**Community Liability Insurance**

All Minor Events held within the City of Port Phillip are required to have public liability insurance with a minimum of $20,000,000 coverage.

Event organisers must provide a copy of their own insurance policy along with the application form or purchase cover through City of Port Phillip by completing this form and paying the premium.

If an event organiser is enaging any third party providers for services (such as the hire of equipment, provision of catering, etc.) they must provide Council with a Certificate of Currency from each provider.

**Insurers:** One Underwriting Pty Ltd (as Agent for Lloyds of London)

**Council:** CITY OF PORT PHILLIP

**Applicants details**

**Name:**

**Contact phone number:**

**Address:**

**Date of permitted event:**

**Location:**

**Purpose of permit (e.g. Wedding, Birthday Party):**

 PREMIUM INCLUDING

 GST & STAMP DUTY

 $31.00

 (The $31.00 fee will be added to your invoice)

**SUBJECT TO $250 EXCESS EACH AND EVERY LOSS**

Upon the payment of the prescribed premium and completion of this form your liability as permit holder is indemnified, subject to the terms of a master policy issued by One Underwriting Pty Ltd.

In the event of any claim, or the happening of any circumstances which may give rise to a claim, you must advise the Council’s Risk & Assurance Unit on (03) 9209 6588 asap.

**Applicant name**:

**Date**