

# Councils and Emergencies

## Capability and Capacity Evaluation Report

Appendix



Environment,  
Land, Water  
and Planning

# Councils and Emergencies Evaluation Report

## Appendix

City of Port Phillip is classified as 'Metropolitan' and is within the 'Southern Metropolitan' region.

### Council Results

The report provides the following council summary results:

1. Overall (for the six categories combined)
2. For the six categories
3. For each question (represented at their first level of maturity only).

Council results are expressed as being below, on or above their target maturity and the value difference between the actual and target maturities. This can give council an understanding of how far away from their target maturity they are and therefore how much work they may need to do to reach their target.

### Grouped Results

The following results are expressed in three groupings; state, comparator and region.

The report provides the following grouped summary results:

#### State

1. Overall- count of councils in the state with an actual maturity below, on or above their target maturity overall (for the six categories combined)

#### Region

1. Target- count of councils in the region that identified each target maturity
2. Category- count of councils in the region with an actual maturity below, on or above their target maturity for the six categories
3. Question-
  - a. State- percentage of councils in the state with an actual maturity below their target maturity
  - b. Region- number and percentage of councils in the region with an actual maturity below, on or above their target maturity

#### Comparator

1. Target- count of councils in the comparator group that identified each target maturity
2. Category- count of councils in the comparator group with an actual maturity below, on or above their target maturity for the six categories
3. Question-
  - a. State- percentage of councils in the state with an actual maturity below their target maturity
  - b. Comparator- number and percentage of councils in the comparator group with an actual maturity below, on or above their target maturity

### Using the data

This data can be used to compare council results against the region, comparator group and the state. This can assist groups to identify areas where they should share information or work collaboratively to enhance the overall capability and capacity of the group.

## Further information

This report should be read in conjunction with the *Councils and Emergencies Capability and Capacity Evaluation Report*. The methodology used to evaluate council's capability and capacity and to summarise the results is available within the Evaluation Report.

Local Government Victoria's (LGV) [website](#) has a complete list of all evaluation questions, including all Type One questions and maturity level statements, Type Two and Type Three questions.

These are group summary results only. For state results refer to the Evaluation Report. For detailed council results, refer to the excel spreadsheet that was generated from the online evaluation. This details all questions and levels of maturity, council's tick or cross response and their commentary and can provide greater understanding of council's results. For a copy, please contact [LGV.emergencies@delwp.vic.gov.au](mailto:LGV.emergencies@delwp.vic.gov.au)

## State Overall Result

Table 1 compares councils overall result against the state's overall result

**Table 1.** Number of councils in the state with an actual maturity below, on or above their target maturity overall.

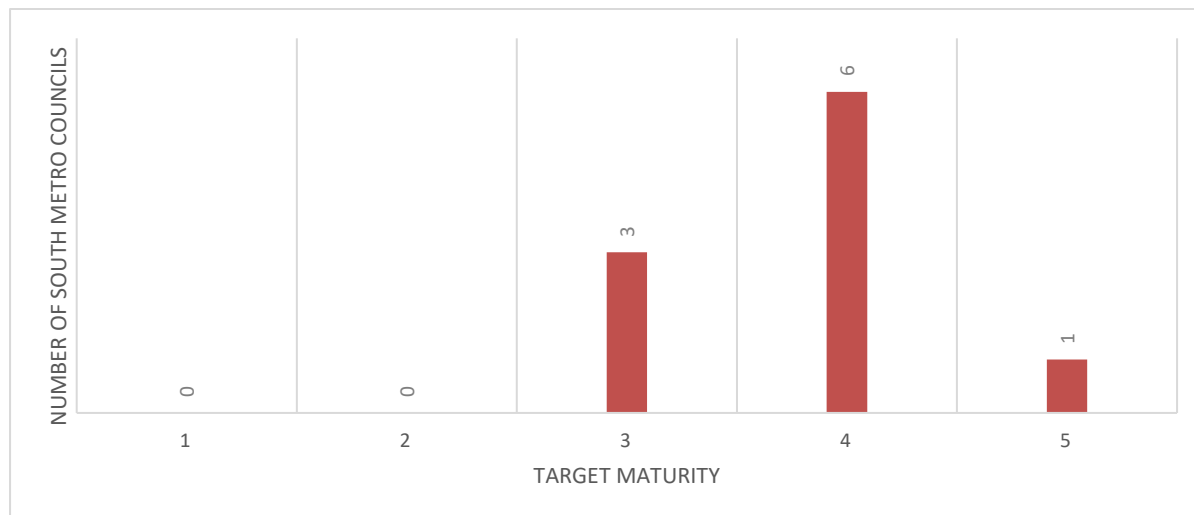
Evaluation Category	Number of councils in the STATE			COUNCIL result	
	Below Target	On Target	Above Target	Below, on or above target maturity	Difference between actual and target maturity
All	47 (59%)	3 (4%)	29 (37%)	Below	-0.4

## Region- Southern Metropolitan Results

This region consists of ten councils. These are: Bayside, Cardinia, Casey, Frankston, Glen Eira, Greater Dandenong, Kingston, Mornington Peninsula, Port Phillip, Stonnington.

### Target Maturity

Council identified a '5' target maturity. Figure 1 compares councils target maturity against the regions target maturity



**Figure 1.** Number of councils in the region that chose each target maturity.

### Actual Maturity- Category

Table 2 compares councils category results against the regions category results

**Table 2.** Number of councils in the region with an actual maturity below, on or above their target maturity for each evaluation category.

Evaluation Category	Number of councils in the REGION			COUNCIL result	
	Below Target	On Target	Above Target	Below, on or above target maturity	Difference between actual and target maturity
Planning with stakeholders	7 (70%)	0	3 (30%)	Below	-0.4
Planning within council	7 (70%)	0	3 (30%)	Below	-0.4
Risk mitigation	8 (80%)	0	2 (20%)	Below	-0.1
Planning for activation	7 (70%)	0	3 (30%)	Below	-0.7
Planning for relief coordination	7 (70%)	0	3 (30%)	Below	-0.2
Planning for recovery coordination	9 (90%)	0	1 (10%)	Below	-0.3

### Actual Maturity- Questions

Table 3 compares councils question results against the state and region question results

**Table 3.** Count of councils in the region with an actual maturity below, on or above their target maturity for all responsibilities and activities questions within the evaluation.

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the REGION				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
<b>Planning with Stakeholders</b>								
A1	Does the municipality have a multi-agency Municipal Emergency Management Planning Committee (MEMPC)?	32%	6 (60%)	1 (10%)	3 (30%)		on	0
A2	Does the municipality have a Municipal Emergency Management Plan (MEMP) that has been "considered by the municipal council" (including associated sub plans)?	3%	0	6 (60%)	4 (40%)		on	0
A3	Has the municipality undertaken an Emergency Risk Assessment (such as the Community Emergency Risk Assessment (CERA) or equivalent)?	25%	3 (30%)	1 (10%)	6 (60%)		on	0
A4	Does council encourage and support the community to participate in emergency management awareness programs operated by emergency management agencies?	24%	1 (10%)	1 (10%)	8 (80%)		on	0
A5	Does council advocate for its community's emergency management needs and priorities?	62%	5 (50%)	1 (10%)	4 (40%)		on	0
A6	Does the municipality have a relief and recovery plan?	25%	2 (20%)	4 (40%)	4 (40%)		on	0
A7	Does council review municipal operations and community consequences after an emergency?	57%	2 (20%)	2 (20%)	6 (60%)		on	0
A8	Does council have arrangements in place to collaborate with other councils and agencies to support surge requirements and share information during emergencies?	32%	6 (60%)	2 (20%)	2 (20%)		below	-4

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the REGION				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
A9	Does the municipality have a multi-agency Municipal Fire Management Planning Committee (MFMP)?	27%	3 (50%)	1 (17%)	2 (33%)	4	N/A	-5
A10	Does councils fire prevention officer grant permits to light a fire or fires at any time outside of the Fire Danger Period (FDP) subject to any conditions or restrictions contained in the permit?	43%	4 (67%)	0	2 (33%)	4	N/A	-5
A11	Does councils fire prevention officer grant permits to light a fire or fires at any time during the Fire Danger Period (FDP) subject to any conditions or restrictions contained in the permit?	56%	2 (67%)	1 (33%)	0	7	N/A	-5
A12	Does council have a Neighbourhood Safer Places (NSP) Plan (or bushfire place of last resort plan)?	23%	0	0	3 (100%)	7	N/A	-5
A13	Has council identified locations for Neighbourhood Safer Places (NSP) within its municipal district and applied to the CFA to have them assessed and certified?	24%	3 (50%)	0	3 (50%)	4	N/A	-5
A14	How well does council collaborate with agency partners to plan for emergency events?	18%	3 (30%)	3 (30%)	4 (40%)		on	0
A15	How well does council collaborate with other councils to plan for emergency events?	33%	3 (50%)	3 (50%)	0		on	0
A16	How well does council collaborate with the community to plan for emergency events?	68%	3 (60%)	1 (20%)	1 (20%)		below	-1
<b>Planning within Council</b>								
B1	Do council staff with an assigned emergency management role have access to emergency management training?	47%	8 (80%)	1 (10%)	1 (10%)		below	-3
B2	Has council appointed a Municipal Emergency Resource Officer (MERO) under an Instrument of Delegation?	23%	3 (30%)	2 (20%)	5 (50%)		on	0

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the REGION				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
B3	Has council appointed a Municipal Recovery Manager (MRM)?	19%	2 (20%)	2 (20%)	6 (60%)		on	0
B4	Does council have an emergency coordination system and/or council operational facilities that can be activated during an emergency?	27%	3 (30%)	2 (20%)	5 (50%)		on	0
B5	Does council have a register of council, municipal and other resources available for use before, during and after emergencies?	67%	7 (70%)	2 (20%)	1 (10%)		on	0
B6	Has council identified, planned for and documented emergency relief centres or other locations that will provide emergency relief services in an emergency?	16%	3 (30%)	5 (50%)	2 (20%)		on	0
B7	Does council have Secondary Impact Assessment (SIA) and Post Emergency Needs Assessment (PENA) processes and data-collection systems?	73%	7 (70%)	3 (30%)	0		on	0
B8	Does council plan for emergency housing of displaced and lost/stray companion animals?	52%	8 (80%)	1 (10%)	1 (10%)		below	-1
B9	Has council identified standards for the clean-up and recovery of council-managed assets?	63%	6 (60%)	2 (20%)	2 (20%)		below	-4
B10	Has council appointed a Municipal Fire Prevention Officer (MFPO) under an Instrument of Delegation?	22%	0	3 (30%)	7 (70%)		on	0
B11	Has council appointed a Vulnerable Persons Coordinator (VPC) according to the DHHS Vulnerable People in Emergencies Policy?	14%	2 (33%)	2 (33%)	2 (33%)	3	N/A	-5
B12	Does council prepare a Municipal Strategic Statement (MSS) in accordance with the Planning and Environment Act?	51%	7 (70%)	2 (20%)	1 (10%)		below	-3
B13	Does council prepare a Municipal Public Health and Wellbeing Plan (MPHWP) in accordance with the Act?	32%	3 (30%)	1 (10%)	6 (60%)		on	0

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the REGION				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
B14	How well does council undertake planning for an emergency?	27%	4 (40%)	4 (40%)	2 (20%)		on	0
B15	How well does council integrate emergency planning across the organisation?	49%	5 (50%)	2 (20%)	3 (30%)		on	0
B16	How well does council understand its emergency management roles and responsibilities?	30%	3 (30%)	4 (40%)	3 (30%)		on	0
B17	How well are council staff trained to competently undertake a role in an emergency?	52%	6 (60%)	3 (30%)	1 (10%)		on	0
B18	Does council have the capacity to resource a major emergency?	71%	7 (70%)	2 (20%)	1 (10%)		on	0
B19	How well does council plan to maintain capacity of 'business as usual services' during an emergency?	54%	6 (60%)	1 (10%)	3 (30%)		on	0
<b>Risk Mitigation</b>								
C1	Where council is a road authority, does council ensure a safe, efficient network of roads is maintained, taking into account obligations under the Victoria Planning Provisions for managing roadside vegetation?	43%	6 (60%)	1 (10%)	3 (30%)		below	-1
C2	Does council operate a fire prevention program with its residents?	26%	1 (20%)	1 (20%)	3 (60%)	5	N/A	N/A
C3	Does council require Water Authorities to "fix fire plugs to any of the works of the Authority within the water district in suitable locations for the supply of water for fire-fighting purposes"?	50%	4 (57%)	0	3 (43%)	3	N/A	N/A
C4	Does council "provide a pillar hydrant or hydrants at any specified place or places in or near a public street or road within the municipal district" when requested by the CFA?	81%	3 (50%)	1 (17%)	2 (33%)	4	N/A	N/A
C5	Does council manage a registered aerodrome?	10%	0	0	0	10	N/A	N/A



Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the REGION				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
C6	Does council manage a certified aerodrome?	17%	0	0	0	10	N/A	N/A
C7	Does council manage a port (either a local port or commercial trading port)?	33%	0	0	0	10	N/A	N/A
C8	Does council operate a mine or a quarry?	30%	0	0	0	10	N/A	N/A
C9	Does council conduct fire prevention activities on council owned or managed land or roads to "prevent the occurrence of fires and minimise the danger of the spread of fires"?	36%	3 (43%)	1 (14%)	3 (43%)	3	N/A	N/A
C10	How well does council undertake emergency risk mitigation?	28%	4 (40%)	3 (30%)	3 (30%)		on	0
C11	How well does council collaborate with all agency partners to mitigate emergency risk?	34%	6 (60%)	1 (10%)	3 (30%)		on	0
C12	How well does council collaborate with other councils to mitigate emergency risk?	49%	8 (80%)	2 (20%)	0		on	0
C13	How well does council collaborate with the community to mitigate emergency risk?	70%	8 (80%)	2 (20%)	0		on	0
<b>Planning for Activation</b>								
D1	Can council support emergency management teams (EMT) and agencies by providing local information to assist in decision-making?	34%	7 (70%)	1 (10%)	2 (20%)		on	0
D2	Can council support response agencies by providing council resources as requested?	42%	8 (80%)	1 (10%)	1 (10%)		below	-2
D3	Can council support agencies, where requested, with the dissemination of warnings to the community?	35%	3 (30%)	3 (30%)	4 (40%)		on	0
D4	Can council close council-managed land affected by an emergency?	77%	9 (90%)	1 (10%)	0		below	-4

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the REGION				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
D5	Does council maintain stream gauges whose sole purpose is to serve as an element in a total flood warning system (TFWS) service?	64%	0	0	0	10	N/A	N/A
D6	How well does council plan to activate for a non-major emergency?	24%	3 (30%)	4 (40%)	3 (30%)		on	0
D7	How well does council plan for activation for a major emergency?	27%	6 (60%)	3 (30%)	1 (10%)		on	0
<b>Planning for Relief Coordination</b>								
E1	Can council coordinate relief following an emergency?	28%	5 (50%)	4 (40%)	1 (10%)		on	0
E2	Can council provide a single point of contact for residents affected by an emergency that are seeking support, services and assistance?	54%	6 (60%)	3 (30%)	1 (10%)		on	0
E3	Can council coordinate secondary impact assessment?	73%	7 (70%)	3 (30%)	0		on	0
E4	Can council establish and manage Emergency Relief Centres?	16%	3 (30%)	5 (50%)	2 (20%)		on	0
E5	Can council support relief and recovery agencies (incl. DHHS, Victoria Police, Red Cross) to provide services to the community following an emergency?	19%	1 (10%)	3 (30%)	6 (60%)		on	0
E6	Can council coordinate the housing of displaced, lost and stray companion animals (other than wildlife) in collaboration with DJPR?	52%	8 (80%)	1 (10%)	1 (10%)		below	-1
E7	Can council conduct safety assessments of council-owned essential assets and infrastructure?	52%	4 (40%)	3 (30%)	3 (30%)		on	0
E8	Can council survey and determine the occupancy of damaged buildings following an emergency?	43%	1 (10%)	5 (50%)	4 (40%)		on	0

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the REGION				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
E9	Can council provide support to VicRoads for partial/full road closures and determination of alternative routes?	63%	8 (80%)	1 (10%)	1 (10%)		on	0
E10	Can council coordinate clean-up activities after an emergency?	63%	6 (60%)	2 (20%)	2 (20%)		below	-4
E11	How well does council plan for the coordination of relief for a non-major emergency?	24%	2 (20%)	5 (50%)	3 (30%)		on	0
E12	How well does council plan for the coordination of relief for a major emergency?	25%	6 (60%)	2 (20%)	2 (20%)		on	0
<b>Planning for Recovery Coordination</b>								
F1	Where council is the appropriate recovery coordinator, can council participate in the transition from response to recovery?	57%	5 (50%)	2 (20%)	3 (30%)		on	0
F2	Can council coordinate post-emergency needs assessments (PENA)?	73%	7 (70%)	3 (30%)	0		on	0
F3	Can council collaborate with the community in the development and delivery of recovery activities, including establishing a recovery committee?	53%	7 (70%)	2 (20%)	1 (10%)		on	0
F4	Can council provide and staff a recovery centre?	51%	6 (60%)	1 (10%)	3 (30%)		on	0
F5	Can council lead the provision of recovery information to the community?	51%	4 (40%)	3 (30%)	3 (30%)		on	0
F6	Can council coordinate social recovery services?	63%	7 (70%)	2 (20%)	1 (10%)		on	0
F7	Can council lead the management of environmental health issues at the local level?	52%	5 (50%)	2 (20%)	3 (30%)		on	0

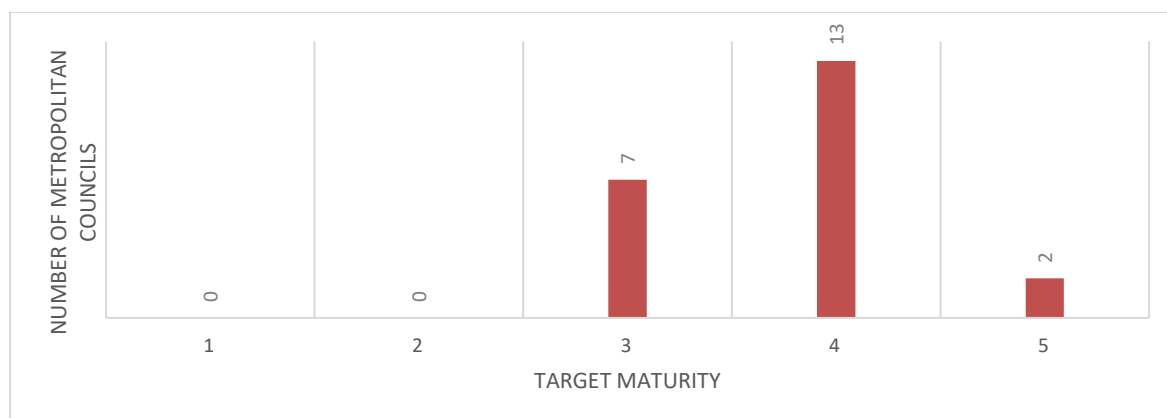
Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the REGION				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
F8	Can council support DHHS to coordinate their recovery services?	65%	7 (70%)	2 (20%)	1 (10%)		on	0
F9	Can council support agencies to coordinate spontaneous volunteers after an emergency?	77%	8 (80%)	2 (20%)	0		on	0
F10	Can council support DJPR to coordinate economic recovery services?	81%	7 (70%)	2 (20%)	1 (10%)		on	0
F11	Can council coordinate, assess, rehabilitate and monitor council-managed natural and cultural heritage assets after an emergency?	85%	8 (80%)	2 (20%)	0		on	0
F12	Can council coordinate the rebuilding and redevelopment of council assets and infrastructure?	66%	8 (80%)	1 (10%)	1 (10%)		on	0
F13	Can council support agencies to restore essential assets and infrastructure affected by an emergency?	85%	9 (90%)	1 (10%)	0		on	0
F14	Can council advocate for planning scheme exemptions for people affected by an emergency?	90%	10 (100%)	0	0		below	-4
F15	Can council transition local recovery activities back to business-as-usual (BAU) activities and services?	77%	8 (80%)	1 (10%)	1 (10%)		below	-4
F16	How well does council plan for the coordination of recovery for a non-major emergency?	33%	4 (40%)	4 (40%)	2 (20%)		on	0
F17	How well does council plan for the coordination of recovery for a major emergency?	46%	7 (70%)	2 (20%)	1 (10%)		on	0

## Comparator – Metropolitan Results

This comparator group consists of twenty-two councils. These are: Banyule, Bayside, Brimbank, Boroondara, Darebin, Frankston, Glen Eira, Greater Dandenong, Hobsons Bay, Kingston, Knox, Manningham, Maribyrnong, Maroondah, Melbourne, Monash, Moonee Valley, Moreland, Port Phillip, Stonnington, Whitehorse, Yarra.

### Target Maturity

Council identified a '5' target maturity. Figure 2 compares councils target maturity against the comparator groups target maturity.



**Figure 2.** Number of councils in the comparator group that choose each target maturity.

### Actual Maturity- Category

Table 4 compares councils category results against the comparator group category results.

**Table 4.** Number of councils in the comparator group with an actual maturity below, on or above their target maturity for each evaluation category.

Evaluation Category	Number of councils in the COMPARATOR			COUNCIL result	
	Below Target	On Target	Above Target	Below, on or above target maturity	Difference between actual and target maturity
Planning with stakeholders	9 (41%)	3 (14%)	10 (45%)	Below	-0.4
Planning within council	13 (59%)	3 (14%)	6 (27%)	Below	-0.4
Risk mitigation	14 (64%)	1 (5%)	7 (32%)	Below	-0.1
Planning for activation	10 (45%)	0	12 (55%)	Below	-0.7
Planning for relief coordination	10 (45%)	2 (9%)	10 (45%)	Below	-0.2
Planning for recovery coordination	16 (73%)	1 (5%)	5 (23%)	Below	-0.3

## Actual Maturity- Questions

Table 5 compares councils question results against the state and comparator groups question results

**Table 5.** Count of councils in the comparator group with an actual maturity below, on or above their target maturity for all responsibilities and activities questions within the evaluation.

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the COMPARATOR				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
<b>Planning with Stakeholders</b>								
A1	Does the municipality have a multi-agency Municipal Emergency Management Planning Committee (MEMPC)?	32%	11 (50%)	3 (14%)	8 (36%)		on	0
A2	Does the municipality have a Municipal Emergency Management Plan (MEMP) that has been "considered by the municipal council" (including associated sub plans)?	3%	0	8 (36%)	14 (64%)		on	0
A3	Has the municipality undertaken an Emergency Risk Assessment (such as the Community Emergency Risk Assessment (CERA) or equivalent)?	25%	7 (32%)	1 (5%)	14 (64%)		on	0
A4	Does council encourage and support the community to participate in emergency management awareness programs operated by emergency management agencies?	24%	5 (23%)	4 (18%)	13 (59%)		on	0
A5	Does council advocate for its community's emergency management needs and priorities?	62%	12 (55%)	1 (5%)	9 (41%)		on	0
A6	Does the municipality have a relief and recovery plan?	25%	3 (14%)	9 (41%)	10 (45%)		on	0
A7	Does council review municipal operations and community consequences after an emergency?	57%	8 (36%)	3 (14%)	11 (50%)		on	0
A8	Does council have arrangements in place to collaborate with other councils and agencies to support surge requirements and share information during emergencies?	32%	7 (32%)	3 (14%)	12 (55%)		below	-4

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the COMPARATOR				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
A9	Does the municipality have a multi-agency Municipal Fire Management Planning Committee (MFMP)?	27%	2 (29%)	3 (43%)	2 (29%)	15	N/A	-5
A10	Does councils fire prevention officer grant permits to light a fire or fires at any time outside of the Fire Danger Period (FDP) subject to any conditions or restrictions contained in the permit?	43%	4 (67%)	1 (17%)	1 (17%)	16	N/A	-5
A11	Does councils fire prevention officer grant permits to light a fire or fires at any time during the Fire Danger Period (FDP) subject to any conditions or restrictions contained in the permit?	56%	1 (33%)	1 (33%)	1 (33%)	19	N/A	-5
A12	Does council have a Neighbourhood Safer Places (NSP) Plan (or bushfire place of last resort plan)?	23%	1 (50%)	0	1 (50%)	20	N/A	-5
A13	Has council identified locations for Neighbourhood Safer Places (NSP) within its municipal district and applied to the CFA to have them assessed and certified?	24%	5 (83%)	1 (17%)	0	16	N/A	-5
A14	How well does council collaborate with agency partners to plan for emergency events?	18%	5 (23%)	6 (27%)	11 (50%)		on	0
A15	How well does council collaborate with other councils to plan for emergency events?	33%	5 (24%)	7 (33%)	9 (43%)		on	0
A16	How well does council collaborate with the community to plan for emergency events?	68%	5 (50%)	3 (30%)	2 (20%)		below	-1
<b>Planning within Council</b>								
B1	Do council staff with an assigned emergency management role have access to emergency management training?	47%	8 (36%)	2 (9%)	12 (55%)		below	-3
B2	Has council appointed a Municipal Emergency Resource Officer (MERO) under an Instrument of Delegation?	23%	5 (23%)	2 (9%)	15 (68%)		on	0

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the COMPARATOR				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
B3	Has council appointed a Municipal Recovery Manager (MRM)?	19%	3 (14%)	4 (18%)	15 (68%)		on	0
B4	Does council have an emergency coordination system and/or council operational facilities that can be activated during an emergency?	27%	5 (23%)	2 (9%)	15 (68%)		on	0
B5	Does council have a register of council, municipal and other resources available for use before, during and after emergencies?	67%	13 (59%)	2 (9%)	7 (32%)		on	0
B6	Has council identified, planned for and documented emergency relief centres or other locations that will provide emergency relief services in an emergency?	16%	5 (23%)	4 (18%)	13 (59%)		on	0
B7	Does council have Secondary Impact Assessment (SIA) and Post Emergency Needs Assessment (PENA) processes and data-collection systems?	73%	16 (73%)	2 (9%)	4 (18%)		on	0
B8	Does council plan for emergency housing of displaced and lost/stray companion animals?	52%	9 (41%)	4 (18%)	9 (41%)		below	-1
B9	Has council identified standards for the clean-up and recovery of council-managed assets?	63%	10 (45%)	2 (9%)	10 (45%)		below	-4
B10	Has council appointed a Municipal Fire Prevention Officer (MFPO) under an Instrument of Delegation?	22%	5 (23%)	5 (23%)	12 (55%)		on	0
B11	Has council appointed a Vulnerable Persons Coordinator (VPC) according to the DHHS Vulnerable People in Emergencies Policy?	14%	3 (43%)	1 (14%)	3 (43%)	15	N/A	-5
B12	Does council prepare a Municipal Strategic Statement (MSS) in accordance with the Planning and Environment Act?	51%	13 (59%)	3 (14%)	6 (27%)		below	-3
B13	Does council prepare a Municipal Public Health and Wellbeing Plan (MPHWP) in accordance with the Act?	32%	7 (32%)	1 (5%)	14 (64%)		on	0



Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the COMPARATOR				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
B14	How well does council undertake planning for an emergency?	27%	6 (27%)	11 (50%)	5 (23%)		on	0
B15	How well does council integrate emergency planning across the organisation?	49%	12 (55%)	7 (32%)	3 (14%)		on	0
B16	How well does council understand its emergency management roles and responsibilities?	30%	8 (36%)	9 (41%)	5 (23%)		on	0
B17	How well are council staff trained to competently undertake a role in an emergency?	52%	11 (50%)	7 (32%)	4 (18%)		on	0
B18	Does council have the capacity to resource a major emergency?	71%	15 (68%)	6 (27%)	1 (5%)		on	0
B19	How well does council plan to maintain capacity of 'business as usual services' during an emergency?	54%	11 (50%)	9 (41%)	2 (9%)		on	0
<b>Risk Mitigation</b>								
C1	Where council is a road authority, does council ensure a safe, efficient network of roads is maintained, taking into account obligations under the Victoria Planning Provisions for managing roadside vegetation?	43%	10 (45%)	1 (5%)	11 (50%)		below	-1
C2	Does council operate a fire prevention program with its residents?	26%	1 (7%)	2 (14%)	11 (79%)	8	N/A	N/A
C3	Does council require Water Authorities to "fix fire plugs to any of the works of the Authority within the water district in suitable locations for the supply of water for fire-fighting purposes"?	50%	4 (31%)	1 (8%)	8 (62%)	9	N/A	N/A
C4	Does council "provide a pillar hydrant or hydrants at any specified place or places in or near a public street or road within the municipal district" when requested by the CFA?	81%	5 (71%)	0	2 (29%)	15	N/A	N/A
C5	Does council manage a registered aerodrome?	10%	0	0	0	22	N/A	N/A

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the COMPARATOR				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
C6	Does council manage a certified aerodrome?	17%	0	0	0	22	N/A	N/A
C7	Does council manage a port (either a local port or commercial trading port)?	33%	0	0	1 (100%)	21	N/A	N/A
C8	Does council operate a mine or a quarry?	30%	0	0	0	22	N/A	N/A
C9	Does council conduct fire prevention activities on council owned or managed land or roads to "prevent the occurrence of fires and minimise the danger of the spread of fires"?	36%	4 (31%)	0	9 (69%)	9	N/A	N/A
C10	How well does council undertake emergency risk mitigation?	28%	6 (27%)	12 (55%)	4 (18%)		on	0
C11	How well does council collaborate with all agency partners to mitigate emergency risk?	34%	8 (36%)	8 (36%)	6 (27%)		on	0
C12	How well does council collaborate with other councils to mitigate emergency risk?	49%	11 (50%)	8 (36%)	3 (14%)		on	0
C13	How well does council collaborate with the community to mitigate emergency risk?	70%	18 (82%)	3 (14%)	1 (5%)		on	0
<b>Planning for Activation</b>								
D1	Can council support emergency management teams (EMT) and agencies by providing local information to assist in decision-making?	34%	11 (50%)	2 (9%)	9 (41%)		on	0
D2	Can council support response agencies by providing council resources as requested?	42%	10 (45%)	2 (9%)	10 (45%)		below	-2
D3	Can council support agencies, where requested, with the dissemination of warnings to the community?	35%	4 (18%)	6 (27%)	12 (55%)		on	0
D4	Can council close council-managed land affected by an emergency?	77%	16 (73%)	0	6 (27%)		below	-4

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the COMPARATOR				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
D5	Does council maintain stream gauges whose sole purpose is to serve as an element in a total flood warning system (TFWS) service?	64%	0	0	1 (100%)	21	N/A	N/A
D6	How well does council plan to activate for a non-major emergency?	24%	4 (18%)	6 (27%)	12 (55%)		on	0
D7	How well does council plan for activation for a major emergency?	27%	8 (36%)	8 (36%)	6 (27%)		on	0
<b>Planning for Relief Coordination</b>								
E1	Can council coordinate relief following an emergency?	28%	6 (27%)	7 (32%)	9 (41%)		on	0
E2	Can council provide a single point of contact for residents affected by an emergency that are seeking support, services and assistance?	54%	9 (41%)	5 (23%)	8 (36%)		on	0
E3	Can council coordinate secondary impact assessment?	73%	16 (73%)	2 (9%)	4 (18%)		on	0
E4	Can council establish and manage Emergency Relief Centres?	16%	5 (23%)	4 (18%)	13 (59%)		on	0
E5	Can council support relief and recovery agencies (incl. DHHS, Victoria Police, Red Cross) to provide services to the community following an emergency?	19%	1 (5%)	6 (27%)	15 (68%)		on	0
E6	Can council coordinate the housing of displaced, lost and stray companion animals (other than wildlife) in collaboration with DJPR?	52%	9 (41%)	4 (18%)	9 (41%)		below	-1
E7	Can council conduct safety assessments of council-owned essential assets and infrastructure?	52%	11 (50%)	3 (14%)	8 (36%)		on	0
E8	Can council survey and determine the occupancy of damaged buildings following an emergency?	43%	5 (23%)	5 (23%)	12 (55%)		on	0

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the COMPARATOR				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
E9	Can council provide support to VicRoads for partial/full road closures and determination of alternative routes?	63%	15 (68%)	3 (14%)	4 (18%)		on	0
E10	Can council coordinate clean-up activities after an emergency?	63%	10 (45%)	2 (9%)	10 (45%)		below	-4
E11	How well does council plan for the coordination of relief for a non-major emergency?	24%	5 (23%)	7 (32%)	10 (45%)		on	0
E12	How well does council plan for the coordination of relief for a major emergency?	25%	7 (32%)	11 (50%)	4 (18%)		on	0
<b>Planning for Recovery Coordination</b>								
F1	Where council is the appropriate recovery coordinator, can council participate in the transition from response to recovery?	57%	10 (45%)	3 (14%)	9 (41%)		on	0
F2	Can council coordinate post-emergency needs assessments (PENA)?	73%	16 (73%)	2 (9%)	4 (18%)		on	0
F3	Can council collaborate with the community in the development and delivery of recovery activities, including establishing a recovery committee?	53%	10 (45%)	4 (18%)	8 (36%)		on	0
F4	Can council provide and staff a recovery centre?	51%	10 (45%)	4 (18%)	8 (36%)		on	0
F5	Can council lead the provision of recovery information to the community?	51%	5 (23%)	6 (27%)	11 (50%)		on	0
F6	Can council coordinate social recovery services?	63%	9 (41%)	5 (23%)	8 (36%)		on	0
F7	Can council lead the management of environmental health issues at the local level?	52%	7 (32%)	3 (14%)	12 (55%)		on	0

Evaluation Question No.	Evaluation Question	Percentage of councils in the STATE	Number of councils in the COMPARATOR				COUNCIL Result	
		Below their target maturity	Below their target maturity	On their target maturity	Above their target maturity	Not applicable	Below, on or above target maturity	Difference between actual and target maturity
F8	Can council support DHHS to coordinate their recovery services?	65%	10 (45%)	4 (18%)	8 (36%)		on	0
F9	Can council support agencies to coordinate spontaneous volunteers after an emergency?	77%	15 (68%)	3 (14%)	4 (18%)		on	0
F10	Can council support DJPR to coordinate economic recovery services?	81%	14 (64%)	3 (14%)	5 (23%)		on	0
F11	Can council coordinate, assess, rehabilitate and monitor council-managed natural and cultural heritage assets after an emergency?	85%	18 (82%)	2 (9%)	2 (9%)		on	0
F12	Can council coordinate the rebuilding and redevelopment of council assets and infrastructure?	66%	13 (59%)	2 (9%)	7 (32%)		on	0
F13	Can council support agencies to restore essential assets and infrastructure affected by an emergency?	85%	17 (77%)	2 (9%)	3 (14%)		on	0
F14	Can council advocate for planning scheme exemptions for people affected by an emergency?	90%	20 (91%)	0	2 (9%)		below	-4
F15	Can council transition local recovery activities back to business-as-usual (BAU) activities and services?	77%	14 (64%)	1 (5%)	7 (32%)		below	-4
F16	How well does council plan for the coordination of recovery for a non-major emergency?	33%	7 (32%)	6 (27%)	9 (41%)		on	0
F17	How well does council plan for the coordination of recovery for a major emergency?	46%	13 (59%)	7 (32%)	2 (9%)		on	0