

Footpath Trading - Fact Sheet 2

Relocating Public Infrastructure



What is public infrastructure?

Public infrastructure includes items on the footpath such as litter bins, bench seats, payphones and bicycle hoops that are available for the benefit of the community.

Council must carefully balance the ability to trade on the footpath with the communities needs. The relocation of public infrastructure may sometimes be possible, but this must result in an equal, if not a better outcome for the community.

If public infrastructure is located in front of my business, what can I do?

You may be able to gain a footpath trading permit if sufficient distances from infrastructure can be achieved. Section 2.62 of the Footpath Trading Guidelines details the required distances from each type of public infrastructure, summarised in the table below.

Public infrastructure	Minimum clearances from object
Litter bins	1m
Public seating	
Bicycle stands (from outer edges of stand)	
Fire hydrants	
Payphones	
Parking meters	
Traffic lights	
Pedestrian-operated lights	
Way-finding signs	
Trees and tree pit edge	0.5m
Electricity boxes	0mm
Electricity poles	
Street light poles	



What infrastructure may be considered for relocation?

Public seats, litter bins and bicycle hoops may be considered.

Who pays for relocating infrastructure?

All costs associated with the approved relocation of any public infrastructure, including the reinstatement of the footpath must be paid by the person/business requesting the change.

Things to consider before requesting changes to public infrastructure:

- If you have an existing footpath trading permit, check with the Footpath Trading unit what benefits there may be in occupying any additional space as a result of any relocated infrastructure.
- If you do not have an existing permit, check how the Footpath Trading Guidelines relate to your premises. There may be other factors that will limit your ability to trade on Council land, for example an inadequate footpath width.

For further advice, please contact the Footpath Trading unit.

For Council to consider the relocation of a litter bin or bench you should follow the process outlined below:

Step 1

Submit a written request to:

Works Officer
Infrastructure Maintenance Services
City of Port Phillip
Private Bag No. 3
PO ST KILDA 3182

Alternatively, telephone ASSIST on (03) 9209 6777.

The Works Officer will inform you within 5 business days as to whether the infrastructure may be relocated.

Step 2

If the infrastructure is to be relocated in front of other premises, you must then obtain the written consent(s) of the owner and occupant of the premises where the litter bin or bench will be relocated. When the consent(s) have been obtained and forwarded to the Works Officer, you will be provided with a quote/invoice for the relocation and reinstatement costs to be paid within 28 days. Once paid, the relocation and reinstatement works will occur.

Step 3

Upon the successful relocation of the litter bin / bench, your footpath trading permit may then be assessed/ amended.



For Council to consider the relocation of a bicycle hoop you should follow the process outlined below:

Step 1

Choose an alternative location within 10m of the existing bicycle hoop and prepare a simple plan identifying the proposed location, dimensioned and scaled 1:100 (1cm = 1m).

Step 2

If the bicycle hoop is to be relocated in front of other premises, you must then obtain the written consent(s) of the owner and occupant of the premises where you proposed to relocate the bicycle hoop.

Step 3

Submit your written request, including proposed plan detailed above, to:-

Coordinator - Traffic & Parking Design
City of Port Phillip
Private Bag No. 3
PO ST KILDA 3182

Your request will be considered within 20 business days.

Step 3

Should the proposed location be supported, you will be provided with a quote/invoice for the relocation and reinstatement costs to be paid within 28 days. Once paid, the relocation and reinstatement works will occur.

Step 4

Upon the successful relocation of the bicycle hoop, your footpath trading permit may then be assessed/ amended.

For more information on the relocation of public infrastructure in conjunction with footpath trading, please refer to Sections 2.62 and 2.9 of the Footpath Trading Guidelines, (2017).

If you would like to discuss further, please contact the Footpath Trading unit:-

E-mail: footpathtrading@portphillip.vic.gov.au
Telephone: (03) 9209 6844 (Mon to Fri 8.30am to 5pm)
Web: www.portphillip.vic.gov.au/footpath-trading.htm
Mail: City of Port Phillip, City Permits, Private Bag No. 3, PO ST KILDA VIC 3182

Updated: 24 December 2019