

MEETING OF THE PORT PHILLIP CITY COUNCIL

18 OCTOBER 2023



13.1 PRESENTATION OF THE CITY OF PORT PHILLIP ANNUAL REPORT 2022/23

EXECUTIVE MEMBER: DANIEL LEW, ACTING GENERAL MANAGER, GOVERNANCE CAPABILITY AND EXPERIENCE

PREPARED BY: JACKY BAILEY, PLANNING AND PERFORMANCE COORDINATOR
MANOJA RATNAYAKE, CORPORATE PLANNING AND PERFORMANCE ADVISOR

1. PURPOSE

1.1 To present and endorse the City of Port Phillip's Annual Report 2022/23

2. EXECUTIVE SUMMARY

2.1 Each year Council prepares an annual report on its activities for the financial year. As required by the *Local Government Act 2020*, the Annual Report must be presented at a council meeting by the 31 October and must consist of a report of Council's operations, along with audited financial statements and performance statement. It must also include a copy of the auditor's report on the financial statements and performance statement.

2.2 On 6 September Council noted the performance statement and financial statements for the year ending June 2023. At this meeting, in principle approval was given for these documents by the Mayor and Deputy Mayor of the day.

3. RECOMMENDATION

That Council:

3.1 Endorses the Annual Report 2022/23 (Attachment 1) and presents the same to the public as a report on the implementation of the Council Plan 2021-31, in line with the legislative requirements of the *Local Government Act 2020*.

3.2 Authorises the Chief Executive Officer, or their delegate, to make amendments to the document to correct any minor drafting errors that do not materially alter the intent of the document.

4. KEY POINTS/ISSUES

4.1 The Annual Report 2022/23 (Attachment 1) provides a comprehensive record of Council's activities and performance for the year ending 30 June 2023.

4.2 The audited statements are consistent with the statements presented to Council on 6 September 2023.

4.3 The Annual Report 2021/22 was awarded a Gold Australasian Reporting Award and officers have mirrored the methodology and taken on any learnings to develop the 2022/23 report.

5. CONSULTATION AND STAKEHOLDERS

5.1 This report has been compiled from information across the organisation to ensure that the performance and activities have been accurately, transparently and comprehensively reported.



6. LEGAL AND RISK IMPLICATIONS

- 6.1 The *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020* set out the requirements that Council must comply with when preparing its annual report.
- 6.2 Council must hold a meeting that is open to the public to consider the annual report within four months of the end of the financial year unless in the year of a general election. Council is no longer required to publish a public notice that the Annual Report has been prepared.
- 6.3 This report meets those requirements.
- 6.4 The Annual Report 2022/23, as presented, has addressed all content requirements as specified in the relevant legislation and met the requirements on presenting to public.

7. FINANCIAL IMPACT

- 7.1 N/A

8. ENVIRONMENTAL IMPACT

- 8.1 A small number of reports will be printed and made available at key places such as libraries. People will be encouraged to access the report online in digital format.

9. COMMUNITY IMPACT

- 9.1 The Annual Report 2022/23 provides clear and transparent reporting of Council's delivery of the Council Plan 2021-31.
- 9.2 The Annual Report 2022/23 will be publicly available online at Council's website by 31 October.

10. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

- 10.1 The Annual Report 2022/23 provides a clear and transparent record of Council's activities and performance in delivering the year one of the Council Plan 2021-31. It includes a summary of activities in each of our neighbourhoods and outlines our progress to deliver the outcomes of our core strategies.
- 10.2 Other information outlined includes:
 - A summary of progress against initiatives, Council's activities and performance during the year for each strategic direction.
 - Information on performance of all services during the year and their plan for the year 2023/24.
 - Information on governance activities undertaken by Council.
 - Statutory information on Council's compliance and accountability.

11. IMPLEMENTATION STRATEGY

11.1 TIMELINE

- 11.1.1 A digital version of the report will be made available online on our website before 31 October and a limited number of physical copies will be professionally printed and available at key Council locations.
- 11.1.2 The results and comments for the Local Government Performance Reporting Framework measures that are detailed in the Annual Report 2022/23 will be

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published on the Victorian Government's Know Your Council website in November 2023.

11.2 COMMUNICATION

11.2.1 Council invites people to read our Annual Report 2022/23 to find out more about the value and services we provide to the community.

12. OFFICER DIRECT OR INDIRECT INTEREST

12.1 No officers involved in the preparation of this report have any material or general interest in the matter.

ATTACHMENTS 1. [City of Port Phillip Annual Report 2022/23](#)