting.</p>	Notice of decision was issued on 25 August 2023.	Mowbray, Michael	31/10/2023
24/08/2023	Statutory Planning Delegated Decisions -	<p>That the Committee:</p> <p>3.1 Receives and notes the July 2023 (Attachment 1) report regarding the summary of all Planning Decisions issued in accordance with the Schedule of Delegation made under the Local Government Act 2020 and Section 188 of the Planning & Environment Act 1987 adopted by Council on 24 July 1996 and as amended, for the Port Phillip Planning Scheme.</p>	July 2023 delegated decisions decided under delegation noted by Council. No further action required.	D'Alessandro, Donna	25/08/2023
24/08/2023	472 - 474 St Kilda Road Melbourne 1033/2018/A	<p>3.1 That the Responsible Authority, having caused the application to be advertised and having received and noted the objections, issue a Notice of Decision to Grant an Amended Permit.</p> <p>3.2 That a Notice of Decision to Grant an Amended Permit be issued to Construct a multi-storey mixed use building, Residential hotel and dwellings, a reduction in the number of car parking spaces required and a licence for the sale and consumption of liquor at 472-474 St Kilda Road Melbourne with the changes as detailed in the minutes of the meeting.</p>	Officer recommendation supported and approved. Notice of Decision was issued on 1 September 2023.	D'Alessandro, Donna	6/11/2023
6/09/2023	Risk Management Policy and Framework	3.1 Adopts the revised Risk Management Policy (Attachment 1) and notes the updated Risk Management Framework (Attachment 2).	Updated Risk Management Policy has been published on both Councils intranet and internet pages.	Snowden, Julie	19/09/2023
6/09/2023	Procurement of Security Services Contract	<p>That Council:</p> <p>3.1 Enters into Contract 000238 Security services with National Protective Services Pty Ltd. for an initial four-year term with an option of a further two-year extension.</p> <p>3.2 Notes that the estimated contract sum including provisional sum for service changes is \$9,401,880.69 (excluding GST) or \$10,342,068.76 (including GST) for the full six-year period.</p> <p>3.3 Notes the provisional sum budget for possible future service changes total \$480,000 (excluding GST) or \$520,000 (including GST), as detailed in point 7 in this report, and this will be subject to Council's normal budgetary approval process.</p> <p>3.4 Notes that the section 5 of Instrument of Delegation to the Chief Executive Officer may be utilised to address possible future service changes as outlined in 3.3.</p> <p>3.5 Authorises the Chief Executive Officer to execute the further two-year extension option as and when required subject to satisfactory performance</p>	Security service contract commenced 1 October 2023	Maclean, Jim	17/10/2023

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		from National Protective Services Pty Ltd and subject to Consumer Price Index calculations at the time of the extension option is being considered.			
6/09/2023	Councillor Expenses Monthly Reporting - July 2023	That Council: 3.1 Notes the monthly Councillor expenses report for July 2023 (attachment 1) and that this will be made available on Council's website.	Councillor expense declarations received and noted by Council and have been made publicly available on Council's website.	Gillett, Mitchell	12/09/2023
6/09/2023	In Principle Approval of the Annual Financial Statements 2022/23 and Performance Statement 2022/23	That Council: 3.1 Notes the sound financial performance for financial year 2022/23 which includes an operating surplus and a low-risk rating on the Victorian Auditor General's Office Financial Sustainability. 3.2 Gives in principle approval to the annual financial statements and performance statement (the statements) for the financial year ended 30 June 2023. 3.3 Authorises the Mayor, Councillor Heather Cunsolo, and Deputy Mayor, Councillor Andrew Bond, or delegates to certify the annual financial statements and performance statement for the financial year ended 30 June 2023. 3.4 Approves the materiality threshold in the performance statement at +/- 10 percent of Council's 2021/22 result for the explanation of variances between the 2022/23 and 2021/22 result. 3.5 Authorises the Mayor and Chief Executive Officer to certify the Governance and Management checklist.	In principle approval obtained at Council meeting. Annual Accounts (financial statements) submitted to VAGO as required.	Erskine, Elizabeth	14/09/2023
6/09/2023	Elwood Foreshore Site Plan	That Council: 3.1 Endorses the Elwood Foreshore Site Plan, as adjusted, and annexed as Attachment 1. 3.2 Thanks everyone who has provided input to date to help shape the future of this popular and valued public place. 3.3 Notes that the Elwood Foreshore Site Plan is intended as a high-level masterplan, to guide subsequent detailed design and development applications, and that the development application process includes further community consultation. 3.4 Notes that development in accordance with the Site Plan is anticipated to occur in stages, over approximately 10 years, subject to approvals and consents, including Coastal Crown consent. 3.5 Acknowledges the feedback from Bayside City Council and Head Street residents and requests officers seek to retain current facility addressing where possible. 3.6 Request officers undertake further studies during the detailed design stage on the location of car parking adjacent to the soccer pitch on Head Street.	Officers are preparing a phasing strategy, stakeholder management plan prior to commencing the next phase of design.	Belmore, Siobhan	23/10/2023
6/09/2023	Artist Engagement Services contract	That Council:	RFT000249 has been awarded to Auspicious Arts. The new contract has been prepared and is ready to	Hall, Jess	17/10/2023

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		<p>3.1 Awards RFT000249 to Auspicious Arts Projects Inc. for three years commencing on 18 September 2023 with one further option of three years to extend (maximum term of six years in total);</p> <p>3.2 Notes that the contract value of \$4,000,000 inc GST has been calculated with reference to the schedule of rates submitted by Auspicious Arts Projects Inc and the projected Council budget for fees paid to artists (including Superannuation and Workcover) via this auspicing arrangement (estimated at \$3,809,524);</p> <p>3.3 Notes that the projected amount to be retained by Auspicious Arts Projects Inc over the maximum six year term equates to \$190,476.00 (based on their fee of 5%);</p> <p>3.4 Notes that the limit of the contract has no additional budget implications;</p> <p>3.5 Delegates to the CEO the authority to determine if the contract extension is to be exercised and to execute the extension as required.</p>	<p>be used (contract 001568). The old AA contract (000732) will be closed out.</p>		
<p>6/09/2023</p>	<p>St Kilda Triangle - Live Music Venue Design Feasibility Report and Community Engagement</p>	<p>That Council:</p> <p>3.1 Notes the release of the <i>St Kilda Triangle Potential Live Performance Venue Market Sounding Report</i> and the <i>St Kilda Triangle Design Feasibility for a Live Music and Performance Venue</i> with the publication of this report on Council's web-page on 1 September 2023. Reports are provided in Attachment 1 and 2 respectively.</p> <p>3.2 Notes the key outcomes of the market sounding report (Attachment 1), which are:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The live performance market, particularly live music is extremely strong. <input type="checkbox"/> The key gap in Melbourne is a purpose-built indoor venue of between 3,000 and 5,000 standing capacity with a 5,000 standing capacity venue noted as the 'sweet spot'. <input type="checkbox"/> St Kilda is supported by the majority of promoters surveyed as a live music location for various reasons. <p>3.3 Notes the indicative site layout (Option 2) recommended in the attached design feasibility report (Attachment 2) provides a proof of concept intended to demonstrate how a live music venue that responds to market demand can be accommodated on the site while allowing for a significant, but not matching, level of carparking, ancillary uses and some public realm. It also addresses key priorities identified in the 2016 Masterplan and other design principles such as the creation of a cultural precinct, protecting key views, connections to the foreshore, concentrating built form near the Palais and integrating effectively in the wider precinct.</p> <p>3.4 Notes that the indicative site layout for the St Kilda Triangle (Option 2 in Attachment 2) broadly comprises of:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Venue and Carpark: Option 2 venue - a 5000-standing capacity venue including a mezzanine or balcony (accommodating 1000 of the 5000 capacity), and a 200 space carparking option. 	<p>Community engagement commenced on 7 September with an online survey using Have Your Say and a number of face-to-face sessions including two drop-in sessions, one focus group session, 4 pop-ups and presentations to advisory groups.</p> <p>Engagement concluded, following a 6-week period, on 19 October. The findings are currently being compiled in a St Kilda Triangle Project Engagement Report., The budget increased in line with the endorsed amount and is being utilised to implement the additional scope.</p>	<p>Rysanek, Michelle</p>	<p>30/10/2023</p>

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		<ul style="list-style-type: none"> <input type="checkbox"/> Supplementary carpark: Use of the site on the corner of Jacka Boulevard and Cavell St for on-grade parking (approximately 40 spaces) as supplementary parking for the preferred design option. <input type="checkbox"/> Complementary Uses and Public Realm: complementary use zones indicating the minimum required for the successful functioning of the venue and activation of the site, while the remainder of the site is used for public realm. <p>3.5 Notes that if Council was to elect to progress this project, the indicative site layout (proof of concept) presented in the attached design feasibility report (Attachment 1) could be translated into design guidelines and/or a site plan that would form the basis of procurement and strategic planning activities. This is work for subsequent stages which is still to be defined and presented to Council later in 2023, and will be informed by the outcomes of the planned community engagement.</p> <p>3.6 Endorses the commencement of community engagement to seek feedback on the findings in the <i>St Kilda Triangle Design Feasibility for a Live Music and Performance Venue</i> report on the day following this Council report, 7 September 2023 for a period of 6 weeks in line with the activities detailed in the body of this report.</p> <p>3.7 Approves additional project budget of \$80,000 for additional scope items, including: market sounding and consultancy support to complete the commercial analysis, resources to support the community engagement program and additional design consultancy to review and consider feedback and its implications on the design feasibility work.</p>			
6/09/2023	Petition - Request to implement Clause 59 in order to control Short Stay accommodation	That Council: Receives and notes the Petition and provides a response to the 4 October 2023 Council meeting as part of the officers' report into Short-Stay Accommodation.	Item was deferred to the 4 October Council Meeting where Council endorsed to implement clause 59 to address short stay accommodation concerns.	Davis, Lisa	31/10/2023
6/09/2023	Elder Smith Netball Courts and Pavilion Update	That Council: 3.1 Endorses progressing the project with the proposed design for Elder Smith Netball Courts and Pavilion. 3.2 Approves additional funding of \$1.7m (excluding GST) for project costs to deliver Courts and Pavilion. 3.3 Approves additional funding for discretionary items; 3.3.1 Solar panels and battery. Cost \$180,000. To be considered further, subject to costing and available budget, with a final report to be presented to Council. 3.3.2 Scoreboards. Cost: \$80,000 3.3.3 Seating outside the courts (on court seating is included). Cost: \$20,000	Works are underway to finalise the design for the project, in line with the revised budget and inclusive of the approved discretionary items. The process to procure the construction contractor will commence early in 2024, with construction due to commence in May 2024 and be completed by December 2024. Investigations are still underway regarding the Solar panels and battery. Officers will present a report to Council on the Solar panels and battery, including information on the entire project's electrical requirements.	Buften, Sarah	24/10/2023

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		<p>3.4 Notes the funding of the additional request will be mainly from a drawdown on open space contribution reserve.</p> <p>3.5 Notes the proposed next steps for the project:</p> <p>3.5.1 February/March 2023 – construction procurement</p> <p>3.5.2 May 2024 - commence construction</p> <p>3.5.3 December 2024 – construction complete</p>			
6/09/2023	Public Toilet Plan 2023 - 2033 Consultation Findings and Final Plan Endorsement	<p>That Council:</p> <p>3.1 Notes the results of the community consultation on the draft Public Toilet Plan 2023 – 2033 as summarised in this report and outlined in the attached Engagement Summary Report (Attachment 1).</p> <p>3.2 Acknowledges and thanks the community for their feedback communicated during the consultation period.</p> <p>3.3 Adopts the City of Port Phillip Public Toilet Plan 2023 – 2033 for implementation.</p>	Public Toilet Plan 2023-2033 was endorsed by Council on 6 September 2023 and the new plan published to Council's website.	Belmore, Siobhan	23/10/2023
6/09/2023	Heritage Overlay 8 (HO8) Precinct Review	<p>That Council:</p> <p>3.1 Notes the officer report on the <i>draft Elwood Stage 2 Heritage Review Volume 1 - Findings Report Prepared for City of Port Phillip July 2023</i> (at Attachment 1) and the <i>draft Elwood Stage 2 Heritage Review Volume 2 - Citations Prepared for City of Port Phillip June 2023</i> (at Attachment 2).</p> <p>3.2 Endorses the documents in Attachments 1 and 2 for the purposes of community consultation.</p>	The community will be consulted on the documents in Attachments 1 and 2 as part of the HO8 Review community consultation process, which will run from 6 November to 4 December. The findings from this consultation will be presented to a Council meeting in early 2024 for Council consideration.	Leskovec, Cael	18/10/2023