



City of Port Phillip

2010/2011
Budget



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1 BUDGET

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Mayor's Introduction

The 2009-13 Council Plan was designed as a 'living' document to be continually reviewed by council and the community during our four year term. As we are about to enter year two of our four year plan, we would like to present our proposed focus for 2010/11.

Community conversations in February and March 2010 helped council review our directions for year two of the Council Plan. As a result we have added new actions, and modified some existing actions.

Our focus continues to be on the four strategic directions: engaging and governing the city; taking action on climate change; strengthening our diverse and inclusive community; and enhancing liveability.

Addressing climate change is a priority for the Council. This year we will continue to support environmentally sustainable projects and programs that aim to reduce Council's and the community's environmental footprint. We are increasing the purchase of Greenpower for Council buildings, harvesting stormwater for reuse and prioritising sustainable infrastructure projects.

As custodians of the Port Phillip community we are doing all this whilst delivering a financially responsible budget to ensure Port Phillip's assets are maintained and developed for future generations. In 2010/11 council will have an operating increase in its total rate revenue of 3.8% plus 0.7% for the State Government waste levy (a total of 4.5% which is well below the local government sector average of 6%). The additional State Government levy for waste management of 0.7% equals an additional \$534,000 in costs.

Focused on the Future - draft budget 2010/11

The draft budget 2010/11 has been informed by the Council Plan's strategic directions. Key highlights include:

Taking action on climate change

Managing the impact of climate change into the future is a challenge Council is tackling head on.

\$5.247 million is proposed to be dedicated to council's climate change program which focuses on reducing consumption and emissions, changing transport priorities, adapting and sustaining, and working together with the community. Some of the initiatives include:

- \$0.500 million to be spent converting public lighting to more sustainable fittings
- Continuing environmental retrofits of our buildings (including childcare centres) and increasing purchase of Greenpower for buildings (\$0.680 million)
- Working with Bayside City Council to harvest stormwater (\$0.351 million)
- Passive stormwater harvesting for street trees (\$0.100 million)
- Over \$0.800 million on a wide range of initiatives and programs including assisting residents to reduce their carbon footprint, water management programs and climate change adaptation strategies informed by community consultation

Enhancing liveability

People spoke strongly through Council's consultation process in February and March for the need to ensure the city is easy to get around, that traffic and parking issues are addressed and streetscapes, public and recreational spaces are improved. Council proposes a total spend of \$71.227 million to improve the liveability of the City.

Some of the initiatives include:

- General upkeep of the city including street and beach cleaning, waste management, parks and road maintenance (\$22.433 million)
- Reviewing city-wide Parking, Walking and Cycling plans.
- Increased investment in street tree planting (\$0.600 million)
- Maintenance and upgrades to the South Melbourne Market (\$0.950 million)
- Improving pedestrian safety and walkability, including reduced speed limits, pedestrian safety projects, informal pedestrian and cycle routes as well as Inkerman Street and Bridge Street improvements (\$1.445 million).
- Bike lanes works including Beaconsfield Parade and the foreshore bike path (\$0.850 million)
- Development and maintenance of sporting and recreational facilities (\$2.205 million)
- Creation, design and upgrading of playgrounds (\$0.350 million) including Plum Garland, St Kilda Adventure, Skinners & Catani playgrounds.
- Ensuring our significant heritage gardens are sustainable into the future (\$0.280 million)

Note: Enhancing Liveability includes many projects associated with Taking Action on Climate Change such as trees, parks, gardens, walking and cycling plans.

Strengthening our diverse and inclusive community

Council provides over 87 services for the community and this budget proposes a total spend of \$41.841 million.

Some of major initiatives include:

- Continuing the commitment to provide improved childcare centres in the city. In 2010/11, \$4.0 million will be put towards the St Kilda and Liardet St Family and Children's Centres, with an overall project budget of \$16.0 million.
- Improving councils library services (\$1.5 million)
- Responding to the growing community interest in establishing community gardens (\$0.100 million)
- Continuing to improve support for our ageing community, provide opportunities for youth and programs that create a sense of belonging for all, including those whom are homeless.

Engaging and governing the city

Council is committed to continue to build the community's trust and confidence in Council. Implementing sound governance practices, managing public assets for the future and communicating with, consulting and engaging with the community is an on-going commitment. In 2010/11 Council proposes to improve the systems to better manage our major public assets (i.e. roads, footpaths, drains). Another major focus will be creating and implementing a Communications and Engagement Strategy, including an upgrade to the City of Port Phillip website to make it more vibrant and user friendly.

We welcome feedback on the draft Council Plan and Budget and invite you to have your say as part of our ongoing conversations about the future of our city.

Mayor Cr Frank O'Connor
City of Port Phillip

Budget Summary

The 2010/2011 budget is a future focused and financially responsible proposal that is targeted at ensuring Council's emerging and continuing priorities are appropriately resourced.

The focus in developing this Budget has been on ensuring that the new Council initiatives that have been identified to support the delivery of its four Strategic Objectives receive appropriate funding. While a number of these initiatives have received specific funding, provision has also been made within the Capital Works budget and the ongoing operating budget for the delivery of these initiatives.

The 2010/2011 budget proposes a balanced budget for the year with a small cash surplus of \$59,000.

Drivers for the Budget

The key driver for this year's budget is the 2009-2013 Council Plan which has been developed and will be advertised and consulted on concurrently with the budget. The Council has identified four Strategic Objectives in the Council Plan:

- Engaging and Governing the City
- Taking Action on Climate Change
- Strengthening our Diverse and Inclusive Community
- Enhancing Liveability

Budget Influences

The improvement in Australia's economic outlook and the current property boom has impacted Council on a number of key fronts including the following:

- Council revenue from property related transactions (planning applications, developer contributions and the sale of property information) is expected to remain strong in line with the buoyant property market. At this stage it is not clear whether a property bubble exists but the expectations for the upcoming financial year is for the property market to remain robust.
- The fact that the City has continued to enjoy above average population growth has had an impact on the cost of providing services to the community. This manifests itself in increased contractual costs for waste collection and disposal, increased demand for social services especially child care and more intensive use of community facilities.
- Paid parking revenue has increased by \$2.5 million in the 2010/11 budget. This increase can be attributed to an increase in visitation, new ticket machines and improved enforcement. Forward budget estimates for parking revenue have parking fees increasing in line with CPI whilst parking fines will remain static.
- The impact of climate change and associated water management issues has had a significant effect on the City's approach to managing and maintaining its trees, parks and open space.
- Labour costs are linked to the upcoming Enterprise Agreement which it is anticipated will provide for salary increments averaging 4.0% over the coming four years. The equivalent full time (EFT) staff numbers for the 2010/11 budget have increased marginally (by 1.7 EFT) from 2009/10 levels, and it is anticipated that there will be no significant increase in staffing levels over the remainder of the Council Plan.

- The need to progress Council's review and development of a number of key place management issues across the municipality. Key examples include the Skate Park, Port Melbourne waterfront, South Melbourne town hall redevelopment and the Library & Heritage Centre.
- Progression and implementation of a number of initiatives that are designed to address the impact of Climate Change across the City and which will increase the emphasis on engaging the community to reduce their carbon footprint.
- The planning and development of two large integrated Family and Children's centres in St Kilda and Liardet Street, Port Melbourne.

Financial Review

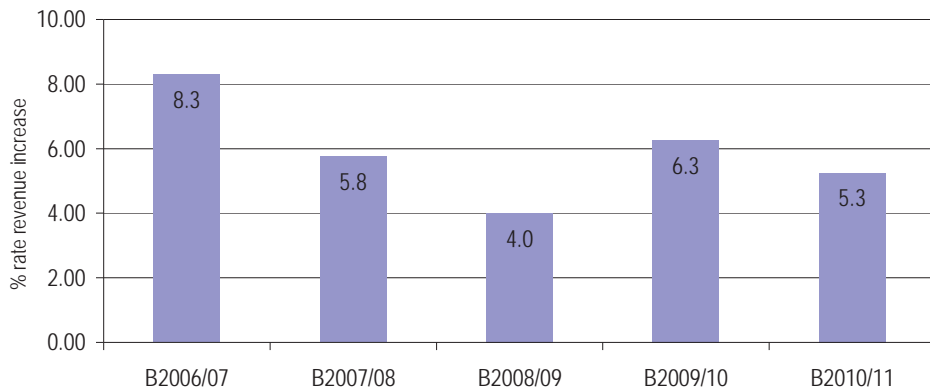
The proposed 2010/2011 budget builds on the financial principles that Council adopted in December 2006. This is demonstrated by the adherence over the term of the plan to the overarching principles that require Council to:

- Achieve long term income and expenditure neutrality while keeping rates growth within the average for the sector.
- Achieve long term cash flow neutrality while keeping rates growth within the average for the sector.
- Maintain reserves at levels that provide a buffer for large unexpected short term cash flow fluctuations.
- Ensure Council's long term capital program fully funds asset renewal requirements.

Council has prepared a Budget for the 2010/11 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, parking revenue, operating result, service levels, cash and investments, capital works, financial position and financial sustainability of the Council.

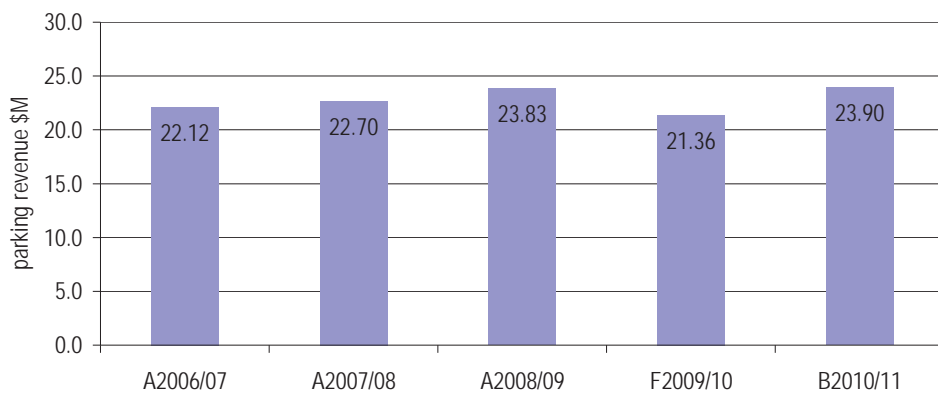
Income

Rates



The Budget proposes an increase in rates revenue for the 2010/11 year. This increase is broken down into two components, price (4.5% increase) which represents the increase in the rates revenue and volume (0.75% increase) which represents new properties or assessments that were created during 2009/10. This rate increase is consistent with Council's current strategic resource plan. The rate increase in the 2009/10 financial year was 6.30% with 2.9% being the price component.

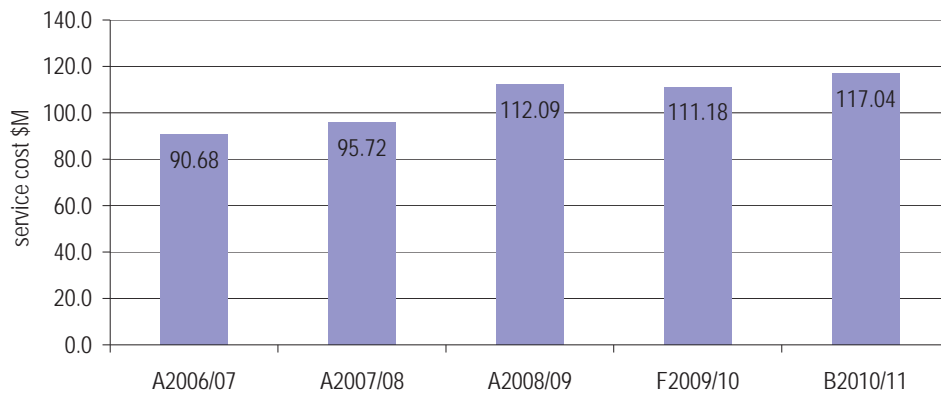
Parking



Parking revenue is projected to increase in 2010/11 compared to the 2009/10 original budget. This increase is due to increases in fees, efficiencies arising from the purchase and upgrade of parking machines and improved contractor performance.

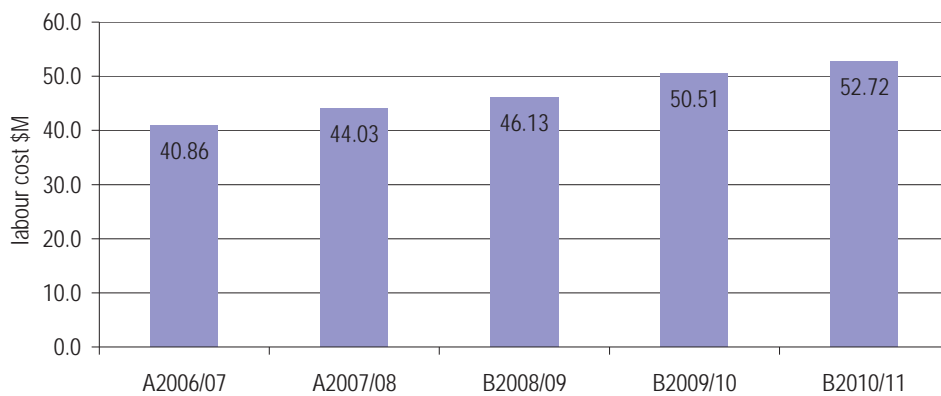
Expenditure

Services



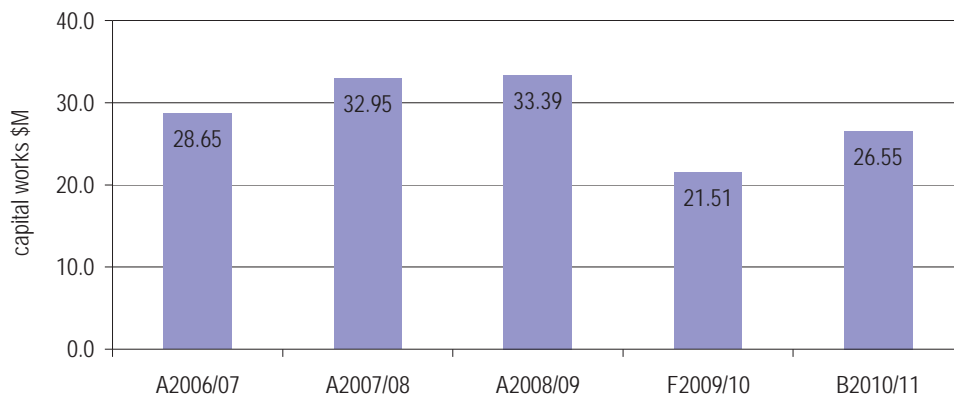
The cost of services delivered to the community for the 2010/11 financial year is expected to be \$117.037 million. External cost pressures, most notably the EPA waste levy and new assets that Council is required to maintain, have impacted the expenditure growth of 5.2%.

Labour



Council's expenditure on employee benefits is expected to increase by 4.39% in 2010/11.

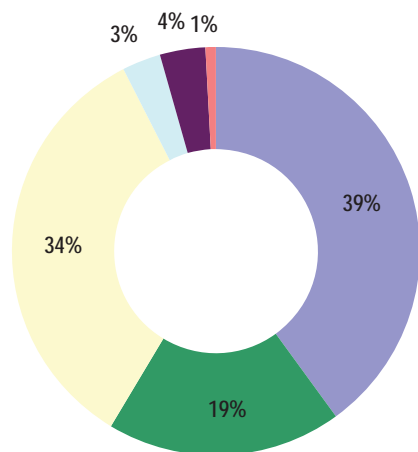
Capital works



The capital works program for the 2010/11 year is expected to be \$26.548 million exclusive of projected carry forwards of \$11.865 million from the 2009/10 year. Of the \$26.548 million of capital funding required, \$19.808 million will come from rates, \$3.430 million from external income (grants and contributions), and the balance of \$3.310 million from reserves.

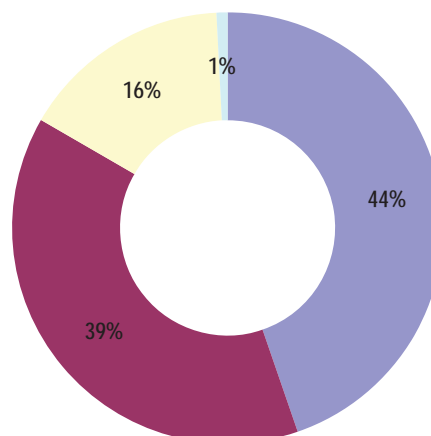
The charts below depict Council's capital works program according to the asset type (roads, open space, buildings etc) and the nature of the works (renewals, enhancements and new assets). While Council's capital works investment has grown significantly over the past 10 years, this growth has been driven to a large extent by asset enhancements and new assets with renewals expenditure increasing at a slower rate. It is also noteworthy that there is a greater emphasis on buildings and parks relative to their overall value than on drains in particular and roads and footpaths to a lesser extent.

Budgeted new capital works 2010/11
Category of Works



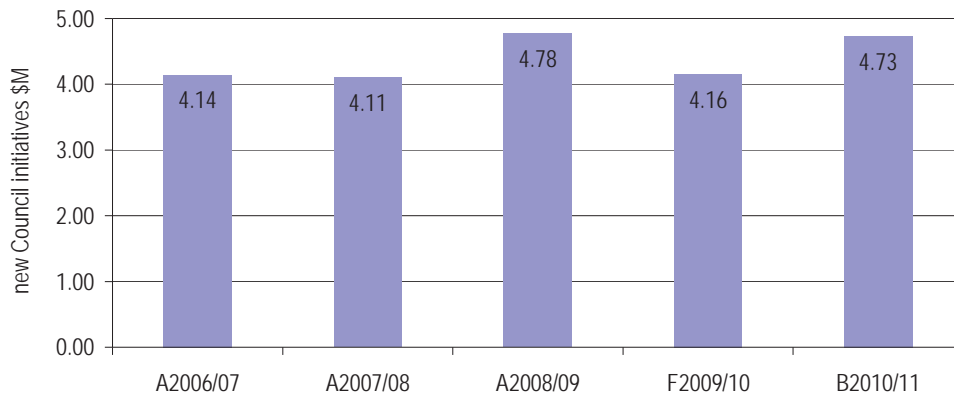
- Roads
- Parks & open space
- Buildings
- Signage & street furniture
- South Melbourne Market
- Planning, implementation & other

Budgeted new capital works 2010/11
Classification of Works



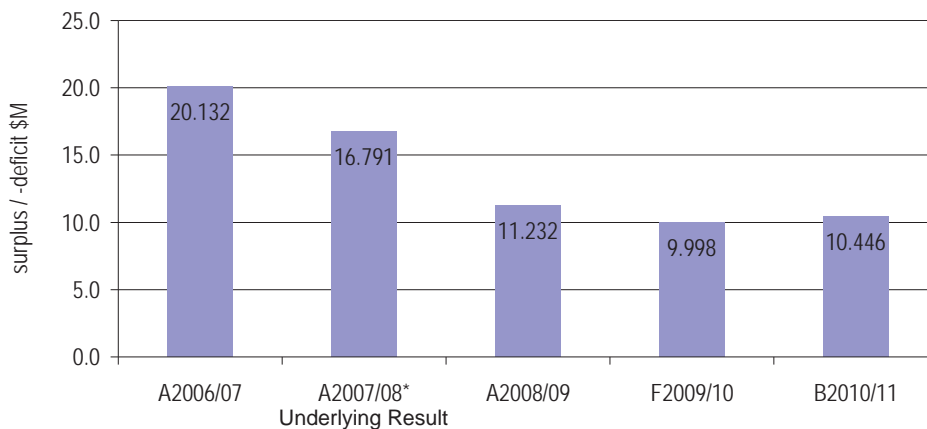
- Asset renewal
- New Assets
- Asset expansion/upgrade
- Planning & implementation

Non Capital



Funding for the use of professional services to deliver Council initiatives has remained relatively static over the past 5 years with Council setting aside \$4.734 million in its professional services budget, including \$3.0 million that is provided for the exclusive delivery of a range of new Council initiatives and programs relating to the Council Plan.

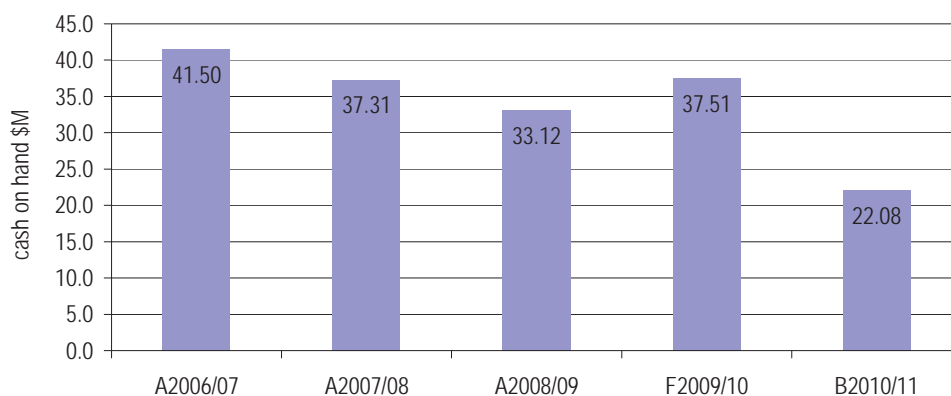
Operating result



The expected operating result for the 2010/11 year is a surplus of \$10.446 million (2009/10 – forecast surplus \$9.998 million).

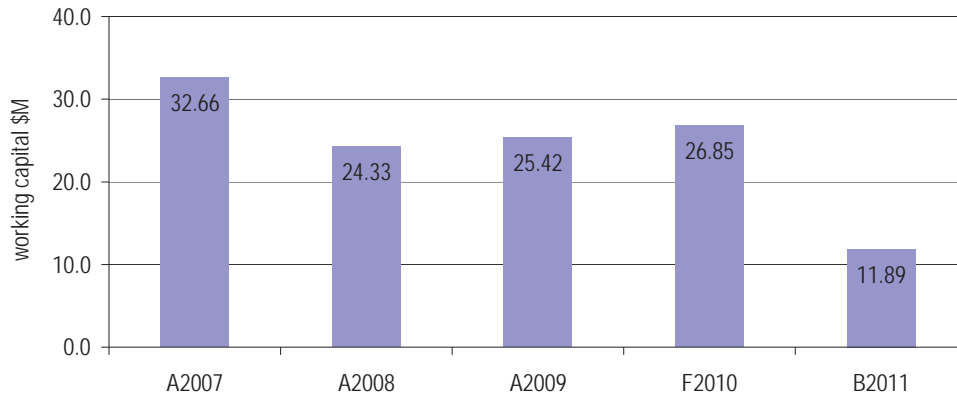
Balance Sheet

Cash and investments



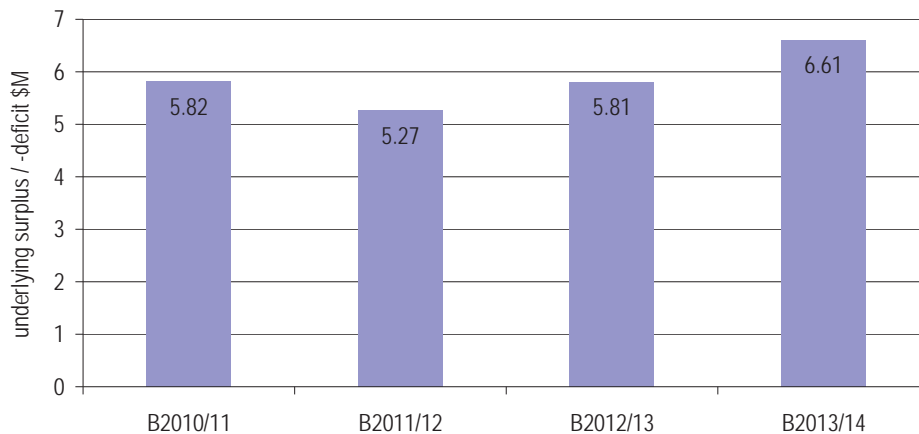
Cash and investments are expected to decrease by \$15.425 million during the year to \$22.082 million as at 30 June 2011. This is mainly due to the expected capital works carry over of \$11.865 million into the 2010/11 financial year with the budget assuming that capital works will be fully expended in 2010/11. The budget also proposes a net drawdown of \$1.560 million on Council reserves in the 2010/11 financial year and the repayment of \$0.526 million in debt during the coming year.

Financial position



Council's budget projects a reduction of \$14.958 million in its net working capital balance over the 2010/11 financial year in the expectation that the capital works carry over of \$11.865 million will be expended. This will leave the City with a net working capital balance of \$11.894 million and a working capital ratio of 1.54:1. Forward budget projections for net working capital are expected to increase to \$12.222 million (working capital ratio 1.61:1) by 2013/14.

Financial sustainability



A high level Strategic Resource Plan for the years 2010/11 to 2013/14 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. The Plan projects that Council's underlying operating result will remain at a significantly high level, allowing Council to use the surplus funds for capital works projects.

This budget has been developed through a rigorous process of consultation and review and management endorses it as financially responsible. More detailed budget information is available throughout this document.

Budget processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the Act and Regulations.

The preparation of the budget begins with Council identifying the priorities that they wish to fund in the budget. While these priorities are generally linked to the four strategic objectives articulated in the Council Plan, emerging issues of importance are also escalated for funding consideration.

A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings during April. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in May for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted and a copy submitted to the Minister by 31 August each year. The key dates for the budget process are summarised below:

Budget process	Timing
1. Council identify and shortlist priorities for funding in the budget	February to March 2010
2. Council considers draft budgets at informal briefings	April 2010
3. Proposed budget submitted to Council for approval	10 May 2010
4. Public notice advising intention to adopt budget	12 May 2010
5. Budget available for public inspection and comment	12 May 2010
6. Budget information session	20 May 2010
7. Community engagement process undertaken	12 May 2010 - 9 June 2010
8. Submissions period closes (28 days)	9 June 2010
9. Submissions considered by Council/Committee	16 June 2010
10. Budget and submissions presented to Council for adoption	28 June 2010
11. Copy of adopted budget submitted to the Minister	31 August 2010

1. Linkage to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Council Plan 2009 - 2013) and short term (Annual Budget 2010/2011) and then holding itself accountable to these plans (Audited Statements).

Council is required under legislation to prepare a Council Plan which includes a Strategic Resource Plan and submit this to the Minister. Legislation binds Council to use the terminology to describe the planning framework embodied in these documents.

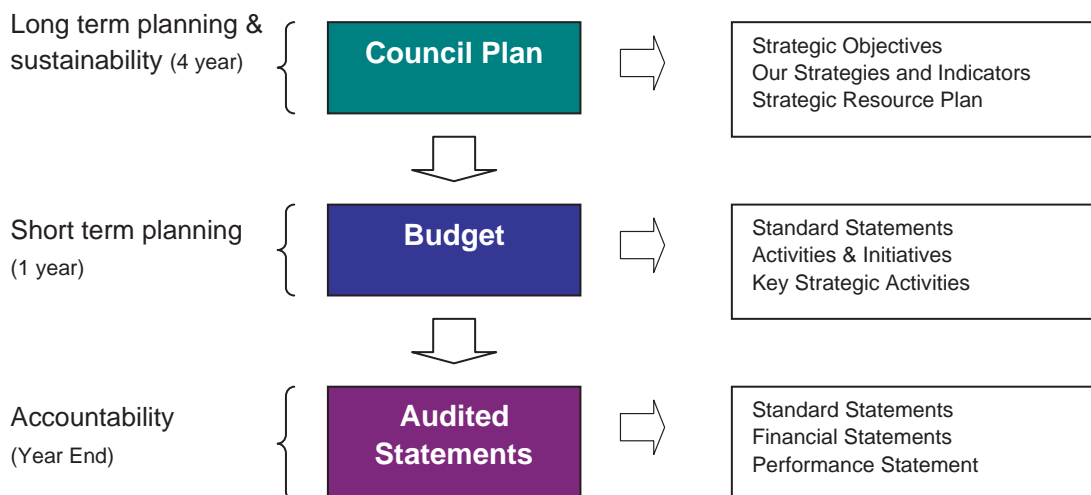
Each newly elected Council is required to develop a new 4 year Council Plan. In 2008-09, Councillors began the development of the 2009-2013 Council Plan with a significant engagement and consultation process to assist in the development of the strategic directions that formed the basis of the Plan.

Council commenced the review of the 2009-2013 Council Plan. During February and March 2010, Council held 5 conversation tents at locations across the municipality to gather feedback from the community on the strategic directions in the Council Plan. The feedback has informed Council in the preparation of the second year of the 2009-2013 Council Plan.

1.1 Strategic planning framework

The Strategic Resource Plan, included in the Council Plan, summarises the financial and non-financial impacts of the objectives and strategies and determines the sustainability of these objectives and strategies. The Strategic Resource Plan has been prepared to assist Council in adopting a budget within a longer term prudent financial framework.

The Annual Budget is then framed within the Strategic Resource Plan, taking into account the activities and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the strategic planning framework of Council.



The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the Strategic Resource Plan, is required to be completed by 30 June following a general election and is reviewed each year by February to ensure that there is sufficient time for officers to develop their Activities & Initiatives and Key Strategic Activities in draft form prior to the commencement of the Annual Budget process in March. It also allows time for targets to be established during the Strategic Resource Planning process to guide the preparation of the Annual Budget.

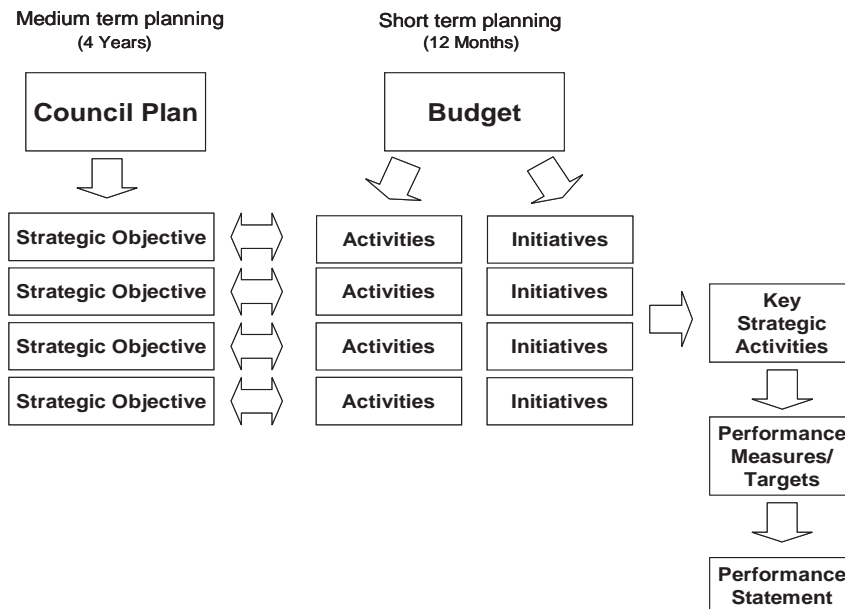
1.2 Strategic objectives

In the 2010/11 financial year, Council will deliver a range of activities and initiatives that will contribute to the achievement of one or more of the four Strategic Objectives as set out in the Council Plan for 2009-2013. These Strategic Objectives as described in the Council Plan are as follows:

Strategic Objective	Strategic activities
1. Engaging and governing the city	1.1 Value and utilise skills and knowledge in the community 1.2 Governing 1.3 Commitment to service 1.4 Managing for the longer term
2. Taking action on climate change	2.1 Reducing consumption and emissions 2.2 Changing transport priorities 2.3 Adapting and sustaining 2.4 Working together
3. Strengthening our diverse and inclusive community	3.1 Pursuit of social equity 3.2 Creative, active and culturally diverse life
4. Enhancing liveability	4.1 A sense of place 4.2 Shaping the future of our city 4.3 Caring for our natural environment 4.4 Major city projects

2. Activities, initiatives and key strategic activities

This section provides a description of the activities and initiatives to be funded in the Budget for the 2010/11 year and how these will contribute to achieving the strategic objectives specified in the Council Plan as set out in Section 1. It also includes a number of key strategic activities and performance targets and measures in relation to these. The relationship between these components of the Budget and the Council Plan is shown below.



2.1 Strategic Objective 1: Engaging and governing the city

Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Chief Executive Officer, Executive Team & Internal Audit	This area provides executive leadership through the coordination of policy development, communication of strategic directions and performance monitoring.	2,801 0 2,801
Mayor & Councillors Office	This area provides administrative support and assistance to the Mayor and Councillors and handles enquiries and complaints from the public.	695 0 695
Meetings & Events	This area manages the business of civic, community and commercial events and services at the Council meeting rooms, town halls, open spaces and minor foreshore events.	941 -493 448
Communication & Engagement	This area provides advice to Council and the organisation regarding community engagement and delivers strategic media, government and community relations through various information channels to enable the Council to disseminate information to the community.	1,226 0 1,226
Information Systems	This area engages with the organisation and provides support to deliver on organisational priorities and improved service delivery to the community through information and communication technology.	5,115 0 5,115

Chief Financial Officer & Financial Management	This area ensures the effective management and control of the Council's financial resources. Provides strategic financial management and leadership, budgeting and financial performance monitoring, preparation of annual financial statements and treasury management	1,274 <u>-1,953</u> -679
Financial Compliance and Payables	This area undertakes due diligence reviews, monitors the application of internal controls and provides cost effective and efficient accounts payable services.	214 <u>0</u> 214
Rates and Valuations	The rates area maintains the municipal property rating database, facilitates the collection of rates and charges from the residents and ratepayers of Council and provides property information to the general public.	1,301 <u>-412</u> 889
Payroll	This area provides cost effective and efficient payroll services whilst maintaining and developing Council's Human Resource Information System.	290 <u>0</u> 290
Council Planning & Performance	This area supports Council's annual business planning, provides project management support and advice and undertakes performance monitoring and reporting.	461 <u>0</u> 461
People & Organisational Development	This area supports Council's management and staff to deliver the best service they can to the community by providing strategic advice in the areas of human resources and organisational development.	1,783 <u>0</u> 1,783
Customer Contact Services - ASSIST	The ASSIST team provides key information via direct telephone, service desk and online request services and is the primary interface between Council, the community and the delivery of services.	1,440 <u>0</u> 1,440
Customer Service Systems	This area assists the organisation in undertaking community research and improving customer related processes and systems.	531 <u>0</u> 531
Contracts & Purchasing	This area provides advice to the organisation on procurement, tendering and contracting matters, facilitates the tender processes and contract execution, implements improvements to tendering and contracting procedures, keeps accurate records of tenders and contracts, and reports regularly on contracts and vendor compliance.	1,259 <u>0</u> 1,259
Governance	This area supports Council's decision making processes, records management, compliance with legislation and minimisation of risk to enable the Council to meet community needs transparently.	5,278 <u>-100</u> 5,178
Funded Initiatives	For further details in regards to these initiatives please see below.	661 <u>0</u> 661

Funded Initiatives

- 1) Service Excellence Program to improve internal and external service delivery
- 2) Upgrade the Health Services information management system
- 3) Consolidate Council's demographic and population forecast data sets
- 4) Response to Building Solutions audit report
- 5) Implementation of a fully integrated Contract Management System
- 6) Asset Management System upgrade
- 7) Development of a new IT Strategy (including Standard Operating Environment)

Other Initiatives

- 8) Develop and implement a Community Engagement Strategy to improve Council and the organisation's engagement practices (linked to the Communications Strategy)
- 9) Through Council's sponsorship role for places in public housing, expand engagement to include the local community
- 10) Ensure community engagement through Community Reference Groups
- 11) Develop working relationships with key local, state and federal partners to deliver community benefits
- 12) Deliver Strategic Skills Mentoring Program, Community Groups Networking and Training Program and other leadership and skill development programs
- 13) Review Governance arrangements including developing a proposed process for the appraisal of organisational governance
- 14) Review Council reporting templates to increase focus on risk analysis and sustainability
- 15) Provide appropriate meeting space for Mayor & Councillors at Port Melbourne and South Melbourne Town Halls
- 16) Further improve the Council Planning process including ensuring community engagement in planning cycle
- 17) Regularly report and provide analysis on strategic indicators in the Council Plan
- 18) Ensure relationships between the Council, CEO and Administration are focused on ways in which Council and the organisation are supported to achieve the Council Plan
- 19) Coordinate the publication and launch of the Council Plan and Budget
- 20) Improve linkage and readability of Council Plan and Budget documents
- 21) Create a vibrant and user friendly City of Port Phillip website
- 22) Strengthen our commitment to the service promises
- 23) Ensure improved communications for access to Non English Speaking, hearing and sight impaired members of the community
- 24) Council to meet with the chair of the internal audit committee prior to the completion of the Audit Committee Annual Report
- 25) Ensure that the City of Port Phillip is an employer of choice with clearly established principles & values. Reports on progress to be provided to councillors
- 26) Deliver regular review of commercial properties with annual action plan implementation
- 27) Engage in professional development opportunities aligned to the roles and responsibilities of Council in delivering services to the City of Port Phillip community

Key strategic activities

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Value and utilise skills and knowledge in the community	Increase in the community's satisfaction with Council's engagement in decision making on key local issues	City of Port Phillip Community Satisfaction Survey	60% adequate, good or excellent
Governing	Improvement in the community's perception of Council's reputation	City of Port Phillip Community Satisfaction Survey	An improvement over the year by 30 June 2010
Commitment to service	Increase in the community's satisfaction with the overall service performance of Council	City of Port Phillip Community Satisfaction Survey	70% adequate, good or excellent
Managing for the longer term	Maintenance of Council's liquidity - the ability to pay its liabilities within one year	Annual Financial Statements	1.80:1

2.2 Strategic Objective 2: Taking action on climate change

Activities

Service Category	Description	Expenditure (Revenue) Net Cost \$'000
Sustainable Environment	This area leads the delivery of projects aimed at achieving a sustainable environment for the City and the organisation. Includes strategic planning in the areas of water, greenhouse and climate change adaptation.	1,054 -24 1,030
Sustainable Transport	This area leads the Council's activity relating to the safe and efficient movement of people and goods. Includes strategic planning for walking, cycling, parking and public transport in the municipality. Also manages Council's vehicle fleet.	508 -1,093 -585
Funded Initiatives	For further details in regards to these initiatives please see below.	1,244 0 1,244

Funded Initiatives

- 28) Conduct a building condition audit for Council owned buildings
- 29) Reduce Council's non-renewable energy use in Child Care Centres
- 30) Amendment C78 - Water Sensitive Urban Design Policy
- 31) Development of a dedicated Green Business Program
- 32) Sustainability initiatives including Sustainable Environment Community Reference Committee (SECRC) priority projects
- 33) Develop new Walk Plan 2011 - 2015
- 34) Develop new Cycle Plan 2011 - 2015
- 35) Update Parking Plan - Beyond 2010
- 36) Improve Walking and Cycling access for Queens Road
- 37) Conduct a pilot 'car free' program
- 38) Climate Change Assessment Planning Scheme Implementation (Local Planning Policy / Provisions)
- 39) Implement hydraulic modelling of drainage network

Other Initiatives

- 40) Consolidate and broaden the role of the EcoCentre
- 41) Encourage and support community environmental groups
- 42) Advocate for the recognition of, and seek funding support for, community voluntary action in reducing carbon emissions
- 43) Implement the outcomes of the Public Transport Advocacy statement
- 44) Provide leadership on sustainability through the provision of advice, referrals and submission to government and industry bodies
- 45) Encourage and support community gardening initiatives in the City of Port Phillip
- 46) Support community bulk purchasing of solar energy, hot water systems and other sustainability incentives
- 47) Improve engagement with community groups in achieving improved residential sustainability
- 48) Lobby the State Government for the introduction of an Alternative Waste Treatment facility for inner Melbourne
- 49) Regular Divercity articles and the annual 'Guide to Waste Management in the City of Port Phillip' distributed to households
- 50) Continue partnerships with local councils i.e. IMAP, MAV, ABM, Victorian Local Sustainability Network and ICLEI and any other strategic opportunities
- 51) Continue the Sustainable Environment Community Reference Group, Integrated Water Management Plan and partnership with Monash Uni on the National Water Initiative
- 52) Purchase Greenpower for Council buildings and street lighting

Key strategic activities

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Reducing consumption and emissions	Reduction in Council's water consumption	Quarterly Management Report	A reduction on the 2009/10 figures by 30 June 2011
Reducing consumption and emissions	Reduction in Council's carbon emissions	Quarterly Management Report	A reduction on the 2009/10 figures by 30 June 2011
Changing transport priorities	Increase in the number of people using sustainable transport	City of Port Phillip Community Satisfaction Survey	An increase over the year by 30 June 2011
Adapting and sustaining	Reduction in residential waste collection volume per bin	Quarterly Management Report	Targeted annual waste per bin of 566.9 kilograms
Working together	Increase in the community's use of water efficient and energy efficient technologies	Quarterly Management Report	10% improvement on 2009/10 figures by 30 June 2011

2.3 Strategic Objective 3: Strengthening our diverse and inclusive community

Activities

Service Category	Description	Expenditure (Revenue) Net Cost \$'000
Family Services	This area provides Maternal & Child Health services; school holiday programs; confidential support for families with children under the age of 18 years who are experiencing difficulties; oversight of a variety of service agreements with community support agencies.	3,018 <u>-1,105</u> 1,913
Children Services	This area provides management of Child Care Centres within the municipality (St Kilda CCC, Clark St CCC, Coventry St CCC, North St Kilda CCC) and support to community run child care centres; registration and updates to the centralised child care waiting list; home based child care; respite care and assistance to families with children and young people with disabilities; support to playgroups.	9,819 <u>-7,437</u> 2,382
Community Care	This area supports the aspirations of older residents, residents with a disability and their carers to remain living and participating within the community, thereby reducing social isolation and supporting connectedness. Services include Home Support; Personal Care; Respite Care; Property Maintenance; Delivered Meals; Community Meals Subsidy Program.	5,026 <u>-3,411</u> 1,615
Health Services	This area aims to enhance public health by managing the registration of all premises as required under the Health Act, the city's immunisation program and the enforcement requirements of the Food Act, Health Act and Tobacco Act.	1,228 <u>-643</u> 585
Recreation	This area supports sporting clubs and facilities; permitting events and commercial activities in the public domain including the foreshore; lifestyle and leisure program; Joint Council Access for All Abilities recreation and arts program; development of leisure activities.	1,453 <u>-597</u> 856
Arts & Festivals	This area coordinates the St Kilda Festival and St Kilda Film Festival; Gasworks Art Park and Linden Gallery service agreements; supporting local artists; Esplanade Arts & Crafts Market; inclusive arts programs; Council's art collection and gallery; heritage services.	4,373 <u>-1,636</u> 2,737
Libraries	The area provides library services including free access to educational and recreational resources including books, magazines, DVDs and CDs; online databases; public internet access; programs and events; local history services; inter-library loans.	3,297 <u>-576</u> 2,721
Youth Development and Planning	This area coordinates youth services and oversees service agreements with youth service providers; operates two staffed adventure playgrounds in St Kilda and South Melbourne.	1,036 <u>-342</u> 694
Disability, Access and Inclusion	This area coordinates Metro Access; Multicultural liaison; Social Support; Community Transport; Social Meals in Rooming Houses Program; Social Support and Recreation; Linking Neighbours Program; Seniors Register	1,453 <u>-605</u> 848
Community Health & Development	This area ensures the development and implementation of the Council's Municipal Health and Wellbeing Plan and delivers over 50 projects per year.	648 <u>-239</u> 409
Social Planning & Policy	This area supports the management and analysis of Council's demographic data and forecast data; coordinates Council's annual logometrix study around functionality of council managed facilities; develops and implements social policy incorporating emerging issues and trends; Homelessness strategy and implementation	807 <u>-90</u> 717
Community Sector Strengthening	This area implements a number of projects aimed at engagement and capacity building of community organisations and individuals.	1,026 <u>-215</u> 811

Funded Initiatives

- 53) Develop 'Site un Scene' - a social inclusion project dealing with the realities of homelessness
- 54) Develop an Ageing Well in Port Phillip strategy
- 55) Review Social Support Program and Programmed Activity Groups for older persons
- 56) Implement Children's Services Review outcomes
- 57) Publish the Children's Plan and council website for kids
- 58) Provide opportunities for positive youth activity and engagement
- 59) Upgrade ageing furniture, fittings and IT infrastructure at Port Phillip libraries
- 60) Emerald Hill Re-Visioning prepare a precinct plan for Emerald Hill

Other Initiatives

- 61) Continue the review of Youth Services and implement findings
- 62) Strengthen our relationships with Aboriginal and Torres Strait Islanders and actively support reconciliation and capacity building
- 63) Work with local organisations to build awareness, support and understanding for Aboriginal and Torres Strait Islanders
- 64) Continue membership on and support to initiatives developed through the LIN - local indigenous network
- 65) Advocate and take leadership role on human rights issues. Pilot human rights awareness training for compliance staff with the aim of providing training for all staff
- 66) Review the St Kilda Film Festival
- 67) Implement council's Festival & Events framework
- 68) Undergo an Arts and Cultural Policies review
- 69) Undertake an analysis and review of the City of Port Phillip Library Service
- 70) Strengthen relationships with cultural agencies within the City of Port Phillip
- 71) Investigate options to link local service providers with cultural and educational program options delivered through the municipality e.g. library program development

Key strategic activities

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Pursuit of social equity	Maintenance of the proportion of the population who believe that Port Phillip is an accepting place for people from diverse cultures and backgrounds	City of Port Phillip Community Satisfaction Survey	88% agree or strongly agree
Creative, active and culturally diverse life	Increase in the proportion of the population who feel they have opportunities to participate in affordable local community events and activities of their choosing	City of Port Phillip Community Satisfaction Survey	82% agree or strongly agree

2.4 Strategic Objective 4: Enhancing liveability

Activities

Service Category	Description	Expenditure (Revenue) Net Cost \$'000
Asset Planning	This area provides strategic asset management services regarding the maintenance, construction, renewal and disposal of Council's facilities and assets, including the preparation of the capital works program. Administers external infrastructure grants such as the Victorian Stormwater Action Program, Roads to Recovery and Vic Roads roads maintenance.	2,662 <u>-235</u> 2,427
Capital Project Services	This area provides project management services for capital works; engineering and architectural advice; construction and contract management relating to Council assets.	695 <u>0</u> 695
Building Maintenance Services	This area oversees external contracts for the provision of building maintenance services for Council buildings including cleaning, plumbing, carpentry, electrical, air conditioning, painting and graffiti removal.	5,623 <u>0</u> 5,623
Open Space Planning & Delivery	This area develops and implements open space policies and strategies; develops the public open space asset renewal and improvements program; undertakes project management for capital works relating to open space improvements; provides internal technical advice and assists local community groups.	1,064 <u>0</u> 1,064
Park Services	This area oversees external contracts for the provision of park maintenance; tree and gardens management; undertakes community education activities and advice.	6,160 <u>-76</u> 6,084
Foreshore	This area leads, develops and coordinates an integrated cross organisational approach to the planning and delivery of services for the Council foreshore; regional collaboration for the bay and represents the city on the Association of Bayside Municipalities.	131 <u>0</u> 131
South Melbourne Market	This area manages the retail spaces for permanent and temporary stallholders and the provides the retail centre with support services including marketing, maintenance, cleaning, security and waste management. The South Melbourne Market provides a market fresh shopping venue for 3.75 million shoppers per year.	2,816 <u>-4,277</u> -1,461
Infrastructure Development	This area designs, delivers and supervises road, laneway, footpath and drainage capital works renewal projects.	501 <u>0</u> 501
Infrastructure Maintenance	This area oversees external contracts responsible for the provision of maintenance of Council roads, footpaths, drains, street furniture and signs across the municipality.	4,227 <u>-75</u> 4,152
Street Cleaning	This area oversees external contracts responsible for street cleaning.	4,257 <u>-40</u> 4,217
Beach Cleaning	This area oversees external contracts responsible for beach cleaning.	750 <u>-250</u> 500
Waste Management	This area oversees external contracts responsible for kerbside garbage collection; dumped rubbish; hard and green waste collection; streets and parks litter bin collection; Resource Recovery centre.	7,039 <u>-628</u> 6,411

Building Services	This area issues building permits and administers and enforces the Building Regulations, siting provisions and legal requirements concerning safety.	1,069 <u>-348</u> 721
Planning and Building Business Support	This area provides customer service and administration support to Statutory Planning, Building and Subdivision services.	634 <u>-292</u> 342
Development Compliance	This area manages the investigation and enforcement of alleged breaches of the Planning & Environment Act and the Port Phillip Planning Scheme.	636 <u>-46</u> 590
Footpath Trading and Development Permits	This area administers local laws approvals for use of the footpaths and public roads to ensure public safety and amenity.	452 <u>-2,370</u> -1,918
Statutory Planning	This area issues planning permits; controls the use and development of land; subdivisions; liquor licences; administers heritage controls and advice; sustainable urban design advice.	2,028 <u>-596</u> 1,432
Strategic Planning	This area develops the Land Use/Built Form Strategy and policy including structure plans and urban design frameworks; management of and amendments to the Port Phillip Planning Scheme; delivery of the housing program - policy, advocacy and facilitation of affordable community housing.	1,532 <u>0</u> 1,532
Place and Projects	This area provides internal and external planning and advocacy around a range of liveability topics and implementation of programs to enhance liveability including Urban Design Frameworks; public realm improvements; site specific improvements; special projects including Lower Esplanade car park site and the Footpath Trading Guidelines review.	576 <u>0</u> 576
Traffic, Transport & Parking	This area provides traffic engineering, transport and parking programs and advice; walking, cycling and public transport capital works projects; street occupation referrals; on road event traffic management; road user safety; educational and promotional programs.	608 <u>-78</u> 530
Economic Development & Tourism	This area provides support for local businesses and industry through trader liaison programs; special rate schemes; information gathering and sharing; business development; networking events and education.	869 <u>-141</u> 728
Local Laws and Animal Management	The local laws area manages the investigation and enforcement of alleged breaches of Council's local laws including issues of building site management, kerbside trading, amenity and litter control and the protection of Council's assets. The animal management area manages the procedures relating to the registration of domestic animals, the collection of stray, lost and abandoned domestic animals and the investigation and enforcement of breaches against the Domestic Animals Act and Council's local laws as they relate to domestic animals.	1,369 <u>-608</u> 761
Parking Enforcement & Administration	This area leads the management of the Resident Parking Permit scheme; management of derelict and abandoned vehicles; school crossing supervisors; tow away service operating in clearways and parking prosecution service. The administration area oversees the external contract relating to parking enforcement and infringement activities.	7,797 <u>-23,736</u> -15,939

Building Development & Planning	This area is responsible for developing a 10 year capital renewal program of council building assets; coordinate compliance requirements associated with essential safety measures; DDA and BCA requirements for council building assets.	146 <u>0</u> 146
Property Management	This area provides advice on property management including legislative compliance and risk management; management of council's commercial, community and residential property portfolio.	1,041 <u>-2,337</u> -1,296
Funded Initiatives	For further details in regards to these initiatives please see below.	800 <u>0</u> 800

Funded Initiatives

- 72) Residential Zones Implementation Pilot
- 73) Amendment C73 - Translation of Planning Controls Beacon Cove (Residential)
- 74) Amendment C62 - Local Planning Policy Framework Review
- 75) Social Planning - Respond to policy changes
- 76) Complete the Bay Street Activity Centre Structure Plan (Stage 1) including commencement Planning Scheme Amendment (Stage 2)
- 77) Amendment C80 (Carlisle Street Structure Plan / UDF - Planning Scheme Implementation) / Amendment C82 (Interim Controls)
- 78) Activating Port Phillip Laneways - review the existing laneways strategy
- 79) Complete draft Entertainment Precinct Management Plan
- 80) Implement council's Gambling Strategy
- 81) Undertake further work on models addressing street sex work
- 82) Continue to participate in the Griffith University Project that addresses violence in and around nightclubs
- 83) Amendment C72 - HO3 Review Implementation
- 84) Review of Heritage Overlay 1 (Port Melbourne)
- 85) Ensure Ecological Sustainable Design principles are incorporated into heritage streetscape design guidelines
- 86) Review of Port Melbourne Development Contributions Plan (DCP) - Amendment C13
- 87) Address the implications arising out of Melbourne Metro One (MM1) station locations
- 88) Review council's Community Transport Service
- 89) Publication, launch and distribution of Economic Development & Tourism strategy
- 90) Development of new Foreshore Management Plan
- 91) Carlisle Street Supermarket Car Parks redevelopment project
- 92) South Melbourne Industrial Review - Future Land Use options
- 93) Lower Esplanade Carpark Site review
- 94) Port Melbourne Waterfront Urban Design Framework

Other Initiatives

- 95) Implement the Municipal Health & Wellbeing Plan
- 96) Increase opportunities for men's health and wellbeing
- 97) Build on existing networks to develop a more integrated response to alcohol and drug related issues (through health & wellbeing program, working with partners, liquor licensees accord and local drug strategy)
- 98) Support the work of police and local agencies that focuses on preventing and reducing family/domestic violence
- 99) Review public lighting in high risk areas as identified by Local Laws and upgrade as necessary
- 100) Continue the Heritage Recognition Program
- 101) Celebrate the 150th anniversary of St Kilda Botanical Gardens in 2010
- 102) Advocate for state government policy for environmentally sustainable development planning provisions
- 103) Facilitate and advocate the Ecological Sustainable Development through the planning process
- 104) Implement the Local Planning Policy Framework to ensure appropriate development outcomes
- 105) Support the implementation of the Victorian Cycling Strategy
- 106) Address high risk intersections to improve safety (including Bay St / Liardet St and Moray St / Bank St)
- 107) Implement the Public Transport Advocacy Statement
- 108) Deliver the 2010 Business Excellence Awards and other local business support programs
- 109) Continue to support local business association festivals, street parties and events (including Elwood Twilight Festival and Ripponlea Fiesta)
- 110) Implement South Melbourne Market business strategy
- 111) Ensure Water Sensitive Urban Design principles are integrated into streetscape projects
- 112) Increased infill planting in line with the Tree Strategy
- 113) Support and promote community initiatives in caring for our environment
- 114) Explore options for the Carlisle Street Redevelopment Project
- 115) Continue the campaign for removal of the Grand Prix from Albert Park Reserve
- 116) Actively engage in the development of the St Kilda Harbour
- 117) Continue to advocate for the return of rail freight services to Webb Dock

Key strategic activities

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
A sense of place	Increase in the community's sense of safety and security	City of Port Phillip Community Satisfaction Survey	75% adequate, good or excellent
Shaping the future of our city	Increase in the number of planning permit applicants participating in the Sustainable Design Assessment in the Planning Process (SDAPP) program with Port Phillip	Annual Report	39%
Caring for our natural environment	Increase in the community's satisfaction with parks and open space and beach cleaning	City of Port Phillip Community Satisfaction Survey	Parks & Open Space - 85% Beach Cleaning - 80% adequate, good or excellent
Major city projects	Increase in the proportion of the capital works program that is delivered on time	Annual Financial Statements	80% of annual capital works budget spent by 30 June 2011

2.5 Performance statement

The Key Strategic Activities (KSA) detailed in the preceding pages, are summarised again in Appendix F. The KSA's, their performance measures, targets and results are audited at the end of the year and are included in the Performance Statement as required by the section 132 of the Act. The Annual Report for 2010/11 will include the audited Performance Statement which is presented to the Minister for Local Government and the local community.

2.6 Reconciliation with budgeted operating result

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
1. Engaging and governing the city	22,312	25,270	-2,958
2. Taking action on climate change	1,689	2,806	-1,117
3. Strengthening our diverse and inclusive community	16,583	33,479	-16,896
4. Enhancing liveability	19,349	55,482	-36,133
Total activities & initiatives	59,933	117,037	-57,104
Capital works	26,548		
Capital works carry over	11,865		
Capital expenditure	1,584		
Loan repayments	526		
St Kilda Triangle settlement	2,000		
Deficit before funding sources	102,456		
Rates & charges	-82,401		
Open space contributions	-1,200		
Capital grants	-3,430		
Transfer to/(from) reserves	-1,560		
Surplus carried forward	-59		
Capital Works Carry Over Surplus	-13,865		
Total funding sources	-102,515		
Surplus for the year	-59		

3. Budget influences

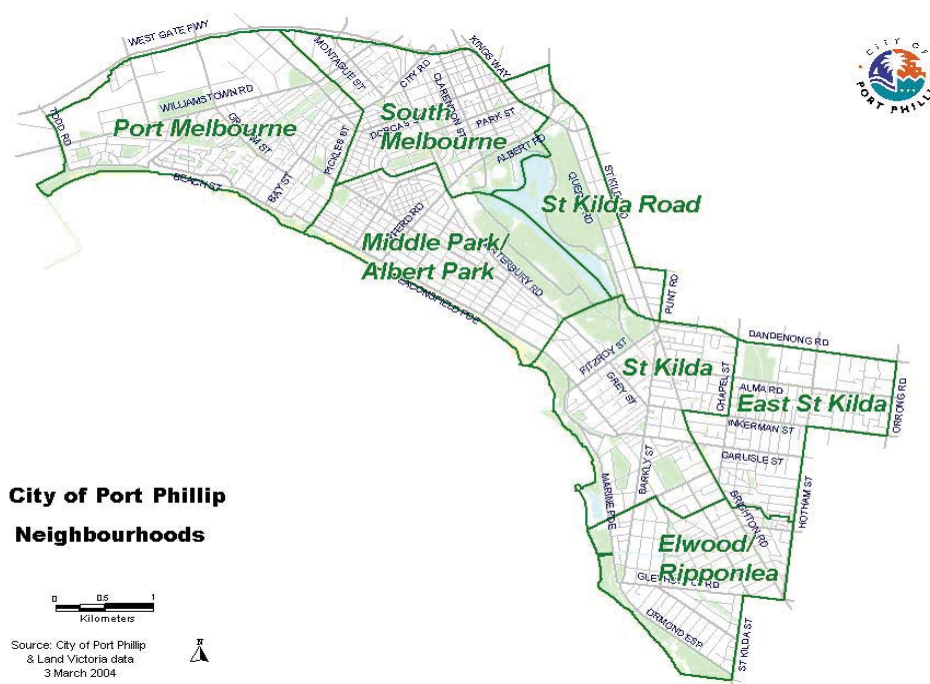
This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

3.1 Snapshot of the City of Port Phillip

The City of Port Phillip is located on the northern shore of Port Phillip Bay, south of the Melbourne CBD. The city, covering an area of 20.62 square kilometres, comprises the former cities of St Kilda, South Melbourne and Port Melbourne.

One of the oldest areas of European settlement in Melbourne, Port Phillip is known for its many dynamic urban villages, a foreshore which stretches for over 11km, cultural diversity, magnificent heritage buildings, artistic expressions and beautiful parks and gardens

Neighbourhood Map of the City of Port Phillip



Population

The 2006 Census shows that the population of the City of Port Phillip was 85,012 and had increased by 8.7% (from 78,227) since the previous Census in 2001. All neighbourhoods experienced growth in populations, with varying degrees. St Kilda continues to be the largest neighbourhood with a population of 18,925. South Melbourne has the smallest population making up 8.6% of the total population with 7,275 persons. Port Melbourne experienced one of the most rapid growths increasing from 10,359 residents to 12,598. St Kilda Road also experienced a substantial growth increasing from 5,999 to 8,068 residents. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Age Structure

The age structure of the population shows that there is a smaller proportion of people in the younger age groups (0 - 17) as well as a smaller proportion of people in the older age groups (60+). The City of Port Phillip has a much larger percentage of 25 to 34 year olds with 28.1% of the population when compared with the rest of Melbourne (14.9%). (Source: Australian Bureau of Statistics, Census of Population and Housing).

Cultural diversity

The City of Port Phillip is a highly culturally and linguistically diverse municipality. Just over 27% of residents were born overseas whilst nearly 17% have a non English speaking background. The main countries of birth of residents, apart from Australia, include the United Kingdom, New Zealand and Greece. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Housing Tenure

Per the 2006 Census, 18.1% of the population owned their dwelling: 20.3% were purchasing whilst 47% were renting. This is in comparison with the 33.1%, 34.6% and 24.5% respectively for the Melbourne Statistical Division. The high proportion of private renters indicates that the municipality is attractive to young singles and couples and that a large percentage of the population is transitory.

Since the 2001 Census there has been a reduction in the number of dwellings which are owned. Figures indicate that in 2006 there were 1,465 fewer dwellings which were privately owned than in 2001. Conversely, the number of dwellings being purchased or rented during this period has increased. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Occupation and Income

The occupations of residents in the municipality is skewed towards managers and professionals. 8,585 residents (or 17.9%) are managers whilst 17,827 (or 37.3%) are professionals. This compares with 12.5% and 22.5% respectively for the Melbourne Statistical Division. Technicians, trade workers, clerical/administrative workers and labourers are under represented in the municipality when compared with the rest of the Melbourne Statistical Division.

With such a high percentage of professionals and managers living in the municipality this translates into high weekly income. 31.3% of residents earn greater than \$1,000 per week compared with only 18.9% for the Melbourne Statistical Division. (Source: Australian Bureau of Statistics, Census of Population and Housing).

Budget implications

As a result of the City's demographic profile there are a number of budget implications in the short and long term as follows:

- Cultural and linguistic diversity means that Council needs to use a variety of media in languages other than English for mass communication with citizens and uses interpreting services for interpersonal communication with citizens. Council also draws on the abilities of its bilingual staff.
- The small area of the City of Port Phillip reduces transport costs when compared to rural Shires. Also, services can be centralised as most citizens are able to reach Council facilities without extensive travel times.
- Over 6% of residential ratepayers are entitled to the pensioner rebate. As pensioners are often asset rich but income poor, the adoption of significant rate increases has a real impact on the disposable income of a significant proportion of our community. Council offers a pensioner rate rebate of \$103 in addition to the current State Government rebate of up to \$187.60 to a maximum of 50% of the current rates amount. Council also provides a discounted interest rate of 50% of the Statutory rate to eligible pensioners and self funded retirees who defer their rates and charges.
- The city is substantially developed and while it is experiencing a small increase in property numbers, these mainly arise from higher density developments. The budget implications arise in Council having to cope with replacement of infrastructure such as drains which cannot cope with the higher density. These costs cannot be passed on to the developer and are paid for from rates. The rates received from new dwellings do not offset the significant infrastructure costs.

3.2 External influences

There has been a significant improvement in the international macro economic climate over the past year. This has enabled Council to increase its focus on relevant local issues in setting the budget for 2010/11 and detailed below are the key influences on the 2010/11 budget.

- Inflationary expectations have been revised upwards from 2.0% to 3.0%. The firmer inflationary environment reflects the ongoing strength of the domestic economy.
- The fact that the City has continued to enjoy above average population growth has had an impact on the cost of providing services to the community. This manifests itself in increased contractual costs for waste collection and disposal, increased demand for social services especially child care and more intensive use of community facilities.
- Council's Enterprise Agreement expired in April 2010. The Enterprise Agreement is currently being negotiated and the budget makes a provision for future salary increments plus banding and reclassification movements over the next 3 years
- The legacy of the drought and extreme weather patterns which has had a major impact on the condition of Council's trees, reserves and public open space. This has increased focus on the management of parks in an environment of climate change and increased demand placed by the community on its parks and open spaces.
- The introduction by the State government (Environment Protection Agency) of an additional waste levy of \$30 per tonne is expected to have a significant unfavourable impact on council's expenditure budget of \$534,000. This will be an ongoing cost in future years.

3.3 Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2010/11 Budget. These internal influences are set out below:

- The need to plan and implement the development of two integrated Family and Children's centres in St Kilda and Liardet Street.
- The ongoing demand that is being placed on Council as a place manager, which will require it to review, plan and implement a number of major projects across the municipality. Specific examples include the redevelopment of the Port Melbourne waterfront, completion of the South Melbourne Town Hall works, the Library and Heritage Centre and the Carlisle Street structure plan.
- The ageing infrastructure at the South Melbourne Market which has resulted in a need for there to be ongoing works to address issues such as persistent leaking and OH & S issues which are linked to an old building.
- The need to address problems associated with anti social behaviour and alcohol abuse within the St Kilda nightlife precinct.
- Increases in parking revenue that are linked to fee changes, improved parking machine technology and improved monitoring.
- The need to fund the phased settlement to the former St Kilda Triangle site developer.
- Council will need to provide for the management and maintenance of a number of new assets including the St Kilda foreshore, Beacon Cove and various monuments and memorials in the city.

3.4 Budget assumptions

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget assumptions upon which the officers were to prepare their budgets. The assumptions included:

- CPI for 2010/11 of 3.0% with forward inflation projections of 3.0% per annum.
- Rate revenue to increase by 4.5% with forward projections of 5.0% per annum after the budget year.
- Fees and charges to be increased by 3.0% after the budget year.
- Grants to increase by CPI (3.0%) after the budget year.
- No increase in parking fines, however parking fees (ticket machines) will increase by 3% after the budget year.
- Other revenue to increase by CPI (3.0%) after the budget year.
- Interest received is expected to remain static at \$1.000 million recognising a reduction of cash and investment levels over the next four years.
- Employee costs to increase by 4.5% being a provision for Enterprise Agreement increases, banding increases and reclassified positions
- Contract services to increase by CPI (3.0%) after the budget year.
- Utility costs to increase by 5.0% (CPI plus 2.0%) after the budget year.
- Materials and other costs to increase by 3.0% after the budget year.
- Professional services to increase by CPI (3.0%) after the budget year.

3.5 Legislative requirements

Under the Local Government Act 1989 ("the Act"), Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Local Government (Finance and Reporting) Regulations 2004 ("the Regulations") which support the Act.

The 2010/11 budget, which is included in this report, is for the year 1 July 2010 to 30 June 2011 and is prepared in accordance with the Act and Regulations. The budget includes standard statements being a budgeted Income Statement, Balance Sheet, Cash Flows and Capital Works. These statements have been prepared for the year ended 30 June 2011 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Act and Regulations. It also includes detailed information about the rates and charges to be levied, the capital works program to be undertaken and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

The budget includes consideration of a number of long term strategies to assist Council in considering the Budget in a proper financial management context. These include a Strategic Resource Plan for the years 2010/11 to 2013/14 (section 8.), Rating Strategy (section 9.) and Other Long Term Strategies (section 10.) including borrowings, infrastructure and service delivery.

4. Analysis of operating budget

This section analyses the expected revenues and expenses of the Council for the 2010/11 year.

4.1 Budgeted operating statement

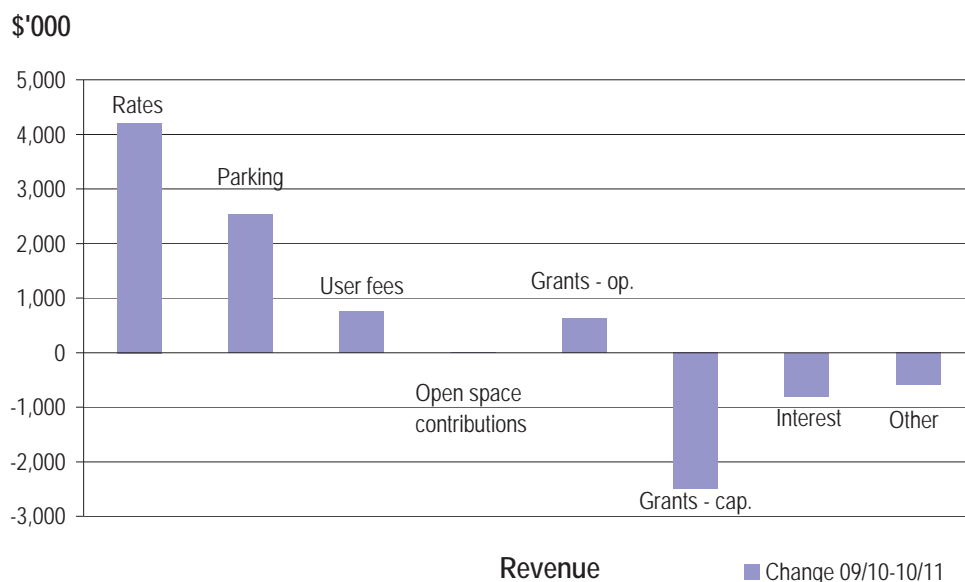
	Ref	Forecast Actual 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Operating revenue	4.2	139,910	144,135	4,225
Operating expenditure	4.3	129,912	133,689	3,777
Surplus (deficit) for the year		9,998	10,446	448
Open space contributions		(1,200)	(1,200)	0
Grants - capital		(5,920)	(3,430)	2,490
St Kilda Triangle settlement		5,000	0	(5,000)
Underlying surplus (deficit)		7,878	5,816	-2,062

4.1.1 Underlying Surplus (\$2.062 million decrease)

The underlying result is the net surplus or deficit for the year adjusted for capital contributions, gains or losses on disposal of non-operating assets sold and other one-off adjustments. It is a measure of financial sustainability as it is not impacted by non-recurring or one-off items of revenues and expenses which can often mask the operating result. The underlying result for the 2010/11 year is a surplus of \$5.816 million which is a decrease of \$2.062 million over the 2009/10 year.

4.2 Operating revenue

Revenue Types	Ref	Forecast Actual 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Rates	4.2.1	78,193	82,401	4,208
Parking revenue	4.2.2	21,364	23,900	2,536
User fees & charges	4.2.3	13,669	14,414	745
Open space contributions	4.2.4	1,200	1,200	0
Grants - operating	4.2.5	8,512	9,128	616
Grants - capital	4.2.6	5,920	3,430	(2,490)
Interest revenue	4.2.7	1,800	1,000	(800)
Other revenue	4.2.8	9,252	8,662	(590)
Total operating revenue		139,910	144,135	4,225



Source: Appendix A2

4.2.1 Rates and charges (\$4.208 million increase)

Council's rate revenue has been increased by 3.8% plus 0.7% for the recovery of the waste levy and additional growth of 0.75% in the number of assessments (value of the property base).

4.2.2 Parking revenue (\$2.536 million increase)

Parking revenue incorporates both paid parking and parking fines.

Parking revenue is anticipated to increase by \$2.536 million. This is due to increases in paid parking rates across the municipality, improved efficiency resulting from updated parking machine infrastructure and improved monitoring.

4.2.3 User fees & charges (\$0.745 million increase)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include the use of leisure, entertainment and other community facilities and the provision of human services such as family day care and home help services.

A detailed listing of fees and charges is detailed in Appendix E.

4.2.4 Open space contributions (no change)

Open space contributions relate to monies paid by developers in regard to public resort & recreation, drainage and car parking in accordance with planning permits issued for property development. Open space contributions are projected to remain consistent over the four year plan.

4.2.5 Grants - Operating (\$0.616 million increase)

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants has increased by 7.24% or \$0.616 million compared to 2009/10. Grant income from the Victorian Grants Commission increased due to greater than expected population growth within the municipality, whilst grants received from both the State and Commonwealth are expected to increase in line with CPI.

4.2.6 Grants - Capital (\$2.490 million decrease)

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of capital grants has decreased compared to 2009/10 largely due to the inclusion in the 2009/10 budget of a number of substantial one off grants for the St Kilda and Liardet Street Family and Children Centres. Section 6: "Analysis of Capital Budget" includes a more detailed analysis of the grants and contributions expected to be received during the 2010/11 year.

4.2.7 Interest revenue (\$0.800 million decrease)

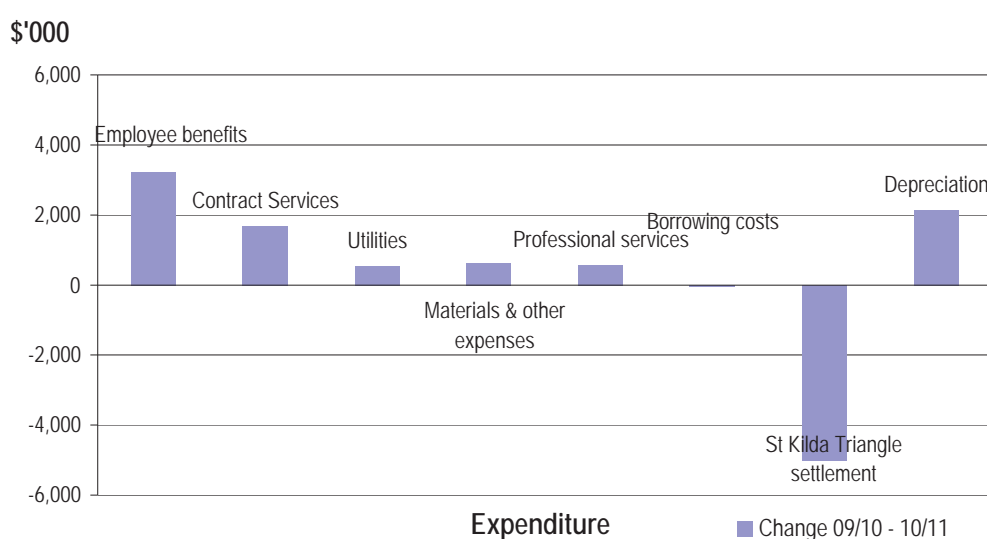
Interest revenue is received on funds invested by Council. It is anticipated that interest revenue will decrease by \$0.800 million compared to 2009/10. A number of delays in progressing Council's capital works budget in 2009/10 has enabled it to invest funds that were set aside for these projects and earn extra revenue.

4.2.8 Other revenue (\$0.590 million decrease)

Other revenue relates to a range of items such as rental income, hire revenue, sales and other miscellaneous income items. Other revenue is forecast to decrease by 6.38% or \$0.590 million compared to 2009/10. This is largely due to Council expecting to recognise a one off impairment gain of \$1.2 million in 2009/10 in respect of Council's investment with Deutsche Bank (a part reversal of an impairment loss recognised in the 2008/09 financial year).

4.3 Operating expenditure

Expenditure Types	Ref	Forecast	Budget	Variance
		Actual 2009/10 \$'000	2010/11 \$'000	\$'000
Employee benefits	4.3.1	49,504	52,723	3,219
Contract Services	4.3.2	35,344	37,041	1,697
Utilities	4.3.3	2,144	2,685	541
Materials & other expenses	4.3.4	19,101	19,724	623
Professional services	4.3.5	4,158	4,734	576
Borrowing costs	4.3.6	161	130	(31)
St Kilda Triangle settlement		5,000	0	(5,000)
Depreciation		14,500	16,652	2,152
Total operating expenditure		129,912	133,689	3,777



Source: Appendix A2

4.3.1 Employee benefits (\$3.219 million increase)

Employee costs incorporates all labour related expenditure including wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, etc. It also includes agency staff costs and overtime.

Employee costs are forecast to increase by 4.39% or \$2.218 million compared to the 2009/10 budget. The escalation on the 2009/10 forecast (which has captured a number of efficiency savings) is 6.50%. Factors impacting the labour budget are a projected 4.5% increase in salary costs, additional maternity leave costs and a provision of \$300,000 for costs associated with a superannuation shortfall.

4.3.2 Contract services (\$1.697 million decrease)

Contract services includes payments to contractors for the provision of services. Contract services are forecast to decrease by 4.8% or \$1.697 million compared to 2009/10. This includes an additional \$534,000 to fund the waste levy with the balance being CPI driven increases in contract costs.

4.3.3 Utilities (\$0.541 million increase)

The utility expense represents payments for water, electricity and gas. Utilities are expected to increase by 25.23% largely due to Council committing to spend a further \$0.320 million to purchase Greenpower, significant increases in pricing by the utility companies and the lifting of water restrictions that will allow Council to increase its watering of significant parks and sporting ovals.

4.3.3 Materials & other expenses (\$0.623 million increase)

Materials and other costs include the purchase of consumables, lease charges, advertising costs, contributions/donations and other costs. Materials and other costs are forecast to increase in line with inflation by 3.26% or \$0.623 million compared to 2009/10.

4.3.4 Professional services (\$0.576 million increase)

Professional services includes expenditure incurred on consultants, legal fees, audit fees and the engagement of other professionals. They also include an allocation of \$3.0 million to fund non capital projects.

4.3.5 Borrowing costs (\$0.031 million decrease)

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The reduction in borrowing costs results from the ongoing scheduled repayments of Council's loan.

5. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2010/11 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

5.1 Budgeted cash flow statement

	Ref	Forecast Actual 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Cash flows from operating activities	5.1.1			
<i>Receipts</i>				
Rates and garbage charges		78,193	82,401	4,208
Parking fees and fines		21,364	23,900	2,536
User charges and other fines		13,669	14,414	745
Grants		14,432	12,558	-1,874
Contributions		1,200	1,200	0
Interest		1,800	1,000	-800
Other revenue		9,252	8,662	-590
		139,910	144,135	4,225
<i>Payments</i>				
Employee costs		-36,345	-37,041	696
Other		-75,207	-81,866	6,659
		-111,552	-118,907	7,355
Net cash provided by operating activities		28,358	25,228	-3,130
Cash flows from investing activities	5.1.2			
Proceeds from sales of property, plant & equip		1,200	0	-1,200
Payments for investments		-200	0	
Payments for property, plant and equipment		-24,318	-39,997	15,679
Net cash used in investing activities		-23,318	-39,997	14,479
Cash flows from financing activities	5.1.3			
Finance costs		-161	-130	-31
Proceeds from borrowings		0	0	0
Repayment of borrowings		-495	-526	31
Net cash used in financing activities		-656	-656	0
Net decrease in cash and cash equivalents		4,384	-15,425	19,809
Cash and cash equivalents at the beg of the year		33,123	37,507	4,384
Cash and cash equivalents at end of the year	5.1.4/5.2	37,507	22,082	-15,425

5.1.1 Operating activities (\$3.130 million decrease)

The net decrease in cash inflows of \$3.130 million reflects increases in Council's rate revenue and parking fees and fines income which is offset by increase in payments for contract services and materials and other costs.

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

	Forecast Actual 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Surplus (deficit) for the year	9,998	10,446	448
Depreciation	14,500	16,652	2,152
Borrowing costs recognised as financing activities	161	130	-31
Net movement in current assets and liabilities	3,699	-2,000	-5,699
Cash flows available from operating activities	28,358	25,228	-3,130

5.1.2 Investing activities (\$14.479 million increase)

The large increase in payments for investing activities represents the planned capital works expenditure disclosed in section 10 of this budget report and the completion of capital works projects scheduled in prior financial years.

5.1.3 Financing activities - no change

The no change in the cash flow relating to financing activities reflects no planned new borrowings in 2010/11 and Council continuing with the schedule repayments of its current loan.

5.1.4 Cash and cash equivalents at end of the year (\$15.425 million decrease)

Overall, total cash and investments is forecast to decrease by \$17.725 million to \$22.082 million as at 30 June 2011, reflecting Council's strategy of using excess cash and investments to enhance existing and create new infrastructure and reflects the completion of capital works projects scheduled in prior years. This is consistent with Council's Strategic Resource Plan (see Section 8).

5.2 Restricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating at 30 June 2011 it will have cash and investments of \$22.082 million, which has been restricted as shown in the following table.

	Ref	Forecast Actual 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Cash and cash equivalents		37,507	22,082	-15,425
Other financial assets (investments)		6,263	6,263	0
Total cash and investments		43,770	28,345	-15,425
Restricted cash and investments				
- Statutory reserves	5.2.1	-6,602	-6,102	-500
- Discretionary reserves	5.2.2	-17,952	-16,892	-1,060
- Long service leave	5.2.3	-5,000	-5,000	0
Unrestricted cash and investments	5.2.4	14,216	351	-13,865

Source: Appendix A7

5.2.1 Statutory reserves (\$6.102 million)

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. While these funds earn interest revenues for Council, they are not available for other purposes.

5.2.2 Discretionary reserves (\$16.892 million)

These funds are available for whatever purpose Council decides is their best use. In this case Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds should be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's Strategic Resource Plan and any changes in future use of the funds will be made in the context of the future funding requirements set out in the plan.

5.2.3 Long service leave (\$5 million)

These funds are separately identified as restricted to ensure there are sufficient funds to meet Council's obligations as set out in the Local Government (Long Service Leave) Regulations 2002.

5.2.4 Unrestricted cash and investments (\$0.351 million)

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants, contributions or carried forward capital works. Of the balance on hand at 30 June 2010, \$11.865 million is to be expended to complete capital works carried forward to the 2010/11 year. Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

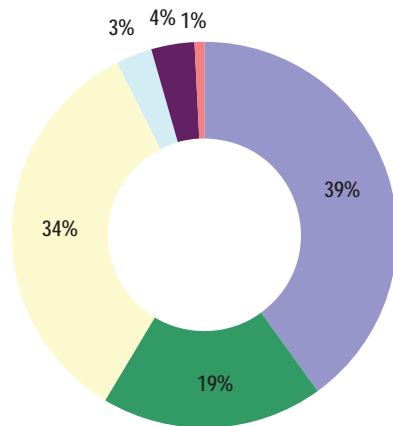
6. Analysis of capital budget

This section analyses the planned capital expenditure budget for the 2010/11 year and the sources of funding for the capital budget.

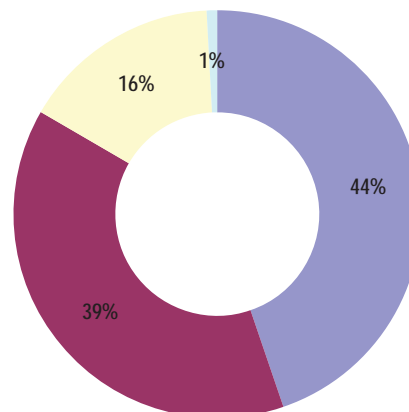
6.1 Capital works

Capital Works Areas	Ref	Forecast	Budget	Variance
		Actual 2009/10 \$'000	2010/11 \$'000	\$'000
Works c/fwd from 2009/10	6.1.1		11,865	11,865
Total works carried forward		0	11,865	11,865
New works for 2010/11				
Roads	6.1.2	10,558	10,630	72
Parks & open space	6.1.3	5,686	4,966	-720
Buildings	6.1.4	3,504	8,965	5,461
Signage & street furniture	6.1.5	200	790	590
South Melbourne Market	6.1.6	675	950	275
Planning, implementation & other		888	247	-641
Total new works		21,511	26,548	5,037
Total capital works		21,511	38,413	16,902
Represented by:				
Asset renewal	6.1.7	10,187	11,875	1,688
New Assets	6.1.7	5,456	10,276	4,820
Asset expansion/upgrade	6.1.7	4,980	4,150	-830
Planning, implementation & other	6.1.7	888	247	-641
Total new works		21,511	26,548	5,037

Budgeted new capital works 2010/11
Category of Works



Budgeted new capital works 2010/11
Classification of Works



Source: Appendix A6 Budgeted Standard Capital Works Statement

6.1.1 Carried forward works (\$11.865 million)

At the end of each financial year there are projects which are either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. For the 2009/10 year it is forecast that \$11.865 million of capital works will be incomplete and be carried forward into the 2010/11 year.

6.1.2 Roads (\$10.630 million)

Roads includes local roads, car parks, footpaths, bike paths, bridges & culverts, drainage, declared main roads, traffic devices, street lighting and traffic signals.

For the 2010/11 year, the more significant projects include:

- footpath rehabilitation program - \$1.365 million
- road rehabilitation program - \$2.150 million
- road resurfacing program - \$1.400 million
- kerb renewal program - \$0.800 million
- sustainable public lighting - \$0.500 million
- right of way renewal program - \$0.600 million
- bike lane - Beaconsfield Parade - \$0.350 million
- installation of electronic speed limit signs - \$0.660 million
- Rouse Street new works - \$0.400 million

6.1.3 Parks & open space (\$4.966 million)

Open Space includes parks, playing surfaces, streetscapes, playground equipment, irrigation systems, trees and public art.

For the 2010/11 year, the more significant projects include:

- street tree planting - \$0.600 million
- Middle Park beach landscaping - \$0.360 million
- Port Phillip and Bayside stormwater harvesting partnership - \$0.351 million
- pocket parks renewal - \$0.300 million

6.1.4 Buildings (\$8.965 million)

Buildings includes community facilities, municipal offices, and pavilions.

For the 2010/11 year, the more significant projects include:

- Northport pavilion redevelopment stage 2 - \$2.750 million
- St Kilda family & children's centre and carpark - \$2.630 million
- Liardet street family & children's centre - \$0.840 million
- Public toilet strategy - \$0.715 million

6.1.5 Signage & street furniture (\$0.790 million)

Signage and street furniture includes street and park signs, park furniture and litter bins.

For the 2010/11 year, significant projects include street signage and furniture renewal of \$0.300 million and park signage and furniture renewal of \$0.300 million.

6.1.6 South Melbourne Market (\$0.950 million)

For the 2010/11 year, \$0.950 million will be spent on the South Melbourne Market to improve roofing over 'Veggie Lane' and construction of a substation.

6.1.7 Asset renewal (\$11.875 million), new assets (\$10.276 million), asset enhancements (\$4.150 million) and planning/implementation (\$0.247 million).

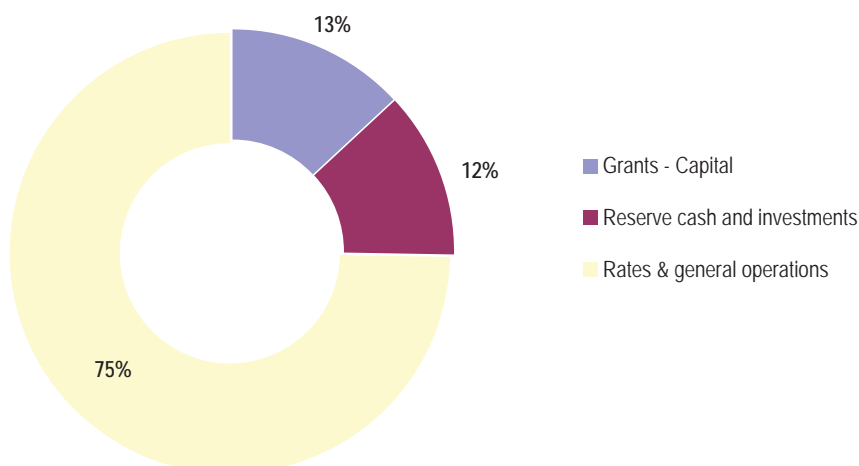
A distinction is made between expenditure on new assets, expenditure on asset renewal and enhancement of assets. Expenditure on asset renewal is expenditure on an existing asset, which improves the service potential or the life of the asset. Expenditure on new assets does not have any element of expansion/upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

The major projects which constitute expenditure on new assets, are the St Kilda family & children's centre (\$2.630 million), Liardet street family & children's centre (\$0.840 million), and the Northport Oval Redevelopment (\$2.750 million). The remaining capital expenditure represents renewals, enhancements of existing assets and planning/implementation costs.

6.2 Funding sources

Sources of funding	Ref	Forecast	Budget	Variance
		Actual 2009/10 \$'000	2010/11 \$'000	\$'000
Works carried forward				
<i>Internal</i>				
Unrestricted cash and investments	6.2.1	7,040	11,865	4,825
		7,040	11,865	4,825
New works				
<i>External</i>				
Grants - Capital	6.2.2	5,920	3,430	-2,490
		5,920	3,430	-2,490
<i>Internal</i>				
Reserve cash and investments	6.2.3	4,785	3,310	-1,475
Rates & general operations	6.2.4	20,294	19,808	-486
		25,079	23,118	-1,475
Total new works		30,999	26,548	-1,961
Total funding sources		38,039	38,413	-4,451

Budgeted funding sources 2010/11



Source: Appendix C

6.2.1 Works carried forward (\$11.865 million)

At the end of each financial year there are projects which are either incomplete or not commenced due to planning issues, weather delays, extended consultation etc. For the 2009/10 year it is forecast that \$11.865 million of capital works projects will be carried forward into the 2010/11 year.

6.2.2 Grants - Capital (\$3.430 million)

Capital grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program.

6.2.3 Reserve investments (\$3.310 million)

The Council has significant cash reserves, which it is currently using to fund its annual capital works program. The reserves include monies set aside for specific purposes such as enhancement of open spaces and non-specific reserves such as the General Reserve.

6.2.4 Rates & general operations (\$19.808 million)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is forecast that \$19.808 million will be generated from operations to fund the 2010/11 capital works program. Refer to section 5. 'Budgeted Cash Position' for more information on funds from operations.

7. Analysis of budgeted financial position

This section analyses the movements in assets, liabilities and equity between 2009/10 and 2010/11. It also considers a number of key performance indicators.

7.1 Budgeted balance sheet

	Ref	Forecast Actual 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Current assets	7.1.1			
Cash assets		37,507	22,082	-15,425
Receivables		10,075	10,075	0
Accrued income		407	407	0
Prepayments		1,340	1,340	0
Total current assets		49,329	33,904	-15,425
Non-current assets	7.1.1			
Other financial assets		6,468	6,468	0
Property, infrastructure, plant and equipment		1,835,306	1,858,651	23,345
Total non-current assets		1,841,774	1,865,119	23,345
Total assets		1,891,103	1,899,023	7,920
Current liabilities	7.1.2			
Payables		12,954	12,454	500
Trust funds		1,776	1,776	0
Provisions		7,221	7,221	0
Interest bearing liabilities		526	559	33
Total current liabilities		22,477	22,010	533
Non-current liabilities	7.1.2			
Payables		1,500	0	1,500
Provisions		1,437	1,437	0
Interest bearing liabilities		1,786	1,227	-559
Total non-current liabilities		4,723	2,664	941
Total liabilities		27,200	24,674	1,474
Net assets	7.1.3	1,863,903	1,874,349	10,446
Equity	7.1.4			
Accumulated surplus		577,612	589,618	12,006
Asset revaluation reserve		1,261,737	1,261,737	0
Other reserves		24,554	22,994	-1,560
Total equity		1,863,903	1,874,349	10,446

Source: Appendix A4

7.1.1 Current Assets (\$15.425 million decrease) and Non-Current Assets (\$23.345 million increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by \$15.425 million during the year mainly to fund the prior year backlog of capital works and the current capital works program during the year.

Receivables represent monies owed to Council for rates, parking infringements and other items such as rental of Council properties. Debtors are not expected to change significantly in the budget.

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months. Other assets are not expected to change significantly in the budget.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, footpaths, drains, land improvements, arts and heritage items and plant and equipment, which has been built up by the Council over many years. The increase in this balance is attributable to the net result of the 2010/11 capital works program (\$28.312 million), completion of the prior year capital works program (\$11.865 million) and depreciation of assets (\$16.652 million).

Other financial assets represents long term investments with a maturity greater than 12 months. It is expected that Council will invest cash of \$6.623 million in longer term investments such as term deposits and floating rate notes, while the remaining \$0.205 million represents shares in Regional Kitchen and Strategic Purchasing.

7.1.2 Current Liabilities (\$0.533 million increase) and Non Current Liabilities (\$0.941 million increase)

Payables and trust funds are those to whom Council owes money as at 30 June. These liabilities are budgeted to increase reflecting Council's liability in respect of the St Kilda Triangle Settlement (\$2.0 million payable July 2010 and a final \$1.5 million payable July 2011).

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for the Enterprise Bargaining Agreement (EBA) outcomes.

Interest-bearing loans and borrowings are borrowings of Council. The Council is budgeting to repay loan principal of \$0.526 million over the year, with no new borrowings to be undertaken.

7.1.3 Net Assets (\$10.446 million increase)

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June.

The increase in net assets of \$10.446 million results directly from the operating surplus.

7.1.4 Equity (\$10.446 million increase)

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

During the year an amount of \$1.560 million (net) is budgeted to be transferred from other reserves to accumulated surplus. This reflects the usage of investment cash reserves to partly fund the capital works program. This is a transfer between equity balances only and does not impact on the total balance of equity.

7.2 Key assumptions

In preparing the Budgeted Balance Sheet for the year ending 30 June 2011 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- Cash to be increased/(decreased) by the cash surplus as per the Rate Determination Statement and transfer to/(from) reserves
- Receivables and other assets to remain constant with 2009/10 levels
- Payables and trust funds to remain consistent with 2009/10 levels
- Repayment of loan principal to be \$0.526 million
- Total capital expenditure to be \$39.997 million which includes \$11.865 million from prior year capital
- A total of \$1.560 million to be transferred from reserves to accumulated surplus, representing the internal funding of the capital works program for the 2010/11 year

8. Strategic resource plan and key financial indicators

This section considers the long term financial projections of the Council. The Act requires a Strategic Resource Plan to be prepared covering both financial and non-financial resources, and including key financial indicators for at least the next four financial years to support the Council Plan.

8.1 Plan development

Council has prepared a Strategic Resource Plan (SRP) for the four years 2010/11 to 2013/14 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the Plan, is financial sustainability in the medium to long term, whilst still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the Long Term Financial Plan, are:

- Council will have an ongoing balanced budget and ideally a small surplus
- Council's asset base will be maintained, enhanced and expanded
- Liquidity will be maintained at levels that assure adequate working capital without the need to resort to borrowings or a bank overdraft
- Capital works will address community needs without ignoring long term financial impacts
- Council will proactively lead, develop and build organisational culture based on the provision of same day service and a work life balance

In preparing the SRP, the Council has also been mindful of the need to comply with the following principles of sound financial management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

The Plan is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

8.2 Financial resources

The following table summaries the key financial results for the next four years as set out in the SRP for years 2010/11 to 2013/14. Appendix A2 includes a more detailed analysis of the financial resources to be used over the four year period.

	Forecast	Budget	Strategic Resource Plan			Trend
	Actual		Projections			
	2009/10	2010/11	2011/12	2012/13	2013/14	+/-
	\$'000	\$'000	\$'000	\$'000	\$'000	
Operating result	9,998	10,446	6,971	7,512	8,311	o
Underlying operating result	7,878	5,816	5,271	5,812	6,611	+
Cash and investments	37,507	22,082	21,287	20,927	20,568	-
Cash flows from operations	28,358	25,228	22,619	25,189	26,337	o
Capital works	21,511	26,548	23,695	22,793	23,853	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

The key outcomes of the Plan are as follows:

- **Financial sustainability (section 5)** - Cash and investments is forecast to decrease over the four year period from \$37.507 million to \$16.968 million, which represents the completion of the backlog of capital works from prior years in 2010/11 and from this point forward indicates a balanced budget on a cash basis in each year.
- **Rating strategy (section 9)** - Rate revenue increases are forecast over the four years at an average of 5.07%. This has two components, price and growth in property assessments.
- **Service delivery strategy (section 10)** – The rating strategy (see Section 9) refers to average rate increases in the future of 5%. This approximates expected movements in CPI with an additional allowance of 2% to cover growth and infrastructure needs.
- **Borrowing strategy (section 10)** – Borrowings are forecast to decrease from \$2.312 million to \$2.206 million over the four year period with new borrowings of \$2.6 million planned in 2010/11.
- **Infrastructure strategy (section 10)** - Capital works expenditure (excluding carryovers) over the four year period will total \$100.189 million at an average of \$25.047 million.

8.3 Key financial indicators

The following table highlights Council's current and projected performance across a range of key financial indicators (KPIs). KPIs provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Notes	Forecast	Budget	Strategic Resource Plan			Trend
		Actual		Projections			
		2009/10	2010/11	2011/12	2012/13	2013/14	+/-
Financial performance							
Underlying result/Underlying rev		2.17%	4.17%	3.64%	3.86%	4.23%	+
Operating expenses/Assessment	1	\$2,066	2,127	2,221	2,302	2,383	-
Rate revenue/Underlying revenue	2	58.88%	59.07%	59.70%	60.32%	60.93%	-
Rate revenue/Assessment	3	\$1,244	1,311	1,376	1,444	1,516	-
Debt servicing/Total revenue		0.12%	0.09%	0.07%	0.15%	0.11%	o
Grants/Total revenue	4	6.08%	6.33%	6.41%	6.36%	6.31%	o
Parking revenue/ Total revenue	5	15.27%	16.58%	16.53%	16.14%	15.76%	o
Fees & charges/Total revenue		9.77%	10.00%	10.13%	10.05%	9.96%	o
Financial position							
Indebtedness/Rate revenue	6	2.96%	2.17%	4.42%	3.35%	2.31%	o
Underlying result/Total assets		0.15%	0.31%	0.28%	0.30%	0.34%	+
Net realisable assets/Assessment		\$23,997	24,302	24,411	24,503	24,606	o
Current assets/Current liabilities		219.46%	154.04%	159.67%	157.56%	160.60%	o
Total liabilities/Assessment		\$436	395	404	391	378	+
Capital expenditure							
Capital works		\$21,511	26,548	23,695	22,793	23,853	o
- Asset renewal		\$10,187	11,875	10,090	10,630	11,885	o
- New assets		\$5,456	10,276	10,196	9,063	7,818	+
- Asset expansion/upgrade		\$4,980	4,150	3,409	3,100	4,150	o
Cash op act/Net capital outlays		117%	90%	89%	103%	103%	o
Capital works/Rate revenue		28%	32%	27%	25%	25%	-
Asset renewal/Total depreciation	7	70%	71%	59%	61%	67%	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Operating expenses per Assessment - This indicator highlights cost of service will increase over the next 4 years as the assumed number of property assessments remains constant over the next four years. It is Council's expectation with increased property development and the number of apartment dwellings increasing, that property assessments will increase giving a broader rate base to offset the increases in rate revenue that is required.

2 Rate revenue/Underlying revenue - Reflects extent of reliance on rate revenues to fund all Council's on-going services. Trend indicates Council will become more reliant on rate revenue as access to government funding diminishes and the inability to increase revenue generation by service expansion for other revenue sources such as parking and user charges.

3 Rate revenue per Assessment - As per the explanation for 1 - Operating expense per Assessment.

4 Grants/Total revenue – Grant income is expected to remain static over the next 4 years highlighting the importance of Council to source alternative revenue and/or review the ongoing need for services provided which were previously funded by the State and Federal governments and delivered by Council.

5 Parking revenue/Total revenue - Parking revenue is expected to remain static over the next 4 years as the community and visitors to the city become more savvy in understanding parking laws thus reducing the expected number of parking infringements issued. Additionally, this will reflect the increased use of more sustainable transport methods and programs implemented by Council.

6 Indebtedness/Rate revenue - This shows indebtedness decreasing in 2010/11 and then increasing in 2011/12. This is due to planned new borrowings of \$2.6 million in 2011/12.

7 Asset renewal/Total depreciation - This indicator highlights Council's spending on renewal of assets as a percentage of depreciation. Depreciation is an indicator of the rate at which we use an asset and the amount Council should be spending in ensuring that these assets will be in adequate service condition for future generations.

8.4 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. The following table summarises the cost of human resources for the next four years, and reflects increases as relative to the Council's Enterprise Bargaining Agreement with staff.

Indicator	Forecast		Strategic Resource Plan		
	Actual	Budget	Projections		
	2009/10 \$'000	2010/11 \$'000	2011/12 \$'000	2012/13 \$'000	2013/14 \$'000
Employee costs	49,504	52,723	55,096	57,575	60,166
Employee costs/Rate revenue	63.31%	63.98%	63.70%	63.42%	63.14%

9. Rating strategy

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

9.1 Strategy development

In developing the Strategic Resource Plan (referred to in Section 8), rates and charges have been identified as an important source of revenue, accounting for a four year average of 59% of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process.

It has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases, particularly given fluctuations in property revaluation increases within the municipality. To ensure that deliberations about future rate increases have been made on an informed basis, comparisons of historical rate increases were made between Council and other inner metropolitan councils (Stonnington, Yarra and Glen Eira). The following table shows a comparison of the last seven years rate revenue increases.

Year	Port Phillip City Council	Average Inner Metro Councils
2003/04	10.67%	16.67%
2004/05	4.65%	5.06%
2005/06	6.94%	11.29%
2006/07	9.50%	6.51%
2007/08	3.08%	6.43%
2008/09	4.00%	5.17%
2009/10	6.26%	5.64%
Average Rate Revenue increase	6.44%	8.11%

The table indicates that over the past six years Council's rate increases have been 1.67% lower than the average of other comparative councils.

9.2 Current year rate increase

Council's 2010/11 budget has been impacted by the imposition of an additional waste levy by the EPA (\$534,000) as well as the need to fund costs associated with maintaining and managing a number of new assets on the St Kilda foreshore and Beacon Cove. Further cost pressures relating to increased utility charges have also been absorbed in the operating budget. Council will also be funding the second payment of the St Kilda Triangle settlement (\$2.0 million) and an elevated capital works program totalling \$26.548 million.

Pressures on Council's revenue and expenditure have been accommodated in the short term through a planned drawdown of \$1.560 million on its general and statutory reserves. This will enable Council to restrict its growth in rates revenue to 3.8% plus 0.7% for the recovery of the waste levy and 0.75% for growth in the value of the property base.

In order to achieve these objectives while maintaining service levels and a strong capital expenditure program, general rates revenue will increase to \$82.401 million. The following table sets out future proposed rate increases and total rates to be raised, based on the forecast financial position of Council as at 30 June 2010. Council has in setting these forward projections made an allowance for ongoing growth in the number of properties and has also provided funding to ensure that infrastructure is renewed in a timely manner.

Year	Rate Price Increase %	Rate Growth Increase \$'000	Total Rate %	Total Rates Raised \$'000
2009/10	2.90%	3.36%	6.26%	78,293
2010/11	4.50%	0.75%	5.25%	82,401
2011/12	4.00%	0.96%	4.96%	86,491
2012/13	4.00%	0.97%	4.97%	90,786
2013/14	4.00%	0.97%	4.97%	95,295

9.3 Rating structure

Council has established a rating structure which is comprised of two key elements. These are:

- Property values, which reflect capacity to pay
- User pays component that includes fees for optional services provided by Council (large bins and garbage collection fees for non rateable properties)

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents.

The Port Phillip rating system is based on Net Annual Value (NAV). Municipalities which have a relatively large commercial property base (ie. inner city councils) have tended to remain on NAV due to the fact that it offers protection to residential ratepayers through an in built differential.

Port Phillip is one of only a few councils in Victoria continuing to use the NAV rating system. Under NAV rating, property rates are determined in accordance with the rental yield and this is always assessed as being 5% of the Capital Improved Value (CIV) for residential properties and at a higher rate (typically 7% to 9%) for commercial and industrial properties. Councils that use CIV rating typically have differential rates in place for commercial and industrial properties, this is not necessary under NAV rating which has an in built differential.

Council provides for rate concessions for recreational land. Under the Cultural and Recreational Lands Act 1963, provision is made for a Council to grant a rating concession to any "recreational lands" which meet the test of being "rateable land" under the Act. There are 25 recreational properties in Port Phillip that are rated under the Cultural and Recreational Lands Act and rate concessions ranging from 20% to 85% are provided.

The following table summarises the rates to be raised for the 2010/11 year. A more detailed analysis of the rates to be raised is contained in Appendix B "Statutory Disclosures".

Rate type	How applied	2009/10	2010/11
General Rates	Cents/\$ NAV	3.7135	3.6062
Municipal charge	\$/property	Nil	Nil
Annual garbage charge - non rateable properties	\$/ property	\$260	\$260
240 litre bin annual service charge	\$/ property	\$120	\$120

9.4 General revaluation of properties

The next general revaluation of properties was undertaken on 1 January 2010 and will apply to the 2010/11 financial year.

10. Other strategies

This section sets out the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

10.1 Borrowings

Council's Strategic Resource Plan SRP (see Section 8), contains a number of principles that reflect its strategy around the use of borrowings to fund the delivery of Council objectives. Council's debt management strategy prohibits the use of borrowings to fund ongoing operations and provides for the use of debt as an option where the servicing costs (principal and interest) can be funded from future revenue streams or cost savings that can be expected from the investment of the funds raised. Borrowing funds is also permissible for large non renewable capital works projects that can be expected to provide benefits to future generations.

Council has historically taken out long term borrowings to fund the superannuation costs arising from the amalgamation of Victorian councils and has since accelerated the reduction of this debt which has been reduced from \$13.4 million to \$2.312 million at 30 June 2010. This has resulted in a reduction in debt servicing costs, but has meant that cash and investment reserves have been used as an alternate funding source to maintain robust capital works programs. With Council reserves now forecast to be \$24.554 million at 30 June 2010 and a further reduction of \$1.560 million projected for 2010/11, it is necessary to keep an open mind around the use of borrowings as an option for delivering major capital works.

For the 2010/11 year, Council has decided not take out any new borrowings to fund the capital works program and therefore, after making loan repayments of \$526,000, will reduce its total borrowings to \$1.786 million as at 30 June 2011. The following table sets out future proposed borrowings, based on the forecast financial position of Council as at 30 June 2010.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2009/10	0	-495	-161	2,312
2010/11	0	-526	-130	1,786
2011/12	2,600	-559	-97	3,827
2012/13	0	-785	-225	3,042
2013/14	0	-836	-175	2,206

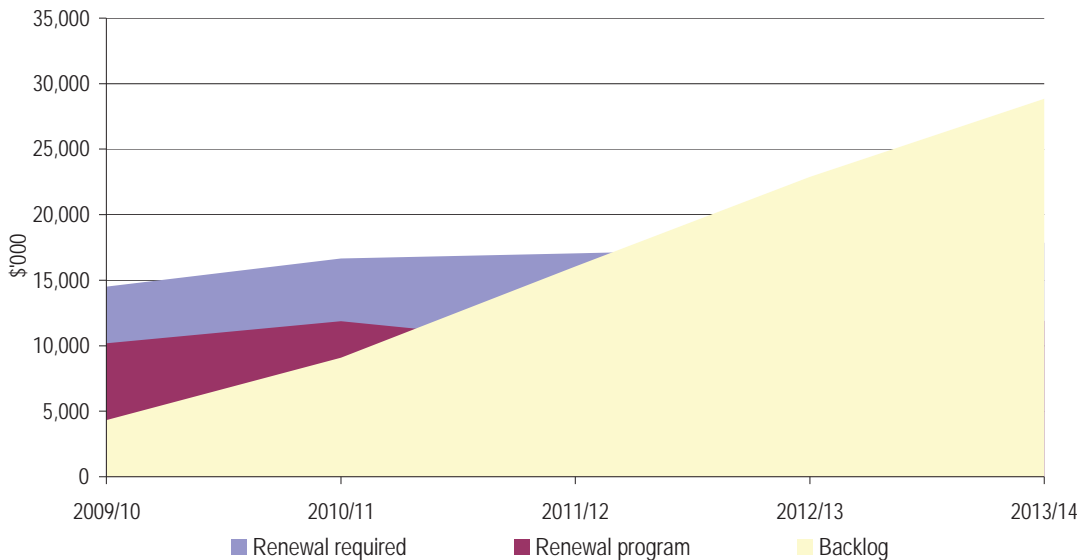
10.2 Infrastructure

Council's infrastructure and asset management principles are articulated in the Strategic Resource Plan (SRP). The key principles include a need for the council to encourage environmental responsibility, fund asset renewals from the annual depreciation charge and the prioritisation of maintaining this expenditure ahead of debt reduction and investment in new assets. Council has included in the budget documentation a four year forward capital works plan and program which sets out the capital expenditure requirements of the Council for the next 4 years by class of asset and is a key input to the long term financial plan. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations. The Strategy has been developed through a rigorous process of consultation and evaluation. The key aspects of the process are as follows:

- Long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes
- Identification of capital projects through the preparation of asset management plans
- Prioritisation of capital projects within classes on the basis of evaluation criteria
- Methodology for allocating annual funding to classes of capital projects
- Business Case template for officers to document capital project submissions.

A key objective of the Infrastructure Strategy is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

The graph below sets out the required and actual asset renewal over the life of the current SRP.



At present, Council is similar to most municipalities in that it is presently unable to fully fund asset renewal requirements identified in the Infrastructure Strategy. While the Infrastructure Strategy is endeavouring to provide a sufficient level of annual funding to meet ongoing asset renewal needs, the above graph indicates that in later years the required asset renewal is not being addressed creating an asset renewal gap and increasing the level of backlog. This theoretical backlog represents the renewal works that Council has not been able to fund over the past years and is equivalent to the accumulated asset renewal gap.

Council expends a large amount on asset expansions and upgrades which also extend asset life. Council also funds asset maintenance through its operating budget and some of this maintenance also extends usable asset life.

Finally, it needs to be noted that Council's depreciation charge is calculated on a straight line basis while asset condition deteriorates unevenly over time.

A review of Council's rating and infrastructure strategy is proposed to take place over the coming year with the intent of refining these to recognise long term asset renewal and maintenance requirements.

In updating the Infrastructure Strategy for the 2010/11 year, the following influences have had a significant impact:

- The need to reduce the size of the capital rollovers to no more than 10% of the total capital program budget.
- Development of an annual capital works resource plan that focuses on the use of flexible project management resources.
- Better planning and analysis through the engagement of Capital Planning Consultants.
- A focus on projects that have elements of environmentally sustainable design or function.
- The need to ensure that adequate funding is allocated for the timely renewal of Council's existing assets.

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Total Capital Program \$'000	Grants and Contrib's \$'000	Borrowings \$'000	Investment Reserves \$'000	Unrestricted Cash & Inv \$'000	Council Operations \$'000
2010/11	26,548	3,430	0	3,310	0	19,808
2011/12	23,695	500	2,600	2,585	0	18,010
2012/13	22,793	500	0	2,210	0	20,083
2013/14	23,853	500	0	2,210	0	21,143

In addition to using cash generated from its annual operations and external contributions such as government grants, Council has significant cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either 'statutory' or 'discretionary' cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to car parking and the resort and recreation fund. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose. Appendix A7 includes a Statement of Reserves which is a summary of the investment reserves for the year ending 30 June 2011.

10.3 Service delivery

The key objectives in Council's Strategic Resource Plan (referred to in Section 8.) which directly impact the future service delivery strategy are to maintain existing service levels and to achieve a small positive cash surplus over the four year life of the plan. The Rating Strategy (see Section 9.) refers to average rate revenue increases in the future of 5%. This approximates expected movements in CPI with an additional allowance of 2% to cover growth and infrastructure needs. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The general influences affecting all operating revenue and expenditure include the following:

	2010/11 %	2011/12 %	2012/13 %	2013/14 %
Consumer Price Index	3.0	3.0	3.0	3.0
Rate increases	3.5	4.0	4.0	4.0
Property growth	1.0	1.0	1.0	1.0
Wages growth	4.5	4.5	4.5	4.5
Government funding	0.0	0.0	0.0	0.0
Statutory fees	3.0	3.0	3.0	3.0
Investment return	5.0	5.0	5.0	5.0



2. APPENDIX A

STANDARD

STATEMENTS

Appendix A

Budgeted standard statements

This appendix presents information in regard to the Budgeted Standard Statements. The budget information for the years 2010/11 to 2013/14 has been extracted from the Strategic Resource Plan.

The appendix includes the following budgeted information:

- A1 Budgeted Income Statement converted to Cash (2009/10 v 2010/11)
- A2 Budgeted Standard Income Statement (2009/10 - 2013/14)
- A3 Budgeted Income Statement converted to Cash (2009/10 - 2013/14)
- A4 Budgeted Standard Balance Sheet (2009/10 - 2013/14)
- A5 Budgeted Standard Cash Flow Statement (2009/10 - 2013/14)
- A6 Budgeted Standard Capital Works Statement (2009/10 - 2013/14)
- A7 Budgeted Statement of Investment Reserves (2009/10 - 2013/14)
- A8 Budgeted Schedule of Reserve Movements (2009/10 - 2013/14)

Appendix A1

Budgeted Income Statement converted to Cash

Comparison of 2009/10 and 2010/11 budgets

	Budget 2009/10 \$'000	Budget 2010/11 \$'000
OPERATING RESULT		
Revenues from ordinary activities		
Rates	78,293	82,401
Parking revenue	21,540	23,900
User fees & charges	14,974	14,414
Open space contributions	1,200	1,200
Grants - operating	8,763	9,128
Grants - capital	5,920	3,430
Interest received	1,000	1,000
Other income	8,799	8,662
	<u>140,489</u>	<u>144,135</u>
Expenses from ordinary activities		
Employee benefits	50,505	52,723
Contract services	35,212	37,041
Utilities	2,180	2,685
Materials & other expenses	18,449	19,724
Professional services	4,671	4,734
Borrowing costs	161	130
Depreciation	14,500	16,652
Total Expenditure	<u>125,678</u>	<u>133,689</u>
Operating surplus (deficit) for the year	<u>14,811</u>	<u>10,446</u>
CONVERSION TO CASH		
Less cash costs not included in the operating result		
St Kilda Triangle settlement (cash costs)	0	2,000
Capital works program	28,451	26,548
Capital works carry over	0	11,865
Capital expenditure - IT, parking machines & other	3,101	1,584
Loan repayments	495	526
Transfers to/(from) statutory reserves	(262)	(500)
Transfers to/(from) general reserves	(1,831)	(1,060)
	<u>29,954</u>	<u>40,963</u>
Plus non cash costs included in operating result		
Depreciation	14,500	16,652
Surplus/(deficit) for the year	<u>(643)</u>	<u>(13,865)</u>
Accumulated position brought forward		
Carry Over Surplus/(Deficit)	371	59
Council Initiatives Carry Over	272	0
B/Fwd Capital Works Surplus to fund Capital Works Carry Over	0	13,865
Surplus/(Deficit) Carried Forward	<u>0</u>	<u>59</u>

Appendix A2

Budgeted Standard Income Statement

For the four years ending 30 June 2014

	Forecast Actual 2009/10 \$'000	Budget 2010/11 \$'000	Strategic Resource Plan Projections		
			2011/12 \$'000	2012/13 \$'000	2013/14 \$'000
OPERATING RESULT					
Revenues from ordinary activities					
Rates	78,193	82,401	86,491	90,786	95,295
Parking revenue	21,364	23,900	24,227	24,564	24,912
User fees & charges	13,669	14,414	14,846	15,292	15,751
Open space contributions	1,200	1,200	1,200	1,200	1,200
Grants - operating	8,512	9,128	9,402	9,684	9,974
Grants - capital	5,920	3,430	500	500	500
Interest received	1,800	1,000	1,000	1,000	1,000
Other income	9,252	8,662	8,922	9,190	9,465
	<u>139,910</u>	<u>144,135</u>	<u>146,588</u>	<u>152,216</u>	<u>158,097</u>
Expenses from ordinary activities					
Employee benefits	49,504	52,723	55,096	57,575	60,166
Contract services	35,344	37,041	39,361	40,545	41,759
Utilities	2,144	2,685	2,819	2,960	3,108
Materials & other expenses	19,101	19,724	20,316	20,925	21,553
Professional services	4,158	4,734	4,876	5,022	5,173
Borrowing costs	161	130	97	225	175
St Kilda Triangle settlement	5,000	0	0	0	0
Depreciation	14,500	16,652	17,052	17,452	17,852
Total Expenditure	<u>129,912</u>	<u>133,689</u>	<u>139,617</u>	<u>144,704</u>	<u>149,786</u>
Operating surplus (deficit) for the year	<u>9,998</u>	<u>10,446</u>	<u>6,971</u>	<u>7,512</u>	<u>8,311</u>

Appendix A3

Budgeted Standard Income Statement converted to Cash

For the four years ending 30 June 2014

	Forecast Actual 2009/10 \$'000	Budget 2010/11 \$'000	Strategic Resource Plan Projections		
			2011/12 \$'000	2012/13 \$'000	2013/14 \$'000
OPERATING RESULT					
Revenues from ordinary activities					
Rates	78,193	82,401	86,491	90,786	95,295
Parking revenue	21,364	23,900	24,227	24,564	24,912
User fees & charges	13,669	14,414	14,846	15,292	15,751
Open space contributions	1,200	1,200	1,200	1,200	1,200
Grants - operating	8,512	9,128	9,402	9,684	9,974
Grants - capital	5,920	3,430	500	500	500
Interest received	1,800	1,000	1,000	1,000	1,000
Other income	9,252	8,662	8,922	9,190	9,465
	139,910	144,135	146,588	152,216	158,097
Expenses from ordinary activities					
Employee benefits	49,504	52,723	55,096	57,575	60,166
Contract services	35,344	37,041	39,361	40,545	41,759
Utilities	2,144	2,685	2,819	2,960	3,108
Materials & other expenses	19,101	19,724	20,316	20,925	21,553
Professional services	4,158	4,734	4,876	5,022	5,173
Borrowing costs	161	130	97	225	175
St Kilda Triangle settlement	5,000	0	0	0	0
Depreciation	14,500	16,652	17,052	17,452	17,852
Total Expenditure	129,912	133,689	139,617	144,704	149,786
Operating surplus (deficit) for the year	9,998	10,446	6,971	7,512	8,311
CONVERSION TO CASH					
Less cash costs not included in the operating result					
St Kilda Triangle settlement (cash costs)	(3,500)	2,000	1,500	0	0
Capital works program	27,666	26,548	23,695	22,793	23,853
Capital works carry over	7,710	11,865	0	0	0
Capital works program underspend	(13,865)	0	0	0	0
Capital expenditure - IT, parking machines & other	2,808	1,584	1,663	1,746	1,834
Loan - Library & Heritage Centre	0	0	(2,600)	0	0
Loan repayments	495	526	559	785	836
Transfers to/(from) statutory reserves	(262)	(500)	(300)	(300)	(300)
Transfers to/(from) general reserves	(1,531)	(1,060)	(435)	(60)	(60)
	19,521	40,963	24,082	24,964	26,163
Plus non cash costs included in operating result					
Depreciation	14,500	16,652	17,052	17,452	17,852
Surplus/(deficit) for the year	4,977	(13,865)	(59)	0	0
Accumulated position brought forward					
Carry Over Surplus/(Deficit)	1,907	59	59	0	0
B/Fwd Capital Works Surplus to fund Capital Works Carr	7,040	13,865	0	0	0
Surplus/(Deficit) Carried Forward	13,924	59	0	0	0

Appendix A4

Budgeted Standard Balance Sheet

For the four years ending 30 June 2014

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2010		2012	2013	2014
	\$'000	\$'000	\$'000	\$'000	\$'000
Current assets					
Cash and cash equivalents	37,507	22,082	21,287	20,927	20,568
Receivables	10,075	10,075	10,075	10,075	10,075
Accrued income	407	407	407	407	407
Prepayments	1,340	1,340	1,340	1,340	1,340
Total current assets	49,329	33,904	33,109	32,749	32,390
Non-current assets					
Other financial assets	6,468	6,468	6,468	6,468	6,468
Property, infrastructure, plant & equipment	1,835,306	1,858,651	1,866,957	1,874,044	1,881,879
Total non-current assets	1,841,774	1,865,119	1,873,425	1,880,512	1,888,347
Total assets	1,891,103	1,899,023	1,906,534	1,913,261	1,920,737
Current liabilities					
Payables	12,954	12,454	10,954	10,954	10,954
Trust funds and deposits	1,776	1,776	1,776	1,776	1,776
Provisions	7,221	7,221	7,221	7,221	7,221
Interest-bearing liabilities	526	559	785	834	217
Total current liabilities	22,477	22,010	20,736	20,785	20,168
Non-current liabilities					
Payables	1,500	0	0	0	0
Provisions	1,437	1,437	1,437	1,437	1,437
Interest-bearing liabilities	1,786	1,227	3,041	2,206	1,989
Total non-current liabilities	4,723	2,664	4,478	3,643	3,426
Total liabilities	27,200	24,674	25,214	24,428	23,594
Net assets	1,863,903	1,874,349	1,881,320	1,888,833	1,897,143
Equity					
Accumulated surplus	577,612	589,618	598,324	606,197	614,867
Asset revaluation reserve	1,261,737	1,261,737	1,261,737	1,261,737	1,261,737
Other reserves	24,554	22,994	21,259	20,899	20,539
Total equity	1,863,903	1,874,349	1,881,320	1,888,833	1,897,143

Appendix A5

Budgeted Standard Cash Flow Statement

For the four years ending 30 June 2014

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2008/09	2009/10	2010/11	2011/12	2012/13
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows	Inflows	Inflows	Inflows	Inflows
	(Outflows)	(Outflows)	(Outflows)	(Outflows)	(Outflows)
Cash flows from operating activities					
<i>Receipts</i>					
Rates and garbage charges	78,193	82,401	86,491	90,786	95,295
Parking fees and fines	21,364	23,900	24,227	24,564	24,912
User charges and other fines	13,669	14,414	14,846	15,292	15,751
Grants	14,432	12,558	9,902	10,183	10,474
Contributions	1,200	1,200	1,200	1,200	1,200
Interest	1,800	1,000	1,000	1,000	1,000
Other revenue	9,252	8,662	8,922	9,190	9,465
	<u>139,910</u>	<u>144,135</u>	<u>146,588</u>	<u>152,215</u>	<u>158,097</u>
<i>Payments</i>					
Employee costs	(36,345)	(37,041)	(39,362)	(40,543)	(41,760)
Contract Services	(49,504)	(52,723)	(55,096)	(57,575)	(60,166)
Materials and other expenses	(20,045)	(22,409)	(23,135)	(23,886)	(24,661)
Professional services	(4,158)	(4,734)	(4,876)	(5,022)	(5,173)
St Kilda Triangle settlement	(1,500)	(2,000)	(1,500)		
	<u>(111,552)</u>	<u>(118,907)</u>	<u>(123,969)</u>	<u>(127,026)</u>	<u>(131,760)</u>
Net cash provided by operating activities	<u>28,358</u>	<u>25,228</u>	<u>22,619</u>	<u>25,189</u>	<u>26,337</u>
Cash flows from investing activities					
Proceeds from property, plant and equipment	1,200	0	0	0	0
Payments for property, plant and equipment	(24,318)	(39,997)	(25,357)	(24,539)	(25,687)
Payments for investments	(200)	0	0	0	0
Net cash used in investing activities	<u>(23,318)</u>	<u>(39,997)</u>	<u>(25,357)</u>	<u>(24,539)</u>	<u>(25,687)</u>
Cash flows from financing activities					
Finance costs	(161)	(130)	(97)	(225)	(175)
Proceeds from borrowings	0	0	2,600	0	0
Repayment of borrowings	(495)	(526)	(559)	(786)	(834)
Net cash provided by (used in) financing activities	<u>(656)</u>	<u>(656)</u>	<u>1,944</u>	<u>(1,011)</u>	<u>(1,009)</u>
Net decrease in cash & cash equivalents	<u>4,384</u>	<u>(15,425)</u>	<u>(794)</u>	<u>(361)</u>	<u>(359)</u>
Cash & cash equivalents at beginning of year	33,123	37,507	22,082	21,288	20,927
Cash & cash equivalents at end of year	<u><u>37,507</u></u>	<u><u>22,082</u></u>	<u><u>21,288</u></u>	<u><u>20,927</u></u>	<u><u>20,568</u></u>

Appendix A6

Budgeted Standard Capital Works Statement

For the four years ending 30 June 2014

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2009/10		2011/12	2012/13	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Capital works areas					
Roads	10,558	10,630	8,590	9,290	10,520
Parks & open space	5,686	4,966	5,417	2,370	7,075
Buildings	3,504	8,965	7,828	7,973	5,128
Signage & street furniture	200	790	660	660	730
South Melbourne Market	675	950	1,200	2,500	400
Planning, implementation & other	888	247	0		
	21,511	26,548	23,695	22,793	23,853
Capital expenditure areas					
Plant & Equipment	2,808	1,584	1,663	1,746	1,834
TOTAL CAPITAL	24,319	28,132	25,358	24,539	25,687
Represented by:					
Asset renewal	10,187	11,875	10,090	10,630	11,885
New assets - capital works	5,456	10,276	10,196	9,063	7,818
Asset expansion/upgrade	4,980	4,150	3,409	3,100	4,150
Planning & implementation	888	247	0	0	0
New assets - capital expenditure	2,808	1,584	1,663	1,746	1,834
TOTAL CAPITAL	24,319	28,132	25,358	24,539	25,687

Reconciliation of net movement in property, plant and equipment

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2009/10		2011/12	2012/13	2013/14
	\$'000	\$'000	\$'000	\$'000	\$'000
Capital works	21,511	26,548	23,695	22,793	23,853
Capital expenditure	2,808	1,584	1,663	1,746	1,834
Capital works carried forward	0	11,865	0	0	0
	24,319	39,997	25,358	24,539	25,687
Asset revaluation increment	0	0	0	0	0
Depreciation & amortisation	-14,500	-16,652	-17,052	-17,452	-17,852
Written down value of assets sold	0	0	0	0	0
Granted assets	0	0	0	0	0
Recognition of previously unrecognised assets	0	0	0	0	0
Net movement in property, plant & equipment	9,819	23,345	8,306	7,087	7,835

Appendix A7

Budgeted Statement of Investment Reserves

For the four years ending 30 June 2014

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2010 \$'000		2011 \$'000	2012 \$'000	2013 \$'000
Statutory					
Car parking	980	980	980	980	980
Infrastructure	335	135	135	135	135
Resort and recreation	5,287	4,987	4,687	4,387	4,087
Total statutory reserves	6,602	6,102	5,802	5,502	5,202
Discretionary					
General purpose	2,353	2,353	2,353	2,353	2,353
Remediation	5,535	4,535	4,535	4,535	4,535
Southport Nursing Home	3,000	3,000	3,000	3,000	3,000
Sustainable transport	1,053	1,053	1,053	1,053	1,053
Station Pier	810	810	810	810	810
South Melbourne Central	1,013	953	893	833	773
Middle Park Beach ongoing maintenance	1,750	1,750	1,750	1,750	1,750
Other	2,438	2,438	2,063	2,063	2,063
Total discretionary reserves	17,952	16,892	16,457	16,397	16,337
Total reserves	24,554	22,994	22,259	21,899	21,539

Appendix A8

Schedule of Reserve Movements

For the four years ending 30 June 2014

	2010/11			2011/12			2012/13			2013/14			
	Forecast Actual 2009/10	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2010/11	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2011/12	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2012/13	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2013/14
1 GENERAL RESERVE (4721)													
General	2,352,817.27			2,352,817.27			2,352,817.27			2,352,817.27			2,352,817.27
Northport Oval	446,529.18			446,529.18			446,529.18			446,529.18			446,529.18
Station Pier Precinct	810,000.00			810,000.00			810,000.00			810,000.00			810,000.00
Child Care Centre Infrastructure Levy	759,198.00			759,198.00			759,198.00			759,198.00			759,198.00
Southport Nursing Home Contribution	3,000,000.00			3,000,000.00			3,000,000.00			3,000,000.00			3,000,000.00
St Kilda Childrens Centre	700,000.00			700,000.00			700,000.00			700,000.00			700,000.00
Slh Melb Data Centre	375,000.00			375,000.00	(375,000.00)		0.00			0.00			0.00
Laneway reconstruction - 127 Grey Street	11,363.65			11,363.65			11,363.65			11,363.65			11,363.65
Middle Park Beach Ongoing Maintenance	1,750,000.00			1,750,000.00			1,750,000.00			1,750,000.00			1,750,000.00
Remediation Reserve	5,535,327.79		(1,000,000.00)	4,535,327.79			4,535,327.79			4,535,327.79			4,535,327.79
Total	15,740,235.89	0.00	(1,000,000.00)	14,740,235.89	0.00	(375,000.00)	14,365,235.89	0.00	0.00	14,365,235.89	0.00	0.00	14,365,235.89
Housing Fund General	145,413.00			145,413.00			145,413.00			145,413.00			145,413.00
Sustainable Transport	1,053,571.24	550,000.00	(550,000.00)	1,053,571.24	550,000.00	(550,000.00)	1,053,571.24	550,000.00	(550,000.00)	1,053,571.24	550,000.00	(550,000.00)	1,053,571.24
South Melbourne Central (Red Bears)	1,012,732.70	550,000.00	(60,000.00)	952,732.70	550,000.00	(60,000.00)	892,732.70	550,000.00	(60,000.00)	832,732.70	550,000.00	(60,000.00)	772,732.70
	2,211,716.94	550,000.00	(610,000.00)	2,151,716.94	550,000.00	(610,000.00)	2,091,716.94	550,000.00	(610,000.00)	2,031,716.94	550,000.00	(610,000.00)	1,971,716.94
TOTAL GENERAL RESERVE	17,951,952.83	550,000.00	(1,610,000.00)	16,891,952.83	550,000.00	(985,000.00)	16,456,952.83	550,000.00	(610,000.00)	16,396,952.83	550,000.00	(610,000.00)	16,336,952.83
2 STATUTORY RESERVE (4720 & 9910)													
Resort & recreation	5,286,770.41	1,200,000.00	(1,500,000.00)	4,986,770.41	1,200,000.00	(1,500,000.00)	4,686,770.41	1,200,000.00	(1,500,000.00)	4,386,770.41	1,200,000.00	(1,500,000.00)	4,086,770.41
Car park	979,890.00			979,890.00			979,890.00			979,890.00			979,890.00
C13 Infrastructure	335,431.65		(200,000.00)	135,431.65			135,431.65			135,431.65			135,431.65
TOTAL STATUTORY RESERVE	6,602,092.06	1,200,000.00	(1,700,000.00)	6,102,092.06	1,200,000.00	(1,500,000.00)	5,802,092.06	1,200,000.00	(1,500,000.00)	5,502,092.06	1,200,000.00	(1,500,000.00)	5,202,092.06
TOTAL GENERAL & STATUTORY RESERVE	24,554,044.89	1,750,000.00	(3,310,000.00)	22,994,044.89	1,750,000.00	(2,485,000.00)	22,259,044.89	1,750,000.00	(2,110,000.00)	21,899,044.89	1,750,000.00	(2,110,000.00)	21,539,044.89
				2010/11	2011/12	2012/13	2013/14						
				Net transfers to / (from) General Reserves	(1,060,000)	(435,000)	(60,000)	(60,000)					
				Net transfers to / (from) Statutory Reserves	(500,000)	(300,000)	(300,000)	(300,000)					
				(1,560,000)	(735,000)	(360,000)	(360,000)						



3. APPENDIX B

STATUTORY

DISCLOSURES

Appendix B

Statutory disclosures

This appendix presents information which the Act and the Regulations require to be disclosed in the Council's annual budget.

The appendix includes the following budgeted information:

- Borrowings
- Rates and charges

Regulation 8 - Local Government (Finance & Reporting) Regulations 2004

Information available for public inspection - 2010/11 Draft Budget

1. Borrowings

	2009/10	2010/11
	\$	\$
New borrowings (other than refinancing)	0	0
Debt redemption	495,008	526,160

2. Rates and charges

2.1 The proposed rate in the dollar to be levied

	2009/10	2010/11
	cents/\$NAV	cents/\$NAV
General rate	3.7135	3.6099

2.2 The estimated amount to be raised by the rate to be levied

	2009/10	2010/11
	\$	\$
General rates	77,693,000	81,801,000
Supplementary rates	600,000	600,000
Total	78,293,000	82,401,000

2.3 The estimated total amount to be raised by rates

	2009/10	2010/11
	\$	\$
Total rates to be raised	78,293,000	82,401,000

2.4 The proposed percentage change in the rate in the dollar for each type of rate to be levied, compared to that of the previous financial year

	2009/10	2010/11
	Change	Change
	%	%
General rate	2.90	-2.79

2.5 The number of assessments for each type of rate to be levied compared to the previous year

	2009/10	2010/11
	\$	\$
General rate	62,409	62,867

2.6 The basis of valuation to be used is the Net Annual Value (NAV)

2.7 The estimated total value of land in respect of which each type of rate is to be levied compared with the previous year

	2009/10	2010/11
	\$	\$
General rate	2,092,179,560	2,266,043,618

2.8 The proposed unit amount to be levied for each type of charge under section 162 of the Act

Type of Charge	Per Rateable Property 2009/10 \$	Per Rateable Property 2010/11 \$
Annual Garbage Charge for non-rateable tenements	260	260
240 Litre Bin - Annual Service Charge	120	120
Total	380	380

2.9 The estimated amounts to be raised for each type of charge to be levied compared to the previous year

Type of Charge	2009/10 \$	2010/11 \$
Annual Garbage Charge for non-rateable tenements	20,020	19,760
240 Litre Bin - Annual Service Charge	176,760	178,440
Total	196,780	198,200

2.10 The estimated total amount to be raised by rates and charges:

	2009/10 \$	2010/11 \$
General Rates	77,693,000	81,801,000
Supplementary Rates	600,000	600,000
Charges	196,780	198,200
Total	78,489,780	82,599,200

2.11 There are no known significant changes, which may affect the estimated amounts to be raised by rates and charges.



4. APPENDIX C

CAPITAL WORKS

PROGRAM

Appendix C

Summary of Capital works program (2010/11 - 2013/14)

This appendix presents a listing of the capital works projects that will be undertaken for the 2010/11 - 2013/14 financial years.

The appendix includes the following information

- C1 2010/11 Capital Works Program Summary
- C2 2010/11 Capital Works Program by Strategic Objective
- C3 2010/11 Capital Works Funding by Asset Class

Appendix C1 2010/2011 Capital Works Program Summary

Summary

The 2010/11 Capital Works Program has been developed to respond to demands across the municipality, with particular focus on environmentally sustainable walkability projects that enhance Port Phillip's special places and spaces.

The Council has developed a program based on robust discussion and debate and on the likelihood of projects being completed in the year that they were proposed. The proposed capital works program cost for 2010/11 is \$26,548,000.

Background

Council has developed a draft capital works program based on the strategic directions of its Council Plan. These four directions are:

- Engaging and governing the city
- Taking action on climate change
- Strengthening our diverse and inclusive community
- Enhancing liveability

The draft capital works program has identified projects and programs for each of the above strategies.

Strategy	Projects / Programs	Funding (\$)
Engaging and governing the city	0	\$0
Taking action on climate change	10	\$2,441,000
Strengthening our diverse and inclusive community	15	\$8,362,000
Enhancing liveability	45	\$15,745,000
	70	\$26,548,000

Development of the 2010/11 Program

The following principles were used in developing the 2010/11 capital works program:

- A focus on projects that have elements of environmentally sustainable design or function
- To further develop the quality and safety of the city's walking & cycling opportunities
- A program that responds to community consultation
- A degree of flexibility to respond to emerging issues and needs.
- A project management resource commensurate with the size of the capital works program.

The program has also been developed to ensure that adequate funding is allocated to the timely renewal of Council's existing assets.

The proposed allocation for the various asset types is as follows:

2009/10 Capital Program by Asset Type	
Roads	\$10,630,000
Parks & Open Space	\$4,966,000
Buildings	\$8,965,000
Signage & Street Furniture	\$790,000
South Melbourne Market	\$950,000
Planning, implementation & other	\$247,000
Total	\$26,548,000

The proposed allocation for each category of funding is as follows:

2009/10 Capital Program by Funding Summary	
New Assets	\$10,276,000
Enhancement to Assets	\$4,150,000
Renewal of Assets	\$11,875,000
Planning & Implementation	\$247,000
Total	\$26,548,000

New Assets

New assets to be constructed in 2010/11 total 39% of the program. The significant projects include:-

- St Kilda Family and Children's Centre and Car Park - \$2.63M
- Liardet St Family and Children's Centre - \$840K
- Northport Oval Redevelopment - \$2.75M
- Public Toilet Strategy - \$715K

Asset Enhancements

Enhancements to assets to be constructed in 2010/11 total 16% of the program. The significant projects include:-

- Installation of Electronic Speed Limit Signs - \$660K
- Pedestrian Safety Improvements - \$400K
- SMM Construction of Substation (Final Stage) - \$300K

Asset Renewals

Asset Renewal projects to be constructed in 2010/11 total 45% of the program. The significant projects include:-

- Footpath Rehabilitation - \$1.365M
- Road Rehabilitation and Resurfacing - \$3.74M
- Kerb and Channel Rehabilitation - \$800K
- Right of Way Program - \$600K
- Drainage Renewal - \$620K
- Sustainable Public Lighting - \$530K
- Environmental Retrofits - \$300K
- Building Renewal - \$500K

Source of Funds for 2010/2011 Capital Works Budget

	\$
External Income (Grants, Contributions, etc)	3,430,000
Rates and General Operations	19,808,000
Reserve Transfers	
- Resort & Recreation Reserve	1,500,000
- Sustainable Transport Reserve	550,000
- Other Reserves	1,260,000
	<u>3,310,000</u>
	<u><u>26,548,000</u></u>

Appendix C2
Capital Works Program by Strategic Objective - 2010/11

Capital Works Program

Project Name

2010/2011

Engaging and Governing the City

Taking Action on Climate Change

Community Gardens	100,000
Drainage Renewal Program	620,000
Dynamic Parking Signage System SMM	100,000
Environmental Building Retrofits	300,000
Fitzroy Street (Grey to Junction) 2x raised platform tram stops	120,000
Irrigation Systems Renewal	200,000
Passive Stormwater Harvesting for mature street trees	100,000
Port Phillip and Bayside Stormwater Harvesting Partnership	351,000
Public Place Recycling	50,000
Replacement of Sustainable Public Lighting & Non Standard Lighting	500,000
SUB TOTAL	2,441,000

Strengthening our Diverse and Inclusive Community

Alterations of Alma Park Sports Ground	25,000
Clarendon Street Child Care Centre	100,000
Community Projects	247,000
Development of Skinners Playground	100,000
Emerald Hill Precinct Projects	400,000
Gasworks Arts Park	100,000
Liardet Street Family & Children's Service Centre	840,000
Mary Kehoe Community Centre Upgrade	130,000
Northport Pavilion Redevelopment Stage 2	2,750,000
Plum Garland Playground	40,000
Pocket Parks Renewal Program	300,000
Sports Facilities Renewals	150,000
St Kilda Adventure playground	150,000
St Kilda Family & Children's Service Centre	2,630,000
St Kilda Family & Children's Service Centre - Contaminated Soil Remediation	400,000
SUB TOTAL	8,362,000

Enhancing Liveability

Activity Centre Signs	40,000
Albert Park College Traffic Treatments	40,000
Bay St Liardet ST Intersection	150,000
Bike Lane - Beaconsfield Pde	350,000
Bridge Street Streetscape	30,000
Building Renewal Program	500,000
Catani Gardens - Mulching	30,000
Catani Gardens - Shade over Playground	60,000
Cycling / Walkability Informal Routes	50,000
Elwood Beach Renourishment	250,000
Fitzroy Street Streetscape - Avenue Tree Planting	85,000
Footpath Rehabilitation Program	1,365,000
Foreshore Bike Path Renewal	170,000
Foreshore Minor Infrastructure Improvements Program	150,000
Gasworks Indigenous Garden	25,000
Gasworks Park Remediation	1,000,000
Inkerman Pedestrian & Streetscape Improvement	305,000
Installation of Electronic Speed Limit Signs	660,000
Kerb Renewal Program	800,000
Litter Bin Replacement Program	50,000
Memorials & Monuments Rectification Stage 2	100,000
Middle Park Beach Landscaping	360,000
Murphy Reserve Improvements	70,000
Park Signage & Furniture Renewal	300,000
Parks Pathways Renewal	200,000
Pedestrian Safety Improvements Program	400,000

Capital Works Program

Project Name	2010/2011
Enhancing Liveability	
Perc White Reserve	50,000
Port Melbourne and South Melbourne Life Saving Club	100,000
Public Toilet Strategy	715,000
Queens Road Bridge	50,000
Removal of Redundant Signs	50,000
Replacement of Fig Trees - Beacon Cove	50,000
Road Rehabilitation Program	2,150,000
Road Resurfacing Program	1,400,000
Roads to Recovery	190,000
Rouse Street	400,000
ROW Renewal Program	600,000
SMM- Construction of Substation	300,000
SMM Continuous Fit out Works	150,000
SMM- Roof over Roof	200,000
SMM- Veggie Lane Roof	300,000
St Kilda Botanic Gardens Pond	250,000
Stage 2 Implementation of changes - Luna Park Interchange	350,000
Street Signage & Furniture Renewal	300,000
Street Tree Planting	600,000
SUB TOTAL	15,745,000
TOTAL	26,548,000

Appendix C2
2010/11 Capital Works Funding by Asset Class

Capital Works Projects LIST by Category (Financial Report)

PARAMETERS: Status: Proposed 10/11

Capital Works Project Management Report										
Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income		
BUILDINGS										
ENHANCEMENT										
01043	Ciarendon St Child Care Centre	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
02968	Mary Kehoe Community Centre Upgrade	\$130,000	\$130,000	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0
02988	SMM- Construction of Substation	\$300,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0
03020	Gasworks Arts Park	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
03060	Emerald Hill Precinct Projects	\$400,000	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0
		TOTALS FOR ENHANCEMENT:	\$1,030,000	\$1,030,000	\$0	\$0	\$0	\$0	\$0	\$0
NEW WORKS										
02230	Port Melbourne South Melbourne Life Saving Club	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
02985	SMM- Veggie Lane Roof	\$300,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0
02986	SMM - Roof Over Roof	\$200,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0
03012	St Kilda Family & Children's Service Centre - Contaminated Soil Remediation	\$400,000	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0
03014	Public Toilet Strategy	\$715,000	\$715,000	\$715,000	\$0	\$0	\$0	\$0	\$0	\$0
03039	St Kilda Family & Children's Service Centre	\$2,630,000	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$0	\$630,000	\$0
03040	Liardet Street Family & Children's Service Centre	\$840,000	\$0	\$0	\$0	\$0	\$0	\$0	\$840,000	\$0
03041	Northport Pavilion Redevelopment Stage 2	\$2,750,000	\$1,550,000	\$1,550,000	\$0	\$0	\$0	\$0	\$1,200,000	\$0
		TOTALS FOR NEW WORKS:	\$7,935,000	\$5,265,000	\$0	\$0	\$0	\$0	\$2,670,000	\$0
RENEWAL										
02176	Building Renewal Program	\$500,000	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
02929	SMM Continuous Fit out Works	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0
03017	Environmental Building Retrofits	\$300,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0
		TOTALS FOR RENEWAL:	\$950,000	\$950,000	\$0	\$0	\$0	\$0	\$0	\$0
		TOTALS FOR BUILDINGS:	\$9,915,000	\$7,245,000	\$0	\$0	\$0	\$0	\$2,670,000	\$0

Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income
CAPITAL PROJECTS								
PLANNING AND IMPLEMENTATION								
03076	Community Projects	\$247,000	\$247,000	\$247,000	\$0	\$0	\$0	\$0
TOTALS FOR PLANNING AND IMPLEMENTATION:		\$247,000	\$247,000	\$247,000	\$0	\$0	\$0	\$0
TOTALS FOR CAPITAL PROJECTS:		\$247,000	\$247,000	\$247,000	\$0	\$0	\$0	\$0
DRAINAGE								
RENEWAL								
02972	Drainage Renewal Program	\$620,000	\$620,000	\$620,000	\$0	\$0	\$0	\$0
TOTALS FOR RENEWAL:		\$620,000	\$620,000	\$620,000	\$0	\$0	\$0	\$0
TOTALS FOR DRAINAGE:		\$620,000	\$620,000	\$620,000	\$0	\$0	\$0	\$0
FOOTPATHS								
RENEWAL								
02973	Footpath Rehabilitation Program	\$1,365,000	\$1,365,000	\$1,365,000	\$0	\$0	\$0	\$0
TOTALS FOR RENEWAL:		\$1,365,000	\$1,365,000	\$1,365,000	\$0	\$0	\$0	\$0
TOTALS FOR FOOTPATHS:		\$1,365,000	\$1,365,000	\$1,365,000	\$0	\$0	\$0	\$0

Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income
PARKS AND OPEN SPACE								
ENHANCEMENT								
03004	Plum Garland Playground	\$40,000	\$40,000	\$0	\$40,000	\$0	\$0	\$0
03006	Elwood Foreshore Redevelopment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03010	Gasworks Park Remediation	\$1,000,000	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$0
03037	Alterations of Alma Park Sports Ground	\$25,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0
	TOTALS FOR ENHANCEMENT:	\$1,065,000	\$1,065,000	\$25,000	\$40,000	\$1,000,000	\$0	\$0
NEW WORKS								
00636	Murphy Reserve Improvements	\$70,000	\$70,000	\$70,000	\$0	\$0	\$0	\$0
02962	Middle Park Beach Landscaping	\$360,000	\$360,000	\$0	\$360,000	\$0	\$0	\$0
02991	Passive Stormwater Harvesting for Mature Street Trees	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0
02992	Port Phillip and Bayside Stormwater Harvesting Partnership	\$351,000	\$351,000	\$351,000	\$0	\$0	\$0	\$0
03002	Fitzroy Street Streetscape - Avenue Tree Planting	\$85,000	\$85,000	\$85,000	\$0	\$0	\$0	\$0
03031	Implementation of Marina Reserve Masterplan	\$0	\$0	\$0	\$0	\$0	\$0	\$0
03032	Development of Skinners Playground	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0
03067	Catani Gardens - Shade Over Playground	\$60,000	\$60,000	\$60,000	\$0	\$0	\$0	\$0
03068	Gasworks Indigenous Garden	\$25,000	\$25,000	\$25,000	\$0	\$0	\$0	\$0
03069	Community Gardens	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0
	TOTALS FOR NEW WORKS:	\$1,251,000	\$1,251,000	\$891,000	\$360,000	\$0	\$0	\$0
RENEWAL								
02957	St Kilda Botanic Gardens - Pond	\$250,000	\$250,000	\$250,000	\$0	\$0	\$0	\$0
02958	Perc White Reserve	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
02994	Foreshore Minor Infrastructure Improvements Program	\$150,000	\$150,000	\$0	\$150,000	\$0	\$0	\$0
02997	Irrigation Systems Renewal	\$200,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0
02998	Street Tree Planting	\$600,000	\$600,000	\$100,000	\$500,000	\$0	\$0	\$0

Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income
03000	Pocket Parks Renewal Program	\$300,000	\$300,000	\$100,000	\$200,000	\$0	\$0	\$0
03009	Elwood Beach Renourishment	\$250,000	\$250,000	\$250,000	\$0	\$0	\$0	\$0
03028	Sports Facilities Renewals	\$150,000	\$140,000	\$40,000	\$100,000	\$0	\$0	\$10,000
03029	Memorials & Monuments Rectification Stage 2	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0
03038	St Kilda Adventure Playground	\$150,000	\$150,000	\$0	\$150,000	\$0	\$0	\$0
03059	Replacement of Fig Trees - Beacon Cove	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
03064	Foreshore Bike Path Renewal	\$170,000	\$170,000	\$170,000	\$0	\$0	\$0	\$0
03065	Parks Pathway Renewal	\$200,000	\$200,000	\$200,000	\$0	\$0	\$0	\$0
03066	Catani Gardens - Mulching	\$30,000	\$30,000	\$30,000	\$0	\$0	\$0	\$0
TOTALS FOR RENEWAL:		\$2,650,000	\$2,640,000	\$1,540,000	\$1,100,000	\$0	\$0	\$10,000
TOTALS FOR PARKS AND OPEN SPACE:		\$4,966,000	\$4,956,000	\$2,456,000	\$1,500,000	\$1,000,000	\$0	\$10,000

Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income
ROADS								
ENHANCEMENT								
01250	Bridge St Streetscape	\$30,000	\$30,000	\$30,000	\$0	\$0	\$0	\$0
02428	Inkerman Pedestrian & Streetscape Improvement	\$305,000	\$305,000	\$305,000	\$0	\$0	\$0	\$0
02951	Bay St - Liardet St Intersection	\$150,000	\$150,000	\$150,000	\$0	\$0	\$0	\$0
02955	Fitzroy Street (Grey to Junction) 2 x raised platform tram stops	\$120,000	\$120,000	\$0	\$0	\$0	\$120,000	\$0
02956	Installation of Electronic Speed Limit Signs	\$660,000	\$100,000	\$100,000	\$0	\$0	\$0	\$560,000
02961	Stage 2 Implementation of changes - Luna Park Interchange	\$350,000	\$350,000	\$350,000	\$0	\$0	\$0	\$0
02983	Pedestrian Safety Improvements Program	\$400,000	\$400,000	\$280,000	\$0	\$0	\$120,000	\$0
03063	Albert Park College Traffic Treatment	\$40,000	\$40,000	\$40,000	\$0	\$0	\$0	\$0
		TOTALS FOR ENHANCEMENT:	\$1,495,000	\$1,255,000	\$0	\$0	\$240,000	\$560,000
NEW WORKS								
02443	Rouse Street	\$400,000	\$400,000	\$200,000	\$0	\$200,000	\$0	\$0
02970	Bike Lane - Beaconsfield Pde	\$350,000	\$350,000	\$40,000	\$0	\$0	\$310,000	\$0
02982	Cycling/Walkability Informal Routes	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
03061	Dynamic Parking Signage System - SMM	\$100,000	\$100,000	\$40,000	\$0	\$60,000	\$0	\$0
03062	Queen Road Bridge	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
		TOTALS FOR NEW WORKS:	\$950,000	\$380,000	\$0	\$260,000	\$310,000	\$0
RENEWAL								
02974	Kerb Renewal Program	\$800,000	\$800,000	\$800,000	\$0	\$0	\$0	\$0
02975	Replacement of Sustainable Public Lighting and non-standard Lighting	\$500,000	\$500,000	\$500,000	\$0	\$0	\$0	\$0
02976	Road Rehabilitation Program	\$2,150,000	\$2,150,000	\$2,150,000	\$0	\$0	\$0	\$0
02977	Road Resurfacing Program	\$1,400,000	\$1,400,000	\$1,400,000	\$0	\$0	\$0	\$0
02978	Roads to Recovery	\$190,000	\$0	\$0	\$0	\$0	\$0	\$190,000
02979	ROW Renewal Program	\$600,000	\$600,000	\$600,000	\$0	\$0	\$0	\$0
		TOTALS FOR RENEWAL:	\$5,450,000	\$5,450,000	\$0	\$0	\$0	\$190,000
		TOTALS FOR ROADS:	\$7,895,000	\$7,085,000	\$0	\$260,000	\$550,000	\$750,000

Project ID	Project Name	Total Project Cost:	Anticipated Council Contribution	Cash and General Reserves	Resort & Recreation Reserves Trans.	Other Reserve Transfers	Sustainable Transport Reserve	Potential External Income
SIGNAGE AND STREET FURNITURE								
NEW WORKS								
02445	Activity Centre Signage	\$40,000	\$40,000	\$40,000	\$0	\$0	\$0	\$0
02949	Public Place Recycling	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
03070	Removal of Redundant Signs	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
TOTALS FOR NEW WORKS:		\$140,000	\$140,000	\$140,000	\$0	\$0	\$0	\$0
RENEWAL								
02473	Street Signage & Furniture Renewal	\$300,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0
02950	Lifter Bin Replacement Program	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0
02999	Park Signage & Furniture Renewal	\$300,000	\$300,000	\$300,000	\$0	\$0	\$0	\$0
TOTALS FOR RENEWAL:		\$650,000	\$650,000	\$650,000	\$0	\$0	\$0	\$0
TOTALS FOR SIGNAGE AND STREET FURNITURE:		\$790,000	\$790,000	\$790,000	\$0	\$0	\$0	\$0
GRAND TOTAL:		\$26,548,000	\$23,118,000	\$19,808,000	\$1,500,000	\$1,260,000	\$550,000	\$3,430,000



5. APPENDIX D

COUNCIL NON CAPITAL PROJECTS

Appendix D

Council Non Capital Projects

This appendix presents details of the Council Non Capital Projects that were approved for funding in 2010/11.

Appendix D1 Council Non Capital Projects

Strategic Objective	Department	Approved Council Non Capital Projects	2010/11
Engaging and Governing the City	Compliance and Parking	Upgrade the Health Services information management system	10,000
	Councillor and Community Support	Service Excellence - improve internal and external service delivery	50,000
	Community Development	Consolidate Council's demographic and population forecast data sets	16,000
	City Development	Response to Building Solutions Audit	20,000
	Finance	Implementation of a fully integrated Contract Management System	100,000
	Property Services	Engagement of a consultant for 71A Acland Street tender	15,000
	Information Systems	Development of a new IT Strategy (including Standard Operating Environment)	300,000
	Engineering Services	Asset Management System upgrade	150,000
			661,000
Taking Action on Climate Change	Family, Youth and Children	Reduce council's non-renewable energy use in Child Care Centres	10,000
	Property Services	Conduct a building condition audit for Council owned buildings	50,000
	City Strategy	Amendment C78 - Water Sensitive Urban Design policy	10,000
	City Strategy	Development of a Green Business Program to promote sustainable business practices to local businesses	15,000
	Sustainability	Implement Sustainability Initiatives including Sustainable Environment Community Reference	800,000
	Sustainability	Community (SECR) priority projects	
	Sustainability	Develop a new Parking Plan - Beyond 2010	70,000
	Sustainability	Develop a pilot 'car free' program	30,000
	Sustainability	Improve walking & cycling access on Queens Road	15,000
	Sustainability	Develop new Walk Plan 2011-2015	35,000
	Sustainability	Develop new Cycle Plan 2011-2015	40,000
	City Strategy	Develop planning policy for climate change assessment	10,000
	Engineering Services	Implement Hydraulic Modelling of the drainage network	160,000
			1,245,000
Strengthening our Diverse and Inclusive Community	Community Development	Develop "Site Un Scene" - a social inclusion project	15,000
	Ageing and Diversity	Improve GoldCare efficiency and processes	45,000
	Ageing and Diversity	Review the Ageing Well in Port Phillip strategy	15,000
	Ageing and Diversity	Review Social Support Program and Programmed Activity Groups for Older Residents	15,000
	Family, Youth and Children	Implement Children's Services Review outcomes	50,000
	Family, Youth and Children	Publish the Children's Plan and website for kids	15,000
	Family, Youth and Children	Provide opportunities for positive youth activity and engagement	30,000
	City Strategy	Emerald Hill precinct plan	60,000
	Culture and Leisure	Upgrade ageing furniture, fittings and IT infrastructure at St Kilda and Albert Park Library locations	50,000
			295,000

Strategic Objective	Department	Approved Council Non Capital Projects	2010/11
	City Strategy	Amendment C73 - Beacon Cove (Residential)	20,000
	City Strategy	Amendment C62 - Local Planning Policy Framework Review	55,000
	City Strategy	Amendment C80 and C82 Carlisle Street Structure Plan	55,000
	City Strategy	Bay Street Activity Centre Structure Plan	20,000
	City Strategy	Residential Zones Implementation Pilot	30,000
		Activating Port Phillip Laneways	25,000
	City Strategy	Social Planning - Respond to social planning changes	80,000
	City Strategy	Complete draft Entertainment Precincts Management Plan	15,000
	Community Development	Undertake further work of models to address Street Sex Work	20,000
	Community Development	Implement Council's Gaming Strategy through a Planning Scheme amendment	25,000
	Community Development	Continue to participate in the Griffith University Project that addresses violence in and around nightclubs	20,000
	City Strategy	Amendment C72 - HO3 review	25,000
	City Strategy	Review of Heritage Overlay 1 (Port Melbourne)	35,000
	Sustainability	Ensure ecological sustainable design principles are incorporated into heritage streetscape design guidelines	15,000
	City Strategy	Amendment C13 - Port Melbourne Developer Contributions Plan	20,000
	City Strategy	Address the implications arising out of Melbourne Metro One (MM1) station locations	25,000
	Ageing and Diversity	Review council's Community Transport Service	15,000
	City Strategy	Publication, launch and distribution of Economic Development and Tourism strategy	15,000
	City Strategy	Implementation of the Economic Development and Tourism strategy	50,000
	Parks & Open Spaces	Development of new Foreshore Management Plan	50,000
	City Strategy	South Melbourne Industrial Review - determine future land use options	50,000
	City Strategy	Port Melbourne Waterfront Urban Design framework	50,000
	City Strategy	Carlisle Street Supermarket car parks redevelopment project	25,000
	City Strategy	Lower Esplanade car park site review	60,000
			800,000
			3,001,000

Enhancing Liveability



6. APPENDIX E

FEES & CHARGES

SCHEDULES

Appendix E

Fees and charges schedules

This appendix presents information in regard to the Budgeted Fees and Charges schedules.

The appendix includes the following budgeted information:

- E1 Budgeted Fees and Charges - Corporate Services
- E2 Budgeted Fees and Charges - City & Infrastructure Services
- E3 Budgeted Fees and Charges - Cultural & Community Development
- E4 Budgeted Fees and Charges - Environment & Planning

Appendix E1

Fees & Charges - Corporate Services

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Finance and Investments		
Rates		
Adverse possession administration service charge	\$100.00	\$100.00
Land Information Certificates	\$20.00	\$20.00
Urgent Land Information Certificates	\$75.00	\$69.50
Financial Management		
Dishonoured Cheques	\$35.00	\$33.00
Councillor & Community Support		
Meetings & Events		
Minor Foreshore and Parks Weddings & Events		
Wedding Ceremony in St Kilda Botanical, Catani & St Vincents Gardens	\$359.00	\$350.00
Wedding Ceremony in general garden (non heritage)	\$224.00	\$218.00
Corporate Functions (Xmas parties, Training Days, Social Clubs) - less than 100 people	\$410.00	\$400.00
Corporate Functions (Xmas parties, Training Days, Social Clubs) - less than 100 people with small marquee	\$597.00	\$582.00
Corporate Functions (Xmas parties, Training Days, Social Clubs) - more than 100 people	\$683.00	\$666.00
Corporate Functions (Xmas parties, Training Days, Social Clubs) - more than 100 people with small marquee	\$864.00	\$842.00
Additional Structures (rides, jumping castles, etc)	\$176.00	\$176.00
Social Function (Family reunions, picnics, Christmas parties) - less than 50 people	\$181.00	\$176.00
Social Function (Family reunions, picnics, Christmas parties) - less than 50 people with marquee	\$181.00	\$176.00
Social Function (Family reunions, picnics, Christmas parties) - more than 50 people	\$181.00	\$176.00
Social Function (Family reunions, picnics, Christmas parties) - more than 50 people with marquee	\$361.00	\$352.00
Hall Hire		
Port Melbourne Town Hall		
Auditorium (Inclusive of Kitchen Use)		
Commercial Mon-Thurs 6am-6pm or 6pm-6am	\$1,420.00	\$1,382.00
Community Mon-Thurs 6am-6pm or 6pm-6am	\$905.00	\$881.00
Commercial Mon-Thur 24 hr	\$2,145.00	\$2,093.00
Community Mon-Thur 24 hr	\$1,380.00	\$1,343.00
Commercial Fri-Sun 6am-6pm or 6pm-6am	\$1,540.00	\$1,503.00
Community Fri-Sun 6am-6pm or 6pm-6am	\$1,355.00	\$1,322.00
Commercial Fri-Sun 24 hr	\$2,315.00	\$2,258.00
Community Fri-Sun 24 hr	\$2,035.00	\$1,983.00
Additional Hourly Rate Commercial -post12hr&24hr	\$195.00	\$188.00
Additional Hourly Rate Community -post12hr&24hr	\$195.00	\$188.00
Duty Officer Fees - (Mon - Fri)	\$35.00	\$34.00
Duty Officer Fees - (Sat, Sun & PH)	\$51.00	\$50.00
Security Officer Fees - (Mon - Fri)	\$38.00	\$37.00
Security Officer Fees - (Sat, Sun & PH)	\$47.00	\$46.00
St Kilda Town Hall		
Auditorium - Half		
Commercial Mon-Thurs 6am-6pm or 6pm-6am	\$1,420.00	\$1,382.00
Community Mon-Thurs 6am-6pm or 6pm-6am	\$800.00	\$782.00
Commercial Mon-Thur 24 hr	\$2,095.00	\$2,043.00
Community Mon-Thur 24 hr	\$1,240.00	\$1,211.00
Commercial Fri-Sun 6am-6pm or 6pm-6am	\$1,755.00	\$1,712.00
Community Fri-Sun 6am-6pm or 6pm-6am	\$1,355.00	\$1,322.00
Commercial Fri-Sun 24 hr	\$2,775.00	\$2,704.00

Appendix E1

Fees & Charges - Corporate Services

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Community Fri-Sun 24 hr	\$2,035.00	\$1,983.00
Additional Hr Rate 12-24 hours - Commercial	\$245.00	\$237.00
Additional Hr Rate 12-24 hours - Community	\$235.00	\$237.00
Auditorium - Full		
Commercial Mon-Thurs 6am-6pm or 6pm-6am	\$1,920.00	\$1,872.00
Community Mon-Thurs 6am-6pm or 6pm-6am	\$1,130.00	\$1,101.00
Commercial Mon-Thur 24 hr	\$2,910.00	\$2,830.00
Community Mon-Thur 24 hr	\$1,515.00	\$1,475.00
Commercial Fri-Sun 6am-6pm or 6pm-6am	\$2,550.00	\$2,484.00
Community Fri-Sun 6am-6pm or 6pm-6am	\$1,920.00	\$1,872.00
Commercial Fri-Sun 24 hr	\$3,850.00	\$3,750.00
Community Fri-Sun 24 hr	\$2,990.00	\$2,912.00
Public Holidays Commercial Only	\$4,130.00	\$3,756.00
Additional Hourly Rate 12-24 hours - Commercial	\$280.00	\$275.00
Additional Hourly Rate 12-24 hours - Community	\$280.00	\$275.00
Kitchen Hire with Auditorium (NO COMMUNITY RATE IN HERE)		
Commercial Mon-Thurs 6am-6pm or 6pm-6am	\$340.00	\$330.00
Commercial Mon-Thur 24 hr	\$430.00	\$419.00
Commercial Fri-Sun 6am-6pm or 6pm-6am	\$280.00	\$275.00
Commercial Fri-Sun 24 hr	\$430.00	\$418.00
Casual Kitchen Hire with OUT Auditorium		
Commercial Mon-Thurs 6am-6pm or 6pm-6am	\$390.00	\$380.00
Community Mon-Thurs 6am-6pm or 6pm-6am	\$215.00	\$209.00
Commercial Mon-Thur 24 hr	\$465.00	\$457.00
Community Mon-Thur 24 hr	\$310.00	\$308.00
Commercial Fri-Sun 6am-6pm or 6pm-6am	\$465.00	\$457.00
Community Fri-Sun 6am-6pm or 6pm-6am	\$315.00	\$308.00
Commercial Fri-Sun 24 hr	\$600.00	\$583.00
Community Fri-Sun 24 hr	\$420.00	\$407.00
Additional Hr Rate Mon-Thur Commercial 12hrs	\$195.00	\$188.00
Additional Hr Rate Mon-Thur Community 12hrs	\$195.00	\$188.00
Additional Hr Rate Mon-Thur Commercial 24hrs	\$200.00	\$193.00
Additional Hr Rate Mon-Thurs Community 24hrs	\$200.00	\$193.00
Duty Officer Fees - (Mon - Fri)	\$35.00	\$34.00
Duty Officer Fees - (Sat, Sun & PH)	\$51.00	\$50.00
Security Officer Fees - (Mon - Fri)	\$38.00	\$37.00
Security Officer Fees - (Sat, Sun & PH)	\$47.00	\$46.00
St Kilda Meeting Rooms		
Nairn		
Commercial Mon-Thurs 12hr	\$261.00	\$254.00
Community Mon-Thurs 12hr	\$227.00	\$221.00
Commercial Mon-Thur 24 hr	\$328.00	\$320.00
Community Mon-Thur 24 hr	\$261.00	\$254.00
Commercial Fri-Sun 12hr	\$391.00	\$381.00
Community Fri-Sun 12hr	\$271.00	\$264.00
Commercial Fri-Sun 24 hr	\$514.00	\$501.00
Community Fri-Sun 24 hr	\$384.00	\$374.00
Gunuwarra Room		
Commercial Mon-Thurs 6am-6pm or 6pm-6am	\$264.00	\$257.00
Community Mon-Thurs 6am-6pm or 6pm-6am	\$232.00	\$226.00
Commercial Mon-Thur 24 hr	\$328.00	\$320.00
Community Mon-Thur 24 hr	\$264.00	\$257.00
Commercial Fri-Sun 6am-6pm or 6pm-6am	\$391.00	\$381.00

Appendix E1

Fees & Charges - Corporate Services

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Community Fri-Sun 6am-6pm or 6pm-6am	\$271.00	\$264.00
Commercial Fri-Sun 24 hr	\$514.00	\$501.00
Community Fri-Sun 24 hr	\$384.00	\$374.00
Wominjeka Reception Room		
Commercial Mon-Thurs 6am-6pm or 6pm-6am	\$251.00	\$245.00
Community Mon-Thurs 6am-6pm or 6pm-6am	\$219.00	\$213.00
Commercial Mon-Thur 24 hr	\$317.00	\$309.00
Community Mon-Thur 24 hr	\$251.00	\$245.00
Commercial Fri-Sun 6am-6pm or 6pm-6am	\$378.00	\$368.00
Community Fri-Sun 6am-6pm or 6pm-6am	\$263.00	\$256.00
Commercial Fri-Sun 24 hr	\$514.00	\$501.00
Community Fri-Sun 24 hr	\$384.00	\$374.00
Council Chamber		
Commercial Mon-Thurs 6am-6pm or 6pm-6am	\$306.00	\$298.00
Community Mon-Thurs 6am-6pm or 6pm-6am	\$284.00	\$277.00
Commercial Mon-Thur 24 hr	\$437.00	\$426.00
Community Mon-Thur 24 hr	\$394.00	\$384.00
Commercial Fri-Sun 6am-6pm or 6pm-6am	\$498.00	\$485.00
Community Fri-Sun 6am-6pm or 6pm-6am	\$371.00	\$362.00
Commercial Fri-Sun 24 hr	\$644.00	\$628.00
Community Fri-Sun 24 hr	\$509.00	\$496.00
St Kilda		
Commercial Mon-Thurs 12hr	\$261.00	\$254.00
Community Mon-Thurs 12hr	\$227.00	\$221.00
Commercial Mon-Thur 24 hr	\$328.00	\$320.00
Community Mon-Thur 24 hr	\$261.00	\$254.00
Commercial Fri-Sun 12hr	\$391.00	\$381.00
Community Fri-Sun 12hr	\$271.00	\$264.00
Commercial Fri-Sun 24 hr	\$514.00	\$501.00
Community Fri-Sun 24 hr	\$384.00	\$374.00
Ngargee		
Commercial Mon-Thurs 12hr	\$261.00	\$254.00
Community Mon-Thurs 12hr	\$227.00	\$221.00
Commercial Mon-Thur 24 hr	\$328.00	\$320.00
Community Mon-Thur 24 hr	\$261.00	\$254.00
Commercial Fri-Sun 12hr	\$391.00	\$381.00
Community Fri-Sun 12hr	\$271.00	\$264.00
Commercial Fri-Sun 24 hr	\$514.00	\$501.00
Community Fri-Sun 24 hr	\$384.00	\$374.00
Yalukit		
Commercial Mon-Thurs 12hr	\$261.00	\$254.00
Community Mon-Thurs 12hr	\$227.00	\$221.00
Commercial Mon-Thur 24 hr	\$328.00	\$320.00
Community Mon-Thur 24 hr	\$261.00	\$254.00
Commercial Fri-Sun 12hr	\$391.00	\$381.00
Community Fri-Sun 12hr	\$271.00	\$264.00
Commercial Fri-Sun 24 hr	\$514.00	\$501.00
Community Fri-Sun 24 hr	\$384.00	\$374.00
Training Room		
Commercial Mon-Thurs 6am-6pm or 6pm-6am	\$306.00	\$298.00
Community Mon-Thurs 6am-6pm or 6pm-6am	\$284.00	\$277.00
Commercial Mon-Thur 24 hr	\$437.00	\$426.00
Community Mon-Thur 24 hr	\$394.00	\$384.00

Appendix E1

Fees & Charges - Corporate Services

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Commercial Fri-Sun 6am-6pm or 6pm-6am	\$498.00	\$485.00
Community Fri-Sun 6am-6pm or 6pm-6am	\$371.00	\$362.00
Commercial Fri-Sun 24 hr	\$644.00	\$628.00
Community Fri-Sun 24 hr	\$509.00	\$496.00
Information Systems		
Geospatial Information Systems		
Simple Map - A4	\$8.50	not listed
Simple Map - A3	\$18.00	not listed
Simple Map - A2	\$30.00	not listed
Simple Map - A1	\$45.00	not listed
Simple Map - A0	\$68.00	not listed
Simple Map with Aerial Photo - A4	\$18.00	not listed
Simple Map with Aerial Photo - A3	\$28.00	not listed
Simple Map with Aerial Photo - A2	\$46.00	not listed
Simple Map with Aerial Photo - A1	\$73.00	not listed
Simple Map with Aerial Photo - A0	\$113.00	not listed
GIS hourly rate for further work	\$50.00	not listed
Governance & External Relations		
Statutory Functions		
Freedom of Information requests (excluding photocopying charges)	\$23.40	\$22.70

Appendix E2

Fees & Charges - City & Infrastructure Services

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Infrastructure Services		
Waste Management Operations		
Sale of worm farms	\$61.00	\$61.00
Sale of Compost bins	\$35.00	\$34.00
Resource Recovery Centre fees (Car Boot)	\$7.00	\$6.00
Resource Recovery Centre (Station Wagon, Utility)	\$17.00	\$16.00
Resource Recovery Centre Fees (Small Trailer)	\$24.00	\$23.00
Resource Recovery Centre Fees (Large Trailer)	\$30.00	\$29.00
Resource Recovery Centre Fees (Contractors)	\$36.00	\$34.00

Appendix E3

Fees & Charges - Cultural & Community Development

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Community Development		
Community Sector Strengthening Community Facilities		
Semi Commercial	\$36.10	\$35.20
Casual Hire	\$51.21	\$49.90
Public Liability Insurance	\$27.50	\$27.50
Security Deposit	\$100.00	\$100.00
Community groups hourly rate	\$8.00	\$7.05

Diversity and Ageing		
Community Access		
PAG - quarter day activities for older people and people with disabilities	\$4.55	\$4.45
PAG - half day activities for older people and people with disabilities - this includes water leisure activities	\$8.00	\$7.80
PAG - full day activities for older people and people with disabilities	\$12.50	\$12.20
Package clients	\$64.00	\$62.35
Community Care		
Personal Care - Low	\$5.00	\$4.85
Personal Care - Medium	\$11.80	\$11.50
Personal Care - High	\$32.20	\$31.40
Personal Care - Billings Standard	\$41.80	\$40.80
Respite Care - Low Fee	\$3.50	\$3.40
Respite Care - Medium Fee	\$5.90	\$5.75
Respite Care - High Fee	\$29.40	\$5.75
Respite Care - Billings Standard	\$41.80	\$40.80
Home Care - Low Fee	\$6.55	\$6.40
Home Care - Med Fee	\$15.35	\$14.95
Home Care - High Fee	\$28.45	\$17.20
Home Care - Billings Standard	\$42.35	\$41.15
Property Maintenance - Low Fee	\$9.50	\$9.25
Property Maintenance - Billings Standard	\$56.55	\$55.10
Food Services - Low Fee	\$7.44	\$7.25
Food Services - Billings Standard	\$19.29	\$18.80
Cora Graves - Hall Hire		
Semi-Commercial Use	\$37.20	\$36.25
Casual Hire	\$52.75	\$51.40
Community Groups	\$8.00	\$7.26

Culture and Leisure		
Library Services		
Overdue charge per item (adults)	\$0.30	\$0.25
Overdue charge per item (under 18)	\$0.20	\$0.15
Local History - microfiche reader printer copies	\$0.30	\$0.25
Internet/PC copy charge	\$0.30	\$0.25
Processing fee: lost/damaged item - AV	\$13.50	\$13.20
Processing fee: lost/damaged item - Hardback books	\$11.30	\$11.00
Processing fee: lost/damaged item - paperbacks	\$5.10	\$4.95
Processing fee: lost/damaged item - Comics	\$1.70	\$1.65
Black and white photocopy charges - A4	\$0.30	\$0.25
Black and white photocopy charges - A3	\$0.30	\$0.25
Colour Photocopy Charges	\$1.00	\$1.00
Sales - computer disks, peripherals, etc	\$2.20	\$2.20

Appendix E3

Fees & Charges - Cultural & Community Development

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Sale of withdrawn library items - hardbacks	\$0.30	\$0.25
Sale of withdrawn library items - paperbacks	\$0.20	\$0.15
Sale of withdrawn library items - picture books	\$0.20	\$0.15
sale of withdrawn library items - folios	\$0.70	\$0.65
Recreation		
Busking Fee	\$55.00	\$52.00
Street Stall Permit/Collection	\$50.00	\$49.00
Product Promotions (per hour)	\$255.00	\$250.00
<i>Event or Product Promotion Site Fee (single site per day)</i>		
* Heritage Reserve	\$5,150.00	\$5,000.00
* Major Reserve	\$2,060.00	\$2,000.00
* Minor Reserve	\$1,030.00	\$1,000.00
* On-Road (per participant)	\$1.05	\$1.00
Event Fee per participant (multiple sites)	\$4.10	\$4.00
Commercial Recreational Activity Permit	\$1,550.00	\$1,500.00
Sports ground casual booking (community)	\$105.00	\$100.00
Sports ground casual booking (corporate)	\$155.00	\$150.00
Temporary signage fee	\$120.00	\$115.00
Refundable Security Bond	\$500.00	\$500.00
Arts and Festivals		
Curatorial Services (heritage image reproduction service - digital image delivery by email or CD)	\$15.45	\$15.00
Curatorial Services (heritage image reproduction service - prints of various sizes as requested by customers - average price given)	\$60.50	\$0.00
Curatorial Services (heritage image reproduction service - publishing fee for print /CD run of 2 to 1000)	\$149.20	\$145.00
Curatorial Services (heritage image reproduction service - publishing fee for print/CD run of 1001 to 5000)	\$210.00	\$0.00
Curatorial Services (heritage image reproduction service - publishing fee for print/CD run of 5001+ or use on tv/internet)	\$329.30	\$320.00
Filming Permits (motion pictures, photography (per day)	\$745.00	\$705.00
Filming Permits (motion pictures, photography (subsequent days)	\$148.00	\$140.00
Filming Permits (commercial stills photography (per day)	\$334.00	\$318.00
Filming Permits (commercial stills photography subsequent days - unit base)	\$148.00	\$142.00
Filming Permits (motion pictures, half day)	\$432.00	\$420.00
SKF Footpath trading (non alcohol per m2)	\$8.80	\$8.80
SKF Roadway trading (non alcohol per m2)	\$8.80	\$8.80
SKF Road Trading (with alcohol per m2)	\$23.29	\$23.29
SKF Itinerant (outside Alfred Square)	\$292.00	\$284.63
SKF Itinerant (Cavell St)	\$292.00	\$284.63
SKF Itinerant (Lower Esplanade)	\$292.00	\$284.63
SKF Itinerant (Upper Esplanade)	\$292.00	\$284.63
SKF Itinerant (Alfred Square)	\$154.35	\$150.08
SKF All Food Vending Areas (under 15 m2)	\$60.70	\$59.00
SKF All Food Vending Areas (over 15 m2)	\$88.39	\$85.91
Esplanade Market (3 monthly permits)	\$554.00	\$285.00
Esplanade Market (6 monthly permits)	\$1,045.00	\$480.00
Esplanade Market (12 monthly permits)	\$1,941.00	\$840.00
Esplanade Market (casual permits)	\$70.00	\$0.00
Grand Prix stallholders (units sq m)	\$32.90	\$32.00
Grand Prix roving permits (per user)	\$329.90	\$320.00
Grand Prix existing traders (units sq m)	\$39.10	\$38.00
BiPolar Bears performance fees	\$760.00	\$730.00

Appendix E3

Fees & Charges - Cultural & Community Development

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Vegout Artists Studios tenancy space (average)	\$1,913.00	\$1,860.00
Family, Youth & Children		
Vacation Care		
Holiday Program No.1 - Winter	\$65.00	\$61.80
Holiday Program No.2 - Spring	\$65.00	\$61.80
Holiday Program No.3 - Summer	\$65.00	\$61.80
Holiday Program No.4 - Autumn	\$65.00	\$61.80
Winter Camping program per week (4 days)	\$108.00	\$103.00
Spring Camping program per week (4 days)	\$108.00	\$103.00
Summer Camping program per week (5 days)	\$108.00	\$103.00
Autumn Camping program per week (4days)	\$108.00	\$103.00
Children's Services		
Long Day Care daily fee	\$83.10	\$78.80
Home Based Child Care hourly fee core hours	\$5.60	\$5.32
Home Based Child Care hourly fee non-core hours	\$6.60	\$6.27
Home Based Child Care administration fee	\$0.50	\$0.48
Respite care low	\$3.58	\$3.39
Respite care medium	\$6.00	\$5.70
Youth Services		
Party Hire fees for St Kilda APG	\$85.00	\$80.00

Appendix E4

Fees & Charges - Environment & Planning

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
City Development		
Building Solutions		
Building Control Fees		
Legal Point of Discharge	\$54.35	\$54.35
Property enquiry (Form 2.10) 326/1	\$43.45	\$43.45
Property enquiry (Form 2.10) 326/1 - plus \$40 fast track fee	\$83.45	\$83.45
Flood level certificate 326/2	\$43.45	\$43.45
Flood level certificate 326/2 - plus \$40 fast track fee	\$83.45	\$83.45
Property enquiry - 326/3	\$43.45	\$43.45
Lodgement fee from Private Building Surveyors - commercial	\$32.60	\$32.60
Lodgement fee from Private Building Surveyors - residential	\$32.60	\$32.60
Search fees - Residential	\$80.00	\$77.00
Search fees - Apartments	\$250.00	\$242.00
Search fees - Commercial	\$250.00	\$242.00
Search fees - Cert of Occupancy, Permits etc	\$47.00	\$45.00
Govt building levy (Calculated as % of value of work)		0.128% & 0.034%
Report and Consent Fee - Rescode	\$217.50	\$217.50
Report and Consent Fee - Hoarding	\$217.50	\$217.50
Building Permit Internal		
Demolish detached dwelling	\$936.00	\$900.00
Demolish attached dwelling	\$1,125.00	\$1,081.00
Demolish outbuildings	\$563.00	\$541.00
Swimming pools (includes barrier to AS 1926)	\$1,563.00	\$1,502.00
Fences	\$562.00	\$540.00
Carports/garages <20,000	\$750.00	\$721.00
Carports/garages >20,000	\$937.00	\$901.00
Alterations and additions to a dwelling <100,000	\$1,125.00	\$1,081.00
Alterations and additions to a dwelling 100,000-200,000	\$1,312.00	\$1,261.00
Alterations and additions to a dwelling 200,000-300,000	\$1,563.00	\$1,502.00
Alterations and additions to a dwelling >300,000	\$1,874.00	\$1,802.00
New dwellings <250,000	\$2,000.00	\$1,922.00
New dwellings 250,000-500,000	\$2,374.00	\$2,282.00
New dwellings >500,000	\$2,749.00	\$2,643.00
Multiple dwellings (2)	\$3,749.00	\$3,604.00
Multiple dwellings (3)	\$4,373.00	\$4,204.00
Multiple dwellings (4)	\$4,998.00	\$4,805.00
Amendment to building permits issued	\$437.00	\$420.00
Extension of time to building permits issued	\$437.00	\$420.00
Shop fit outs <100,000	\$1,000.00	\$961.00
Shop fit outs 100,000-200,000	\$1,187.00	\$1,141.00
Shop fit outs >200,000	\$1,374.00	\$1,321.00
Internal alterations to class 2 apartments	\$938.00	\$901.00
Extension of time- Class 1 or 10	\$260.00	\$250.00
Extension of time- Class 2-9	\$375.00	\$360.00
Lapsed Permit Renewal (Class 1 or 10)	\$520.00	\$500.00
Lapsed Permit Renewal (Class 2 - 9) Minimum Fee	\$650.00	\$624.64
Class 2, 3, 4, 5, 6, 7 & 9 Alterations, additions and new buildings.		
Up to \$40,000	\$682.00	\$655.00
\$40,000 - \$100,000	\$0.00	\$ value x (1.56%)
\$100,001 - \$500,000	\$0.00	\$ value x (1.36%)

Appendix E4

Fees & Charges - Environment & Planning

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
\$500,001 - \$2 million	\$0.00	\$ value x (0.52%)
>\$2 million - \$10million	\$0.00	\$ value x (0.26%)
>\$ 10m - \$20 Million	\$0.00	\$ value x (0.164%)
>\$ 20 – 30 million	\$0.00	\$ value x (0.16%)
>\$ 30 –40 million	\$0.00	\$ value x (0.144%)
>\$ 40 –50 million	\$0.00	\$ value x (0.15%)
>\$50 million	\$0.00	\$ value x (0.135%)
Statutory Planning		
Use only	\$502.00	\$502.00
<i>To develop or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:</i>		
< \$10 000	\$0.00	\$0.00
≥ \$10 000 ≤ \$100 000	\$239.00	\$239.00
> \$100 001	\$490.00	\$490.00
<i>To develop land (other than for a single dwelling per lot) if the estimated cost of development included in the application is:</i>		
≤ \$10 000	\$102.00	\$102.00
≥ \$10 000 ≤ \$250 000	\$604.00	\$604.00
≥ \$250 000 ≤ \$500 000	\$707.00	\$707.00
≥ \$500 000 ≤ \$1 000 000	\$815.00	\$815.00
≥ \$1 000 000 ≤ \$7 000 000	\$1,153.00	\$1,153.00
≥ \$7 000 000 ≤ \$10 000 000	\$4,837.00	\$4,837.00
≥ \$10 000 000 ≤ \$50 000 000	\$8,064.00	\$8,064.00
> \$50 000 000	\$16,130.00	\$16,130.00
To subdivide an existing building	\$386.00	\$386.00
To subdivide land into two lots	\$386.00	\$386.00
To effect a realignment of a common boundary between lots or to consolidate two or more lots	\$386.00	\$386.00
To subdivide land	\$781.00	\$781.00
To remove a restriction over the land if the land has been used or developed for more than 2 years before the date of the application in a manner which would have been lawful under the Planning and Environment Act 1987 but for the existence of the restriction	\$249.00	\$249.00
To create, move or vary a restriction; or to create or remove a right of way	\$541.00	\$541.00
To create, move or remove an easement other than a right of way; or to vary or remove a condition in the nature of an easement other than a right of way in Crown grant.	\$404.00	\$404.00
Amend an application after notice has been given (Section 57A) (no fee for one dwelling if the estimated cost of development included in the development is less than \$10,000)	\$102.00	\$102.00
Certificate of Compliance	\$147.00	\$147.00
Determining whether a matter has been carried out to the satisfaction of the responsible authority (including car parking consent)	\$102.00	\$102.00
Certification (per lot)	\$20.00	\$20.00
Amendment to Permits		
Change of use or an amendment to a condition in a permit	\$502.00	\$502.00

Appendix E4

Fees & Charges - Environment & Planning

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
<i>An application to amend a permit (other than a permit to subdivide land) to develop land or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of any additional development to be permitted by the amendment is:</i>		
< \$10 000	\$0.00	\$0.00
> \$10 000 - \$100 000	\$239.00	\$239.00
> \$100 001	\$490.00	\$490.00
<i>An application to amend a permit to develop, other than (a) a permit to undertake development ancillary to the use of the land for a single dwelling per lot where the total estimated cost of the development originally permitted and the additional development to be permitted by the amendment is not more than \$10,000; or (b) a permit to subdivide land if the estimated cost of any additional development to be permitted by the amendment is:</i>		
< or equal to \$10 000	\$102.00	\$102.00
> \$10 001 - \$250 000	\$604.00	\$604.00
> \$250 001 - \$500 000	\$707.00	\$707.00
> \$500 001 - 1,000 000	\$815.00	\$815.00
SUBDIVISION		
Application to amend	\$396.00	\$386.00
Form A Report & Consent Request (Bldg Surv)	\$54.35	\$54.35
Discretionary Planning Fees		
Certification	\$110.00	\$100.00
File/Search Requests Res - pre 2002 (Tax 10%)	\$90.00	\$80.00
File/Search Requests Res - 2002 onwards (Tax 10%)	\$45.00	\$40.00
File/Search Requests Comm- pre 2002 (Tax 10%)	\$265.00	\$250.00
File/Search Requests Comm - 2002 onwards (Tax 10%)	\$75.00	\$63.00
Residential Property Information Request (Tax 10%)	\$85.00	\$80.00
Commercial Property Information Request (Tax 10%) (Includes copies of Permits - not plans)	\$265.00	\$250.00
Permit Extension of Time		
1 dwelling	\$500.00	\$450.00
2-9 dwellings	\$600.00	\$570.00
10 or more dwellings	\$800.00	\$725.00
Subdivisions	\$500.00	\$440.00
Commercial/industrial	\$750.00	\$725.00
Fast Track Applications	\$105.00	\$100.00
Advertising (10% Tax)		
Board	\$65.00	\$62.50
Letter	\$8.00	\$7.40
Photocopying – Plan Printing		
A4	\$1.00	\$0.90
A3	\$1.70	\$1.60
A2	\$4.00	\$3.60
A1 & AO	\$6.50	\$6.00
Car parking consent	\$110.00	\$100.00
Secondary consent	\$110.00	\$100.00
Planning Confirmation	\$150.00	\$137.00
Copy of Planning Register	\$60.00	\$54.00
Community Amenity		
Works zone permit for 3 or less months: Parking in front of construction site for workers' private vehicles for 3 months or less. Up to 4 bays or the width of the site (whichever is the lesser)	\$1,056.00	\$960.00

Appendix E4

Fees & Charges - Environment & Planning

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Works zone permit for 6 months Parking in front of construction site for workers' private vehicles for 6 months. Up to 4 bays or the width of the site (whichever is the lesser)	\$1,892.00	\$1,720.00
Works zone permit for 9 months Parking in front of construction site for workers' private vehicles for 9 months. Up to 4 bays or the width of the site (whichever is the lesser)	\$2,475.00	\$2,250.00
Works zone permit for 12 months Parking in front of construction site for workers' private vehicles for 12 months. Up to 4 bays or the width of the site (whichever is the lesser)	\$3,080.00	\$2,800.00
Work Zone permit extensions: An extension to the permit allowing parking in front of construction site for workers' private vehicles.	\$704.00	\$640.00
Work Zone permit (additional parking bays, in excess of four) Additional parking bays for workers' private vehicles in front of a construction site.	\$209.00	\$190.00
Advertising Signs (Real Estate Agents) application fee Application fee for the permit to allow small Auctions signs to be placed in residential streets at the time of auctions or open for inspections only.	\$68.00	\$65.00
Advertising Signs (Real Estate Agents) permit fee Annual permit for small Auctions signs to be placed in residential streets at the time of auctions or open for inspections only.	\$541.00	\$520.00
Itinerant Trading		
Charity Bins application fee Application fee for permit to place a charity clothing bin on council land.	\$67.00	\$65.00
Charity Bins permit fee Permit fee to place a charity clothing bin on council land.	\$52.00	\$50.00
Commercial Waste Bins application fee Application fee to apply for permit to store waste bins for commercial premises on council land eg for cafes (not skip bins).	\$68.00	\$65.00
Commercial Waste Bins permit fee Permit fee to store waste bins for commercial premises on council land eg for cafes (not skip bins).	\$52.00	\$50.00
Commercial Waste Bins - 120 litre bin	\$52.00	\$50.00
Commercial Waste Bins - 240 litre bin	\$78.00	\$75.00
Commercial Waste Bins - up to 1200 litres	\$312.00	\$300.00
Occupying the road for works:		
Asset Protection Permit Permit and deposit for protection of council land and assets to cover costs for any damage associated with development works at a construction site.	\$182.00	\$175.00
Asset Protection Deposit (to trust account) Money held in trust to be used towards reinstatement costs for damage to council assets.	\$0.00	Not applicable
Out of Hours Permit - application fee Application fee for development work undertaken outside approved hours under the Local Law: 7am-6pm M-F, 9am-3pm Sat. No works on Sunday or public holidays.	\$78.00	\$75.00
Out of Hours Permit - permit fee per day Fee per day for development work undertaken outside approved hours under the Local Law: 7am-6pm M-F, 9am-3pm Sat. No works on Sunday or public holidays.	\$302.00	\$290.00
Hoarding (fee no longer collected by Development Permits) report and consent fee under building with subsequent street occupation as below)	\$0.00	Not applicable
Road Opening Permit - application fee Application fee to excavate council land for the purposes of water, electricity, telecommunications etc for private contractors. Under legislation, service authorities are not required to obtain permits.	\$75.00	\$75.00

Appendix E4

Fees & Charges - Environment & Planning

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Road Opening Permit - permit fee Permit fee to excavate council land for the purposes of water, electricity, telecommunications etc for private contractors. Under legislation, service authorities are not required to obtain permits.	\$95.00	\$95.00
Road Opening Deposit (to trust account) No longer to go to 01.4628.9486 Money held in trust to be used towards reinstatement costs for any damage caused to council land.	\$0.00	\$550 deposit up to area of 5m2
Vehicle Crossing - application fee Application fee for permit to construct or repair a private driveway to council specifications.	\$75.00	\$75.00
Vehicle Crossing - permit fee Permit fee to construct or repair a private driveway to council specifications (paid once assessment of application determines that a permit is okay to be issued).	\$140.00	\$140.00
Street Occupation Permits - application fee Application fee to apply for a permit to occupy council land for works or storage of associated building materials.	\$78.00	\$75.00
Street Occupation Permits - permit fee Permit fee to occupy council land for works or storage of associated building materials	\$94.00	\$90.00
Street Occupation Permits - (plus \$10 ground / \$6 head gantry per sq meter per week) For street occupation permits, an additional \$10 per square meter of ground level surface taken up per week or \$6 per square metre per week for overhead gantry (air space eg scaffolding above the footpath).	Plus \$10 ground / \$6 head gantry per sq meter per week	Plus \$10 ground / \$6 head gantry per sq meter per week
Road Closure Permit - application fee Application fee for permit to close off one lane of traffic or to close the whole road subject to Traffic Management Plan approval.	\$78.00	\$75.00
Road Closure Permit - fee per day with road opening Permit fee to close off one lane of traffic or to close the whole road subject to Traffic Management Plan approval.	\$99.00	\$95.00
Road Closure Permit - fee per day for other closures	\$172.00	\$165.00
Crane / Travel Tower Permit - application fee Application fee to apply for a permit for mobile cranes, travel towers, scissor lifts etc to be used on council land.	\$78.00	\$75.00
Crane / Travel Tower Permit - permit fee Permit fee for mobile cranes, travel towers, scissor lifts etc to be used on council land.	\$89.00	\$85.00
Crane / Travel Tower Permit - fee per day Daily fee for permit for mobile cranes, travel towers, scissor lifts etc to be used on council land.	\$219.00	\$210.00
Skip Bin Permit - application fee Application fee to apply for a permit to store a refuse/skip bin on council land.	\$21.00	\$20.00
Skip Bin Permit - per day Daily fee for permit to store a refuse/skip bin on council land.	\$12.00	\$11.00
Skip Bin Permit - per week Weekly fee to store a refuse/skip bin on council land.'	\$68.00	\$65.00
Signage		
Illuminated signs on Cranes Permit to display an illuminated company sign on a Tower Crane on a development site.	\$300.00	\$270.00
Significant Trees - application fee Application fee to apply for permit to remove or prune a significant tree on private land.	\$75.00	\$60.00
Significant Trees - permit fee Permit fee to remove or prune a significant tree on private land.	\$50.00	\$45.00
Footpath Trading		
Occupancy Permits - Tables (charge is annually per item)		
Acland Street	\$125.00	\$110.00

Appendix E4

Fees & Charges - Environment & Planning

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Fitzroy Street	\$105.00	\$100.00
Standard	\$64.00	\$60.00
Discount	\$45.00	\$45.00
Footpath occupancy permits- Chairs		
Acland Street	\$175.00	\$160.00
Fitzroy Street	\$130.00	\$125.00
Standard	\$95.00	\$90.00
Discount	\$70.00	\$65.00
Footpath occupancy permits- Glass Screens - Tables		
Fitzroy Street	\$142.00	\$135.00
Standard	\$86.00	\$81.00
Discount	\$61.00	\$61.00
Footpath occupancy permits- Glass Screens - Chairs		
Fitzroy Street	\$175.00	\$169.00
Standard	\$128.00	\$122.00
Discount	\$95.00	\$88.00
Footpath occupancy permits - Advertising signs 1 per property only	\$255.00	\$250.00
Footpath occupancy permits - Display of goods	\$305.00	\$300.00
Footpath occupancy permits - Planters per premises with outdoor furniture	\$85.00	\$80.00
Footpath occupancy permits - Screens per premises with outdoor furniture	\$155.00	\$150.00
Footpath occupancy permits - Outdoor heaters	\$100.00	not listed
Footpath occupancy permits - Umbrellas	\$0.00	not listed
Renewal Fee	\$55.00	\$50.00
New applications	\$55.00	\$50.00
Transfers	\$55.00	\$50.00
Glass Screen Application Fees	\$200.00	\$100.00
Temporary Permits		
Temporary Application Fee	\$55.00	\$50.00
Temp - Marketing & Promotion activity (daily charge) to a max of \$305	\$60.00	\$50.00
Advertising signs application fee	\$55.00	\$50.00
Advertising signs per day (with a max of \$255)	\$30.00	\$25.00
Extended Trading - Outdoor seating		
Extended Trading application fee	\$55.00	\$50.00
Extension of current situation \$10m ² Min of \$200	\$200.00	\$150.00
Marque enclosing outdoor seating \$15m ² Min of \$200	\$200.00	\$150.00
Marque - once off yearly sales \$110/day max \$550	\$110.00	\$100.00
Compliance and Parking		
Health Services		
Food Act Registration Fees - High Risk Class 1 premises (vulnerable groups)		
Less than 10 staff	\$231.00	\$225.00
11-20 staff	\$308.00	\$300.00
21-30 staff	\$385.00	\$375.00
31-40 staff	\$513.00	\$500.00
41-50 staff	\$642.00	\$625.00
51-60 staff	\$770.00	\$750.00
> 60 staff	\$898.00	\$875.00
Food Act Registration Fees - High Risk Class 2 premises		
Less than 10 staff	\$462.00	\$450.00
11-20 staff	\$656.00	\$600.00
21-30 staff	\$770.00	\$750.00
31-40 staff	\$1,026.00	\$1,000.00
41-50 staff	\$1,283.00	\$1,250.00
51-60 staff	\$1,539.00	\$1,500.00

Appendix E4

Fees & Charges - Environment & Planning

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
> 60 staff	\$1,795.50	\$1,750.00
Food Act Registration Fees - Medium Risk Class 3 premises		
Less than 10 staff	\$231.00	\$225.00
11-20 staff	\$308.00	\$300.00
21-30 staff	\$385.00	\$375.00
31-40 staff	\$513.00	\$500.00
41-50 staff	\$642.00	\$625.00
51-60 staff	\$770.00	\$750.00
> 60 staff	\$898.00	\$875.00
Food Act Registration Fees - Low Risk Class 4 premises		
Less than 10 staff	\$0.00	\$225.00
11-20 staff	\$0.00	\$300.00
21-30 staff	\$0.00	\$375.00
31-40 staff	\$0.00	\$500.00
41-50 staff	\$0.00	\$325.00
51-60 staff	\$0.00	\$750.00
> 60 staff	\$0.00	\$875.00
Food Act Registration Fees - Temporary Stalls / Farmer's Markets / Grand Prix Stalls		
Temporary stall	\$60.00	\$0.00
FM - Low Risk	\$80.00	\$0.00
FM - Medium Risk	\$100.00	\$0.00
FM - High Risk	\$120.00	\$0.00
GP - Production / Restaurant Kitchen	\$231.00	\$0.00
GP - Holding Compound	\$100.00	\$0.00
GP - Vending	\$30.00	\$0.00
GP - Bars	\$55.00	\$0.00
GP - Corporate Box	\$30.00	\$0.00
GP - Food Vehicle	\$120.00	\$0.00
Food Act Registration Late Fees		
Registration late fee (Class 1)	\$26.00	\$25.00
Registration late fee (Class 2 and 3)	\$78.00	\$75.00
Transfer of Registration Fees (Food Act)		
Category 1	\$78.00	\$75.00
Category 2	\$103.00	\$100.00
Category 3	\$155.00	\$150.00
Plan Approval Fee		
Category 1	\$78.00	\$75.00
Category 2	\$103.00	\$100.00
Category 3	\$155.00	\$150.00
Transfer Inspection Report fees (Food Act)		
Category 1	\$78.00	\$75.00
Category 2	\$103.00	\$100.00
Category 3	\$155.00	\$150.00
Public Health & Wellbeing Act Fee - Personal services premises (Hairdressers, Beauty Parlour, Skin Penetration, Colonic Irrigation)		
Registration Fee	\$124.00	\$120.00
Registration Late Fee	\$124.00	\$120.00
Plan Approval Fee	\$47.00	\$45.00
Transfer of registration fees	\$62.00	\$60.00
Transfer Inspection Report fees	\$62.00	\$60.00
PRESCRIBED ACCOMMODATION: Residential Accommodation / Rooming House / Youth Hostel / Student Dormitory / Hotel / Motel		
Registration Fees		

Appendix E4

Fees & Charges - Environment & Planning

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
1 - 10 residents	\$175.00	\$170.50
11 - 20 residents	\$328.00	\$319.00
21 - 30 residents	\$491.00	\$478.50
31 - 40 residents	\$655.00	\$638.00
41 - 50 residents	\$802.00	\$781.00
51 - 60 residents	\$999.00	\$973.50
61 - 80 residents	\$1,332.00	\$1,298.00
81 - 100 residents	\$1,648.00	\$1,606.00
100+ residents	\$1,936.00	\$1,886.50
Registration Late Fee		
Registration Late Fee	\$52.00	\$50.00
Plan Approval Fee		
Category 1 (1-30 residents)	\$78.00	\$75.00
Category 2 (31-60 residents)	\$103.00	\$100.00
Category 3 (61+ residents)	\$155.00	\$150.00
Transfer of registration fees (Public Health & Wellbeing Act)		
Category 1 (1-30 residents)	\$103.00	\$100.00
Category 2 (31-60 residents)	\$206.00	\$200.00
Category 3 (61+ residents)	\$309.00	\$300.00
Transfer Inspection Report fees (Public Health & Wellbeing Act)		
Category 1 (1-30 residents)	\$103.00	\$100.00
Category 2 (31-60 residents)	\$206.00	\$200.00
Category 3 (61+ residents)	\$309.00	\$300.00
Animal Management		
Domestic Animal Business	\$215.00	\$210.00
Dog		
Multiple animal permit - once off for lifetime	\$52.50	\$52.50
Restricted breed dog - includes any declared, menacing, dangerous dogs	\$210.00	\$210.00
Maximum fee pensioner	\$80.00	\$80.00
Minimum fee pensioner	\$26.50	\$26.50
Maximum fee non- pensioner	\$160.00	\$160.00
Minimum fee non- pensioner	\$53.00	\$53.00
Reclaim fees New Fee	\$136.00	\$72.00
Cat		
Minimum fee non- pensioner	\$27.00	\$26.50
Minimum fee pensioner	\$13.50	\$13.25
Maximum fee pensioner	\$41.00	\$40.00
Maximum fee non- pensioner	\$82.00	\$80.00
Reclaim fees New Fee	\$66.00	\$37.00
Local Laws		
Reclaim fee - impounded goods		
Fee for any goods/materials impounded by council that are released to the owner eg shopping trolleys	\$100.00	\$75.00
Parking Permits		
Visitor parking permit (annual) 1st & 2nd	\$87.00	\$84.00
Resident parking permit 1st & 2nd	\$54.00	\$52.00
Resident parking permit 3rd	\$87.00	\$84.00
Foreshore parking permit	\$22.00	\$21.00
Foreshore Club Parking permit	\$73.00	\$70.00
Combined parking permit (resident/foreshore) 1st & 2nd	\$76.00	\$73.00
Combined parking permit (resident/foreshore) 3rd	\$109.00	\$105.00
Tradesman parking permit (per week)	\$32.00	\$30.00
Party parking permit (for two days and one night)	\$2.10	\$2.00

Appendix E4

Fees & Charges - Environment & Planning

Description	Total Fee 2010/11 (\$)	Total Fee 2009/10 (\$)
Parking Machine Charges		
Foreshore area (tourist) - per day	\$10.00	\$8.00
Foreshore area (tourist) - per hour	\$4.00	\$3.00
St Kilda Road - North of the junction (commercial) - per hour	\$3.00	\$3.00
Fitzroy Street Area (tourist/retail) - per day	\$10.00	\$8.00
Fitzroy Street Area (tourist/retail) - per hour	\$3.00	\$3.00
South Melbourne East - North East of Kingsway (commercial) - per hour	\$3.00	\$3.00
South Melbourne South - Albert Road area (commercial) - per day	\$8.00	\$8.00
South Melbourne South - Albert Road area (commercial) - per hour	\$3.00	\$3.00
South Melbourne Central - North of Park and Ferrars Street (industrial) - per day	\$5.00	\$4.00
South Melbourne Central - North of Park and Ferrars Street (industrial) - per hour	\$1.20	\$1.20
South Melbourne Central - Clarendon Street Retail Precinct - per day	\$5.00	\$4.00
South Melbourne Central - Clarendon Street Retail Precinct - per hour	\$1.20	\$1.20
South Melbourne West - South West of Ferrars Street (Industrial) - per day	\$5.00	\$4.00
South Melbourne West - South West of Ferrars Street (Industrial) - per hour	\$1.20	\$1.20
St Kilda Road - South of St Kilda Junction (commercial / retail) - per day	\$5.00	\$4.00
St Kilda Road - South of St Kilda Junction (commercial / retail) - per hour	\$1.20	\$1.20
Parking Fines		
Penalty Fines - class 1	\$60.00	\$58.00
Penalty Fines - class 2	\$72.00	\$70.00
Penalty Fines - class 3	\$120.00	\$117.00
Penalty Reminder Notice	\$21.50	\$21.00
Enforcement fee	\$46.80	\$45.60
City Strategy		
Planning Scheme Amendment Fees		
Assessment of Request	\$798.00	\$752.00
Consideration of Submissions	\$798.00	\$752.00
Adoption	\$524.00	\$494.00



7. APPENDIX F

KEY STRATEGIC

ACTIVITIES

Appendix F

Key strategic activities

This appendix presents a number of key strategic activities to be undertaken during the 2010/11 year and performance targets and measures in relation to these.

Key strategic activities

For the year ending 30 June 2011

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Engaging and governing the city			
Value and utilise skills and knowledge in the community	Increase in the community's satisfaction with Council's engagement in decision making on key local issues	City of Port Phillip Community Satisfaction Survey	60% adequate, good or excellent
Governing	Improvement in the community's perception of Council's reputation	City of Port Phillip Community Satisfaction Survey	An improvement over the year by 30 June 2011
Commitment to service	Increase in the community's satisfaction with the overall service performance of Council	City of Port Phillip Community Satisfaction Survey	70% adequate, good or excellent
Managing for the longer term	Maintenance of Council's liquidity - the ability to pay its liabilities within one year	Annual Financial Statements	1.80:1
Taking action on climate change			
Reducing consumption and emissions	Reduction in Council's water consumption	Quarterly Management Report	A reduction on the 2009/10 figures by 30 June 2011
Reducing consumption and emissions	Reduction in Council's carbon emissions	Quarterly Management Report	A reduction on the 2009/10 figures by 30 June 2011
Changing transport priorities	Increase in the number of people using sustainable transport	City of Port Phillip Community Satisfaction Survey	An increase over the year by 30 June 2011
Adapting and sustaining	Reduction in residential waste collection volume per bin	Quarterly Management Report	Targeted annual waste per bin of 566.9 kilograms
Working together	Increase in the community's use of water efficient and energy efficient technologies	Quarterly Management Report	10% improvement on 2009/10 figures by 30 June 2011

Strategic Activity	Performance Measure	How Data is Reported	Performance Target
Strengthening our diverse and inclusive community			
Pursuit of social equity	Maintenance of the proportion of the population who believe that Port Phillip is an accepting place for people from diverse cultures and backgrounds	City of Port Phillip Community Satisfaction Survey	88% agree or strongly agree
Creative, active and culturally diverse life	Increase in the proportion of the population who feel they have opportunities to participate in affordable local community events and activities of their choosing	City of Port Phillip Community Satisfaction Survey	82% agree or strongly agree
Enhancing liveability			
A sense of place	Increase in the community's sense of safety and security	City of Port Phillip Community Satisfaction Survey	75% adequate, good or excellent
Shaping the future of our city	Increase in the number of planning permit applicants participating in the Sustainable Design Assessment in the Planning Process (SDAPP) program with Port Phillip	Annual Report	39%
Caring for our natural environment	Increase in the community's satisfaction with parks and open space and beach cleaning	City of Port Phillip Community Satisfaction Survey	Parks & Open Space - 85% Beach Cleaning - 80% adequate, good or excellent
Major city projects	Increase in the proportion of the capital works program that is delivered on time	Annual Financial Statements	80% of annual capital works budget spent by 30 June 2011