

# CEO REPORT



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The CEO Report is a regular bulletin published by the City of Port Phillip (CoPP).

*The Council Plan outlines a vision for an engaged, healthy, resilient and vibrant city*

*Presented at the Ordinary Meeting of Council on 7 June 2017*

[www.portphillip.vic.gov.au](http://www.portphillip.vic.gov.au)

## **Welcome**

Welcome to my first issue of the CEO Report. I am very pleased to have joined the City of Port Phillip as the Chief Executive Officer.

I have spent my first week listening, looking and learning and getting to know the Council and people within the organisation and community. I can say that I have been impressed with what I have seen so far and it is clear that I am joining a Council and organisation that are incredibly committed to serving the community and to taking the City forward into a successful and sustainable future.

I am extremely grateful for the warm welcome that I have received as the incoming CEO and I would like to thank everyone involved for making me feel so welcome. In particular, I would like to say a special thanks to Carol Jeffs, who as Interim CEO provided great assistance and support, along with our colleagues on the Executive Leadership Team, to help me settle into the new role quickly. It is clear that Carol has done an excellent job as Interim CEO and I would like to recognise her contribution to many of the outcomes described within this report.

## **Delivering the Council Plan**

### **Fishermans Bend Urban Renewal Area**

Officers have provided feedback to the Fishermans Bend Taskforce on the draft Fishermans Bend Framework, Context Report and Implementation Plan. Officers have also provided feedback on draft revised planning controls (including revised zone, design and development overlay, design standards and local policy changes).

The Fishermans Bend Taskforce has advised they will consider this feedback before the draft Framework and related documents are presented to Cabinet and released for community consultation later this year.

Developing a clear funding strategy for the delivery of Fishermans Bend is a key focus for Council. Officers are working with Department of Premier and Cabinet, Department of Treasury and Finance, the Fishermans Bend Taskforce and City of Melbourne on the Funding and Financing Working Group for Fishermans Bend.

### **Ferrars Street Education and Community Precinct**

Construction of the South Melbourne Ferrars Street Primary School with community facilities is progressing to schedule. Following Council's endorsement of the streetscape and Montague Community Park concept designs on 5 April, officers are working with the Fishermans Bend Taskforce to finalise funding arrangements and plan for construction.

Demolition of the building at 2-4 Buckhurst Street will begin in June, in preparation for construction of Montague Community Park which will open in the first half of 2018.

Better transport links to the precinct will soon be delivered, with VicRoads beginning an upgrade of the Ferrars Street and City Road intersection and Public Transport Victoria developing concept designs for upgrading the Route 96 tram stop adjacent to the school. Both of these projects will be complete in time for the school opening in January 2018.

### **St Kilda Triangle**

On 3 May Council resolved to write to the Minister for Planning to seek an extension of Amendment C106 for a further twelve months which was declined by the Minister. Officers are preparing for a workshop with councillors and a further report on the St Kilda Triangle to consider next steps.

### **Palais Theatre**

New tenant Live Nation continues its major work program to further improve the appeal, functionality and safety of the Palais Theatre. An incredible level of energy, coordination and attention to detail is going into readying the Palais for its first shows including the opening event for St Kilda Film Festival on 18 May. Upcoming bookings include the Village People, Adam Ant, The Imperial Russian Ballet, and Boney M.

It's exciting to have the Palais reopen its doors, and reaffirm its standing as an internationally important live performance venue.

### **Vibrant places and villages**

On 30 April the Port Melbourne Village Partnership Group (VPG) hosted a Family Picnic Day at Garden City Reserve. Funded by the Small Poppy Village Grants, the picnic brought over 150 residents from Garden City, Beacon Cove and Port Melbourne for an afternoon of fun. The VPG which consists of residents, community organisations and the local business association, volunteered its time to coordinate the events. Activities included music by the 'Kings of Swing,' Aussie Rules activities with Port Melbourne Colts, face painting, wool spinning, cricket activities with Port Melbourne Cricket Club, free plantings from St Kilda Indigenous Nursery Co-operative, education on local fauna by The EcoCentre and a free viewing of Melbourne Down Under organised by Beach Patrol.



*Families enjoying the Garden City Community Picnic*

On the other side of the City, Charles Street, Balaclava was brought to life with the graffiti jam held between 18 – 23 April. Beginning with a street art project, the walls and fences along the laneway were painted by some of Melbourne’s most well-known street artists. On 23 April the laneway became an outdoor lounge with performance art, food and live music.



*Charles Street, Balaclava outdoor lounge after graffiti jam livens the laneway*

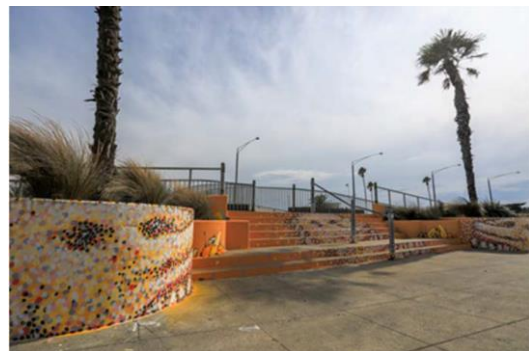


*New artwork along Charles Street, Balaclava*

Also during April the footbridge on the Upper Esplanade received a facelift by street artists Michael Porter and KNOCK. The two artists collaborated to create a bright and welcoming entrance for visitors and locals.



*St Kilda Esplanade footbridge 'before'*



*St Kilda Esplanade footbridge 'after'*

### **Toward Zero implementation**

The City of Port Phillip has taken a leadership position to support Zoos Victoria’s campaign to reduce the use of balloons outdoors. This campaign aims to reduce the amount of balloon waste that ends up in landfill and in our oceans, impacting the environment and wildlife. Council has pledged to no longer use balloons at any Council run events and we will work with the community to remove balloons from events held on Council property, funded or permitted by Council.

Also during April two projects from the Walk and Bike Plan program were completed. Pedestrian improvements at Ferrars and Bank streets intersection and safety improvements at Richardson and Wright streets intersection.

### **Gasworks Arts Park remediation**

After ten additional soil samples were completed in March, soil analysis commenced during April. Once the soil samples have been analysed, the independent auditor will develop an appropriate solution for the park. This will guide decision making for the management of the contaminated soil.

### **South Melbourne Life Saving Club**

The construction documentation was finalised in April and the building permit application was submitted in May. An expression of interest (EOI) process to procure a builder will commence in June. A community update was distributed in May to provide the final design in accordance with the coastal consent and provide timelines for the construction. This is available on Council's website [www.portphillip.vic.gov.au/smlc.htm](http://www.portphillip.vic.gov.au/smlc.htm)

### **JL Murphy Reserve pavilion**

During April work was completed on a revised concept design and cost plan for the sports pavilion which includes a new roof and larger social space. The revised design is subject to funding contribution from the clubs.

### **Peanut Farm Reserve and pavilion upgrade**

During April construction documentation progressed and was completed in early May.

Planning for the netball courts, community lighting and oval upgrade has continued and detailed design work will continue into June.

### **Queens Lane precinct**

During April a request for quotes was issued for the installation of street trees in Queens Lane. Detailed design of the intersection of Kings Way and Queens Lane also progressed.

### **St Kilda Road safety improvement project**

VicRoads intends to submit a business case to the Transport Accident Commission in early June to enable the project to be delivered in 2018.

Council continues to work with VicRoads on a thorough analysis of this design and to ensure the community has a genuine opportunity to engage on the design of the project.

### **Growing affordable housing in Port Phillip**

During April officers continued development of the affordable housing trust model. Officers will engage with Port Phillip Housing Association (PPHA) to progress a project on the Marlborough Street, Balaclava site.

A cross departmental taskforce of Council officers was established in early February to focus on implementing the first four years of the In Our Backyard strategy. The taskforce has focused on securing 'vacancy chains' utilising vacant residential housing for short-term housing purposes in suitable locations across the City. The vacancy chain model is in direct response to recent rooming house closures and future projects identified in years three to four of the strategy that will see the redevelopment of affordable housing project sites to increase the number of units/beds.

A prospectus to promote the strategy and key initiatives is being developed to attract support from government and potential funding from philanthropic foundations.

## **Improving community value**

### **Continuous service and business improvement**

We have made recent improvements to the way we communicate with Esplanade Market stallholders and visitors by combining technology and safety management.

Each weekend the St Kilda Esplanade Market sees up to 5,000 visitors and accommodates up to 130 stallholders. With so many people in an open air market, safety and wellbeing is especially important. The notification system 'CrisisWorks' monitors data from the Bureau of Meteorology, triggering an alert when inclement weather is approaching the market area. Officers determine if it is safe for the Esplanade Markets stallholders to be onsite and send a text

message notifying stallholders of the outcome. A message is also broadcast to the market website for visitor information if the market is closed.

The wild weather events on 9 April enabled us to test the notification system firsthand. We were able to notify stallholders of the severe winds in the area and consequential Market closure, ensuring they did not attempt to set up. The automated website closure notice let our visitors know as well.

### **Enterprise portfolio management**

During April the enterprise portfolio management team commenced design of the next project management capability module, 'Project Guidance (PG) Planning' which will be piloted in June. Additionally, planning for a 'Project Management Community of Practice' was initiated, to develop staff capability and improve project delivery.

### **Aligned organisational culture and capability**

On 28 April the 2016 City of Port Phillip Enterprise Agreement was approved by the Fair Work Commission. The 2016 Enterprise Agreement came into effect on 5 May.

Communications to employees commenced regarding the 2017 Staff Survey which opened on 15 May and closed on 26 May.

### **Good governance**

Council supported officers to speak at Bayside City Council's Special Council meeting on 26 April regarding the future use of Elsternwick Park North. Officers spoke to the options proposed by the Deliberative Panel and recommended the preferred option. The full report is on Council's website: [www.portphillip.vic.gov.au/Report\\_7\\_-\\_Emerald\\_Hill.pdf](http://www.portphillip.vic.gov.au/Report_7_-_Emerald_Hill.pdf)

To view Bayside City Council's report and outcome of the meeting head to their website: [www.bayside.vic.gov.au/council-agendas](http://www.bayside.vic.gov.au/council-agendas)

On 5 April Council endorsed renaming a reserve, forecourt and two lanes in the Emerald Hill precinct. The new name will honour previous Council officers

and a Federal Minister. To read the full report, head to Council's website: [www.portphillip.vic.gov.au/april-2017-meetingsagendas.htm](http://www.portphillip.vic.gov.au/april-2017-meetingsagendas.htm)

To further boost our commitment to transparency and community engagement, Council commenced live streaming of its meetings at the St Kilda Town Hall on 17 May. The South and Port Melbourne meeting venues will also be equipped for streaming later this year. The live streaming enables those who are unable to attend Council meetings to access Council decision making. To read more about live streaming in our Council meetings, head to Council's website [www.portphillip.vic.gov.au/meetings\\_agendas.htm](http://www.portphillip.vic.gov.au/meetings_agendas.htm)

### **Developing the Council Plan 2017-27**

On 19 April, Council endorsed the release of the draft Council Plan 2017-27 including the Budget 2017/18 for public consultation. Submissions from the community were invited between 21 April and 19 May.

There were 117 submissions made which will be formally received by Council on 7 June. Common topics raised in the submissions include:

- matters relating to sustainability (including waste management, water management, flood mitigation), transport and parking, housing, and planning
- seeking further support for North Port Oval
- making specific funding requests
- thanking Council for its commitment to RF Julier Reserve.

After Council has formally received and heard submissions, officers will provide advice about matters raised by the submissions, to assist Council's consideration prior to adopting the Council Plan 2017-27 and Budget 2017/18 at the Ordinary Council Meeting on 21 June 2017.

## Other notable items

### South Melbourne Market turns 150!

Between April and May, the South Melbourne Market hosted a range of events in the lead up to its 150th birthday celebrations. April featured Easter celebrations and an exhibition telling the story of the market from the first sheds erected in the 1860s to the bustling undercover Market that is now home to 140 traders. The exhibition featured photos, stories and artefacts collected from those who know the market best – our traders, shoppers and community. Read more at [southmelbournemarket.com.au/150-years/exhibition/](https://southmelbournemarket.com.au/150-years/exhibition/)

We also offered free guided historical tours around the South Melbourne Market and surrounding streets, buildings and landscapes. Self-guided historical walking tour maps are available at the market office or online for those who want to find out about the rich, 150 year history of the market and surrounding streets and buildings at their own pace.



*Mayor Cr Bernadene Voss opening the 150<sup>th</sup> exhibition with Zarifa Hameed from Zarifa's Collection with the help of her daughter and granddaughter*

The market celebrated its official 150th birthday with a big street party on 6 May. This included delicious barbecue and street food from market restaurants and traders, food trucks and carts, free family-friendly entertainment including non-stop live music, giant games, jumping castle, BBQ cook-off, roaming performers, a giant birthday cake and lots more. [southmelbournemarket.com.au/150-years/big-bbq-street-party/](https://southmelbournemarket.com.au/150-years/big-bbq-street-party/)



*Party goes line up for cake to celebrate South Melbourne Markets 150<sup>th</sup> birthday*

### City of Port Phillip, a city of music

During April the City of Port Phillip was identified as one of Music Victoria's top ten Victorian 'Councils for Music' who support local music. This is an acknowledgement of the support our City provides for local music, including the St Kilda Festival, Yalukit Wilum Ngargee and Live N Local, funding programs and permitting local music festivals, and working with organisations such as Australian National Academy of Music (ANAM) and Orchestra Victoria.

### Port Phillip Active in April

Council partnered with community organisations and facilitators to provide 67 free activities (more than double the previous year) throughout the municipality as part of the Premier's Active April campaign. The campaign encourages people to do 30 minutes of exercise per day throughout the month of April.

### Responding to leaf fall season

The street cleaning crew commenced the autumn leaf cleaning program on 10 April, starting in Elwood. The program will continue in East St Kilda, West St Kilda, Middle Park, Albert Park, South Melbourne and Port Melbourne. Extra services have been allocated this year to address leaf fall throughout the municipality and ensure each precinct are cleaned as quickly as possible.

## **ART + CLIMATE CHANGE festival**

During April Council commissioned two ephemeral public art works in Acland Street, St Kilda as part of the ART + CLIMATE CHANGE festival which ran from 17 April to 14 May. The festival aimed to address environmental issues through related arts and ideas including 25 curated exhibitions, keynote lectures and a public program. Acland Street was a centre point for engaging in this conversation, as the two site-specific works reflect on the theme of climate change and its effects. Read more about the Acland Street artworks on Council's EnviroEhub:

[www.enviroehub.com.au/articles/artclimate-change-2017](http://www.enviroehub.com.au/articles/artclimate-change-2017)



A handwritten signature in blue ink, appearing to read 'Peter Smith', written in a cursive style.

**Peter Smith**  
Chief Executive Officer

## **St Kilda Film Festival launches**

Close to 3,000 people filled the Palais Theatre for the opening night of the 2017 St Kilda Film Festival, bringing the film industry and local community together to see highlights from the ten day program featuring a smorgasbord of short films. With the Palais opening for the first time since the completion of more than \$20 million in building works, the community was excited to be back in the building following the works which were funded by Port Phillip Council and the Victorian Government. These works have paved the way for the final refurbishments that are currently underway, funded and delivered by Live Nation as the venue's lease holder.

The St Kilda Film Festival ran for a further nine days following opening night, moving to a pop-up cinema in the St Kilda Town Hall to feature Australia's Top 100 Short Films, SoundKILDA music video competition, forums and workshops, international programs, youth programs and special event screenings.

# What's happened in your local neighbourhood?

This section provides an update on local projects and activities by neighbourhood.

**Montague**

- Demolition of the building at 2-4 Buckhurst Street will begin in June, in preparation for construction of Montague Community Park which will open in the first half of 2018.
- Construction continued at the South Melbourne Ferrars Street school and community facilities.

**South Melbourne**

- Celebrated the South Melbourne Market's 150th birthday.
- Completed all internal works and front entry structural works at Gasworks Arts Park Building.
- Installed pedestrian improvements at Ferrars and Banks streets, South Melbourne.

**St Kilda Road**

- Issued a request for quotes for the installation of street trees in Queens Lane, Melbourne.

**St Kilda / St Kilda West**

- Installed public artwork on the St Kilda Upper Esplanade footbridge.
- Implemented the notification system 'CrisisWorks' for the Esplanade Market.

**St Kilda East / Balaclava**

- Held a community graffiti jam at Charles Street, Balaclava.

**Elwood / Ripponlea**

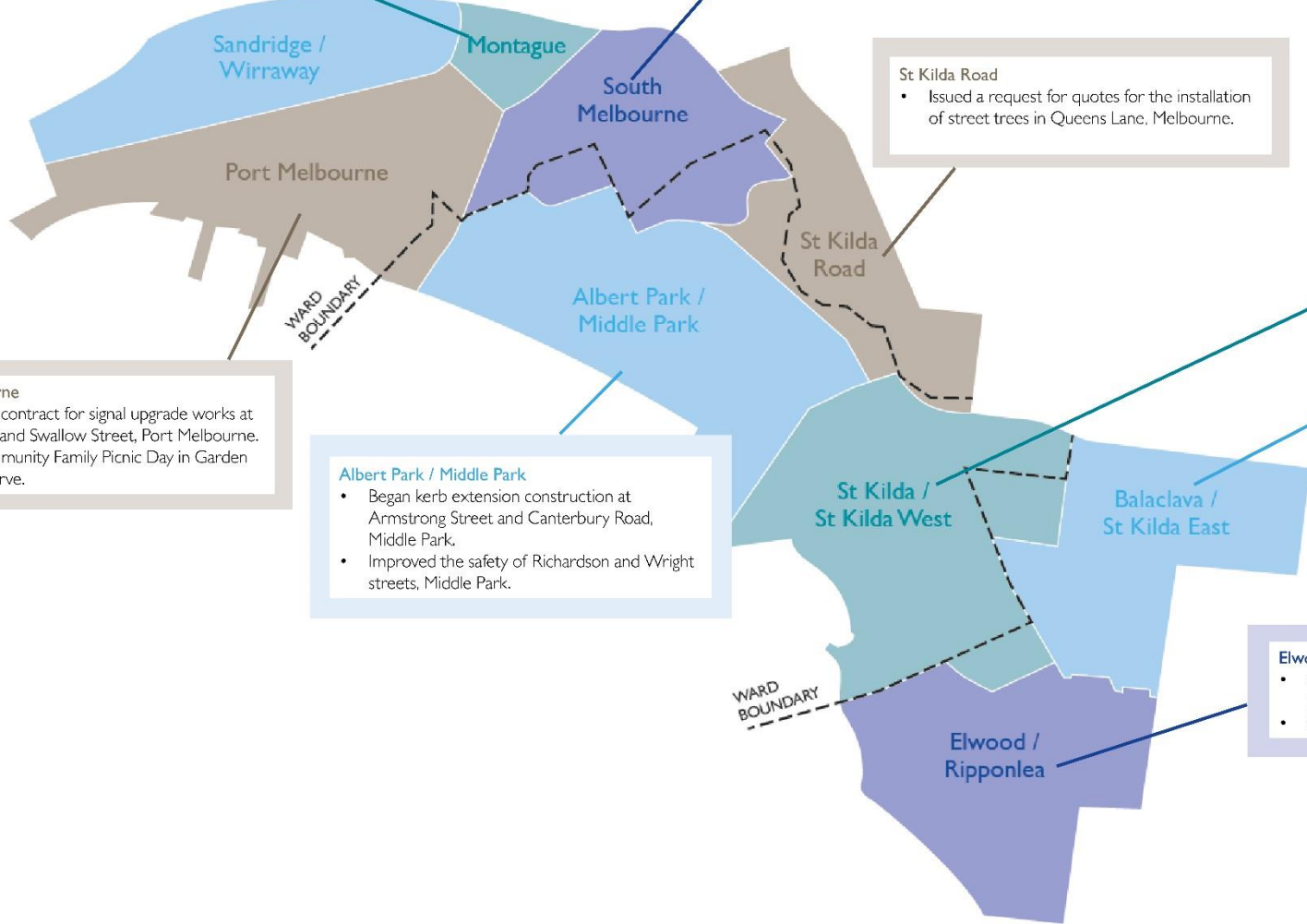
- Completed works on the shade shelter at Elwood Neighbourhood House.
- Began planting at Point Ormond Reserve, Elwood.

**Port Melbourne**

- Awarded contract for signal upgrade works at Light Rail and Swallow Street, Port Melbourne.
- Held community Family Picnic Day in Garden City Reserve.

**Albert Park / Middle Park**

- Began kerb extension construction at Armstrong Street and Canterbury Road, Middle Park.
- Improved the safety of Richardson and Wright streets, Middle Park.



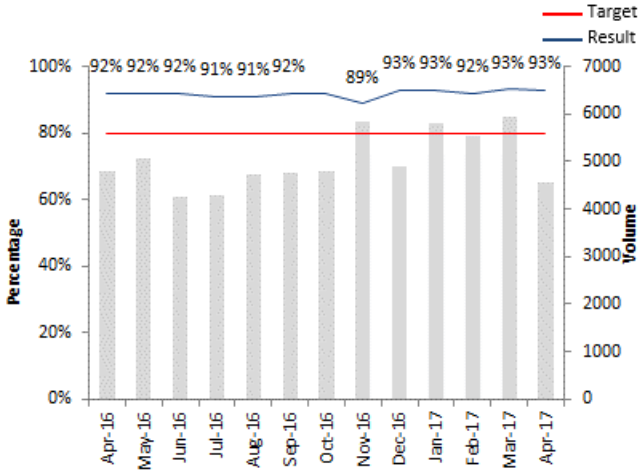


# Our performance

The City of Port Phillip is committed to improving our performance and providing value for money to our community. To increase our transparency and accountability, we provide an update on some of the ways we measure our performance.

## Service performance for the community

**Community requests responded to within agreed timeframes (Monthly)**



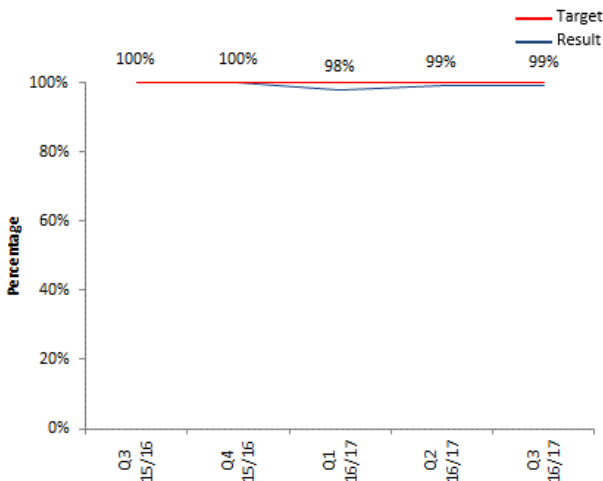
March: 93%

April: 93%

93%

We track how well we are responding to community requests within agreed timeframes. We have remained well above target for the past 12 months.

**Council Plan actions on track (Quarterly)**



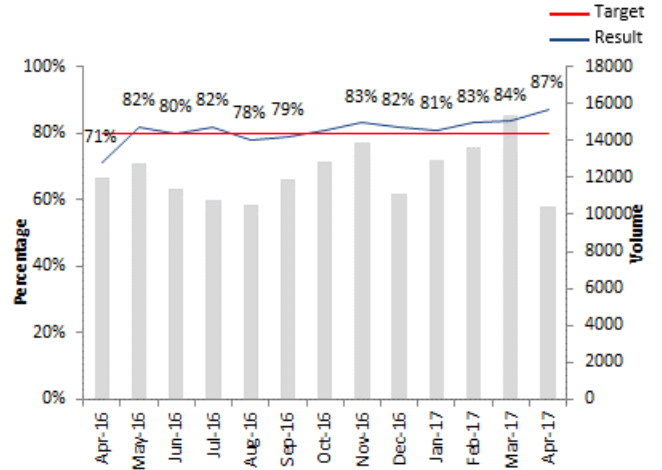
Quarter Two: 99%

Quarter Three: 99%

99%

We are delivering on our actions as outlined in the Council Plan 2013-17. At the end of March, 88 Council Plan actions were on track with one Council Plan actions off track.

**Community calls answered within 30 seconds (Monthly)**



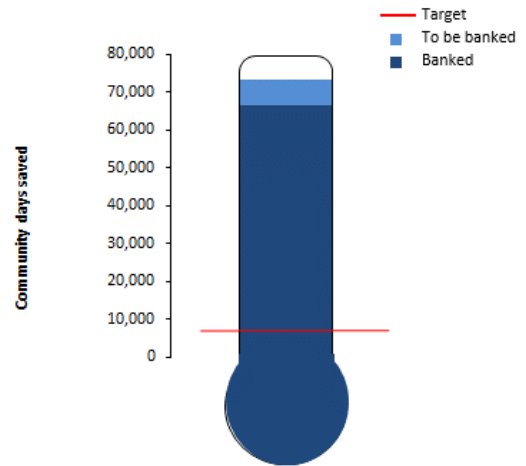
March: 84%

April: 87%

87%

This month we received the highest volume of calls in the last 12 months. Despite this we significantly increased calls answered within 30 seconds compared to April 2016.

**Community wait days saved (Monthly)**



March: 66,648 days

April: 66,648 days

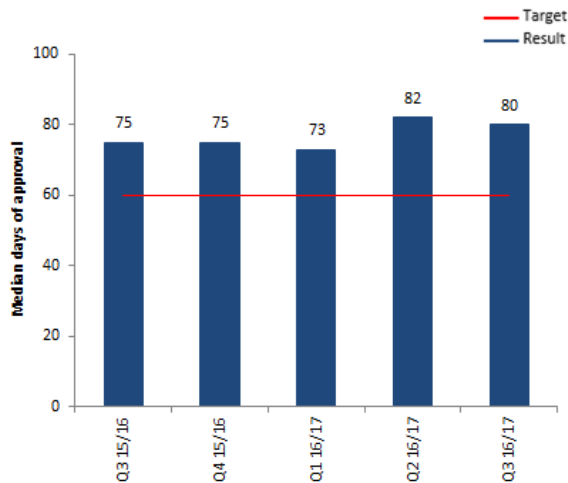
67k

As a result of improving our parking permit process we have saved the community over 50,000 days waiting for Council services.

## Service performance for the community (continued)

### Time taken to decide planning applications

(Quarterly)



Quarter Two: 82 days

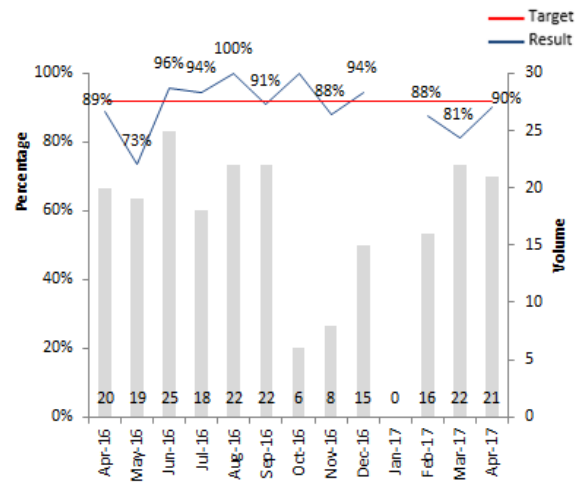
Quarter Three: 80 days

The median time taken to decide planning applications is slightly above the target of 60 days. However, compared to IMU Councils it is significantly lower (114 days).

80

### Decisions made in public

(Monthly)



March: 81%

April: 90%

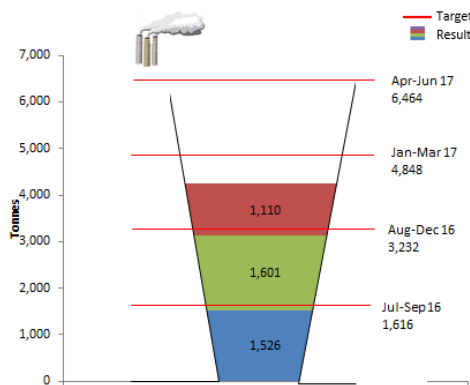
Council is committed to transparent and open decision making. 19 of the 21 decisions were made public. The year to date result is 88 per cent compared to the target of 92 per cent (based on industry benchmarks) with 72 of the 82 decisions made public.

88%

## Internal processes

### CO<sub>2</sub> emissions (net) (cumulative)

(Quarterly)



Quarter Two: 1,601 Tonnes

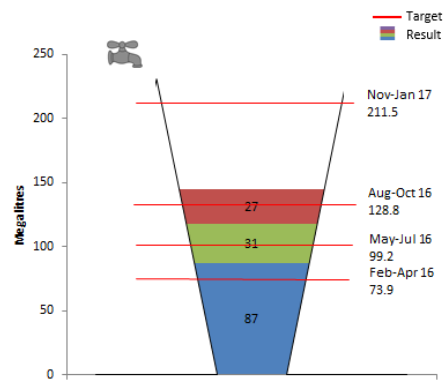
Quarter Three: 1,110 Tonnes

Council's year to date net emissions is 4,237 tCO<sub>2</sub>e (tonnes carbon dioxide equivalent) which is below target. This quarter, gross emissions were 2,442 tCO<sub>2</sub>e and net emissions (including carbon offsets) were 1,110 tCO<sub>2</sub>e. Gross GHG emissions were 8% lower than the same quarter last year. The result is attributable to continued efforts to improve energy conservation in Council buildings, renewable energy installations and improving the efficiency of streetlights as well as a 'greening' of the national electricity grid.

4,237

### Potable water usage (cumulative)

(Quarterly)



Quarter One: 31 ML

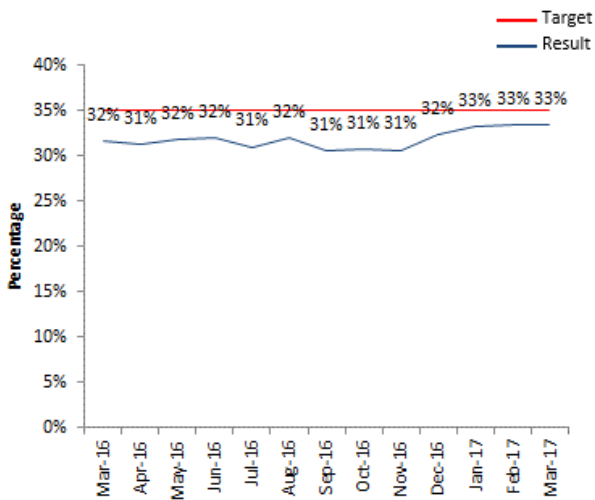
Quarter Three: 27 ML

Council used 27 ML of potable water between August and October 2016 bringing the year to date result to 145 ML (above target). The quarterly result is a 40 per cent decrease on the same time in 2015 and equates to a saving of \$64,000 compared to our water bill for the same quarter last year. The decrease is mainly due to high rainfall during the period which led to significant reductions in water usage at our parks and gardens (57 per cent reduction) and sports facilities (67 per cent).

145

## Internal processes (continued)

### Kerbside collection diverted from landfill (Monthly)

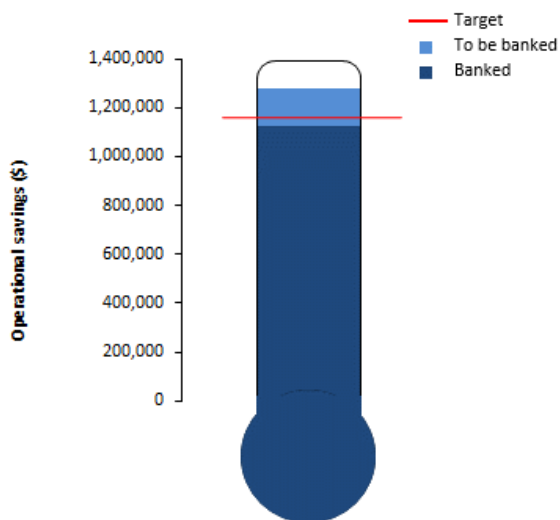


February\*: 33%

March\*: 33%

This measure is based on the weight of recyclables placed on the kerbside for collection by the community. We aim to divert waste from landfill through educating the community about the value of recycling.

### Operational savings (Monthly)



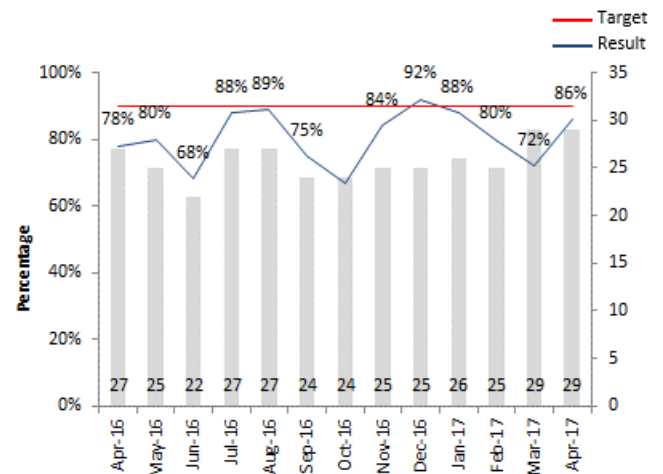
March: \$1,127,300

April: \$1,127,300

To date we have achieved \$1,127,300 of operational savings efficiencies by doing the same or more for less and identifying other funding sources.

\* These measures are reported in arrears due to data availability.

### Council priority projects on track (Monthly)



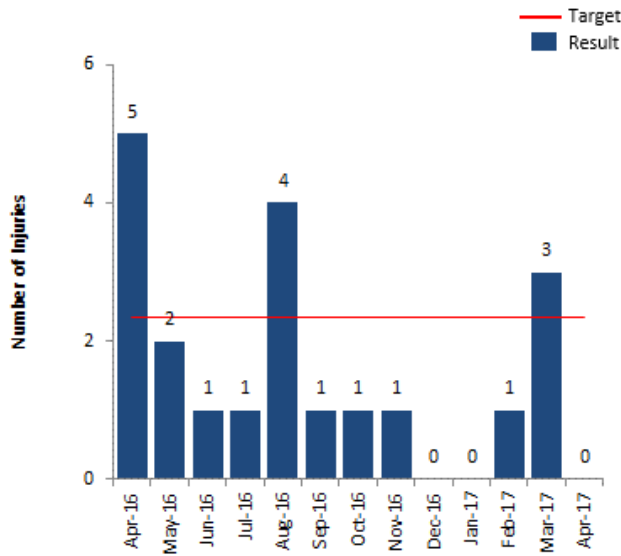
March: 72%

April: 86%

We track the status of Council priority projects. At the end of April, 25 projects were reported as on track and four projects were reported as off track. Details are provided in the Priority Project Status Report on page 15.

# Insurance and safety

**Total recordable injuries**  
(Monthly)



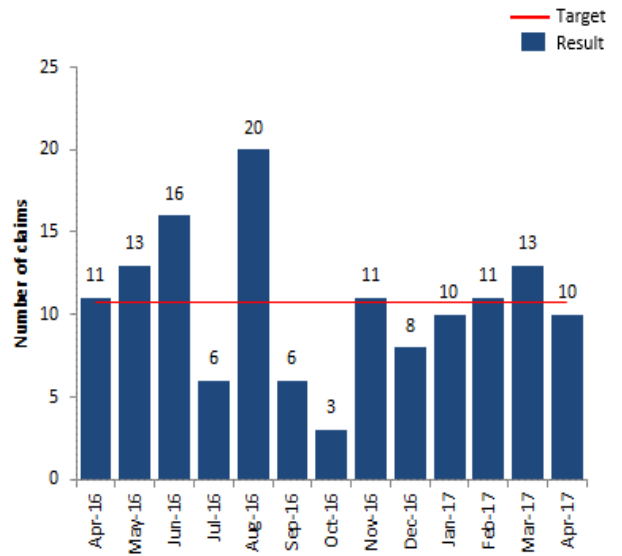
March: 3 injuries

April: 0 injuries

0

This measure is a key component in creating a healthy occupational and safety culture. No injuries were recorded during April.

**Public liability claims received**  
(Monthly)



March: 13 new claims

April: 10 new claims

10

We monitor our public liability claims. For example, this could be in relation to property and vehicle damage, and trips and falls. The highest volumes of claims received are the property damage claims.

## Legislative update – April 2017

### Legislative changes

There were no legislative changes in April 2017 that may affect the City of Port Phillip.

### Legislative breaches

A breach of section 186 of the Local Government Act was reported in April 2017. Between September 2015 and January 2017, Council’s planning department utilised the services of a contractor whose contract with Council had expired. During this time, expenditure exceeded \$150,000, which is above the threshold set out in section 186 of the Local Government Act for requiring a competitive process. Council terminated the contract in January 2017. An investigation has determined that this is an isolated case however to mitigate the risk of similar breaches occurring in the future Council is updating its procurement policy and staff training and has introduced a monthly report that ensures the executive team has oversight of any instances of expenditure approaching expenditure limits.

## Financial performance – April 2017

Council's year to date cash surplus of \$20.9 million is \$5.1 million higher than the forecast year to date surplus of \$15.8 million. The key drivers for this favourable variance are summarised below:

	This Month			Year to Date		
	Actual	Forecast	Variance	Actual	Forecast	Variance
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Operating Income</b>	16,816	17,717	(900)	173,935	173,880	55
<b>Operating Expenditure</b>	15,848	17,445	1,596	149,560	152,230	2,670
<b>Project Capital Expenditure</b>	2,371	1,996	(375)	28,208	30,598	2,389
<b>Reserve Movements</b>	(1,426)	(559)	(866)	(1,543)	(1,620)	77
<b>Cash Surplus/Deficit</b>	3,787	4,231	(445)	20,953	15,823	5,130

### Key variance explanations

**Operating income** - Year to date operating income is tracking marginally favourable compared to forecast by \$55,000.

**Operating expenditure** - Year to date operating expenditure is underspent by \$2.67 million compared to forecast mainly due to the following material items:

- ↑ \$1.3 million favourable Employee Costs: year to date expenditure does not include \$1.5 million due to the delay in finalising the Enterprise Bargaining Agreement.
- ↑ \$1.02 million favourable Professional Services: Due to delays in several operating projects, namely Business Enablement and Innovation Fund, Strategic Parking Implementation, Fishermans Bend Recast works, Planning Scheme Amendments, and Online Health & Safety System project. These projects are being reforecast.
- ↓ \$0.24 million unfavourable Bad and Doubtful debts: Due mainly to higher than anticipated provision for doubtful parking infringement debts.

**Capital expenditure** - Year to date capital expenditure is showing an underspend of \$2.39 million mainly due to the following material items:

- ⇒ Plant and Equipment \$0.96 million favourable: Due to savings across a number of projects and delays with some key projects including Desktop renewal, GIS systems upgrade, Maternal Child Health system upgrade, and Parking Ticket Machine renewal.
- ⇒ Building Renewal Program \$0.41 million favourable: Due to savings across a number of projects and delays with some key building projects including South Melbourne Market renewal works and Towards Zero Energy Efficiency works.
- ⇒ Roads \$0.71 million favourable: Mainly due to savings and delays in progressing the Ross St Port Melbourne road renewal, road resurfacing program, Kendall St Elwood and Queens Lane Upgrade.

**Reserve Transfers** - Year to date movement of reserves is a net replenishment of \$1.5 million, which is in line with forecast.

## Project portfolio update - April 2017

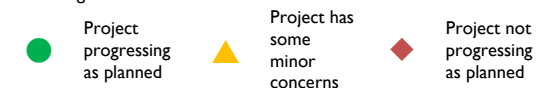
The City of Port Phillip enterprise portfolio comprises over 140 projects with a total budget of over \$40 million. The table below outlines changes to the project portfolio during April 2017.

Project	Change
Elwood Life Saving Club and Sails on the Bay Buildings	Project completion date extended by two months due to more than expected damage to the walls supporting the roof, which required additional work. All scope items, project benefits delivered with underspend of \$13,169.
Structural Rectification Carlo Catani Wall	\$225,000 has been deferred to 2017/18 to complete this project, this is in addition to the \$450,000 already been included in the draft 2017/18 portfolio.
Statutory Planning Transformation	Additional funding of \$19,629 (Budget 2016/17 - \$30,000) to increase the level of customer research and process observations to inform improvement plan. Delayed commencement date to April 2017 to enable recent technology and process improvements relating to planning applications to embed.
Albert Park Lake Stormwater Harvesting	Project scope has been extended to bring project to 'detailed design' stage, led by Parks Victoria. Funding for this project has increased to \$322,540 over four years to cover increased scope and consultants (Budget 2016/17 - \$0). Project schedule adjusted to 30 April 2018, allowing for increased scope.
Public Space Accessibility Improvement Program 2015-19	Project completed with an under spend of \$26,550 (Budget 2016/17 - \$350,000). Construction had minimal changes which kept project costs under budget.
Structural Investigation for Albert Park Yachting and Angling Club	Project completed on time with \$6,060 underspend.
St Kilda Library Air Conditioning Renewal	Additional funding of \$30,000 (Budget 2016/17 - \$240,000) and extension of practical completion by seven months to 30 May 2017 to allow for additional scope (removal and disposal of old chiller).
Linden Gallery Roof and Balcony Upgrade	\$550,000 has been deferred to 2017/18 to complete this project.
Disability Discrimination Act (DDA) Compliance Retrofit for Council Facilities 2016-17	Additional funding of \$78,074 (Budget 2016/17 - \$150,000) requested for equipment for disabled beach access for St Kilda and Port Melbourne Life Saving Clubs.
Toward Zero - Energy Efficiency and Solar PV in Council Buildings	Project will no longer install a Solar PV unit in Port Melbourne Town Hall due to complexity and resource constraints, resulting in a forecast under spent of \$56,000. Project will complete by 30 June 2017.
Parks and Playground Renewal Program 2016/17	Additional funding of \$194,335 (Budget 2016/17 - \$990,000) requested to complete landscape construction works at various sites across the municipality and install a fitness station at Centenary Reserve.
Port Phillip Integrated Transport Strategy (ITS)	The Fisherman's Bend Paid Parking Investigation has been added to the scope of this project. The project completion date has been pushed out by 6 months to 30 June 2018 to accommodate the additional scope.

# 2016/17 priority projects status report: April 2017

Priority Projects	Stage	Status	Comments	Original Completion Date	New Completion Date	Original 2016 / 17 Budget	Current 2016 / 17 Budget
<b>Albert Park/ Middle Park</b>							
Albert Park Lake Stormwater Harvesting (Planning and Design)	Plan	▲	The first draft of the Technical Prove and Design report was delivered in April. This report will be finalised by June. Further stages of work will be undertaken to confirm whether the water quality is suitable, and to develop options for the contractual arrangements with Parks Victoria and the City of Melbourne.	December 2017	Prove and Design Phase November 2017	\$0	\$0
Gasworks Arts Park Clean-Up	Plan	▲	During March ten additional soil samples were undertaken to compliment sampling locations earlier in the year. With soil sampling completed, work has now progressed to the analysis of sample results. Project updates continue to be provided to Council by the State Government detailing works program and milestones. Council will keep the community updated of sample analysis when information becomes available, including any changes to the project schedule as a result of sample analysis outcomes, should this occur. The schedule is nominated as At Risk due to the project being led by the State Government (DTF) and appointed Environmental Consultant, CH2M. Project schedule may change pending soil sampling and analysis outcomes.	Completion date will be provided in delivery phase		\$50,000	\$50,000
South Melbourne Life Saving Club	Plan	●	A final design meeting was held with the club in March 2017 at which the design was agreed in principle. This has allowed the contract documentation of design to commence. The ongoing conversation with the club will now focus on materials and fittings. A community update will be prepared for May distribution, which will share the final design and provide timelines for construction. Officers have continued to work with the club and Life Saving Victoria during April to resolve the way lifesaving services will be delivered during the construction period.	Completion date will be provided in delivery phase		\$431,000	\$612,922
<b>Montague</b>							
Ferrars St Education and Community Precinct	Plan	▲	The School and Community Facility continues according to schedule and cost. Council has endorsed all Streetscape car parking changes as part of April 5th Council resolutions. Project is at risk given the level of project issues and risks being managed by the project, particularly in meeting the very tight timeline for the school construction. The next stage of the project is the demolition of the building at 2 - 4 Buckhurst St.	Completion date will be provided in delivery phase		\$5,6444,000	\$5,357,000
Fishermans Bend Recast	Deliver	●	Project Delivery Plan has been approved. Consultant brief was finalised for the Fishermans Bend Economic and Transport Study. Consultant to be appointed by mid May 2017.	30 June 2018	30 June 2017		
<b>Port Melbourne</b>							
Beach Street - Separated Queuing Lane	Deliver	●	Construction tender has been awarded and construction is to commence in June 2017 post cruise shipping season. All required approvals from external agencies have been received. This includes Department of Environment Land Water and Planning for the coastal consent and VicRoads for pedestrian crossing and speed limit amendments.	February 2018	September 2017	\$250,000	\$50,500
<b>Sandridge &amp; Wirraway</b>							
JL Murphy Reserve feasibility and planning for pavilion upgrade	Plan	◆	There has been ongoing consultation and negotiations with the sport clubs to facilitate a consensus on key project conditions. The revised plan and design have been prepared based on establishing a single sports club' model. A Council Report has been planned for June which will endorse the concept design for community consultation.	Completion date will be provided in delivery phase		\$90,000	\$90,000
<b>St Kilda / St Kilda West</b>							
Acland Street Upgrade	Deliver	●	Post construction activities are progressing well. The Council-led 12 month activation program is underway including the Acland Vibrant Seeds Grants. This will run until 30 November. During April, several events were run in the Acland Plaza as part of the Acland Street activation program including Easter on Acland Street, Active April and MITSEIN by One Fell Swoop Circus. The CLIMARTE artworks has commenced. An acid wash clean as part of the project handover and pavements sealing works are underway to reinvigorate the paving.	December 2016	November 2016 (plus 1 year Street Activation)	\$2,776,000	\$2,776,000

#### Status Legend



Priority Projects	Stage	Status	Comments	Original Completion Date	New Completion Date	Original 2016 / 17 Budget	Current 2016 / 17 Budget
CCTV Fitzroy Street St Kilda	Deliver	●	The CCTV has continued to operate with no significant issues. Victoria Police are making use of the additional work station. Project closure has commenced.	December 2018	November 2016 (plus 2 year trial period)	\$80,000	\$90,000
Environmental Building Retrofits – Solar at St Kilda Town Hall	Close	●	Both solar installation and the roof access equipment have been installed. The cost of delivery was \$130,000 under budget. A project closure report is being finalised and will be submitted in May 2017.	December 2017	December 2017	\$264,000	\$264,000
Palais Theatre Lease	Deliver	●	The lease of Live Nation Venues commenced on 1 April 2017. Program of works have commenced to further improve the attractiveness, accessibility, and historic character of the building; and in accordance with the lease and approvals of Heritage Victoria, the State Government and City of Port Phillip. As part of the commitments under the lease agreement, Live Nation Venues is developing a Fair Competition and Confidentiality Policy, Terms of Reference for the Palais Theatre Community Fund Committee and the Terms of Reference for the Palais Theatre Community Advisory Committee.	May 2017	March 2017	\$0	\$40,000
Palais Theatre Phase 1 and 2 Capital Works Delivery	Deliver	●	Practical completion was achieved ahead of schedule in March 2017, and the site has handed back to City of Port Phillip. The project is now ready for closure.	March 2017	Quarter 1 2017	\$3,350,000	\$5,764,155
Peanut Farm Reserve Sports Pavilion Upgrade	Plan	●	The project is on track. The Pavilion upgrade design development has been completed by the architect. In April scope was confirmed for the Netball Court Upgrade, Path Lighting and for Soil Management/Irrigation. A designer was appointed for the netball courts and an electrical consultant is now assessing power requirements to ensure capacity is built in for future projects.	Completion date will be provided in delivery phase		\$110,000	\$110,000
St Kilda Life Saving Club Redevelopment	Deliver	●	Construction was completed in December 2016, with the St Kilda Life Saving Club taking possession of the building on 23 December 2017 and the formal opening of the building occurred on 11 February. A draft Building (Asset) Management Plan is currently being reviewed by key stakeholders and is expected to be finalised 31 March. Project is currently in defects period. Buildings defects are being monitored and addressed.	September 2016	December 2016	\$1,651,000	\$3,125,654
St Kilda Triangle Stage 3 Planning, Staging and Feasibility	Plan	◆	Officers have prepared draft Design Guidelines to inform a new Planning Scheme Amendment to progress the Masterplan, but the project was put on hold due to the election period, and new Council. A Council report has been prepared for 3 May to advise the Minister of Planning to abandon Amendment c106 before it expires 9 March. The next steps for the project include a briefing to Councillors about the work that has been done to date, potential options to progress the project through draft Design Guidelines, Planning Scheme Amendments and advocacy and enabling projects.	Completion date will be provided in delivery phase		\$50,000	\$50,000
St Kilda Triangle Winter Activation 2016	Deliver	●	MAP57 is due to open on the Triangle Site on 15 June and will run to the 30 July. The program includes cabaret performances, ice-skating rink, children's entertainment, food and music. The headline act is Blanc de Blanc. Early advertising has begun, with the program due to be released soon.	September 2016	June 2017	\$0	\$15,710
Wellington Street Upgrade Stage 2	Deliver	●	The project is on track to be completed in May. Centre median tree planting, line marking on Wellington Street and kerb extensions at Robertson Avenue have been constructed. Kerb extensions at Marlon Crescent have commenced and will be completed in early May 2017.	May 2017	June 2017	\$230,000	\$230,000
<b>St Kilda Road</b>							
Queens Lane Upgrade Stage 2	Plan	●	The project is on track. Road Resurfacing of Roy Street and Queens Lane between Roy Street and Beatrice Street has been scheduled for completion on 6-7 May 2017. Request for quotation has been issued for the installation of street trees in Queens Lane.	Completion date will be provided in delivery phase		\$65,000	\$65,000
St Kilda Road Safety Improvement Project	Plan	▲	VicRoads and the State Government have selected a preferred design option and are undertaking a process of informing the community of this option. The process start with the targeted community interest group sessions in the week commencing 18 April before a broader community process running until week commencing 8 May 2017. The target date for submission of a business case to the Transport Accident Commission is early June to allow for project delivery in 2018. A Safe Systems Assessment and initial traffic modelling has been undertaken to support design development and option assessment. VicRoads and the Minister for Roads and Road Safety have changed the proposed consultation and design for the road. Council's project flows on from the VicRoads project and is therefore delayed.	Completion date will be provided in delivery phase		\$0	\$0

Status Legend

- Project progressing as planned
- ▲ Project has some minor concerns
- ◆ Project not progressing as planned



Priority Projects	Stage	Status	Comments	Original Completion Date	New Completion Date	Original 2016 / 17 Budget	Current 2016 / 17 Budget
<b>Multiple Neighbourhoods</b>							
In Our Back Yard – Growing Affordable Housing in Port Phillip	Plan	●	The original scope of works planned have been re-scoped and elements have been moved to 2017/18. The establishment of the In Our Backyard Taskforce concentrates on developing a 'vacancy chain' to address affordable housing gaps following the recent rooming house closures resulted in a loss of 95 beds in the municipality. During April Council the Taskforce: 1. Developed a proposal for temporary utilisation of vacant residential housing for short-term housing purposes. 2. Developed a communication strategy focusing on year's 1-4 implementation of the In Our Backyard strategy. 3. Progressed preparation of a prospectus for attracting funding from philanthropic foundations. 4. Prepared briefing papers for 12 April and 6 May for information and guidance on the years 1-4 project opportunities for short-term housing, the implications of the State Government's Homes for Victorians policy and the Local Government Best Practice Guidelines, housing trust issues and progression of a priority housing project.	Completion date will be provided in delivery phase		\$50,000	\$50,000
Precinct Program	Plan	▲	The Precinct Program is now up and running. Internal stakeholder engagement has also commenced to gather feedback and demonstrate the initial Precinct strategy model. This includes specific branch targeting and preparation for an enterprise wide distribution. Program Delivery Plan is currently being finalised. The project's overall status is amber due to potential scope changes.	Completion date will be provided in delivery phase		\$0	\$407,609
Toward Zero Community Action Plan	Deliver	●	The Toward Zero Community Action Plan is on track for completion by the end of November 2017. The data collection provider has been appointed, and the community consultation plan has been prepared for commencement in May.	December 2017	August 2017	\$40,000	\$40,000
Toward Zero Waste Management and Resource Recovery Strategy	Plan	◆	Auditing data is currently being undertaken, which will contribute to the benchmarking for the strategy. An additional consultant brief is currently being developed for improved recycling options in multi-unit developments and will be released in July 2017. The project is currently behind schedule but the final completion date remains unchanged.	Completion date will be provided in delivery phase		\$25,000	\$25,000
Towards Zero - Energy Efficiency and Solar PV in Council Buildings (Alternate Scope)	Plan	●	Provisional building permits were obtained for the ten solar PV projects. Procurement is near completion for four Council-funded solar PV projects and installation will commence in May. The building automation enhancement project is progressing well. The current overall status of the project has been revised to Green following the recent approval of the Project Business Case.	Completion date will be provided in delivery phase		\$562,000	\$562,000
Vibrant Villages Program Management	Deliver	●	The program is on track with multiple projects across three villages currently being considered or in planning. Summary Councillor Briefing for the three program is being drafted. Works at Garden City Community Picnic and Charles Street Graffiti Jam were completed. Initial planning of June 2017 Intercept Surveys has commenced.	June 2017	June 2017	\$244,000	\$244,000
Walk Plan and Bike Plan Implementation 2016-17	Deliver	◆	Both Ferrars Street & Bank Street pedestrian improvements and Richardson Street and Wright Street safety improvements projects from the program have been completed. The construction of Armstrong Street/Canterbury Road began on 3 April 2017. Contract has been awarded for signal upgrade works at Light Rail and Swallow Street, Port Melbourne. The overall status of the program is now Off-Track due to delays in construction of Light Rail & Swallow St improvements. The signal plan approvals from Vic Roads was delayed which has caused 8 weeks delay in appointing a Contractor. Remaining works on Cecil St are scheduled for June to coincide with road resurfacing works. Project is forecast to complete within this financial year provided that there are no further delays.	June 2017	30 June 2017	\$1,000,000	\$1,000,000

Status Legend



Project progressing as planned



Project has some minor concerns



Project not progressing as planned