

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
19/02/2020	Proposed Discontinuance and Sale of Road Abutting 24 Dundas Place, Albert Park	<p>That Council:</p> <p>3.1 Having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown as lot '1' on the Title Plan TP 9656713P attached as Attachment 1 to this report (Road), being part of the land contained in Certificate of Title Volume 210 Folio 859:</p> <p>3.1.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.1.2 resolves to sell the discontinued Road, for the market value of \$48,000 plus GST, to the owner of 24 Dundas Place, Albert Park (24 Dundas Place);</p> <p>3.1.3 notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.1.4 directs that a notice pursuant to clause 3 of Schedule 10 of the Local Government Act 1989 (Vic) is published in the Victoria Government Gazette;</p> <p>3.1.5 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 24 Dundas Place; and</p> <p>3.1.6 directs that the owner of 24 Dundas Place be required to consolidate the title to the discontinued Road with the title to 24 Dundas Place within 12 months of the date of transfer of the discontinued Road.</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process. Settlement occurred and payment received.</p> <p>An application was submitted to Land Use Victoria to convert the electronic title to the former road to a paper title. The paper title has been generated and Council solicitors recently mailed the original paper certificate of title to the former road to the applicant, so the matter has now been finalised.</p>	Serrano, Lyann	6/10/2021
18/03/2020	South Melbourne Town Hall x Australian National Academy of Music lease proposal	<p>That Council:</p> <p>3.1 Authorise relevant Officers to enter negotiations with ANAM for a new long term lease of the South Melbourne Town Hall.</p> <p>3.2 Allow a maximum of one year for such negotiations, the outcome of which to subsequently be reported publicly to Council.</p> <p>3.3 Any potential agreement reported to Council is to address the Principle Items of Negotiation identified in the table in section 10 of this report, including the items added by Recommendation 3.4</p> <p>3.4 Adds to the Principle Items of Negotiation: "How the tenant's stewardship of the historic building and its heritage fabric is appropriately overseen" and "How ongoing use of the building is to be secured for community groups and events".</p> <p>3.5 Notes that should a potential agreement for a new long term lease be reached, Council is to give public notice of its intention to lease, and hear and consider any submissions under section 223 of the Local Government Act before determining whether to lease.</p>	Outcomes of the negotiation were reported back and noted by Council at the 15 September 2021 Council meeting.	Savenkov, Anthony	15/09/2021
1/07/2020	Proposed Sale of Drainage Reserve abutting 115, 117 and 119 Glen Huntly Road, Elwood	<p>That Council acting under section 189 of the Local Government Act 1989 (Vic) (Act):</p> <p>3.1 Resolves that statutory procedures be commenced to sell the drainage reserve abutting 115, 117 and 119 Glen Huntly Road, Elwood (Land) via a closed tender process whereby the owners of the properties located at 115, 117 and 119 Glen Huntly Road, Elwood will be invited to participate;</p> <p>3.2 Directs that public notice of intention to sell the Land be done so at least 4 weeks prior to selling the Land;</p> <p>3.3 Authorises the Chief Executive or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter;</p> <p>3.4 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council meeting to be determined at a later date; and</p>	<p>The notice of intent to sell was published in The Age newspaper on 4 June 2021.</p> <p>Following the submissions process, a second report was presented to Council on 4 August 2021 and Council resolved to sell the land via a closed tender process.</p>	Serrano, Lyann	6/10/2021

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		3.5 Notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio.			
3/02/2021	Petition regarding dangerous hoon driving and vehicle noise in the City of Port Phillip	That Council: 1. Receives and notes the Petition. 2. Acknowledges the concerns of the community in relation to speeding, hoon activities and noisy vehicles in locations such as the Station Pier carpark. 3. Notes that Council officers will continue to meet with Victoria Police and the Department of Transport to discuss these issues and investigate options such as road safety cameras, variable message signs and other treatments to deter this behaviour. 4. Requests the Department of Transport review the speed limit and road safety signs along main roads such as Beach Road corridor. 5. Offers assistance for any joint operations run by Victoria Police and the Department of Transport. 6. Advises the petition organiser of this resolution. 7. Request officers to provide Council with a report to consider the requirements and costings of the purchase and implementation of mobile CCTV trailers in conjunction with the Port Phillip Police Service Area by July 2021. 8. Requests officers submit a joint application with the Port Phillip Police Service Area to the Community Safety Infrastructure Grant Program for the purchase of a mobile CCTV camera	Report to Council on 15 September 2021 responding to this and subsequent Petition. Endorsed actions from the 3 February 2021 Petition have been addressed and incorporated within 15 September 2021 Report. Officers continue to work with Police to identify opportunities to reduce hoon driving. Options being considered include Variable Message Signs at key locations advising drivers of police targeting hooning activity, additional, road safety speed cameras. Officers have met on site with Police and Prahran Highway patrol to discuss necessary changes to Pier Road and any measures required to assist policy with enforcement. Application submitted to the Community Safety Infrastructure Grant Program for funding for a mobile CCTV unit was unsuccessful, other options to fund this are being explored.	Tee, Brian	30/10/2021
3/02/2021	Proposed Discontinuance and Sale of Roads R3187 and Part R4053 Abutting 454-456 City Road, South Melbourne	That Council: 3.1 Acting under section 17(4) of the Road Management Act 2004 (Vic), resolves that the roads known as R3187 and part R4053 abutting 454-456 City Road, South Melbourne, being part of the land contained in certificate of title volume 1871 folio 161 (Roads) be removed from Council's Register of Public Roads on the basis that the Roads are no longer reasonably required for general public use for the reasons set out in the report. 3.2 Acting under clause 3 of Schedule 10 of the Local Government Act 1989 (Vic) (Act): 3.2.1 resolves that the statutory procedures be commenced to discontinue the Roads; 3.2.2 directs that under sections 207A and 223 of the Act public notice of the proposed discontinuance of the Roads be given in The Age newspaper; 3.2.3 resolves that the public notice required to be given under sections 207A and 223 of the Act should state that if the Road are discontinued, Council proposes to sell the Roads to the adjoining owner for market value; 3.2.4 notes that the current market value of the Roads was assessed to be \$90,000 plus GST. 3.2.5 notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio; 3.2.6 authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter; and	Notice of the discontinuance was published in the Government Gazette on 15 July 2021. Transfer documents have been prepared. Subject to execution of the transfer documents by Council and the applicant, and provision of the settlement funds, settlement will then be able to be completed. This matter came back to Council in July 2021.	Serrano, Lyann	6/10/2021

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		3.2.7 resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council Meeting to be determined at a later date.			
3/02/2021	Port Melbourne Special Rate and Charge Combined Scheme Declaration Report- Decision To Declare	<p>That Council:</p> <p>3.1 Having considered all submissions received and taken account of all objections lodged and complied with the requirements of sections 163A, 163B and 223 of the Local Government Act 1989 (the Act), and otherwise according to law, hereby declares the Port Melbourne Special Rate and Charge Scheme under section 163(1) of the Act for the purposes of defraying expenses associated with marketing, advertising, promotion and business development of the Port Melbourne Business Precinct as detailed in the attached draft Declaration of Special Rate (refer Attachment 1).</p> <p>3.2 Authorises the Port Melbourne Business Association (the Association) to administer the proceeds of the Special Rate on the express condition that the Association enters into a funding agreement with Council for the period of the Special Rate.</p> <p>3.3 Authorises Council's Economic Growth and Activation Unit, for the purposes of paragraph 3.2 of this resolution, to prepare the funding agreement between Council and the Business Association by which administrative arrangements in relation to the Special Rate are confirmed, such agreement being to ensure that at all times, and as a precondition to the payment of any funds by Council to the Business Association, Council is, and remains legally responsible for approving, directing and controlling the expenditure of the proceeds of the Special Rate in accordance with its obligations under the Act to do so, and such funding agreement to be submitted to Council for signing.</p> <p>3.4 Gives notice to all owners and occupiers of properties included in the Scheme and all persons who have lodged a submission and /or objection in writing of the decision of Council to declare and levy the Special Rate commencing on 1 July 2021, and the reasons for the decision.</p> <p>3.5 For the purposes of paragraph 3.4 of this resolution, the reasons for the decision of Council to declare the Special Rate are that:</p> <p>3.5.1 There is 8.46% objection to the Scheme and it is otherwise considered that there is a broad level of support for the Special Rate from all property owners and occupiers;</p> <p>3.5.2 Council considers that it is acting in accordance with the functions and powers conferred on it under the Act, having regard to its role, purpose and objectives under the Act, particularly in relation to the encouragement of commerce, retail activity and employment opportunities in and around the Scheme area;</p> <p>3.5.3 All persons who are liable or required to pay the Special Rate and the properties respectively owned or occupied by them will receive a special benefit in the form of an enhancement or maintenance in land values and /or a maintenance or enhancement in the use, occupation and enjoyment of the properties; and</p> <p>3.5.4 The basis of distribution of the Special Rate amongst those persons who are liable or required to pay the Special Rate is considered to be fair and reasonable.</p> <p>3.6 Advises the Association of the matters specified in paragraphs 3.1, 3.2 and 3.3 of this resolution.</p> <p>3.7 Notes the properties that are included in the Special Rate Scheme area will be subject to general re-valuations and supplementary valuations on the same cycle as the City of Port Phillip general rates and charges.</p>	<p>3.1. noted and passed</p> <p>3.2 – noted and passed</p> <p>3.3 - A draft contract was drawn up by Council with legal oversight for review and</p> <p>3.4 - Letters to affected properties were sent out on Friday 5 March 2021, 4 enquiries have been addressed, VCAT period for further objections was extended until the end of May, due to VCAT backlog.</p> <p>No objections were submitted to VCAT</p> <p>3.5 noted and included in letter sent to affected properties</p> <p>3.6. Association was advised that the rate has passed VCAT period. Officers are working with the PMBA around the administrative matters associated with the agreement. A meeting with PMBA about the new agreement has occurred.</p> <p>3.7. Notice of Special rate was distributed with annual rates notice to affected properties in August 2021</p>	Bourcier, Carine	5/10/2021
5/05/2021	Proposed extension to the Seabaths	<p>That Council:</p> <p>3.1 Notes this request.</p>	3.1-3.4 were implemented directly after the Council decision.	Bialkower, Lauren	3/09/2021

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Date To: 30/09/2021

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	summer activation	<p>3.2 Agrees to extend the permit for the extension in front of Beachcomber Restaurant to 30 November 2021.</p> <p>3.3 Does not agree to extend the permits outside the Encore and Republica spaces.</p> <p>3.4 Waives the event permit fee for this time period.</p> <p>3.5 Reconsiders the expiry date of 30 November 2021 when the Public Space Activation Policy is considered by Council later this year.</p>	<p>3.5 - the Public Space Activation Policy has been consulted on.</p> <p>Outcomes have been communicated to traders.</p>		
5/05/2021	Recommendation to reform and expand the Inner Melbourne Action Plan (IMAP) Implementation	<p>That Council:</p> <p>3.1 Pursuant to sections 11 and 64 of the Local Government Act 2020, dissolves the Inner Melbourne Action Plan Implementation Committee as a joint committee of Council and revokes the Instrument of Delegation to that committee.</p> <p>3.2 Endorses joining an expanded group of inner-city councils for the purpose of shared advocacy, with a working title of M9.</p> <p>3.3 Authorises the Chief Executive Officer to enter into a Memorandum of Understanding with other participating councils to establish the new entity and its operating principles.</p> <p>3.4 Asks the Chief Executive Officer to request that the Memorandum of Understanding includes the following provisions:</p> <ul style="list-style-type: none"> • that each member Council has an opportunity to provide input into strategic matters that directly impact upon them, prior to decision and implementation by M9; • that the Chair and Deputy Chairs of M9 represent the interests and decisions collectively made by the M9 Councils in all public communications; and • that regular public reporting is provided by M9 on outcomes and community benefits. <p>3.5 Requests further information be provided to Council on proposed advocacy priorities.</p> <p>3.6 Approves the rollover of unexpended IMAP funds to fund the new entity (M9) for the first 12 months and notes that each non-IMAP member of M9 will match the contributions on the basis of 1/9th share of funding.</p> <p>3.7 Notes that membership to the new entity, M9, be reviewed annually as part of the City of Port Phillip Strategic Membership Review.</p>	M9 MOU has been completed and signed. A briefing on M9, including advocacy papers occurred in October 2021.	Gullan, James	25/10/2021
19/05/2021	Mobile CCTV Trailer	<p>That Council:</p> <p>3.1 Notes the submission to the Department of Justice's Building Safer Communities Grant Program for \$117,120 to acquire a mobile CCTV trailer as per the Council resolution on 3 February 2021 has been submitted.</p> <p>3.2 Notes Council would need to budget \$5,000 per annum to cover maintenance, insurance, registration and data costs for the infrastructure.</p> <p>3.3 Resolves to purchase a mobile CCTV trailer if successful with grant application.</p> <p>3.4 Notes that the current public place CCTV policy indicates that any new public places CCTV systems should only be progressed by Council when State or Federal Government funding has been acquired.</p> <p>3.5 Delegates to Officers to make necessary amendments to the existing Memorandum of Understanding with Victoria Police to include a mobile CCTV trailer.</p> <p>3.6 In the event that Council are unsuccessful in this grant application, that this item be brought back to Council for further consideration.</p>	<p>3.1. Notes ,</p> <p>3.2. Notes,</p> <p>3.3. Council was not successful with grant application. Therefore item will be brought back to Council as per resolution 3.6,</p> <p>3.4. Notes,</p> <p>3.5. Officers have communicated the amendments to Victoria Police.</p> <p>3.6 A Council report was brought before the Council on 3 November 2021.</p>	Algie, Narelle	3/11/2021

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16/06/2021	Councillor Expenses Monthly Reporting – April 2021	That Council: 3.1 Receives and notes the monthly Councillor expense report for April 2021 (attachment 1). 3.2 Notes that the expense reports will be made available on Council's website. 3.3 Requests officers consult with the Audit and Risk Committee, and undertake benchmarking against other Victorian Councils, on the childcare provisions in the Councillor Expenses and Support Policy; and prepare a briefing paper to Councillors with any opportunities to increase the accessibility of childcare provisions in the Policy.	The monthly Cr expenses report was noted by Council and published to the CoPP website. Benchmarking exercise completed and consultation with ARCO held at the 04 August 2021 meeting. A report on amendments to the Councillor expenses policy was received at the 15 September Council meeting. Councillor Support and Allowances Policy to be updated and published on website.	Pizzi, Katrina	
7/07/2021	Intention to Sell Parcel "A" (39-47 Camden Street Balaclava) - reporting of submissions in response to public notice	That Council: 3.1 Notes that a notice has been given under section 189 of the <i>Local Government Act 1989</i> of Council's proposal to sell the land located at 39-47 Camden Street, Balaclava, by exercise of a put option. 3.2 Notes the written submission of response received by the end of the notice period (of 5pm on 31 May 2021). 3.3 Thanks the submitter for its submission. 3.4 Formally considers the submission received and heard in response to the notice at a subsequent meeting of Council, once Officers have had the opportunity to consider the feedback.	Officers have written to the submitter to thank them for their submission. Council subsequently resolved to sell the property, and the submitter has been notified of that decision.	Savenkov, Anthony	2/08/2021
7/07/2021	Records of Informal Meetings of Council	That Council 2.1 Receives and notes the written records of Informal Meetings of Councillors (attached).	Report noted by Council. No further Action required.	Williams, Emily	9/07/2021
7/07/2021	Optus Billing Services Contract Variation	That Council: 3.1 Approves a contract variation for \$350,000 for Optus Billing Services Contract N 0314, noting that this recommendation does not have an impact on Council's operational budget and is offset by savings through other projects. 3.2 Delegates authority to the CEO to undertake all actions required to implement this decision.	Optus contract variation has been applied.	Kogan, Julia	23/09/2021
7/07/2021	Preparation and exhibition of Amendment C203port Planning Scheme Review	That Council: 3.1 Endorse the draft Municipal Planning Strategy, local policies and supporting documents as a basis for Amendment C203port to the Port Phillip Planning Scheme. 3.2 Resolve to prepare Amendment C203port to the Port Phillip Planning Scheme to implement the Planning Scheme Review, generally in accordance with the documentation at Attachments 1-25 . 3.3 Delegates authority to the CEO to reflect any changes made by Council at tonight's meeting which are not reflected in Attachments 1-25 , to make minor corrections and updates, and to make editorial changes that reflect any changed obligations to Council required by state government agencies. 3.4 Request the Minister for Planning to authorise the preparation and exhibition of Amendment C203port to the Port Phillip Planning Scheme, pursuant to Section 8A of the Planning and Environment Act 1987.	Amendment lodged with Minister for approval on 15/7/21.	Pound, Kathryn	16/07/2021

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		3.5 Place Amendment C203port on exhibition, in accordance with Section 19 of the Planning and Environment Act 1987, subject to Ministerial Authorisation.			
7/07/2021	Contract for Security Patrol Services	That the Common Seal of the Port Phillip City Council be affixed to the contract with National Protective Services Pty Ltd.	Sealing for NPS contract.	D'Alessandro, Donna	24/07/2021
7/07/2021	Presentation of CEO Report - Issue 76	That Council: 3.1 Notes the CEO Report Issue 76 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in May 2021.	Report noted, no further action required.	Horne, Sally	12/07/2021
7/07/2021	Multicultural Advisory Committee - Appointment of members for 2021 to 2024	That Council: 3.1 Endorses an extension of the 'expiry date' of the Multicultural Advisory Committee Terms of Reference to October 2021, to allow for a review by the incoming MAC and endorsement by Council of an updated Terms of Reference by this date. 3.2 Appoints Naomi Sherborne, Dr Helene Kammoun, Leonardo Pereira dos Santos, and Wellington Bertalha, community members to the MAC until the end of the current Council term (October 2024). 3.3 Reappoints Georgina Tsolidis, Alba Chilakhtine, Tina Khabbazian Zanjani, Altaf Ali Mohammed, James Seow, Anu Bajwa and Vasileios (Bill) Tsialtas, community members to the MAC until the end of the current Council term (October 2024). 3.4 Acknowledges the volunteer commitment of the outgoing MAC members.	Appointed members were notified about the Council outcome on 8 July via formal letter of appointment. No successful members were also notified on the 8 July. An induction for new members was held on Tuesday 12 July and the full committee deliberated on Tuesday 20 July. The Council website will be updated in August to reflect the make up of the new committee.	Zysk, Ewa	11/08/2021
21/07/2021	Draft Business Parklet Policy, Guidelines and Fee Structure	That Council: 3.1 Endorses the Draft Business Parklet Policy, Draft Business Parklet Guideline and the Draft Fee Structure for consultation with the community and businesses. 3.2 Authorises the CEO to make any editorial amendments required that do not materially change the intent of the documents to support the release of these for public consultation. 3.3 Notes the next steps associated with the Draft Business Parklet Policy and Guidelines including intentions around an expression of interest process later this year to provide confidence for businesses prior to the conclusion of the 2021 calendar year.	3.1 Stage two of consultation ran from 26 July to 22 August 2021 and sought to gather feedback from both the community and businesses on the Draft Business Parklet Policy, Draft Business Parklet Guideline and the Draft Fee Structure. 3.2 Noted. Small editorial changes were made prior to consultation. 3.3 Revised documents will be presented to Council for consideration of endorsement in October 2021.	Rice, Shannon	1/10/2021
21/07/2021	Award of Carpentry & Handyman Services Panel Contract	That Council: 3.1 Enters into Contract 000062 Carpentry and Handyman Services Panel with Johnson Building and Maintenance Proprietary Limited Company and ARA Property Services Pty Ltd for an initial three-year period commencing 1 August 2021. 3.2 Affixes the Common Seal of the Port Phillip City Council to Contract 000062 between Johnson Building and Maintenance Proprietary Limited Company and ARA Property services Pty Ltd 3.3 Delegates to the Chief Executive Officer the authority to extend the contracts for two, one year terms.	Considered and approved by Council.	D'Alessandro, Donna	22/09/2021

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Date To: 30/09/2021

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		3.4 Notes the estimated total spend across the five-year length of the contract to be \$1,650,000 exclusive of GST.			
21/07/2021	Councillor Expenses Monthly Reporting - May 2021	That Council: 3.1 Receives and notes the monthly Councillor expense report for May 2021 (attachment 1); and 3.2 Notes that the expense reports will be made available on Council's website.	Expenses to be updated on the website. No further action required.	Pizzi, Katrina	5/08/2021
21/07/2021	Petition - Objection to the approved permit and planned removal of a Significant Tree, 3 Charles Street, St Kilda	That Council: 1. Receives and notes the Petition and the issues raised by petitioners. 2. Notes that the issued permit (ref: 69/2021/ST) has been cancelled pursuant to clause 68 of Council's Local Law and as such the tree cannot be removed at this point in time. 3. Notes that officers have commissioned an independent arborist to review the decision to issue permit 69/2021/ST, and this will include undertaking an assessment of the health of the tree, any risks it presents and its amenity value. 4. Notes that the outcome of the independent review once completed, will be communicated to petitioners, the applicant and Councillors.	On 5 August 2021, an independent Arborist's report was referred to a Panel of senior officers, who concurred with the recommendations, that the tree must be retained and pruning/maintenance undertaken. This decision was communicated by officers to Councillors.	Jay, Marc	13/08/2021
21/07/2021	Petition - Basketball Court Lighting at Peanut Farm Reserve	That Council: 1. Thanks the community for their petition and acknowledges the community benefits and social connectiveness that informal recreation provides. 2. Notes that the use of the sports lighting at Peanut Farm netball courts has a primary purpose to support safe sporting club training and competitions. 3. Supports the use of these courts for informal recreation outside of permitted use by sporting clubs. 4. Notes that a timer has recently been installed on the lighting system that enables the lights to be turned on and off at programmed times, currently for the sports clubs bookings only, to eliminate the risk of lights not being turned off at night. 5. Programs the timer on the courts to activate Monday to Fridays between the hours of 5pm – 9pm for the community, when daylight savings is not available. 6. Notes in a normal winter season the courts are traditionally used 2 nights per week for sports club activities. 7. Notes that 'Outdoor Sports Lighting Guidelines' have been drafted to formalise standards for sports fields lighting and other opportunities for the community, such as dog walking and informal use of sporting facilities, and are being considered for endorsement at report number 9.1 of the 21 July Council meeting agenda.	Lighting timer has been installed and programmed for 5pm to 9pm weekdays	Nankervis, David	30/07/2021
21/07/2021	Good Design Guide for Buildings in Flood Affected Areas of Fishermans	That Council: 3.1 Adopt the <i>Good Design Guide for Buildings in Flood Affected Areas in Fishermans Bend, Arden and Macaulay</i> contained at Attachment 1 . 3.2 Authorise the Chief Executive Officer to make minor changes to the Guide as necessary to resolve issues in conjunction with project partners City of Melbourne and Melbourne Water.	The Guide was uploaded on Council's website under a new page & relevant internal and external stakeholders were advised of its adoption.	Pound, Kathryn	28/07/2021

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	Bend, Arden & Macaulay																												
21/07/2021	Sport Surface Operating Guidelines and Outdoor Sports Lighting Operating Guidelines	<p>That Council:</p> <p>3.1 Notes a need for Guidelines which will help establishing and maintaining Sports Lighting and Sport Surfaces on Council facilities.</p> <p>3.2 Notes action is required to ensure maximum use of sports facilities to meet increasing demand of growing junior and female participation rates in organised sport.</p> <p>3.3 Notes there is also increasing pressure for use of sporting sites from schools and community for unstructured recreation, including dog walking at night, when organised sport is not programmed.</p> <p>3.4 Notes several petitions have been received requesting sports lighting.</p> <p>3.5 Notes Council has an established sports lighting upgrade capital program that is already improving our outdoor sports facilities annually.</p> <p>3.6 Resolves to endorse the Outdoor Sports Lighting Operational Guidelines (Attachment 1).</p> <p>3.7 Notes Council has already been renewing natural grass sports surfaces with improved subsurface designs to improve the programming capacity and performance of these grounds.</p> <p>3.8 Notes Council has already been implementing hybrid grass and synthetic turf patches to manage high usage areas of a natural grass sporting surfaces.</p> <p>3.9 Notes environmental factors commonly raised with synthetic surfaces have been considered in the development of the sports surface operating guidelines.</p> <p>3.10 Resolves to endorse the Sports Surface Operating Guidelines (Attachment 2).</p> <p>3.11 Authorises the Chief Executive Officer to undertake annual desktop reviews of these guidelines and make administrative amendments as necessary.</p>	Guidelines endorsed.	McDonald, Kiara	29/07/2021																								
4/08/2021	Proposed Tenancy Agreements - Various Children's Services/ Childcare Centres and Kindergartens (To Finalise)	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the Premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989 Vic</i> (Act) and approves the following Proposed Tenancy Agreements with key terms summarised as follows:</p> <table border="1" data-bbox="403 1082 1451 1428"> <thead> <tr> <th>Tenant</th> <th>Premises</th> <th>Permitted Use</th> <th>Commencement Date</th> <th>Term</th> <th>Rent</th> </tr> </thead> <tbody> <tr> <td>Ada Mary A' Beckett Children's Centre Inc</td> <td>2 Batman Road, Port Melbourne</td> <td>Children's services and associated activities</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus GST, if demanded</td> </tr> <tr> <td>Clarendon Children's Centre Co Op Ltd</td> <td>410 Clarendon Street, South Melbourne (aka 404-412 Clarendon Street, South Melbourne)</td> <td>Children's services and associated activities</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus GST, if demanded</td> </tr> <tr> <td>Poets Grove Family and Children's Centre Inc</td> <td>18 Poets Grove, Elwood</td> <td>Children's services and associated activities</td> <td>1 July 2021</td> <td>To 31 December 2022</td> <td>\$10 per annum plus GST, if demanded</td> </tr> </tbody> </table>	Tenant	Premises	Permitted Use	Commencement Date	Term	Rent	Ada Mary A' Beckett Children's Centre Inc	2 Batman Road, Port Melbourne	Children's services and associated activities	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded	Clarendon Children's Centre Co Op Ltd	410 Clarendon Street, South Melbourne (aka 404-412 Clarendon Street, South Melbourne)	Children's services and associated activities	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded	Poets Grove Family and Children's Centre Inc	18 Poets Grove, Elwood	Children's services and associated activities	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded	The second report on this matter was presented to Council on 4 August 2021 and Council resolved to grant the proposed tenancy agreements.	Serrano, Lyann	6/10/2021
Tenant	Premises	Permitted Use	Commencement Date	Term	Rent																								
Ada Mary A' Beckett Children's Centre Inc	2 Batman Road, Port Melbourne	Children's services and associated activities	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded																								
Clarendon Children's Centre Co Op Ltd	410 Clarendon Street, South Melbourne (aka 404-412 Clarendon Street, South Melbourne)	Children's services and associated activities	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded																								
Poets Grove Family and Children's Centre Inc	18 Poets Grove, Elwood	Children's services and associated activities	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded																								

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION					COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED										
	Lilian Cannam Kindergarten Inc	97 Eastern Road, South Melbourne	Kindergarten	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded													
	Albert Park Pre-School Centre Inc.	18 Dundas Place, Albert Park	Kindergarten	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded													
	South Melbourne Child Care Co-Operative Limited	5-11 Carter Street, Albert Park	Childcare centre	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded													
	Pre School Assn Middle Park Inc (Civic Kindergarten)	254-256 Richardson Street, Middle Park	Kindergarten	1 July 2021	To 31 December 2022	\$10 per annum plus GST, if demanded													
		<p>3.2 Notes that the proposed term for each Tenant aligns with the three-year transitional arrangement endorsed by Council on 4 September 2019 in relation to the Every Child, Our Future: Children's Services Policy subject to aligning the dates of the leases to the same date on the acknowledgment that the lease may be terminated in the event that the premises, building fabric or other unexpected exigency is deemed to be a risk to any person;</p> <p>3.3 Notes that the proposed rent of \$10 per annum plus GST (on-demand) for each, helps support the continuous provision of childcare services;</p> <p>3.4 Notes that the Proposed Tenancy Agreements have funding deeds that will expire on 31 December 2022;</p> <p>3.5 Authorises the Chief Executive or delegate to execute such tenancy agreements.</p>																	
4/08/2021	Proposed Tenancy Agreement with Lady Forster Kindergarten Incorporated at 63B Ormond Esplanade, Elwood (To Finalise)	<p>That Council:</p> <p>3.1 Not having received any submissions in response to a Notice of Intention to Lease the Premises identified below, resolves to conclude the statutory procedures under sections 190 and 223 of the <i>Local Government Act 1989</i> (Vic) (Act) and approves the following Proposed Tenancy Agreement with key terms summarised as follows:</p> <table border="1"> <tr> <td>Tenant</td> <td>Lady Forster Kindergarten Incorporated</td> </tr> <tr> <td>Premises</td> <td>All that land shown outlined in yellow and red on the attached plan at 63B Ormond Esplanade, Elwood</td> </tr> <tr> <td>Permitted Use</td> <td>Area outlined in yellow – kindergarten and associated activities Area outlined in red – community garden/kitchen garden and associated activities</td> </tr> <tr> <td>Term</td> <td>From 1 July 2021 to 31 December 2029</td> </tr> <tr> <td>Rent</td> <td>\$104 per annum plus GST</td> </tr> </table> <p>3.2 Notes that Council at its meeting on 18 September 2019 endorsed support for the Tenant's continued use of the kindergarten premises in line with the Elwood Foreshore Redevelopment Plan and requested that Officers develop and implement an advocacy strategy for an extension of the Tenant's existing tenancy agreement beyond 2022 on the basis that:</p>					Tenant	Lady Forster Kindergarten Incorporated	Premises	All that land shown outlined in yellow and red on the attached plan at 63B Ormond Esplanade, Elwood	Permitted Use	Area outlined in yellow – kindergarten and associated activities Area outlined in red – community garden/kitchen garden and associated activities	Term	From 1 July 2021 to 31 December 2029	Rent	\$104 per annum plus GST	The second report on this matter was presented to Council on 4 August 2021 and Council resolved to grant/ approve the proposed tenancy agreement.	Serrano, Lyann	6/10/2021
Tenant	Lady Forster Kindergarten Incorporated																		
Premises	All that land shown outlined in yellow and red on the attached plan at 63B Ormond Esplanade, Elwood																		
Permitted Use	Area outlined in yellow – kindergarten and associated activities Area outlined in red – community garden/kitchen garden and associated activities																		
Term	From 1 July 2021 to 31 December 2029																		
Rent	\$104 per annum plus GST																		

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>3.2.1 Demand modelling indicates that there is a need for kindergarten services in the area;</p> <p>3.2.2 At this time, there are no viable facilities that would adequately meet demand for kindergarten services in the area (particularly with the increase of three-year old kindergarten); and</p> <p>3.2.3 The Tenant provides a high-quality kindergarten service to over 100 children and has embraced its beachside location in the development of its curriculum which is dependent on its coastal location;</p> <p>3.3 Notes that the community garden/kitchen garden area that is currently on a separate licence issued to the Tenant is now added in to form part of the leased Premises;</p> <p>3.4 Notes that the proposed rent of \$104 per annum plus GST helps support the continuous provision of a kindergarten facility and a community garden/kitchen garden which aligns with Council's Property Policy;</p> <p>3.5 Notes that the Proposed Tenancy Agreement will be on terms and conditions similar to the current lease and generally in accordance with Council's Property Policy;</p> <p>3.6 Authorises the Chief Executive or delegate to execute such tenancy agreement.</p>			
4/08/2021	Records of Informal Meetings of Council	<p>That Council</p> <p>2.1 Receives and notes the written records of Informal Meetings of Councillors (attached).</p>	Report noted by Council. No further action required.	Williams, Emily	13/08/2021
4/08/2021	Community Grants Assessment Panel Reference Committee - Appointment 2021-2023	<p>That Council:</p> <p>3.1 Notes that the four previous community panel member appointments have ended and formally thanks these committee members for their participation and commitment.</p> <p>3.2 Appoints the four recommended applicants Ann Rochford, James Seow, Jamie Brunton and Julia Topliss to the vacant positions on the Community Grants Reference Committee from August 2021 through to December 2023.</p> <p>3.3 Endorses the updated Community Grants Assessment Panel Reference Committee Terms of Reference 2021-2023.</p>	Community representatives have been notified	Blackford, Emma	12/08/2021
4/08/2021	Draft DAMP for community consultation	<p>That Council:</p> <p>3.1 Endorses the draft Domestic Animal Management Plan for release for community consultation.</p> <p>3.2 Notes that consultation on the draft Domestic Animal Management Plan will occur in August and September, and that feedback will be considered prior to finalising the Plan</p> <p>3.3 The Domestic Animal Management Plan will be presented to Council for adoption in November 2021.</p>	The Domestic Animal Management Plan (and outcomes of community consultation) was presented to Council on 3 November 2021	Davis, Lisa	13/08/2021
4/08/2021	Palace Foreshore event proposal	<p>That Council:</p> <p>3.1 Provides provisional approval for an event permit for February/March 2022 (pending permit requirements being met/required documentation being provided and notes if these requirements are satisfied, officers will issue a final permit in line with delegation).</p> <p>3.2 Provides provisional approval for an event permit for November/December 2022, pending:</p> <p>3.2.1 Council considering a report in April/May 2022 on the February/March 2022 event that would include a benefits assessment and any negative impact to traders; and</p> <p>3.2.2 Permit requirements being met/required documentation being provided.</p> <p>3.3 Requires the event permit holder to work closely with Council Officers between now and the event to ensure that any negative impact to local traders is mitigated as much as is possible.</p>	Officers are working with the Palace Foreshore event providers and will provide provisional approval for an event permit.	Hall, Jess	11/08/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
18/08/2021	Intention to Sell Parcel "A" (39-47 Camden Street, Balaclava) - considering submissions in response to public notice	That Council: 3.1 Notes that it has received, heard and considered the submission in response to its Notice of Intention to Sell 39-47 Camden Street, Balaclava, being Parcel "A" in the Balaclava Retail Renewal Precinct, by private treaty through the exercise of a put option. 3.2 Resolves to sell 39-47 Camden Street, Balaclava, by exercise of a put option, after offering the property to the market through a competitive public process, and should it not sell the property as a result of that competitive process, that put option requiring the purchase of the property for no less than market value, and with an obligation to provide no less than 55 car bays for use by the public. 3.3 Advises the submitter of the decision to sell the land and the reason(s) for the decision.	An email was sent to the submitter on 3 September 2021 to advise them of the Council decision of 18 August 2021, and the reasons for that submission.	Savenkov, Anthony	3/09/2021
18/08/2021	28 Milton Street, Elwood: relinquishment of leasehold interest	That Council: 3.1 Instructs Officers to negotiate a surrender of its lease of 28 Milton Street, Elwood, including ending any agreement(s) from which that lease interest directly arose. 3.2 Notes that the surrender shall not require Council to pay compensation in consideration of the surrender. 3.3 Authorises the Chief Executive Officer (or their delegate) to execute the relevant agreement(s) to surrender the lease and relinquish Port Phillip City Council's role in 28 Milton Street, Elwood, including affixing the Seal of Port Phillip Council, should that be necessary. 3.4 Notes that nothing in this recommendation is intended to change the property's ownership by the Director of Housing, nor its use as social housing.	Officers negotiated a surrender of the lease for 28 Milton Street, Elwood which has been agreed to. In accordance with the resolution, a deed relinquishing Council's role in 28 Milton Street, Elwood, has been executed.	Savenkov, Anthony	8/11/2021
18/08/2021	Asset Management Policy	That Council: 3.1 Adopt the 2021-2025 Asset Management Policy. 3.2 Authorises the Chief Executive Officer to finalise the document and make any minor editorial amendments that do not materially alter the intent of the policy.	Completed in August 2021 and a copy of the Asset Management Policy 2021 updated on the Intranet Policy Bookcase.	Thompson, Mark	19/10/2021
18/08/2021	Procurement Policy	That Council: 3.1 Notes the requirements of the Local Government Act 2020 for Council to prepare a Procurement Policy; 3.2 Notes that Council's current Procurement Policy provides a sound foundation upon which to base the review and update to achieve compliance with the Local Government Act 2020 requirements. 3.2 Endorses the consultation period of community engagement on the new Procurement Policy and encourages the community to provide input into the process.	Engagement with the community is now completed. A draft Procurement Policy and ELT update are underway prior to a briefing of the Councillors.	Moore, Wayne	12/10/2021
18/08/2021	Presentation of Annual Report - Palais Theatre Year 4	That Council: 3.1 Accepts and notes the Palais Theatre Annual Report and declares it is satisfied with the activities undertaken by Live Nation for the period ended 31 March 2021.	No further action required.	Pringle, Rod	12/10/2021
18/08/2021	Notice of Motion - Cr Louise	That Council: - 1. Notes that Wild at Heart provides opportunities for people who experience disability, mental illness or disadvantage to tell their stories and engage with the community through paid and unpaid arts making in music, dance, video and performance.	A new lease has been executed.	McNeill, Joanne	23/08/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
	Crawford - Wild at Heart	<ol style="list-style-type: none"> 2. Notes that Wild at Heart has received \$12,390 per year for 6 years until this year, when the decision was made not to continue provision of funding for the group. 3. Notes that Wild at Heart in addition to receiving a funding grant from Council, was also receiving fully waived fees for use of community facilities for the running of their programs. This waiver was provided under delegation aligned with the funding deed, which has now ended. 4. Directs the CEO to: <ol style="list-style-type: none"> 4.1. Provide a full fee waiver for Wild At Heart for the use of the Sol Green Community Centre once a week until 30 June 2022 to support the group to continue to provide important accessible music services to the community while they transition to a different funding model. 			
18/08/2021	Urgent Business - Support response to COVID lockdowns 5, 6 and future lockdowns	<p>That Council:</p> <ol style="list-style-type: none"> 3.1 Notes the significant financial impact on business and the community of Covid-19 and ongoing commitment to provide assistance for recovery. 3.2 Approves the following additional initiatives: <ol style="list-style-type: none"> 3.2.1 Rental waivers - South Melbourne Market (up to \$1,100,000). 3.2.2 Waivers of rent for tenants in council properties (Inc artist studios) excluding palais who is already receiving support (up to \$800,000). 3.2.3 Waiver of footpath trading permit fees for period 1 July 2021 to 31 December 2021 (\$380,000). 3.2.4 Continued financial support for 3 months (Oct – Dec) in the sum of \$45,000 to provide food staples, fresh food, and toiletries to people facing financial hardship, and to those isolating due to immunity, age or disability. 3.3 Delegates to the CEO the ability to make any changes in the rental support endorsed to reflect, if required, the conditions of the new commercial tenancy rent relief scheme when implemented. 	Assistance programs have been implemented.	Kompos, George	14/10/2021
18/08/2021	Notice of Motion - Cr Andrew Bond - St Kilda Triangle Market Sounding and Project Planning	<p>That Council:-</p> <ol style="list-style-type: none"> 1. Notes that the St Kilda Triangle, located next to the Palais Theatre in St Kilda and currently a car park, is a unique opportunity as one of Melbourne's last bayside renewal sites. 2. Notes that the 2016 St Kilda Triangle Masterplan outlines the Council and the community's agreed future aspiration for the development of the Triangle site, establishing a vision for the Triangle site, and a framework that outlines where built structures should be located on the site, details of the structures including size, the character of the public realm and the connections to the broader precinct. 3. Requests the CEO to: <ol style="list-style-type: none"> a. Provide a report to Council on the costs, high level approach, staging and broad timeframes required to undertake planning and initial market sounding for the key commercial elements of the site as described in the 2016 St Kilda Triangle Masterplan, including carparking, a cultural institution that could include such things as a gallery, live music venue or performance space, and other elements of the master plan, to test the level of interest in the market and inform the design of a future procurement process and a project delivery approach. This report will consider Council's strong aspiration that the site will always remain in public ownership. b. Begin discussions with State and Federal Governments about support to deliver the St Kilda Triangle Masterplan, including the development of a business case for investment in the St Kilda Triangle, to obtain a quality outcome for the site. 	A new lease has been executed.	McNeill, Joanne	23/08/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		4. Notes that this work is aligned with Council's commitment in the Council Plan, that "We will partner with other levels of Government and key stakeholders on the activation of key public spaces".			
18/08/2021	Petition – Hoon Driving in Port Melbourne	That Council: 1. Receives and notes the Petition; and 2. Notes Officers will provide a response to the 15 September Council meeting.	Report was provided to Council on 15 September for the dangerous hoon driving.	Mitrik, Stefan	15/10/2021
18/08/2021	Petition - City of Port Philip to reverse their decision in relation to The Skyline Ferris Wheel Permit	That Council: 1. Thanks the community for their petition and acknowledges the challenges associated with responding to the health challenge of COVID-19 and the subsequent needs of local traders. 2. Notes that Council considered this matter at its meeting on 21 July 2021, and the officer's recommendation: <i>That Council:</i> 3.1 <i>Notes this request.</i> 3.2 <i>Agrees to issuing a permit for the Skyline Ferris Wheel to operate from South Beach Reserve from October 2021 to March 2022 with the possibility of a 1+1 year extension pending a post event review (which will include evaluation of the local economic and social benefits delivered from the event, feedback from local traders, other event stakeholders and the community) as well as consent from DELWP.</i> 3.3 <i>That any permit for an extension be brought back to Council for consideration.</i> 3. Notes that the motion was lost at the meeting of 21 July 2021, and therefore there has been no formal decision of Council that can be rescinded or reversed, as requested by the petition. 4. Notes that officers have extensively investigated alternate locations and no other appropriate sites have been identified. 5. Notifies the petitioners of the outcomes of Council's deliberations in this matter.	Stakeholders have been updated on the outcome of this petition.	Hall, Jess	30/08/2021
18/08/2021	Petition - Requesting removal of Norfolk Island Hibiscus Trees on Park Street, South Melbourne	That Council: 1. Receives and notes the Petition; and 2. Notes Officers will provide a response to the 15 September Council meeting.	Petition was accepted at Council meeting and will be considered on 6 October.	D'Alessandro, Donna	3/10/2021
18/08/2021	Presentation of CEO Report - Issue 77	That Council: 3.1 Notes the CEO Report Issue 77 (provided as Attachment 1) including changes to budget forecasts and project portfolio identified in June 2021.	Report noted, no further action required.	Horner, Sally	23/08/2021
18/08/2021	Small Business Friendly	That Council: 3.1 Sign the VSBC's Small Business Friendly Council Charter.	All actions are being implemented	Bialkower, Lauren	23/08/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
	Council Charter	<p>3.2 Work towards fulfilling each commitment within the first 12 months of signing the charter and provide a progress report to Council and the Victorian Small Business Commission at the end of this period.</p> <p>3.3 Notes officers will provide feedback as required to the Victorian Small Business Commission to enable them to review the value of the charter and if necessary, work with them to modify this as appropriate after 12 months. Any proposed material change to the Charter would be brought back to Council for consideration.</p> <p>3.4 Promote the initiative to the City of Port Phillip business community via our communications channels, business e-newsletter and the Prosperous Port Phillip Business Advisory Group.</p>			
18/08/2021	Terms of Reference for LGBTIQ+ Advisory Committee	<p>That Council:</p> <p>3.1 Endorse the Terms of Reference for the LGBTIQ+ Advisory Committee as provided at Attachment 1 to this report.</p> <p>3.2 Receive a further report in October 2021, following a public recruitment process, to formally appoint members to the LGBTIQ+ Advisory Committee.</p>	Nomination for the LGBTIQ+ Advisory Committee opened on Wednesday 26 September and close 17 October 2021., Shortlisted nominees will be required to attend an interview in early November before the final selection is endorsed by Council at its December 2021 Council Meeting	Zysk, Ewa	5/10/2021
18/08/2021	Award of Contract for Provision of Delivered Meals	<p>That Council:</p> <p>3.1 Enters into Contract 00064 with The Trustee for Cuisine Fresh Family Trust T/As Choice Fresh Meals for a two year period commencing 29 October 2021 with three one-year options to extend the contract.</p> <p>3.2 Affixes the Common Seal of the Port Phillip City Council to Contract 00064 between Council and The Trustee for Cuisine Fresh Family Trust T/As Choice Fresh Meals.</p>	Contract signed on 24 October 2021. Sealing has been arranged. No further action required.	Buck, Sharon	25/10/2021
1/09/2021	Status of Council Decisions and Questions Taken on Notice recorded by Council: 1 April 2021 - 30 June 2021	<p>That Council:</p> <p>3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 - 3.</p> <p>3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 4.</p>	Quarterly report noted by Council. No further action required.	Purvis, Rebecca	30/09/2021
1/09/2021	Audit and Risk Committee Biannual Report as at 30 June 2021 and annual updated Audit and Risk Committee Charter	<p>That Council:</p> <p>3.1 Adopts the updated Audit and Risk Committee Charter (Attachment 1)</p> <p>3.2 Notes the Audit and Risk Committee Biannual Report as at 30 June 2021, which details activities of the Committee covering scheduled meetings held on 23 February 2021, 4 May 2021 (annual workshop), 22 June 2021 and one special Child Safe meeting held 12 May 2021.</p>	Audit & Risk Committee Chair has been advised that Charter has been endorsed and biannual report noted. Updated Charter has been loaded onto Council's website.	Snowden, Julie	3/09/2021

Completed**Committee:** Council Meeting and Planning Committee**Date From:** 1/07/2021**Date To:** 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
1/09/2021	Records of Informal Meetings of Council	That Council 2.1 Receives and notes the written records of Informal Meetings of Councillors (attached).	Report noted by Council. No further Action required.	Williams, Emily	3/09/2021
1/09/2021	Notice of Motion - Councillor Tim Baxter	That Council: 1. Notes that the current lockdown, which will have been in place for 4 weeks by 2 September 2021, may be extended beyond that date. 2. Notes that our community has been disproportionately impacted by lockdowns, having a higher proportion of those, who through no fault of their own, have been stood down without pay and been unable to pay rent and other bills. 3. Notes that lockdowns play an important role in containing COVID through reduction of transmission. 4. Notes that support for people during lockdown last year, in the form of a state moratorium on evictions, and income support through JobKeeper and JobSeeker, played an important role in helping people stay home and contain the virus. 5. Requests the Mayor to urgently write to the Premier (or relevant Minister) asking State Government to reinstate the moratorium on evictions, rent relief for eligible tenants, and suspension of rental increases, as was in place last year. 6. Requests the Mayor to urgently write to the Federal Treasurer asking for the Commonwealth Government to reinstate income support payments to assist workers and job seekers impacted by the most recent lockdowns, as was in place last year.	Letters to the Treasurer and Minister Wynne were drafted and sent by the Mayor on the 15 September, 2021	Gullan, James	12/10/2021
1/09/2021	Notice of Motion - Councillor Heather Cunsolo - Public Toilet Facilities	That Council: 1. Notes that the provision of clean, fit for purpose public amenities is a key responsibility of Council and that these facilities enable all members of the community to use and enjoy public open spaces. 2. Notes that in 2015 Council removed soap and paper towel dispensers from public toilets across the City in response to vandalism but that considerable time has since passed and that it is timely to review that decision. 3. Requests that the CEO: a. Provide a report to Council on the costs, and timeline for the reintroduction of soap dispensers to Council's public toilets before the commencement of summer 2021/22, and that the report includes measures to assess the effectiveness of the reintroduction.	Council report as requested was tabled at the 20 October Council meeting.	Maclean, Jim	5/10/2021
1/09/2021	Road Management Plan	That Council: 3.1 Approves the Draft Road Management Plan 2021 be displayed on Councils website by close of business on 2nd September, 2021 together with a copy of the existing Road Management Plan 2017 for consultation for a period of 28 days. 3.2 Authorises the CEO to make any minor editorial amendments required that do not alter the substantive intent of the policy. 3.3 Notes that a further report will be provided to Council at the completion of the consultation period, providing a summary of all feedback received and recommendations regarding any proposed changes to the final Road Management Plan 2021 for adoption by Council.	RMP will be presented at Wed 20 Oct 2021 for adoption. Currently on the Intranet within the Policy Bookcase and the Internet council webpage under Strategies, policies and plans - yet to be updated after the council meeting.	Thompson, Mark	19/10/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
1/09/2021	Sealing Schedule Report - Procurement Australia Supplier Contract	That: 1.1 The Common Seal of the Port Phillip City Council be affixed to contract documentation with Rec People and The Source, being additional services providers from within the existing 73 approved providers, endorsed through the renewal of the contract with Procurement Australia on 3 February 2021; and 1.2 Authorises the CEO, or his delegate, to engage suppliers from the existing Procurement Australia service provider list if required, with expenditure to remain within the previous resolution of Council (being an estimated expenditure of up to \$24M over the four-year contract period)	One Council records will be updated to reflect the additional vendors added to the contract (as required). Access to Procurement Australia panels do not include contracts that are sealed by respective Councils.	Moore, Wayne	12/10/2021
1/09/2021	St Kilda Marina Project - Community Engagement Outcomes	That Council: 3.1 Notes the findings of the Stage 6 community engagement program as detailed in the St Kilda Marina Project Stage Six Community Engagement Summary Report (Attachment 1), and the release of the report published on Council's Website on 27 August 2021.	No action required - Councillors to Note - report made public	Rysanek, Michelle	15/10/2021
1/09/2021	Business Advisory Group - Terms of Reference and Councillor Representation	That Council: 3.1 Endorses the Business Advisory Group Terms of Reference and delegates to the Chief Executive Officer the ability to undertake minor editorial amendments that do not alter the substantive intent of the document. 3.2 Appoints two Councillor delegates to the Business Advisory Group. 3.3 Appoints Councillors Clark and Sirakoff to serve as delegates on the Business Advisory Group until December 2021 and notes that appointment beyond this period will be considered as part of Council's regular review of Councillor representation on boards and committees.	Councils decision was communicated back to the Business Advisory Group.	Bialkower, Lauren	3/09/2021
1/09/2021	Community Electric Vehicle Charging Permit	That Council: 3.1 Endorses a trial of a 'Kerb Charging Permit' for residents and businesses with no off-street parking to install electric vehicle chargers on Council land. 3.2 Authorises the CEO or delegate to provide a 'Kerb Charging Permit' to up to ten properties on a rolling six months basis, up to a maximum permit period of 31 December 2023. At the conclusion of the first six months, the CEO will arrange for a review of the progress of the trial and report back to Council at the earliest possible opportunity to help shape future policy direction in this area. 3.3 Endorses the Kerb Charging Facility Application Guidelines as outlined in Attachment 1 and delegates to the CEO the ability to make minor amendments to this document that do not alter its substantive intent, including reflecting any changes required as a result of this Council resolution, prior to publishing them. 3.4 Notes the next steps associated with implementation and evaluation of the trial.	Trial of 'Kerb Charging Permit' to commence, - Guidelines have been finalised, - internal processes have been developed, - information will be provided to the community via website and promoted through council channels	Rauline, Remi	15/10/2021
15/09/2021	Councillor Expenses Monthly Reporting – June and July 2021, and response to Council resolution	That Council: 3.1 Receives and notes the monthly Councillor expense report for June 2021 (attachment 1). 3.2 Receives and notes the monthly Councillor expense report for July 2021 (attachment 2). 3.3 Notes the benchmarking activity undertaken with other Councils, feedback received from Councillors and discussions held by the Audit and Risk Committee. 3.4 Amends the current Councillor Expenses and Support Policy (Policy) in the following ways:	Councillor Expense and Support Policy updated to reflect the adopted changes. Internal administration reporting processes also updated to support this change. Council officers working with Councillors to complete all retrospective claims from 11 November 2020.	Russell, Rachel	15/10/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
	relating to childcare provisions of the Councillor Expenses and Support Policy	<p>3.4.1 Remove the mandatory requirement for the childcare / babysitting service provider to hold a current Working with Children's Check (WWCC) and First Aid Certificate.</p> <p>3.4.2 Increase the age limit for childcare reimbursements claims from 13 years of age to 16 years of age.</p> <p>3.4.3 Remove the age limit for childcare for a child with a disability where the child requires assistance with daily living tasks.</p> <p>3.5 Considers the following elements of the Councillor Expenses and Support Policy and resolves its preferred option/s.</p> <p>3.6 Notes the following options with respect to timing requirement for claims:</p> <p>a. Option 1 - 30-days from the end of the month, except for the month of June, where claims must be submitted within 7 days.</p> <p>b. Option 2 - 30 days from the date of service, except for the month of June, where claims must be submitted within 7 days.</p> <p>3.6.1 Adopts Option 1 - 30-days from the end of the month, except for the month of June, where claims must be submitted within 7 days.</p> <p>3.7 Notes the following options with respect to invoices and receipts not containing an ABN:</p> <p>a. Option 1 - accept a receipt that does not contain an ABN, and provide an attestation of the expense through the reimbursement form;</p> <p>b. Option 2 – not accept an invoice and receipt that does not contain an ABN</p> <p>3.7.1 Adopts Option 1 - accept a receipt that does not contain an ABN, and provide an attestation of the expense through the reimbursement form.</p> <p>3.8 Notes the following options with respect to preparatory time:</p> <p>a. Option 1 – No inclusion of preparatory time</p> <p>b. Option 2 – The inclusion of preparatory time to a maximum amount of 16 hours per month</p> <p>c. Option 3 – Provide a maximum amount of 12 hours for the day of Council meetings and Assemblies of Council</p> <p>3.8.1 Adopts Option 3 – Provide a maximum amount of 12 hours for the day of Council meetings and Assemblies of Council</p> <p>3.9 Notes the following options for whether claims can be made retrospectively by Councillors from the commencement of this Council term, being 11 November 2020:</p> <p>a. Option 1 - No retrospective payments to be made</p> <p>b. Option 2 - Allow retrospective claims for six weeks following this resolution of Council</p> <p>3.9.1 Adopts Option 2 - Allow retrospective claims for six weeks following this resolution of Council</p> <p>3.10 Notes the following options available to change the childcare access provisions to include reimbursement of full day childcare if the Councillor has met the definition in clause 3 of the Councillor Expense and Support Policy:</p> <p>a. Option 1 - for at least meeting/s for the day being claimed</p> <p>b. Option 2 - for at least hours for the day being claimed</p> <p>c. Option 3 - makes no change to the current access provisions of the policy</p> <p>3.10.1 Adopts Option 2 for at least 4 hours for the day being claimed</p>	Audit and Risk Committee notified of these changes. Policy currently being updated with adopted changes and will be published on website.		

Completed**Committee:** Council Meeting and Planning Committee**Date From:** 1/07/2021**Date To:** 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		3.11 Requests that the use of the Councillor Expenses and Support Policy forms a regular part of the Internal Audit & Compliance program, and asks the CEO to notify the Audit and Risk Committee of this request.			
		3.12 Requests that the CEO update the Councillor Expenses and Support Policy to reflect this resolution and publish for Councillors and the community at the earliest possible opportunity.			
15/09/2021	Procurement of Street Sweepers	That Council: 3.1 Endorses the procurement of three (3) Schwarze GS6 street sweepers from Garwood International Pty Ltd for a total cost of \$1,036,795.00 inc. GST and stamp duty. 3.2 Notes that the procurement process was undertaken using Vendor Panel (Specialised Trucks and Equipment Category ST20092) in full compliance with the provisions of the Local Government Act.	A purchase order has been raised and approved for procurement of the three sweepers. Delivery is expected December 2021/January 2022.	Singh, Catherine	23/09/2021
15/09/2021	Skyline Ferris Wheel application	That Council: 3.1 Notes that a new application has been received from the Skyline Ferris Wheel operators seeking an event permit from October 21 to March 22 in Catani Gardens St Kilda and the associated economic benefits they believe it will bring to the surrounding area. 3.2 Notes that an earlier application received from the Skyline Ferris Wheel operators to activate the South Beach Reserve between October 21 and March 22 (plus 22/23 and 23/24 pending assessment of the first year) was declined by Council. 3.3 Resolves to: A. provide provisional approval for an event permit for the Skyline Ferris Wheel to operate from Catani Gardens from October 21 to March 22 pending consent from Heritage Victoria, DELWP, DJPR and other stakeholders such as Victoria Police	Provisional approval granted pending Heritage Victoria and others.	Bialkower, Lauren	21/09/2021
15/09/2021	CEO Employment and Remuneration Policy	That Council: 3.1 Adopts the CEO Employment and Remuneration Policy (Attachment 1), as required under Section 45 of the Local Government Act 2020 3.2 Notes that the CEO Employment Matters Committee Terms of Reference (Attachment 2) have been reviewed in conjunction with the development of this Policy and the Terms of Reference support and are aligned with the proposed Policy and do not need modifications at this time. 3.3 Notes that this Policy will be reviewed within 12 months of its adoption by Council, and in conjunction with the Committee Terms of Reference.	3.1 – complete no action required, 3.2 - complete no action required, 3.3. - Policy will be reviewed in 12 months	Stevens, Claire	12/10/2021
15/09/2021	In Principle Approval of the Annual Financial Statements 2020/21 and Performance Statement 2020/21	That Council: 3.1 Gives in principle approval to the annual financial statements and performance statement (the statements) for the financial year ended 30 June 2021. 3.2 Authorises the Mayor, Councillor Louise Crawford, and Deputy Mayor Councillor Marcus Pearl (or delegates) to certify the annual financial statements and performance statement for the financial year ended 30 June 2021. 3.3 Approves the materiality threshold in the performance statement at +/- 10 percent of Council's 2019/20 result for the explanation of variances between the 2020/21 and 2019/20 result.	Approved at Council and lodged with VAGO	Erskine, Elizabeth	21/09/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
15/09/2021	Proposed Report of Operations for the Annual Report 2020/21	That Council: 3.1 Notes the draft report of operations (Attachment 1) for the year ending 30 June 2021 which will form part of the Annual Report 2020/21. 3.2 Approves the Chief Executive Officer and Mayor to certify that the Governance and Management checklist fairly presents Council's governance and management arrangements, which is required in the report of operations. 3.3 Notes that councillors will be kept updated on the progress of the Annual Report 2020/21 before submission to the Minister for Local Government by 30 November 2021. 3.4 Notes the finalised and designed version of the Annual Report 2020/21 will be formally presented to Council on 17 November 2021.	Any feedback received or required changes will be made prior to the published version. No further action.	Snowden, Julie	22/09/2021
15/09/2021	Proposed incorporation of the Local Festivals Fund into the Cultural Development Fund	That Council: 3.1 Notes the findings of the review into the administration of the last round of the Local Festivals Fund, the legal opinion in relation to the Council report prepared on 7 July 2021 and the original intended aims of the Local Festivals Fund. 3.2 Disbands the Local Festivals Fund considering the outcome of this review, legal advice received and that the Fund has not been able to realise its intent of rapid funding provision. 3.3 Endorses the introduction of a new stream of funding for 'festivals and events' into Council's existing Cultural Development Fund. 3.4 Endorses transferring the \$135,000 budgeted for the Local Festivals Fund to the 'festivals and events' stream of the Cultural Development Fund. 3.5 Endorses use of the existing eligibility criteria for the Cultural Development Fund and the existing assessment of applications by an independent panel with recommendations brought to Council for endorsement. 3.6 Endorses updated information on the Cultural Development Fund as outlined in Attachment 1 and delegates to the Chief Executive Officer the ability to make minor amendments that do not later the substantive intent.	Local Festivals Fund disbanded and incorporated into Cultural Development Fund.	Bialkower, Lauren	21/09/2021
15/09/2021	Wattie Watson Oval Reconstruction - Tender Award	That Council: 3.1 Approve a budget increase for this project of \$370,000.00 (excluding GST) to deal with offsite disposal of soil and provide an adequate contingency budget for construction with funding from forecast savings during the year, including from the Point Ormond Play Space Project and/or reserves. 3.2 Enter into Contract 00092 with Evergreen Turf Pty Ltd Pty Ltd for the construction of the Wattie Watson Oval Reconstruction. 3.3 Note that the contract value is \$1,595,445.80 inclusive of GST (\$1,450,405.33 excluding GST) 3.4 Authorises the CEO to approve variations to the contract value within the adjusted approved project budget of \$1,740,000.00 (excluding GST) 3.5 Notes that works are expected to take 18 weeks, followed by a 26-week maintenance period, the ground is expected to be ready for use by the start of the 2022 winter sport season (April 2022). 3.6 Affixes the Common Seal of the Port Phillip City Council to Contract 00092 between the Council and Evergreen Turf Pty Ltd.	Contract has been executed. Works commenced on Tuesday 5 October and common seal has been affixed to contract.	Blatman, Lucas	5/10/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
15/09/2021	Presentation of CEO Report - Issue 78	That Council: 3.1 Notes the CEO Report Issue 78 (provided as Attachment 1).	Published on Council website. No further action required.	Snowden, Julie	22/09/2021
15/09/2021	Yarra and Dandenong Catchment Integrated Water Management Plans	That Council: 3.1 Endorses the draft Integrated Water Management Plans for both the Yarra and Dandenong Catchments contained at Attachments 1 and 2 and delegates to the CEO the endorsement of the final Plans to the extent that they contain minor amendments which do not alter their substantive intent. 3.2 Continues to support Council Officer involvement in the Yarra Integrated Water Management Forum and Dandenong Integrated Water Management Forum.	DELWP (Water and Catchments) have been informed of the Council Meeting outcome and supplied with a link to the minutes. They were informed that Council resolved to endorse the Yarra and Dandenong Integrated Water Management Catchment Plans No further actions are required.	Innes, Sam	13/10/2021
15/09/2021	Cleaning of Council Buildings and Amenities	That Council: 3.1 Awards Contract 000062 for the Provision of Council's Cleaning of Building and Amenities to G.J & K Cleaning Services Pty Ltd. 3.2 Notes that this contract is for an initial term of three-years with two further one-year options available at Council's discretion, commencing 1 October 2021. 3.3 Notes the estimated total spend across the five-year length of the contract to be \$10,000,000 inclusive of GST and is comprised of a lump sum component and an allowance for reactive works based on the submitted schedule of rates. 3.4 Affixes the Common Seal of the Port Phillip City Council to Contract 000062 to G.J & K Cleaning Services Pty Ltd. 3.5 Delegates to the Chief Executive Officer the authority to determine if the contract extension is to be exercised and to execute the extension as required (two one-year terms).	Contract awarded as per resolution, commenced 1 October 2021. Contract has been sealed no further action required.	Maclean, Jim	5/10/2021
15/09/2021	Conservation Management Plan: South Melbourne Town Hall	That Council: 3.1 Notes the <i>South Melbourne Town Hall Conservation Management Plan (2021)</i> , which updates and supersedes the 1995 version. 3.2 Notes that the <i>Conservation Management Plan</i> will help ensure that the future use, management and upgrades of the South Melbourne Town Hall enrich rather than diminish its assessed heritage values. 3.3 Thanks the contributors to the Conservation Management Plan.	Contributors to the Conservation Management Plan have been thanked.	Savenkov, Anthony	1/10/2021
15/09/2021	Notice of Motion - Councillor Peter Martin - EveryAGE Counts	That Council:- 1.1 States its deep concern about the profound impact of ageism on our communities. We recognise that ageism can negatively impact the job prospects, confidence, health, quality of life and control over life decisions of our constituents. Ageism can limit people from participating in our communities as full citizens. Ageism also has proven negative impacts on the physical health, mental health and longevity of our constituents. 1.2 Support the EveryAGE Counts campaign to end ageism and join with others in our communities to create a society where every person is valued, connected, and respected, regardless of age. 1.3 Take the pledge to stand for a world without ageism where all people of all ages are valued and respected and their contributions are acknowledged. We commit to speak out and take action to ensure older people can participate on equal terms with others in all aspects of life.	On 1 October 2021, Mayor Cr Louise Crawford signed the EveryAGE Counts Pledge to end ageism, on behalf of the City of Port Phillip Council. The Mayor highlighted the signing of the pledge as part of the official launch of the Port Phillip Seniors Festival Virtual Disco that evening. Letters were sent on 27 October to relevant Federal and State parliamentarians to inform them of the Council's support for the EveryAGE	Cattapan, Laura	27/10/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>1.4 Authorise the Mayor to sign the pledge to raise awareness of the impacts of ageism, by 1 October 2021 to align with EveryAGE Counts awareness day and the commencement of the Port Phillip Senior's Festival.</p> <p>1.5 Inform relevant Federal and State parliamentarians of our support for the EveryAGE Counts campaign and that we have taken the pledge to end ageism.</p>	campaign and that Port Phillip has taken the pledge to end ageism.		
23/09/2021	207-211 and 215-217 Normanby Road, Southbank	<p>3.1 That the Planning Committee advise the Minister for Planning, C/- the Department of Environment, Land, Water and Planning that the Committee:</p> <p>3.1.1 Does not support the application in its current form based on the matters set out in Sections 7 and 9 of its report to the Planning Committee on 17 May 2016.</p> <p>3.1.2 Reaffirms its 2016 concerns with the proposal about lack of diversity in building height, cumulative density, traffic and wind impacts, the limited provision of affordable housing, a shortfall in motorcycle/scooter parking, car park design, loading bay design and accessibility, sustainable design, waste management including poor large vehicle access to and from the site off Montague Street because of the bridge, the lack of provision of community infrastructure, and detail design, operational and amenity matters.</p> <p>3.1.3 Notes the proposal would not comply with present-day planning policy and planning scheme provisions for the site including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Diversity in dwelling sizes; <input type="checkbox"/> Minimum non-residential floor area; <input type="checkbox"/> Affordable and social housing; <input type="checkbox"/> Communal areas and facilities; <input type="checkbox"/> Car share, motorbike and bicycle parking and bicycle end-of-trip facilities; <input type="checkbox"/> Green-star rating sustainable design; and <input type="checkbox"/> Water Sensitive Urban Design including third pipe and rain-water tank(s). <p>3.1.4 That in the event that the Minister determines to support the application, any approval include conditions to address Council's concerns.</p> <p>3.2 That the Committee authorises the Manager City Development to instruct Council's Statutory Planners and/or solicitors on any future VCAT application for reviews and/or any independent advisory committee appointed by the Minister for Planning the consider the application(s).</p>	Advice of Committee resolution and copies of 23-09-2021 and 17-05-2016 Delegate Reports emailed to applicant 23-09-2021, followed up on 13-10-2021 with further email forwarding extract and full copy of Committee Minutes	Gutteridge, Simon	15/10/2021
23/09/2021	Statutory Planning Delegated Decisions - June and July 2021	<p>That the Committee:</p> <p>3.1 Receives and notes the June and July 2021 reports (Attachment 1) regarding the summary of all Planning Decisions issued in accordance with the Schedule of Delegation made under the Local Government Act 2020 and Section 188 of the Planning & Environment Act 1987 adopted by Council on 24 July 1996 and as amended, for the Port Phillip Planning Scheme.</p> <p>3.2 Notes that the August 2021 reports are currently unavailable. This report will be provided at future Planning Committee meeting.</p>	The Report was noted by Council and motion was carried. No further action is required.	Borg, George	4/10/2021
23/09/2021	67-69 Buckhurst Street, South Melbourne	<p>3.1 That the Planning Committee advise the Minister of Planning C/- the Department of Environment, Land, Water and Planning that the Committee:</p> <p>3.1.1 Supports the application subject to conditions to address areas of concern set out in Sections 9 and 11 of this report including:</p>	DELWP advised of Council's determination on 23 September 2021 and official minutes sent on 30 September 2021.	Stewart, Patricia	11/10/2021

Completed

Committee: Council Meeting and Planning Committee

Date From: 1/07/2021

Date To: 30/09/2021

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	DATE COMPLETED
		<p>1. Ground floor and podium layouts to improve accessibility, street activation, architectural integration of services, flooding protection and future integration with the future vision for Buckhurst Street.</p> <p>2. Execution of architectural concept and stronger link to place through improved façade articulation to present a more human scale at street level, use materials typically found within the area and reference the industrial heritage of the place.</p> <p>3. Reconsideration of proposed access arrangements from Ann Street and resultant traffic generation and queuing onto Buckhurst Street in the context of a linear park and strategic cycling corridor to be delivered along Buckhurst Street.</p> <p>3.2 That the Committee authorises the Manager City Development to instruct Council's Statutory Planners and/or solicitors to lodge an application for review to VCAT if the matters set out in sections 9 and 11 of this report are not satisfactorily addressed by conditions on any Notice of Decision to Grant a Permit or Permit that may issue.</p> <p>3.3 That the Committee authorises the Manager City Development to instruct Council's Statutory Planners and/or solicitors on any future VCAT application for reviews and/or any independent advisory committee appointed by the Minister for Planning the consider the application.</p>			
23/09/2021	376-384 St Kilda Road Melbourne	<p>3.1 That the Responsible Authority, having caused the application to be advertised and having received and noted the objections, issue a Notice of Decision to Grant a Permit</p> <p>3.2 That a Notice of Decision to Grant a Permit be issued for buildings and works to an existing commercial building associated with a food and drinks premises, office, and supermarket (no permit required for use) and reduce the car parking requirements at 376 - 384 St Kilda Road, Melbourne with the following conditions:</p> <p>3.3 That the decision be issued in accordance with the full conditions as detailed in the minutes of the meeting.</p>	Notice of decision issued in accordance with the committee resolution.	Parkinson, Scott	15/10/2021