

## COUNCIL MEMBER CONTACT WITH DEVELOPERS

### POLICY STATEMENT

Applicants, objectors and members of the community must have trust in Council Members' ability to make decisions free of influence or the perception of influence, particularly in respect of town planning and development decisions.

Contact with developers is a normal and necessary function of the role of a Council Member. However, the nature and frequency of that contact can sometimes lead to allegations or perceptions of bias, influence or even corruption being made towards Council Members. Implementing transparent decision-making processes will reduce opportunities for such allegations or perceptions to be raised. In part this includes setting standards for how Council Members interact with developers.

The City of Vincent aims to provide the highest standards of transparency and openness in town planning and development decision-making, by requiring all Council Members to record any Prescribed Contact they have with developers and also by requiring the Chief Executive Officer of the City to create and maintain a register of that contact.

### APPLICATION

This Policy applies to all "Prescribed Contact" between Council Members and developers, as defined below.

This Policy provides guidance on the recording of Prescribed Contact between Council Members and developers, to assist in compliance with the City's Code of Conduct (2013), particularly clauses 2.8 (Development Decisions) and 2.9.3 (Transparency).

Importantly, compliance with this Policy alone does not obviate the need for Council Members to comply with all other relevant provisions of the Code of Conduct, nor will compliance with this Policy automatically constitute compliance with clauses 2.8 and 2.9.3 of the Code of Conduct in their entirety.

### DEFINITIONS

**Contact:** Means any communication or conversation between a Council Member and Developer, regardless of whether it is foreseen, planned, solicited or reciprocated, and includes but is not limited to the following methods of communication – telephone, electronic mail (e-mail), short message service (SMS), multimedia messaging service (MMS), facsimile, web-based networking platform, written mail, face to face and the like.

**Developer:** Means an individual, body corporate or company engaged in a business that:

- (a) regularly involves the making of relevant planning applications in connection with the residential or commercial development of land, with the ultimate purpose of the sale or lease of the land for profit; and
- (b) includes any consultant, lobbyist, advisor, agent, representative or person closely associated with a Developer and who is appointed to promote or advocate for the Developer's interests or proposal, **except when they are representing someone who is not regularly involved in the making of relevant planning applications or the development of land.**

(Adapted from: *Election Funding, Expenditure and Disclosures Act 1981 (NSW), s.96GB*)

**Exempt Contact:** Means any contact which:

- (i) is in the form of a public statement made at a Council Forum, Council Briefing or Council Meeting; or
- (ii) does not involve the Council Member engaging in any discussion or communication with the developer on the planning or development proposal.

**Planning or Development Proposal:** Means and includes:

- (i) a proposed Local Planning Policy or amendment to a Local Planning Policy under the City's operative Town Planning Scheme;
- (ii) a proposed amendment to the City's operative Town Planning Scheme;
- (iii) an application under the City's operative Town Planning Scheme or the Metropolitan Region Scheme for approval of the use or development of land and which is currently before or at the time of contact known to require determination by Council or the Joint Development Assessment Panel.

**Prescribed Contact:** Means any contact relating to a planning or development proposal for which the developer is a proponent, excluding any exempt contact;

### POLICY PROVISIONS

1. Subject to clause 2 below, Council Members shall:
  - (a) In writing, record every instance of Prescribed Contact with a developer by noting the:
    - Developer's name
    - Date and time of contact
    - Type of contact
    - Property or properties within the City of Vincent to which the contact related
    - Nature of the issue covered in the contact
    - Council Member response
  - (b) Subject to sub-clause (c) below, not more than 10 days after contact with the Developer, provide to the City's Chief Executive Officer the details referred to in sub-clause (a) above.
  - (c) Where the Prescribed Contact occurs with a Council Member while he/she is on Approved Leave of Absence, then that Council Member shall provide the information referred to in sub-clause (a) above to the City's Chief Executive Officer within 10 days of the last day of their Approved Leave of Absence.
  - (d) Where Prescribed Contact occurs in the form of a group email or other correspondence to all Council Members, then the Office of the Mayor shall provide a copy of the same to the Chief Executive Officer for the purpose of compliance with clauses 2 and 3 below.
2. This Policy does not require Council Members to record contact defined as Exempt Contact. Notwithstanding, all written communication to and from Council Members relating to Council business is deemed to be a corporate record and must be provided to the Chief Executive Officer for record keeping purposes and inclusion in the City's relevant files, which may be accessible under the *Local Government Act 1995* and *Freedom of Information Act 1992*.
3. The Chief Executive Officer shall create and thereafter maintain a register of all Council Member contact with Developers, incorporating the details referred to in sub-clauses 1(a) and (d) above. Such register shall be made publicly available in an electronic format on the City's website.
4. The Chief Executive Officer shall ensure the public register referred to in 3 above is updated on a fortnightly basis.

<b>Date Adopted:</b>	<b>2 June 2015</b>
<b>Date Amended:</b>	<b>18 October 2016</b>
<b>Date of Next Review:</b>	<b>18 October 2019</b>

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	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
259	Mayor Emma Cole	Alan Stewart, Stewart Planning	23 July 2019	Email	123 Claisebrook Road, Perth	Mr Stewart emailed confirm Mayor Cole had received the additional information from his client for the Amended Development Application for 123 Claisebrook Road after Mayor Cole's queries at the Briefing on 16/7/19.	Mayor Cole confirmed she had received the information.
258	Mayor Emma Cole	Joe Saraceni, Saraceni Asset Management	4-24 July 2019	Email	41/10 Angove Street, North Perth	Streamlining Change of Use applications to provide discretion to Administration to waive cash-in-lieu and advertising for up to 5 car bays in town centres.	Email communication with Joe Saraceni in relation to streamlining Change of Use applications to provide discretion to Administration to waive cash-in-lieu and advertising for up to 5 car bays in town centres.
257	Mayor Emma Cole Cr Susan Gontaszewski	Barry Baltinas, Baltinas	26 June 2019	Meeting	539-545 Beaufort Street, Mount Lawley	Mayor Cole and Cr Gontaszewski met Mr Baltinas at the development site, after the development was approved at the Council Meeting the previous night, to announce the approval.	-
256	Mayor Emma Cole	Barry Baltinas, Baltinas	25 June 2019	Phone call	539-545 Beaufort Street, Mount Lawley	Mayor Cole spoke with Mr Baltinas about communal open space, landscaping and ability to retrofit tenancies along the right of way in future.	-
255	Mayor Emma Cole	Lou Di Florio, AdBrands Media	24 June 2019	Email	12 Newcastle Street, Perth	Mr Di Florio emailed outlining the benefits of the installation of a high definition LED digital screen on the roof of a building located on the corner of Newcastle and Lord Streets, Perth.	Mayor Cole replied thanking Mr Di Florio for his email and advised him that applicants are now able to request to Development Services that their application be referred to Council for consideration.
254	Mayor Emma Cole	Barry Baltinas, Baltinas	24 June 2019	Email	539-545 Beaufort Street, Mount Lawley	Email introducing Mr Baltinas and his company following Council Briefing on 18 June 2019 at which the proposal was discussed.	Email was acknowledged as received.
253	Cr Joanne Fotakis	Jamie Clarke, Megara Developments	16 May 2019	Contact at event	The Foundry Development, Leederville	I attended an event "What Makes Great Cities" hosted by my employer Ironfish in which Jamie Clarke was a guest speaker presenting on The Foundry Development in Leederville.	I provided a 5 minute personal perspective on what makes Leederville great with a focus on local community-led events and placemaking initiatives.
252	Cr Joanne Fotakis	Jamie Clarke, Megara Developments	26 May 2019	Contact at event	The Foundry Development, Leederville	-	Contact with Mr Clarke at a work event hosted by my employer Ironfish at Cranked Café.
251	Cr Joshua Topelberg	Barry Baltinas	19 June 2019	Phone call	8 storey development on Beaufort Street	Phone call from Barry Baltinas to discuss the proposed 8-storey development on Beaufort Street.	We discussed Cr Murphy's question/suggestion re: percent for art and the merits of the idea.
250	Cr Joshua Topelberg	Petar Mrdja, Urbanista Planning	19 June 2019	Phone call	Batavia Apartments (Motel)	Phone call to Petar Mrdja of Urbanista Planning at 9:45am to discuss the proposed additions to Batavia Apartments (Motel).	Further to Petar's comments to council at the Briefing Session, I was seeking information about the application in relation to decisions around the design and landscaping provision.
249	Cr Joanne Fotakis	Joe Saraceni, Saraceni Asset Management	19 June 2019	Email	42/10 Angove St, Perth	Non-residential parking calculations.	I received an email from Mr Saraceni essentially forwarding an email exchange between Mr Saraceni and the City. I acknowledged his email advised I would forward to the CEO.
248	Cr Joshua Topelberg	Bianca Sandri, Urbanista Town Planning	21 May 2019	Meeting	147-149 Brisbane St, Perth	Site visit to discuss the application.	Site visit to discuss the application attended with Mayor Cole, Cr Gontaszewski and John Corbellini.

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247	Mayor Emma Cole	Bianca Sandri, Urbanista Town Planning	21 May 2019	Meeting	147-149 Brisbane St, Perth	Site visit to discuss the application.	Site visit to discuss the application attended with Cr Gontaszewski, Cr Topelberg and John Corbellini.
246	Cr Susan Gontaszewski	Bianca Sandri, Urbanista Town Planning	21 May 2019	Meeting	147-149 Brisbane St, Perth	Site visit to discuss the application.	Site visit to discuss the application attended with Mayor Cole, Cr Topelberg and John Corbellini.
245	Cr Joanne Fotakis	Jim Litis, Primewest	23 May 2019	Phone call	Floreat Athena Soccer Club	Phone conversation regarding Floreat Athena Soccer Club and \$3m promised federal funding.	-
244	Cr Joshua Topelberg	Davor Nikolic, Nikolic Enterprises Pty Ltd	12 April 2019	Meeting	441 William Street, Perth	I attended a site meeting with Joslin Colli and the proponent to discuss the reasons for deferral. The applicant presented some options they are considering in order to manage the operational flow and ground floor layout.	We discussed the level of detail required in the car parking management plan in order to meet the intent of council's reason for deferral.
243	Cr Joanne Fotakis	Gerry Hansen, Hanssen P/L	26 April 2019	Meeting	N/A	-	I attended a breakfast meeting this morning attended by Mr Gerry Hansen -MD Hanssen Pty Ltd. There were no discussions about developments or matters before Council. Mr Hanssen advised he does not have any developments with the City of Vincent. I paid for my own breakfast.
242	Cr Joshua Topelberg	Barry Baltinas	30 April 2019	Phone call	Beaufort and Harold Street	I phoned Barry Baltinas to follow up on his Beaufort Street proposal and confirm that he had met with the City's officers and that he was clear on the decision process. He indicated that he would like to contact councillors directly.	I suggested that he arrange a meeting via the City's officers with all elected members so that everyone could have the same information and opportunity to provide feedback or ask questions. I said this would be most appropriate between the Briefing and Council Meeting, as the report would have been issued and everyone would have had a chance to review the proposal and ask questions of the officers in a public forum.
241	Cr Joanne Fotakis	Megara Developments	1 May 2019	Meeting	636 Newcastle Street, Leederville	-	I attended the official launch of The Foundry Development at the offices of Megara Developments.
240	Cr Joanne Fotakis	Jamie Clarke and Rebecca Watkins, Megara Developments	6 May 2019	Meeting	636 Newcastle Street, Leederville	Contract briefing meeting for The Foundry Development to be constructed at 636 Newcastle Street, Leederville.	I attended the contract briefing meeting for The Foundry Development for which my employer, Ironfish, has been appointed the selling agent for.
239	Mayor Emma Cole	Michael Easson, Executive Chairman of EG Property Group	14 February 2019, 10.30am	Meeting	40 Frame Court, Leederville	General discussion (property not subject to a current development application).	
238	Mayor Emma Cole	Ara Salomone, State of Kin	5 March 2019	Email	58 Kalgoorlie Street, Mount Hawthorn	Ms Salomone emailed in relation to the proposal discussed at Council Briefing on 26 February 2019.	I responded to Ms Salomone to acknowledge that I had received and read her comments, and to thank her for her presentation at the Council briefing. I advised that I understood that Mr Dean Kyron would make a deputation on behalf of the applicant at the Council Meeting.
237	Cr Josh Topelberg	Barry Baltinas	28 March 2019	Phone call	Beaufort and Harold Street	I received a call from Barry Baltinas on March 28th in relation to his DA on the corner of Beaufort & Harold St. He expressed some concerns about feedback from the City's officers and the DRP.	I suggested that we arrange a meeting with the CEO and Director of Development Services to discuss his concerns.

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236	Mayor Emma Cole	Ara Salomone, State of Kin	2 April 2019	Email	58 Kalgoorlie Street, Mount Hawthorn	Ms Salomone emailed me to comment that she hoped that at the Council Meeting on 2 April 2019 I would consider the fact this development satisfies all the deemed-to-comply requirements and design principles of the R Codes and the City's Policy and that this contemporary design has been commended by the City's Design Review Panel.	I responded to Ms Salomone acknowledging that I had received and read her email.
235	Cr Josh Topelberg	Davor Nikolic, Nikolic Enterprises Pty Ltd	6 April 2019	Email	441 William Street, Perth	Mr Nikolic emailed me requesting to meet and discuss issues regarding the hotel proposal.	I replied with my contact details and advised I was happy to discuss the proposal at any time.
234	Cr Susan Gontaszewski	Davor Nikolic, Nikolic Enterprises Pty Ltd	8 April 2019	Email	441 William Street, Perth	Mr Nikolic emailed me to book a meeting in relation to 441 William St, Perth regarding any concerns I had with the associated application.	I advised Mr Nikolic that I understood that revised designs need to be presented this week, but if this is possible then the application may be considered by Council in April. Once the report is released for the meeting I advised that I would be happy to meet with you and the designers to discuss.
233	Cr Joanne Fotakis	Jamie Clarke, Megara Developments	12 April 2019	Meeting	636 Newcastle Street, Leederville	The company I work for, Ironfish, as Manager of Strategic Property Services, has been appointed exclusive sales agents for Megara's development at 636 Newcastle Street, Leederville.	I attended a briefing and light lunch (paid for by my company) with Jamie Clarke one of Megara's Directors along with my CEO, GM and staff.
232	Mayor Emma Cole	Michael Megaw and Charles Maasdorp, Espon Capital	19 March 2019	Phone call/email	Billboard signage at 2 Edward Street, Claisebrook	I received a request to meet with Michael Megaw and Charles Maasdorp to discuss billboard signage at 2 Edward Street, Claisebrook.	I provided Mr Megaw with the Council Agenda report of 24 July 2018 where Council determined a similar request for third party signage/billboard at 2 Edward Street Claisebrook. I advised that given Mr Megaw's advice that Mr Maasdorp is considering a substantially different proposal to that which Council has already determined, that I am happy to discuss but I would like to emphasise that Vincent Council has closely adhered to our policy in relation to third party signage.
231	Cr Alex Castle	Ara Salomone, State of Kin	25 February 2019	Meeting	58 Kalgoorlie St, Mount Hawthorn	A meeting was held with Ms Salomone to discuss the development application for her client at 58 Kalgoorlie St Mount Hawthorn.	Attended meeting with Ara Salomone along with Director of Development Services to discuss reasons for administration's recommendation for refusal, potential adjustments that could be made to bring application into compliance and options available to Council (to refuse, approve or defer).
230	Cr Josh Topelberg	Staff at State of Kin	20 February 2019	Meeting	58 Kalgoorlie St, Mount Hawthorn	During the meeting the proposal at 58 Kalgoorlie St was discussed in terms of the council process, the relationship of the Deemed Provisions of the Planning Regulations to the Vincent Scheme and the role of the DRP.	I provided general information about the process and the planning framework and confirmed that as I have a current financial relationship with the company, I would not be participating in the debate or voting on the decision.
229	Mayor Emma Cole	Ara Salomone, State of Kin	18 February 2019	Email	58 Kalgoorlie St, Mount Hawthorn	Ms Ara, working on behalf of her client, sought an opportunity to discuss with	A meeting is booked for 25 February 2019 at 1.30pm. The meeting request was agreed to

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						Council Members the residential property development.	and put out to the Councillors to attend, as well as requesting a representative from Development Services be present.
228	Cr Josh Topelberg	Steed Farrell, CGM Communications	9 February 2019	Phone call	Kidz Galore , 13 Haynes St, North Perth	I spoke with Steed Farrell after sending my (declared) email reply on Friday February 8th regarding the long term future of Kidz Galore at their Haynes St property. We discussed the fairness and urgency of getting an "in principle" council response to their proposal.	I suggested the workshop of February 19th would provide opportunity for the matter to be explored and a report prepared to come to the April council meeting. Steed said that he or Sue (Kidz Galore) will to request a ~30 minute discussion to Council and senior staff, most likely at the beginning of a scheduled council workshop.
227	Cr Josh Topelberg	Steed Farrell, CGM Communications	8 February 2019	Email	Kidz Galore , 13 Haynes St, North Perth	Steed Farrell requested an opportunity to meet discuss the City's deliberations about the future of the site and the options for lease extension of the property.	I advised Steed Farrell that I was happy to meet and agree that we should all be seeking certainty on this matter as soon as possible. I further advised that I had spoken to the CEO and we believe that the best path forward is for Kidz Galore to come to a Council Workshop and for everyone to flesh out the issues and decide a path forward. I expressed that in my view, there will likely be a variety of views among elected members and this will require a decision in the chamber before too long so that everybody can move forward with certainty. I encouraged Mr Farrell to organise a single meeting with council and staff so we can move forward as efficiently as possible.
226	Mayor Emma Cole	Petar Mrdja, Urbanista Town Planning	4 December 2018	Email	51 Marian St, Leederville	Mr Mrdja emailed me concerning the application to rezone 51 Marian St and querying whether anything specific should be addressed during his speaking to the item at the Council Briefing on 4 December 2018.	I advised Mr Mrdja that I had a number of questions to raise at the Briefing for Administration, which should give him a good indication of my perspective on the proposed rezoning. I further advised that it would be helpful to know if Urbanista spoke with the immediate neighbour on Marian Street, Aranmore College and neighbours within close proximity about the proposed rezoning and, if so, any community feedback received.
225	Mayor Emma Cole Cr Jimmy Murphy	Jim Tsagalis, Lease Equity	26 October 2018	Meeting	Cnr Oxford and Vincent Sts, Leederville	The purpose of the meeting was to discuss encouraging vibrancy on Beaufort Street and connecting Mr Tsagalis with the Beaufort Street Network. However during this meeting, Jim did mention that he has submitted a Change of Use application for the Bank west Site on the corner of Oxford and Vincent Streets, Leederville and showed us plans.	Cr Murphy and I listened to his ideas for the site, did not provide advice or comment other than to say the matter may come to Council for consideration (although Jay may be able to confirm if this would be considered under delegated authority).
224	Cr Joanne Fotakis	Jamie Clarke, Megara Developments	31 October 2018	Meeting	636-640 Newcastle St, Leederville Florence St, North Perth	I attended a brief meeting with Jamie Clarke who is a Director of Megara Developments located at Level 1, 662 Newcastle Street, Leederville as part of my employment with Ironfish to discuss Megara's upcoming range of projects.	The project at 636-640 Newcastle Street Leederville (Lot102 D/P: 59544) which has been submitted to DAP and another proposed development on Florence Street North Perth were briefly discussed.

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223	Cr Susan Gontaszewski (as Acting Mayor)	David Read, ElementWA	8 October 2018	Meeting	80 Ellesmere St, Mt Hawthorn	Mr Read advised that his clients, Kidz Galore, have purchased the old police station at 80 Ellesmere Street in Mount Hawthorn and Ms Joslin Colli from the City kindly met on site to run through the planning requirements. She suggested at the meeting it would be a good idea before we got too far with the plans to meet with the Mayor to get her input and advice. Mr Read requested to catch up or meet on site to give them my views and advice.	Meeting attended with Mr Read.
222	Cr Josh Topelberg	Scott Vincent, Planning Solutions	28 August 2018	Phone call	6 Burt St, Mt Lawley	I received a call from Mr Vincent wanting to discuss clause 26 (6) in relation to the two dwellings per lot provision in the Scheme. Whilst the discussion was focused on the clause itself, it related directly to the DAP application which was to be heard on August 30th for a property at 6 Burt St, Mt Lawley for which Mr Vincent is the applicant's representative.	We discussed the policy in depth and the reference to a discussion of a Scheme Amendment by the officers in their report to the DAP. I explained my view on the policy and also noted that as my primary residence is within the area of the scheme that this policy refers to, I would exclude myself from any debate or decision relating to the clause.
221	Cr Josh Topelberg	Domenic Minniti, Domination Homes	24 July 2018 2.20pm	Email	440 William St, Perth	Mr Minniti forwarded an FYI email to Cr Topelberg. The email was clarifying to Mayor Cole and other CoV staff that only the units located on the third floor would be changed to educational use.	I thanked Mr Minniti for keeping me in the loop.
220	Cr Josh Topelberg	Petar Mrdja, Urbanista Town Planning	13 August 2018 1.00pm	Email	559 Beaufort St, Mount Lawley	Mr Mrdja emailed all Councillors regarding the proposed change of use application at 559 Beaufort St, Mount Lawley, specifically stating reasons why the application should be approved.	I thanks Mr Mrdja for his email and asked him to confirm that his email was specifically requesting approval subject to a changed 100 person capacity and payment of 6.5 bay shortfall at the current cash-in-lieu amount.
219	Cr Josh Topelberg	Trent Durward Development Manager, Megara Developments	13 July 2018 12.30pm	Email	636 Newcastle St, Leederville	Cr Topelberg received an email from Mr Durward with an invitation attached to a Sundowner for the purposes of launching the dialogue for the future development of the site. The emailed invitation was sent to all Council Members.	I thanked Mr Durward for the invitation but declined due to my likelihood of being on the DAP that would determine the application.
218	Cr Josh Topelberg	Domenic Minniti	17 July 2018	Phone call	440 William St, Perth	Cr Topelberg received a phone call following the July 17 Council Briefing from Domenic Minniti to ask if any matters were raised in relation to the DA.	I indicated that the plans as submitted highlighted the ground floor tenancies which were not actually the subject of this application. Mr Minniti indicated that he would ask his planning consultant to clarify this with the elected members.
217	Cr Susan Gontaszewski	Nick Stanisis	3 July 2018 11.45am	Email	498 Fitzgerald St, North Perth	Mr Stanisis emailed regarding a further application for visitor car parking at 498 Fitzgerald St North Perth and to advise that the complex is now complete.	Cr Gontaszewski responded to Mr Stanisis that she would be happy to meet with him on site once the matter is scheduled to come before Council.
216	Mayor Emma Cole	Petar Mrdja, Urbanista Town Planning	26 June 2018	Email	320, 322 and 324 Oxford Street, Leederville and 370-374 Oxford Street, Mount Hawthorn	Mr Mrdja emailed Mayor Cole and Luke Gibson (A/Manager Development Services) requesting a meeting to discuss a potential rezoning issue.	Mayor Cole declined the meeting due to pressing commitments and suggested meeting with Luke Gibson in the first instance, as well as early engagement with residents nearby to the site and the Design Review Panel.

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215	Cr Josh Topelberg	Carlo Famiano – Director, CF Town Planning & Development	18 June 2018 4:00pm	Site visit	48 Milton Street, Mount Hawthorn	Site meeting with the developer, his planning consultants and 4 elected members. The applicant's representatives presented their view of the proposal and the emerging streetscape.	Discussion around the changes that had been proposed being minimal and that the existing poor development outcomes were not a reason to continue a pattern of low quality design. The decline of the verge tree was also noted by elected members as being of significant concern.
214	Cr Alex Castle	Carlo Famiano – Director, CF Town Planning & Development	18 June 2018 4:30pm	Site visit	48 Milton Street, Mount Hawthorn	Discussion about amendments to plans to address concerns raised in Administrations report to May OMC; discussion of built form policy and existing developments on Milton Street	No commitment was made other than to consider the arguments raised by Mr Famiano in relation to the existing streetscape and the improvements made to the design to incorporate more aesthetic treatments to the façade of the property.
213	Cr Josh Topelberg	Sam Klopper Director, Klopper & Davis Architects	8 June 2018	Meeting	Area bound by Beaufort, Vincent, Walcott & Fitzgerald Streets	Cr Topelberg met with Sam Klopper of Klopper and Davis architects on Friday June 8th to discuss the City's scheme provision of limiting two dwellings per lot in the area bound by Beaufort, Vincent, Walcott & Fitzgerald Streets.	Whilst the genesis of the discussion related to a recently deferred DAP application on Burt / Monmouth Streets, we did not discuss this development at all, but more so to provide an insight into why the provision exists. Understanding the DAP regulations and council policy relating to developer contact, I ensured that we did not discuss the live DA at any time.
212	Mayor Emma Cole	Bianca Sandri Director, Urbanista Town Planning	21 June 2018	Email	42 Woodville Street, North Perth	Ms Sandri emailed Council Members and the A/Director Planning Services in relation to compliant screening of the proposed property development. The email agreed to an increase in the height of the screening on the provision of removal of certain conditions.	<p>I thanked Ms Sandri for her email and commented as follows:</p> <p>I do appreciate your consideration of the resident's request to go beyond the compliant screening proposed. It is worth noting that this request was raised by other neighbouring residents through community consultation on the basis of their concerns over the way in which the balconies of the proposed development are situated and interact with the private areas of their homes.</p> <p>From my perspective, conditions relevant to screening and the conditions on landscaping and canopy provisions are mutually exclusive and have very distinct and different outcomes – for both the neighbouring residents and the future residents of the proposed development.</p> <p>To "negotiate" conditions in this manner would not, in my view, lead to a positive outcome on landscaping and canopy for the site and I do not see this as leading to a better outcome for either the development or the neighbours.</p> <p>In terms of our Built Form provisions on landscaping and canopy, they are to be given "due regard" and remain very important within both our planning provisions and our</p>



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							community's aspirations for better landscaping outcomes in developments across the City of Vincent.
211	Cr Josh Topelberg	Sam Klopper Director, Klopper & Davis Architects	21 June 2018	Email	34 Coogee St, Mount Hawthorn	Cr Topelberg was copied to an email conversation with the City's Engineering area regarding approval of a rear garage at the property.	I thanked Mr Klopper for copying me in to the email trail and advised that I had forwarded the correspondence to the Director of Planning so that he is aware and trust that the City will work with Mr Klopper to achieve an appropriate outcome. I reiterated that, in general terms, I am a strong advocate for a future focused laneway policy that embraces the existing historical network of nooks and crannies and also addresses the likely not-too-distant future disruption in vehicle ownership and movements in the inner City.
210	Cr Josh Topelberg	Petar Mrdja, Urbanista Town Planning	20 June 2018 (1.20pm)	Phone call	No. 48 Milton Street, Mount Hawthorn	Cr Topelberg received a phone call from Peter Mrdja in relation to the proposal on Milton Street coming to the June Council meeting. Mr Mrdja noted that elected members had not provided clear feedback to his client at the site meeting or at the briefing and asked whether there was anything that the applicant could do to make the development more favourable.	I explained that there had been ample opportunity to offer a better design solution for the site, the future occupants, the street and the City but that the changes that had been made since the item was withdrawn have been minimal cosmetic changes at best. I specified my issues with the design quality and declined to disclose my voting position on the matter.
209	Cr Josh Topelberg	Carlo Famiano Director, CF Town Planning & Development	13 June 2018 (6.23pm and 7.03pm)	Email	No. 48 Milton Street, Mount Hawthorn	Carlo Famiano emailed, on behalf of the landowner as their consultant town planners in relation to the recommended refusal of a proposed development application (the email was sent to all Council members). Mr Famiano expressed his disappointment and frustration with the proposed refusal and requested a site meeting with Councillors on Monday 18 June at 5pm to walk the street and appreciate the proposed development in context.	Cr Topelberg responded to Mr Famiano's email advising that he was happy to meet on site prior to the council meeting (June 26th), but could not make this Monday at 5pm. Cr Topelberg further advised that he was travelling for the remainder of the week and would call Mr Famiano the following week to discuss.
208	Cr Josh Topelberg	Domenic Minniti	7 June 2018	Phone call	440 William Street, Perth	Mr Minniti called in relation to a DA that was submitted on May 21 for a Change of Use on William St, Perth. He had been informed that the decision would need to come to council and would only be able to come to the August meeting. He indicated this would compromise the commercial terms of his lease proposal and asked if the matter was able to be brought to the July meeting.	I explained that elected members could not set the agenda for council meetings but I would relay his request. I discussed this as well as a general concern about commercial lease negotiations, statutory timeframes and a monthly meeting cycle with the CEO in a subsequent conversation. The CEO indicated he would discuss the matter of the William St property with the Director and manage the request with the applicant in line with City protocols.
207	Cr Susan Gontaszewski	Nick Stanisis	23 May 2018	Phone call	498 Fitzgerald St, North Perth	Mr Stanisis is involved with a DA for the property and is concerned regarding a proposed visitor's bay to the front of the property.	I informed Mr Stanisis that I would find out if this DA was likely to come before Council or was being handled under delegated authority.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

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206	Cr Josh Topelberg	Sam Klopper Director, Klopper & Davis Architects	30 May 2018 (1.45pm)	Phone call	6 Burt St, Mount Lawley	Deferral of proposal relating to property at DAP meeting of 30 May 2018.	I called Mr Klopper to discuss the question that led to the deferral of Burt & Monmouth St proposal at this morning's DAP meeting. I felt it was necessary to explain why the question about the zoning and Clause 26 (6) of the Scheme was only brought up during the meeting. We did not discuss the development, only the procedural circumstances.
205	Cr Josh Topelberg	Domenic Minniti	24 May 2018	Phone call	440 William Street, Perth	Mr Minniti telephoned on Thursday May 24th in relation to a DA he had submitted for a proposed change of use on William St, Perth. He had tried to contact senior planning staff but had not received a response. As the DA was in relation to a leasing proposal, he indicated that the matter was now urgent.	I phoned the Director of Development Services and asked that someone please contact Mr Minniti in relation to his DA.
204	Mayor Emma Cole	Sam Klopper Director, Klopper & Davis Architects	15 May 2018	Email	6 Burt St, Mount Lawley	Sam Klopper emailed regarding the recommendation of refusal of the infill project related to Burt Street, requesting the Mayor's assistance in guiding the recommendation back towards an approval.	<p>The Mayor thanked Mr Klopper for his email and advised that she was yet to receive the Council agenda and reports for the upcoming Council briefing and had not had an opportunity to review the recommendation, report and plans for the 6 Burt Street proposal.</p> <p>The Mayor clarified that an Officer recommendation is purely at the discretion and control of Administration, and it is not open to an Elected member to seek to change or influence the recommendation. Upon reviewing and considering the report and other relevant information through the Council meeting process, Council Members are able to support, seek to amend or refuse the recommendation with the possibility of an alternate recommendation being proposed at the Council meeting at which the development application is being considered.</p> <p>The Mayor advised that once she had an opportunity to review the report and plans, she would be able to discuss Mr Klopper's concerns and that he could arrange a meeting with herself and a Development Services officer.</p>
203	Mayor Emma Cole	Carlo Famiano Director, CF Town Planning & Development	2 May 2018 (11.53am)	Email from Mayor Cole to Mr Famiano (cc Council Members, John Corbellini, Stephanie	No. 48 Milton Street, Mount Hawthorn	Further to Councils decision to defer Item 9.7 at its meeting held 1 May 2018, Mayor Cole provided an email to Mr Famiano detailing the changes that she would require to be made to the proposal in order for her to consider supporting its approval.	N/A

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	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
				Smith, Len (Kosova)		The Mayor further expressed her appreciation of Mr Famiano's willingness to work with Administration prior to the next Council meeting.	
202	Mayor Emma Cole	Carlo Famiano Director, CF Town Planning & Development	28 April 2018 1 May 2018	Email	No. 48 Milton Street, Mount Hawthorn	Carlo Famiano emailed, on behalf of the landowner as their consultant town planners in relation to the recommended refusal of a proposed development application. Mr Famiano provided clarification of a number of points raised in the report he deemed incorrect and would like to provide some additional information to hopefully obtain a favourable consideration of the application by Council.	The Mayor provided an email response to Mr Famiano to let him know that she had received and read his email on Sunday (29 April 2018), and has sought some additional advice from the Director of Development Services, particularly in relation to his concerns about the side setback assessments. Mayor Cole also noted that Mr Famiano was seeking approval or deferral of the development application.
201	Mayor Emma Cole	Alan Stewart Director, Stewart Urban Planning	14 February 2018 6 March 2018	Email	Lot 116 (Nos.596-598) Newcastle Street, West Perth	Alan Stewart emailed to enquire how the Development Application seeking to delete the condition that requires the approval to be renewed every 5 years, meaning the signs would be given permanent approval, was progressing and to see if the Mayor would like to meet with the owner directly to better understand the background to the site.	An email response was the only contact on this item and that I did not speak with Alan or Graham or attend a site meeting.  My email advised that I was waiting on the release of the report and Officer recommendation on this item prior to responding, but then missed a lot of last week and the Briefing due to illness. I noted that Alan spoke at the Briefing on 27 March 2018 in support of the Officer recommendation.
200	Cr Josh Topelberg Cr Dan Loden	Trent Durward Development Manager, Megara Developments	23 February 2018	Email/phone call	14 Florence Street, West Perth	An email was received from Trent Durward of Megara in relation to their live DA for multiple dwellings at the rear of 14 Florence Street. Trent requested a site visit as the proposed site is currently landlocked.	I called him to explain that I am familiar with the site context and was unsure that a site visit was necessary. I also stated that until the officer report was released there was little point in meeting and at that point he would be best to seek a site visit for all DAP members via the DAP Secretariat. We both also noted that due to the pending gazettal of Vincent's new Scheme which directly impacts this site, there may be statutory and legal implications for the decision process. We agreed to leave the matter until the RAR is released via the DAP process.
199	Cr Josh Topelberg	Trent Durward Development Manager, Megara Developments	8 February 2018 9 February 2018	Phone call	14 and 16a Florence Street, West Perth	We discussed the need to liaise with local residents in relation to the development. Mr Durward indicated that he had letter dropped Janet St residents prior to lodging the DA. We did not discuss the development particulars, only the principle of community liaison.	I explained that it was in everyone's interest to meet and discuss issues and seek resolution before finalising plans to be put before the Council and JDAP.
198	Cr Josh Topelberg	Michael Easson EG Funds Management	5 February 2018	Meeting	40 Frame Court, Leederville	Meeting was to present proposed redevelopment of 40 Frame Court Leederville and seek preliminary feedback. We discussed the need for community consultation and addressing issues of access, landscaping, waste	No response.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
						management and architectural excellence.	
197	Cr Josh Topelberg	Nick Pagano Sales Consultant, R&H North Perth	1 December 2017	Email	289 Walcott Street, North Perth	Requested that the application for change of trading hours be processed as soon as possible.	Advised that I cannot intervene in the planning process, however I am sure that the officers will advise you on the advertising period as soon as they have conducted their preliminary assessment.
196	Mayor Emma Cole	Daniella Mrdja – Urbanista	14 November 2017	Phone call	1-16/17 Harwood Place, West Perth	The subject of conversation was the request of the Applicant to reduce the three night minimum stay to a two night minimum stay.	I advised that Council Members had received the Applicant's request via email from the Manager of Statutory Planning and that Daniella was also able to present the Applicant's case at Public Question Time.
195	Cr Josh Topelberg	Daniella Mrdja – Urbanista	10 November 2017	Phone call	17 Harwood Place, West Perth	Confirm the reason why an email had been sent from Petar Mrdja regarding their objection to the imposition of a three night minimum stay at the apartment.	No response.
194	Cr Josh Topelberg	Petar Mrdja – Urbanista	10 November 2017	Email	17 Harwood Place, West Perth	Objection to the imposition of a three night minimum stay at the apartment	No response.
193	Cr Josh Topelberg	Adrian Fratelle	3 November 2017	Meeting	Money St	I had a meeting at 9am on Friday November 3rd with Adrian Fratelle in relation to a development proposal for a property on Money St. The property backs onto a property owned in my family on William Street and Adrian was requesting feedback from my family as owners. We discussed the non-compliant matters and consideration of the bin store and access. I also indicated that I would not be on the DAP for the decision on this proposal as I have a direct proximity interest in the matter and would declare myself ineligible on that basis. I passed on a copy of the proposal to the property owners and indicated they would respond to him within a week.	No response.
192	Cr Josh Topelberg	Urbanista	27 October 2017	Phone call	17 Harwood Place, Perth	I called a principal at the planning consultancy managing the application for 17 Harwood place, Perth (Urbanista) on October 27th at 11:30am. The purpose of the call was to clarify a comment i had made at the last council meeting and to confirm that all requested information would be provided in time for a decision to be made at the next meeting. I expressed concern that any delay or incomplete information would potentially result in a call for a further delay which was not fair to the community or applicant. No specifics of the application were discussed.	No response.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
191	Cr Josh Topelberg	Domenic Minniti	24 October 2017	Phone call	440 William Street, Perth	In relation to a proposed change of use application at 440 William Street that is time critical.	I relayed the information to the director and asked Mr Minniti to contact him directly.
190	Cr Josh Topelberg	Peter Simpson of PTS Planning	20 October 2017	Phone call		Customer service issues relating to two current DA's for which he is representing the applicants.	I relayed the concern to the CEO directly and he contacted Mr Simpson to discuss the concerns.
189	Mayor Emma Cole	Daniella Mrdja - Urbanista Planning	16 October 2017	Phone call	16/17 Harwood Place, West Perth	Indicated that the Applicant would be seeking a deferral and had concerns over the proposed Management Plan.	No response.
188	Mayor Emma Cole	Paul Kotsoglio - Planning Solutions	16 October 2017	Phone call	452-460 William Street Perth	Advised that he would be attending meeting with Applicant and seeking to make a deputation to Council on car parking calculation and to request cash-in-lieu reduction or exemption	No response.
187	All Council Members	Daniella Mrdja – Urbanista Town Planning	10 October 2017	Email	17 Hardwood Place, West Perth	Regarding Item 5.4 – Council Briefing 10 October 2017. Seeking that the Council support the Officer's recommendation to amend conditions 4 and 5 accordingly.	Cr Topelberg - replied to acknowledge the issues raised.
186	Cr Dan Loden and Cr Jonathan Hallett	Dr Samuel J. Winfield Nu Wines Pty Ltd	6 October 2017	Email	452-460 (Lot: 1; D/P: 613) William Street, Perth - Application for Change of Use	Requesting support to modify the recommendation and waive the requirement for any cash-in-lieu contributions, in relation to the application for change of use for the premises Nos. 452-460 William Street Perth.	No response.
185	Mayor Emma Cole	Robert Shaw of Daly and Shaw Builders	22 September 2017	Meeting	60 & 62 Robinson Avenue, Perth.	I met with Robert Shaw of Daly and Shaw Builders and Steven Markham, architect from Scribe Group last Friday 22 September at 10.30am with Paola di Perna at the City's offices. Robert Shaw had put in a DA for an amendment to a condition on the previous Monday 18 September, and this is a matter that will be determined by Council. The DA is in relation to the number of dilapidation reports required under the current planning approval at 60 & 62 Robinson Avenue, Perth. The purpose of the meeting was to discuss the number of dilapidation reports required, and the process for seeking an amendment to the condition.	No response.
184	Cr Joshua Topelberg and Cr Dan Loden	Ben Doyle of Planning Solutions	19 September 2017	Meeting	238-246 Oxford St	Cr Loden and I met with the applicant and their team in relation to the proposal for 238-246 Oxford St. The meeting was in response to a request from Ben Doyle of Planning Solutions as previously declared. The architect explained their rationale for the design and a few questions were asked and answered.	No response.
183	Cr Dan Loden	Ben Carter of Pinnacle Planning	17 September 2017	Phone call	2 Coogee Street, Mt Hawthorn	Ben Carter contacted me about the 2 Coogee St development to ask if I had any questions about the development. He	I said I can't state how I would vote on the matter but observed that this would be a

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
						mentioned his discussion with the Mayor about the removal of the alfresco from the development approval and asked my feedback.	measure to reduce the impact on the surrounding neighbours.
182	Cr Joshua Topelberg	Peter Simpson of PTS Planning	18 September 2017	Phone call	66 Edward St	Peter indicated that he had been told after 6 weeks since he submitted his client's DA that staff would take a further 4 weeks to begin looking at it.	I expressed my concern and relayed this info to the director and asked him to contact Peter to resolve the situation.
181	Cr Joshua Topelberg	Ben Doyle of Planning Solutions	14 September 2017	Phone call	238-246 Oxford St	Ben asked for clarity about meeting to discuss the proposal and I indicated that the DAP regulations encourage elected members to fulfill their role, which includes meeting with proponents in an appropriate environment.	I invited Ben to contact the Director and arrange a meeting together with him and Cr Loden who is the other DAP member. This meeting was scheduled via the City for Tuesday September 19th
180	Cr Joshua Topelberg	Tony Paduano of TPG Planning	13 September 2017	Phone call	Proposed aged care facility, cafe and office at 67 Cleaver Street, West Perth	Tony and I talked through an issue that I had raised with the administration re: specific architectural concern with the South West corner of the building and its direct impact on the neighbor opposite. He explained the process that the applicant had gone through and their preparedness to amend the design of the corner facade to accommodate the neighbour's concerns.	No response.
179	Cr Joshua Topelberg	Ben Carter of Pinnacle planning	12 September 2017	Phone call	2 Coogee Street, Mt Hawthorn	He asked if I had any issues or concerns that were not addressed in the report.	I said that I understood the report and recommendation and would be in touch if I had any further queries. I did not contact him again.
178	Cr Jimmy Murphy	Ben Carter of Pinnacle planning	11 September 2017	Phone call	Dejaxy Café, Mt Hawthorn	Discussed the difficulty he had getting his application through the planning department.  He asked if I had any questions in relation to the application.	My response was that the planning department was understaffed and apologised for this.  I advised him that I did not have any questions regarding his application as it was well covered in the report.
177	Mayor Emma Cole	Ben Carter of Pinnacle Planning	12 September 2017	Phone call	2 Coogee Street, Mt Hawthorn	Ben Carter phoned me on the day of the Council Briefing to discuss the application before Council (Item 5.3) and to ask if I had any questions.	I raised with him noise emitted from curbside alfresco verses onsite alfresco, and I also asked this question of the Director of Developer Services at the Council Briefing.
176	Mayor Emma Cole	Robert Shaw of Daly and Shaw	12 and 13 September 2017	2 x Phone calls	62 Robinson Ave, Perth	Phone conversations to arrange meeting to discuss imposition of Condition 6.5.1 and Development Approval	Meeting arranged.
175	Mayor Emma Cole	Mimma Tassone of Daly and Shaw	14 September 2017	Email	62 Robinson Ave, Perth	Cc'd on an email to the Manager Approvals Services to submit an application for development approval form and associated documentation.  Email also included the drop box link to additional references relating to the imposition of Condition 6.5.1 and Development Approval.	Followed up with a Phone call to arrange a meeting.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
						Noted that Robert Shaw will contact shortly to arrange a meeting and discuss this issue further.	
174	Cr Joshua Topelberg	Domenic Minniti	8 September 2017	Site Meeting	442 William Street	I met with Paola di Perna - Manager Approvals Services & Domenic Minniti on site at 442 William Street to look at a proposal to enclose the 4th storey balcony. We did not sight plans, but spoke generally about the reasons why it was being proposed (water issues arising from construction) and the current planning framework. We noted that what was being proposed would be seeking discretion for all aspects (height, front and side setbacks) and that any proposal would need to return something extraordinary to the community in order to consider additional built form on the site.	No commitment was offered other than to suggest that what was being proposed was outside of what the policy framework currently allows or encourages.
173	Cr Joshua Topelberg	Domenic Minniti	5 September 2017	Phone call	442 William Street	He asked for my views on a potential DA to address a water issue at his property on William street, Perth	I said this would be best discussed with the manager before submitting any DA and suggested he contact Paola Di Perna - Manager Approvals Services to arrange a site meeting. He asked if i would attend and I said I would do so with Paola.
172	Cr Joshua Topelberg	Ben Carter at Pinnacle Planning	7 August 2017	Phone call	2 Coogee St Mt Hawthorn	Mr Carter raised a number of issues relating to process and impartiality which I relayed to the Manager Approvals Services and the CEO in separate conversations.  The Manager Approvals Services had indicated that she was meeting with Mr Carter the following day and I have not had any further contact with anyone on this matter.	No response.
171	Mayor Emma Cole	Paul Serdar – Green Haven	27 July 2017	Unexpected meeting	238 to 246 Oxford Street, Leederville.	I was standing on the street looking at the collapsed awning at 405 Oxford Street, Mt Hawthorn. I started a conversation with Paul Serdar of Green Haven by a passing comment about the awning and found that he is one of the owners of the building. He asked if I recognised him from a matter that had been to DAP - 238 to 246 Oxford Street, Leederville.	I asked if it would be readvertised and he said yes. I then brought the conversation to an end and said it may be developer contact for registration, and also the subject of confidential mediation.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

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						<p>I was on the DAP that considered and refused the application. It is now subject to review by the SAT and is currently in mediation.</p> <p>He mentioned the plans had been redrawn and that he felt it was a much better design and less impact on neighbouring properties</p>	
170	Cr Susan Gontaszewski	Aaron Lohman – Rowe Group	25 July 2017	Phone call	No. 395 (Lot: 1; D/P: 1283) Bulwer Street, West Perth - Section 31 SAT Reconsideration - Proposed Four Multiple Dwellings	Mr Lohman rang me to confirm that the applicant was supportive of the conditions associated with the application and to check if I had any residual concerns.	I advised that it was useful to know the applicant was willing to make the design changes as suggested by the DAC but I had ongoing concerns about visitor parking.
169	Cr Joshua Topelberg	Aaron Lohman – Rowe Group	25 July 2017	Phone call	No. 395 (Lot: 1; D/P: 1283) Bulwer Street, West Perth - Section 31 SAT Reconsideration - Proposed Four Multiple Dwellings	Discuss Bulwer St proposal on tonight's Council Agenda.	We discussed at length my perceived shortcomings in the design and process.
168	All Council Members	Annemarie Riseborough (née McKenzie) Director Reform Physiotherapy & Pilates	17 July 2017	Email	Lot 4/280 Lord Street, Perth	Noted historical and positive considerations about her business Sought advice regarding the application, in advance of the meeting. Stated that she would be willing to discuss with any councillors who have questions prior to the meeting.	No response.
167	Cr Josh Topelberg	Justin Carrier (architect)	11 July 2017	Phone call	Residential Proposal on Chelmsford Road	Contacted by Justin Carrier (architect) in relation to a residential proposal on Chelmsford Rd and the application process timing.	Spoke with the Director of Development Services and he indicated that there had been a delay as a result of some internal issues, but that the matter was now in hand.  I passed on Mr Carrier's details and the Director committed to contacting him by tomorrow (Friday).
166	Cr Dan Loden	Marc Drexel Agency Partners	27 June 2017	Email	159a and 159b Loftus St	Email received noting frustrations regarding the history of the application.	No response.
165	Cr Susan Gontaszewski	Jason Collins, Collins Property Group (WA) Pty Ltd	25 June 2017	Email	94 Bourke Street Leederville	Email received containing Setback plans for 91 Bourke Street Leederville.	No response.
164	Cr Josh Topelberg	David Read (TPG)	23 June 2017	Phone call	Luna Cinema, Leederville	Had a further conversation with David on Friday June 23 as he had not yet heard back from the City.	Contacted the CEO as the Director was in a meeting and he informed me that he would discuss it with the Director and ensure Mr Read was contacted
163	Cr Joshua Topelberg	David Read (TPG)	15 June 2017	Phone call	Luna Cinemas, Leederville	Received a Phone call from David Read (TPG) asking whether elected members could request an item be considered as a late item.  Mr Read indicated he had previously been informed it would not be required to go to Council and was to be determined under delegated authority.	I said this was not usual but I would call the Director to ask about the status of the proposal which he informed me was an application for change of use in Leederville (Luna Cinemas).  I phoned the Director who confirmed that it would need to come to the July meeting as it was an unlisted use. I asked him to call Mr



**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

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							Read to confirm this and why he received seemingly conflicting advice.
162	Mayor Emma Cole Cr Dan Loden Cr Joshua Topelberg	Jason Collins	8 May 2017 – 12.48pm	2 Part Email	94 Bourke Street redesign	Attached revised drawings and comments in response to issues raised at the Council meeting 2 May 2017.	No response.
161	Cr Joshua Topelberg	Domenic Minniti	5 May 2017 – 5.15pm	Phone call	86 Hobart Street Mt Hawthorn	He advised that he had still not received a response from the city. He noted that he had also left messages for senior staff and had not received any written or telephone response.	I advised that I would ask the CEO to look into it on Monday.
160	Cr Joshua Topelberg	Architect, Planning Consultant and CEO of Rosewood Care.	3 May 2017 – 2.30pm	Meeting	Cleaver Street proposal.	The applicant presented a different concept for the site and sought comment on its merit prior to undertaking further work. The feedback was in line with the confidential nature of sat mediation and the critical importance of community engagement was highlighted throughout. The applicant will decide whether to pursue an amended design through the SAT process.	The process was external to the sat process, but in line with the dap regulations and was held on a 'without prejudice' basis. It was considered a part of mediation by all parties.
159	Cr Matt Buckels	Jason Collins	1 May 2017 – 10.37am	Email	94 Bourke Street Leederville	Provided a response Cr Matt Buckels previous email and clarification in relation to the proposed development design at 94 Bourke Street, Leederville.	No Response.
158	Mayor and Council Members	Jason Collins	28 April 2017 – 11.51am	Email	94 Bourke Street Leederville	Attached a document regarding some of the items raised at the Council Briefing 26 April 2017.	Cr Joshua Topelberg - Thanked Jason for his email and for his efforts to address the concerns raised.  Advised that he looks forward to seeing the revised drawings and materials and finished schedule.  Cr Matt Buckels – Thanked Jason for his email and provided feedback on relation to the development design.
157	Cr Joshua Topelberg	Tony Paduano (TPG)	Unknown	Invitation Received	Proposed Rosewood development on Cleaver St.	I have received an invitation from Tony Paduano (TPG) to attend a meeting re. proposed Rosewood development on Cleaver St. The meeting is to be at the City on May 3rd, with the architect, Rosewood CEO, DAP Chair and City's officers in attendance.	The content of the meeting will be updated after the meeting.
156	Cr Joshua Topelberg	Brad Stein – Director Delta8 Consulting	27 April 2017 – 10.17am	Email	Application 5.217.136.1	Requesting assistance to get the sign approved so that they can progress with the site development.	Forward to the Manager Approval Services requesting to have the application for signage expedited quickly to improve the visual amenity of the site and get the development happening. Also noted that he is a personal friend of the applicants.
155	Cr Joshua Topelberg and Cr Matt Buckels	Petar Mrdja - representing Urbanista Town Planning	4 April 2017 – 9.11pm	Email	39 Cowle Street, West Perth	Thanking Council Members for their support with regards to the removal of the acoustic report.	No Response

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	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
154	Mayor and Council Members	Petar Mrdja - representing Urbanista Town Planning	3 April 2017 – 5.05pm	Email	39 Cowle Street, West Perth	Reiterated objection to the application of condition 5 for 39 Cowle Street, West Perth relating to the Acoustic Report.	No Response.
153	Cr Susan Gontaszewski	Petar Mrdja - representing Urbanista Town Planning	27 March 2017 – 1.54pm	Email	Construction of four, two-storey grouped dwellings at 39 Cowle Street, West Perth	Thanking Cr Gontaszewski for her response to previous email.	No Response.
152	Cr Susan Gontaszewski	Jason Collins - owner and applicant for 36-38 Melrose Street, Leederville	27 March 2017 – 1.21pm	Email	36-38 Melrose Street, Leederville	Firstly, I wanted you to know about the history of this application. Referred and commented to an email previously submitted by a neighbour.	Thank-you for your email in relation to 36-38 Melrose Street. I note that you have worked with City since the original application and thank you for providing the further information in relation to landscaping, laneway lighting and footpath remediation. You're also welcome to attend the briefing and/or meeting in person to speak in support of the item.
151	Mayor and Council Members	Petar Mrdja - representing Urbanista Town Planning	25 March 2017 – 4.31pm	Email	Construction of four, two-storey grouped dwellings at 39 Cowle Street, West Perth	Wishing to thank the City's Administration for recommended approval for this application and acknowledge their support of the decision.	Cr Gontaszewski - Thank-you for your email regarding 39 Cowle Street, West Perth. I note the background information provided and changes made to the plans throughout the application process. You're also welcome to attend the briefing to meeting to speak to the matter in person.
150	Cr Joshua Topelberg	Ben Doyle, Director - Planning Solutions	21 March 2017 – 9.40am	Phone call	238-246 Oxford Street, Leederville	I called Ben following the DAP meeting relating to the proposed development at 238-246 Oxford Street, Leederville. The Phone call was to seek clarity around some of the arguments made in his Briefing Note provided to the DAP. Ben asked if I would be available to meet with the developer prior to the matter coming back to the DAP. I advised that I would be happy to meet, together with the other Local Government DAP member and with senior planning staff present - in line with both the City's Code of Conduct and the DAP Regulations. To date no meeting has been arranged.	To date no meeting has been arranged.
149	Cr Joshua Topelberg	Trent Durward, 34A Melrose St, Leederville WA 6007 (Development Manager, Megara, Level 1, 662 Newcastle St, Leederville WA 6007)	24 March 2017 – 10.15am	Email	36-38 Melrose Street, Leederville	Comments on agenda item 5.1.1 of the Council Briefing 28 March 2017.	Advised that he appreciated the information and requests and would have a closer look and get back to him.
148	Cr Joshua Topelberg	Domenic Minniti, Developer	4 March 2017 – 12pm	Phone call	86 Hobart Street Mt Hawthorn	Asked whether I felt it was reasonable to be pushing the City for a response after 6 months and asked for advice on a course of action if a response wasn't forthcoming next week	I said it was an administration matter and he should seek a meeting with the CEO & / or DDS if he is I satisfied with the response from the City.
147	Cr Joshua Topelberg	Domenic Minniti, Developer	4 March 2017 – 10.14am	Email	86 Hobart Street Mt Hawthorn	Asking why a requested response relating to correspondence between the City and Twenty 20 Surveys in relation to 86 Hobart Street, Mt Hawthorn had taken so long.	Forward to the Director Development Services.
146	Cr Joshua Topelberg	Domenic Minniti, Developer	22 February 2017 – 2pm (approx.)	Phone call	Own building on Hobart Street, Mount Hawthorn	Stated that he had received a compliance notice in relation to his building on Hobart	I said I would alert the Director to the apparent time lag and called the Director Development

REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
						Street on 11 August 2016 and responded in writing on 21 August 2016. Stated that he has contacted Administration numerous times but is yet to receive a response and decision on the matter.	Services, John Corbellini, to request that Mr Minniti receive a response either way. I did not know and did not request information about the substance of the matter, and only discussed the timing/communication issue.
145	Cr Joshua Topelberg	Bruce Arnold, Architect	6 February 2017 – 11.58am	Phone call	22-28 Angove Street, North Perth (being presented for consideration by Council at the Council Meeting to be held on 7 February 2017)	Asked if there were any concerns raised regarding alcohol service, as he had been contacted in relation to a media article about small bars.	I said that I was not aware of any concerns and that the item would be debated tomorrow night as it requires an Absolute Majority decision. I noted that the application and recommendation are dealing with the opening hours, not the liquor licensing conditions which I understand are not set by the City.
144	Mayor John Carey	Basil Kittis, 456 Fitzgerald Street, North Perth	18 January 2017 – PM	Phone call	456 Fitzgerald Street, North Perth	Indicated revised plans to be submitted due to required change in method of foundation construction.	No further action. Indicated I would not be a decision maker, given standing down on 30 January 2017.
143	Mayor John Carey	Mario Zulberti JP, Chief Executive Officer, Rosewood Care Group, 67 Cleaver Street, West Perth	13 January 2017 – mid-AM (approx.)	Phone call	DAP assessed development, 67 Cleaver Street, West Perth	Mayor responded to criticism of Council by Rosewood Care Group on proposed redevelopment.	No further action. The Mayor has no decision making authority on matter.
142	Cr Dan Loden	Mario Zulberti JP, Chief Executive Officer, Rosewood Care Group, 67 Cleaver Street, West Perth	11 January 2017 – PM	Phone call	Rosewood Development, 67 Cleaver Street, West Perth	Seeking to discuss various planning issues in the City of Vincent, including the current DA for the Rosewood Development in West Perth.	Mario Zulberti explained the issue but did not expect any response from me.
141	Cr Emma Cole	Mario Zulberti JP, Chief Executive Officer, Rosewood Care Group, 67 Cleaver Street, West Perth	11 January 2017 – 2.30pm	Phone call	Rosewood Development, 67 Cleaver Street, West Perth	Seeking to discuss various planning issues in the City of Vincent, including the current DA for the Rosewood Development in West Perth.	I advised that I was unlikely to be a decision maker and was not in a position to discuss or comment.
140	Cr Joshua Topelberg	Mario Zulberti JP, Chief Executive Officer, Rosewood Care Group, 67 Cleaver Street, West Perth	10 January 2017 – PM	Phone call	Rosewood Development, 67 Cleaver Street, West Perth	Mario Zulberti contacted me to express concern over the process of consultation and Councillor engagement with him in relation to their proposal for the Cleaver Street development.	I explained that as it was a DAP application, Elected Members would likely not have seen anything about the application other than public material that was advertised by the City. Mario expressed concern that Elected Members had not contacted him or his company to request information or a briefing on the proposal. I explained that elected Members would not normally proactively contact applicants to discuss their proposal and that there were options available to him to request a presentation to elected members. I confirmed that at that point I had not been contacted by anyone in the community in relation to the proposal - either positive or negative.  I committed to Mr Zulberti to call him back when I returned from leave and did so on 23 January 2017. We spoke briefly about the process again and I noted that I will be away when the matter comes to the DAP, so I would be unlikely to be in attendance.
139	Cr Susan Gontaszewski	Ben Doyle, Director, Planning Solutions, Level 1, 251 St George's Terrace, Perth WA 6000	13 December 2016 – 5pm (approx.)	Phone call	Draft Built Form Policy	Seeking to discuss the Draft Built Form Policy Agenda Item being presented to Council, prior to the Council Meeting on 13 December 2016.	No response.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
138	Cr Emma Cole	Ben Doyle, Director, Planning Solutions, Level 1, 251 St George's Terrace, Perth WA 6000	13 December 2016 – PM	Phone call	Draft Built Form Policy	Reiterating comments made in email to all Council Members of 13 December 2016 regarding the Draft Built Form Policy Agenda Item being presented to Council, and mentioned this impacted three developments on Charles and Oxford Streets, but did not provide further detail.	I listened, did not make any commitments and thanked him for his call.
137	Mayor and Councillors	Ben Doyle, Director, Planning Solutions, Level 1, 251 St George's Terrace, Perth WA 6000	13 December 2016 – 4.25pm	Email	Draft Built Form Policy	Email attaching a briefing note outlining Planning Solutions' request for a 'transition period' for phasing in the Built Form Policy and advising that they make this request on behalf of a number of landowners who have already substantially progressed development proposals under the current framework, and could not have anticipated the changes that are included in the Built Form Policy.	No response.
136	Mayor John Carey	Ben Doyle, Director, Planning Solutions, Level 1, 251 St George's Terrace, Perth WA 6000	13 December 2016 - 1.30pm	Meeting	City of Vincent Draft Built Form Policy	Meeting to discuss and request a transition period for phasing in the Built Form Policy.	Met with Mayor, Director Development Services and Manager Policy and Place.
135	Mayor and Councillors	Myf Zrinski, Director, Tiger Developments	12 December 2016 – 11.52am	Email	18 Turner Street, Highgate – Extension of Development Application (DA)	Provided further clarification to the Council Members in relation to the questions asked at the Council Briefing of 6 December 2016 regarding the DA.	No response.
134	Cr Joshua Topelberg	Steve Allering, Director, Allering & Associates, 125 Hamersley Road, Subiaco WA 6008	9 December 2016 – 4.50pm	Email	City of Vincent Draft Policy 7.1.1 Built Form – Charles Hotel Site	Submission regarding the Charles Hotel site and asking if Cr Topelberg would be willing to move a motion to support an amendment to the Built Form Policy that recognises that the site is a strategic site and can go up to 6 storeys subject to a LDP. Letter attached to email explaining all of the above.	I responded to advise that I have read the letter and whilst I understand and respect his position, I am not inclined to provide a guarantee of that height – be it 6 or even more storeys – as this is precisely the point of the LDP. That process should explore the site-specific planning and neighbourhood context and propose an appropriate built form response. For this reason, I won't be proposing the suggested additional height as of right.
133	Cr Joshua Topelberg	Danny Psaros	3 December 2016 – AM	Phone call	Parry Street, Perth 6000	Footpath works (decking?) outside his property on Parry Street – unsure which of the City's Directorates was dealing with this matter (Technical Services or Development Services).	I committed to asking either Director Technical Services or Director Development Services to contact Danny Psaros' planning consultant to resolve the matter with a decision either way. On 7 December 2016, I confirmed to Danny Psaros that the Manager Approval Services, Paola di Perna, is managing the process and she is the best contact to resolve the matter.
132	Cr Jimmy Murphy	Zac Morrow, Department Manager – Development, Unit 2, 1 Tully Road, East Perth WA 6004	28 November 2016 – 12.34pm	Email	66-70 Wright Street, Highgate	Requesting a meeting to discuss proposed Wright Street development prior to Development Assessment Panel meeting on 15 December 2016.	Responded to advise that this is probably not relevant for me as I am not a DAP member.
131	Cr Susan Gontaszewski	Zac Morrow, Department Manager – Development, Unit 2, 1 Tully Road, East Perth WA 6004	28 November 2016 – 12.32pm	Email	66-70 Wright Street, Highgate	Requesting a meeting to discuss proposed Wright Street development prior to Development Assessment Panel meeting on 15 December 2016.	Responded to decline the meeting (advising that it is a busy time of the year and I am not a decision maker in relation to this application).

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
130	Mayor John Carey	Zac Morrow, Department Manager – Development, Unit 2, 1 Tully Road, East Perth WA	18 November 2016 – 12.48pm	Email	66-70 Wright Street, Highgate	Requesting a meeting to discuss proposed Wright Street development prior to Development Assessment Panel meeting on 15 December 2016.	No response.
129	Cr Joshua Topelberg	Zac Morrow, Department Manager – Development, Unit 2, 1 Tully Road, East Perth WA	15 November 2016 – 11.30am	Meeting	66-70 Wright Street, Highgate	Meeting to discuss proposed Wright Street development. Manager Approval Services was also present at the meeting.	The meeting lasted one hour and the developer presented their rationale for the proposal, some key elements of the internal design and discussed their community engagement process. I asked questions about the parking, setback, overlooking and landscaping compliance, as well as the sustainable design features.
128	Mayor John Carey	Jason Willoughby, Managing Director, Level 11, Brookfield Place, 125 St George's Terrace, Perth WA 6000	4 November 2016 – 4.50pm	Included cc in Email	Draft Built Form Policy – Hyde Park Precinct	Meeting to discuss brief submission to new Built Form Policy – increased density for Hyde Park Precinct.	Mayor responded via email (Friday, 4 November 2016, 4.52pm) to set up meeting via Personal Assistant, however in review referred to CEO for Mr Willoughby to meet Planning team.
127	Mayor John Carey	Jason Willoughby, Managing Director, Level 11, Brookfield Place, 125 St George's Terrace, Perth WA 6000	27 October 2016 – 10.52am	Included cc in Email	Draft Built Form Policy – Hyde Park Precinct	Brief submission to new Built Form Policy – increased density for Hyde Park Precinct.	Mayor responded via email (Friday, 4 November 2016, 12.27pm). Explained matter has been considered as part of separate amendment and development of Town Planning Scheme 2. Mayor offered to discuss.
126	Mayor John Carey	Paul Kotsoglo, Managing Director, Planning Solutions, PO Box 8701, Perth WA 6849	25 October 2016 – AM	Phone call	Litis Stadium, 41 Britannia Road, Leederville WA 6007	Timing of Workshop briefing.	Confirmed Workshop to occur in November.
125	Mayor John Carey	Chris Angelkov, Owner, 509 Charles Street, North Perth WA 6006	24 October 2016 – 9.38pm	Email	Charles Hotel, 509 Charles Street, North Perth WA 6006	Follow-up re: concerns of proposed City of Vincent Built Form Policy 7.11 and height impact on property.	Rang back and outlined process for new Built Form Draft Policy – and opportunity for Chris to make submission.
124	Mayor John Carey	Paul Kotsoglo, Managing Director, Planning Solutions, PO Box 8701, Perth WA 6849	24 October 2016 – 12.33pm	Email	Litis Stadium, 41 Britannia Road, Leederville WA 6007	Follow-up email – requesting to brief Council Workshop.	Referred to CEO, consideration to take to Council Workshop.
123	Mayor John Carey	Paul Kotsoglo, Managing Director, Planning Solutions, PO Box 8701, Perth WA 6849	22 October 2016 – 2.30pm	Meeting	Litis Stadium, 41 Britannia Road, Leederville WA 6007	Floreat Athena Club concerns regarding future of Litis Stadium – and future lease. Current lease expired.	Request for formal communication by Floreat Athena Soccer Club to Mayor re: briefing on future proposals – and if they wish to provide to Councillors.
122	Mayor John Carey	Paul Kotsoglo, Managing Director, Planning Solutions, PO Box 8701, Perth WA 6849	21 October 2016 – AM	Phone call	Litis Stadium, 41 Britannia Road, Leederville WA 6007	Request to meet with members of the Executive as part of local soccer games at venue on weekend.	Agreed to attend meeting.
121	Mayor John Carey	Chris Angelkov, Owner, 509 Charles Street, North Perth	18 October 2016 – 2.33pm	Email	Charles Hotel, 509 Charles Street, North Perth WA 6006	Request to speak on proposed City of Vincent Built Form Policy 7.11 and height impact on property.	No response – waiting for brief from Manager Policy & Place.
120	Mayor John Carey	Basil Kittis, Mark Stewart, Managing Director, Classic Contractors, Suite 6, 7 Gympie Way, Willetton	18 October 2016 – 10.30am	Meeting	457 Fitzgerald Street, North Perth WA 6006	Seeking advice on way forward regarding civil dispute regarding wall.	Met with Manager Approval Services. Referred to follow-up meeting with Manager. No further action from Mayor.
119	Cr Dan Loden	Murray Kimber, 545 Beaufort Street, Highgate WA 6003	17 October 2016 – 7pm	Meeting	545 Beaufort Street, Highgate WA 6003 (Highgate Drycleaners)	Discuss proposal to apply for a 'change of use' to part of 545 Beaufort Street (Highgate Drycleaners), Highgate to a micro-brewery/craft beer, eating house and tavern.	I explained that I could not agree or disagree, but advised on what the potential issues could be.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
118	Mayor John Carey Cr Emma Cole Cr Jimmy Murphy	Murray Kimber, 545 Beaufort Street, Highgate WA 6003	17 October 2016 – 11.30am	Meeting	545 Beaufort Street, Highgate WA 6003 (Highgate Drycleaners)	Discuss proposal to apply for a 'change of use' to part of 545 Beaufort Street (Highgate Drycleaners), Highgate to a micro-brewery/craft beer, eating house and tavern.	Meeting held with Director Development Services and Manager Approval Services present. Mr Kimber gave a briefing on proposal.
117	Cr Joshua Topelberg	David Read, TPG	11 October 2016 – AM	Phone call	Development proposal for 81 Angove Street, North Perth	Following a discussion with the Principal of North Perth Primary School on 11 October 2016, I telephoned David Read of TPG in relation to the development proposal for 81 Angove Street, North Perth. The Principal was unaware the matter had gone to SAT and was asking about process and any proposed changes to the plans. I explained that the SAT mediation is a confidential process, but that the matter would likely come back to DAP which would be a public meeting with due notice.	I telephoned David Read to inform him that the Principal was interested in any proposed changes and that this was at their discretion to meet/discuss with her. I did not advise them to meet with the Principal, only to relay her interest in the matter.
116	Mayor John Carey	Trent Durward, 34A Melrose St, Leederville WA 6007 (Development Manager, Megara, Level 1, 662 Newcastle St, Leederville WA 6007)	10 October 2016 - 2.30pm	Meeting	Proposed multi-dwelling development at 36-38 Melrose Street, Leederville.	Concerned re accuracy in documentation and lack of interaction and access with rear laneway.	No further action from Mayor.
115	Cr Emma Cole	Niyati Shah and Matthew Daniels, 1 Glebe Street, North Perth WA 6006	10 October 2016 – 12.57pm	Email	1 Glebe Street, North Perth WA 6006 (Proposed Dental Practice)	Email from Niyati Shah and Matthew Daniels, owners of 1 Glebe Street, North Perth outlining the support of surrounding neighbours to having a small dental practice at 1 Glebe Street, addressing concerns with previous application, which was not supported, outlining proposed changes they are looking at making and advising they are considering re-submitting their application. Asking for thoughts on anything that they could change to aid them in a future application.	No response.
114	Cr Roslyn Harley	Jason Collins, Collins Property Group (WA) Pty Ltd	9 October 2016 – 10.06pm	Email	Proposed multi-dwelling development at 36-38 Melrose Street, Leederville	Email and attached submission from Jason Collins advising he is one of 6 owners of 36-38 Melrose Street, Leederville which has had planning recommendation to construct 6 multiple dwellings and stating why he thinks the design works over the mass amount of apartments coming onto the market in the [City] of Vincent and in particular, Leederville.	No response.
113	Cr Joshua Topelberg	Jason Collins, Collins Property Group (WA) Pty Ltd	9 October 2016 – 9.56pm	Email	Proposed multi-dwelling development at 36-38 Melrose Street, Leederville	Email and attached submission from Jason Collins advising he is one of 6 owners of 36-38 Melrose Street, Leederville which has had planning recommendation to construct 6 multiple dwellings and stating why he thinks the design works over the mass amount of apartments coming onto the market in the [City] of Vincent and in particular, Leederville.	I responded to Mr Collins to say that I have read and understand his submission.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
112	Cr Susan Gontaszewski	Jason Collins, Collins Property Group (WA) Pty Ltd	9 October 2016 – 9.55pm	Email	Proposed multi-dwelling development at 36-38 Melrose Street, Leederville	Email and attached submission from Jason Collins advising he is one of 6 owners of 36-38 Melrose Street, Leederville which has had planning recommendation to construct 6 multiple dwellings and stating why he thinks the design works over the mass amount of apartments coming onto the market in the [City] of Vincent and in particular, Leederville.	I responded to advise that I have received the email and will consider the submission in relation to the application before Council tonight (11 October 2016).
111	Cr Emma Cole	Jason Collins, Collins Property Group (WA) Pty Ltd	9 October 2016 – 9.53pm	Email	Proposed multi-dwelling development at 36-38 Melrose Street, Leederville	Email and attached submission from Jason Collins advising he is one of 6 owners of 36-38 Melrose Street, Leederville which has had planning recommendation to construct 6 multiple dwellings and stating why he thinks the design works over the mass amount of apartments coming onto the market in the [City] of Vincent and in particular, Leederville.	Responded to acknowledge receipt of email and attached submission and advised that I have read through it, and will factor this into my consideration of the matter.
110	Cr Emma Cole	Trent Durward, Development Manager, Megara, Level 1, 662 Newcastle Street, Leederville WA 6007	7 October 2016 – 3.58pm	Email	Proposed multi-dwelling development at 36-38 Melrose Street, Leederville	Concerned re accuracy in documentation and lack of interaction and access with rear laneway.	I responded on 11 October 2016 advising that I have requested further advice from the Director Development Services on the issues raised and will follow-up on this at tonight's Council Briefing (11 October 2016).
109	Mayor John Carey	Trent Durward, 34A Melrose St, Leederville WA 6007 (Development Manager, Megara, Level 1, 662 Newcastle St, Leederville WA 6007)	7 October 2016 - 3.58pm	Email	Proposed multi-dwelling development at 36-38 Melrose Street, Leederville	Concerned re accuracy in documentation and lack of interaction and access with rear laneway.	Face to face meeting organised with Mayor and Director Development Services.
108	Cr Dan Loden	Niyati Shah, 1 Glebe Street, North Perth WA 6006	4 October 2016 – 1pm	Phone call	1 Glebe Street, North Perth WA 6006 (Proposed Dental Practice)	Ms Shah telephoned me to explain that she had discussed with Administration the option to re-submit the application for the proposed dentist surgery at 1 Glebe Street and sought my views. She indicated that local residents had changed their views on the development and that the design had changes so that they have less impact on the street.	I advised that if the submission was returned and residents had removed their objections and issues around parking were resolved, this would have a better chance of being passed, but is subject to discretion of Council.
107	Mayor John Carey	Barry Jones & Jamie Fini FJM Property, Level 3/338 Barker Road, Subiaco WA 6008	28 September 2016 – 10.30am	Meeting	Rosemount Hotel, 459 Fitzgerald Street, North Perth	Initial planning discussion to re-locate RTRfm to the Rosemount Hotel.	Met with Barry Jones and Jamie Fini from FJM Property, Andrew Ryan of RTRfm. Director Development Services and Manager Approval Services.
106	Mayor and Councillors	Graham Cerini 52 Stirling Highway, Nedlands WA 6009	23 September 2016 – 10.30am	Phone call	Comer Newcastle and Loftus Street, West Perth	Request for meeting regarding site and bill board issues.	Mayor and Director of Planning to meet with applicant.
105	Mayor and Councillors	Peter Mrdja, Urbanista Town Planning 231 Bulwer Street Perth WA 6000	20 September 2016 – 4.43pm	Email	31 Smith Street, Highgate Serbian Orthodox Church	Request to amend conditions 2 and 6 of Council Report presented to Council Meeting held on 20 September 2016.	Referred to Director Development Services.
104	Cr Joshua Topelberg	Aaron Lohman, Rowe Group 3/369 Newcastle Street, Northbridge WA 6003	20 September 2016	Phone call	53-65 Wasley Street, North Perth	Regarding proposed development at 53-65 Wasley Street North Perth, Dual frontage to Forrest Street.	I confirmed that having spoken with the Manager of Statutory Planning, the City's officers were of the view that the need for the fence arises as a direct result of the proposed parking. The City is also of the view that a masonry fence is required to meet both safety and sound attenuation amenity issues.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
103	Mayor and Councillors	Nathan Stewart, Rowe Group Street, 3/369 Newcastle Northbridge WA 6003	19 September 2016 -9.52am	Email	103-105 Summers Street	Response to queries raised at Council Briefing.	Referred to Director Development Services.
102	Cr Emma Cole	Aaron Lohman, Rowe Group Street, 3/369 Newcastle Northbridge WA 6003	19 September 2016 - 5:44pm	Email	53-65 Wasley Street, North Perth	Deletion of condition '2' of the approval recommendation which requires the construction of a masonry fence.	Responded to the email stating that I confirm that I have read your email and understand your client is happy to provide bollards and substitute one car bay for landscaping, which is appreciated. I understand the point in contention is the dividing fence with your client seeking a colourbond fence, and the neighbour having a preference for masonry as recommended by the City's officers. I will take both points of view into consideration when deliberating on the matter and acknowledge your client's efforts in speaking directly with their neighbour.
101	Cr Susan Gontaszewski	Aaron Lohman, Rowe Group Street, 3/369 Newcastle Northbridge WA 6003	19 September 2016 - 5:44pm	Email	53-65 Wasley Street, North Perth	Deletion of condition '2' of the approval recommendation which requires the construction of a masonry fence.	Responded to the email and advised that she has read and considered the submission provided.
100	Mayor and Councillors	Aaron Lohman, Rowe Group Street, 3/369 Newcastle Northbridge WA 6003	19 September 2016 – 5.44pm	Email	53-65 Wasley Street, North Perth	Deletion of condition '2' of the approval recommendation which requires the construction of a masonry fence.	Referred to Director Development Services.
99	Cr Joshua Topelberg	Aaron Lohman, Rowe Group Street, 3/369 Newcastle Northbridge WA 6003	19 September 2016	Phone call	53-65 Wasley Street, North Perth	Aaron provided an update on his client's interaction with the neighbour regarding proposed masonry fence.	We discussed the validity of the proposed planning condition and how it relates to the DA. I advised him that I would be seeking further advice from the planning officers before making a decision.
98	Cr Joshua Topelberg	Peter Mrdja, Urbanista Town Planning 231 Bulwer Street Perth WA 6000	15 September 2016	Phone call	31 Smith Street, Highgate Serbian Orthodox Church	Enquired about the discussion that took place at the Briefing Session held on 13 September 2016.	Advised that questions were asked of the staff about the proposed conditions, including the operating hours and that he should liaise with the staff to ensure that the Church's preferred outcome was clearly understood. Further advised to contact elected members should he / his client wish to request any changes to proposed conditions.
97	Cr Joshua Topelberg	Peter Mrdja, Urbanista Town Planning 231 Bulwer Street Perth WA 6000	9 September 2016	Phone call	31 Smith Street, Highgate Serbian Orthodox Church	Asked for view on matters relating to the proposed car parking, bicycle parking, landscaping and hours of operation conditions.	Advised Mr Mrdja to make a representation to the Council via email and / or at the Briefing Session to allow for consideration over the week leading to the meeting. Further advised that, he may also address the Council at the Council Meeting on 20 September 2016.
96	Mayor John Carey	Carlo Farmiano, Town Planner, Urban and Rural Perspectives, 16 Kent Way, Malaga	8 September 2016 – 9.52am	Email	151 Palmerston Street, Perth	Follow up: Use of an easement for a strata lot.	Replied via email. Matter referred to CEO.
95	Cr Joshua Topelberg	David Read, TPG	2 September 2016 -10.14am	Email	Percent for Art policy	Whether emerging / student designers would be supported for a specific project.	I spoke with Mick Quirk (Director Community Engagement) and advised both Mick and David to contact each other (exchanged their details).
94	Mayor John Carey Cr Susan Gontaszewski	Mario Zulberti, Chief Executive Officer Rosewood Care Group	30 August 2016 – 6.00pm	Meeting at City of Vincent	67 Cleaver Street, West Perth	1st Briefing on Proposed Redevelopment of Rosewood Care on Cleaver Street.	Briefing received. Acting Director, Development Services also in attendance.
93	Cr Joshua Topelberg	David Read, TPG	26 August 2016 - 5.45pm	Email	Proposal to the footpath outside Brika on Parry Street	A Development application was submitted but not accepted by the City.	I spoke with the Chief Executive Officer and relayed to Mr Read that he should seek a meeting with the CEO to resolve.



**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
92	Mayor John Carey	Carlo Farmiano, Town Planner, Urban and Rural Perspectives, 16 Kent Way, Malaga	25 August 2016 – 2.30pm	Meeting	151 Palmerston Street, Perth	Use of an easement for a strata lot.	Attended meeting with Acting Director Development Services. Referred to CEO.
91	Mayor John Carey	Paul Colangelo, Annibe Developments 7 Bugatti Way Balcatta WA 6021	17 August 2016 – 12 noon	Face to face meeting with Mayor and Paola Di Perna, Acting Director, Development Services	134 (Lot6; D/P 9509) Alma Road, North Perth	Discussion relating to front fence.	Referred to Acting Director, Development Services for consideration.
90	Mayor John Carey	Daniella Mrdja, Urbanista Town Planning	3 August 2016 – 3.36pm	Email	231, Bulwer Street, Perth	Reconsideration of weekend opening hours.	Referred to CEO for advice.
89	Mayor John Carey	Daniella Mrdja, Urbanista Town Planning	3 August 2016 – 10.50am	Phone conversation	231, Bulwer Street, Perth	Reconsideration of weekend opening hours.	Referred to CEO for advice.
88	Council Members	Nathan Stewart, Planner, Rowe Group	2 August 2016 - 8.55am	Email	103-105 Summers Street, Perth – Proposed Child Care Centre	Requesting a site meeting to discuss the proposal.	No response.
87	Cr Susan Gontaszewski Cr Laine McDonald Cr Jimmy Murphy	Neil Salvia, Neil Salvia Building Designs (NSBD)	6 July 2016 – 1.06pm	Email	121A Chelmsford Road, North Perth	Requesting a site meeting to discuss the Development Application (DA) for 121a Chelmsford Road, North Perth and advising that this application has been put on hold due to further design being required for the adjoining property, to meet the requirements of the Residential Design Codes and City of Vincent Policies and attaching the current plans for the DA that has been put on hold and the proposed new design.	Nil response.
86	Cr Roslyn Harley	Teresa Mangione, Owner of 103-105 Summers Street	2 July 2016 – AM	Meeting	103-105 Summers Street, Perth – Proposed Child Care Centre	Site meeting with Teresa Mangione, owner of subject land, which the Summers Street proposed Child Care Centre is planned for. Ms Mangione is not an appointed representative of the applicant, but will be the landlord of any tenant of the property.	We broadly discussed the potential for the Child Care Centre to possibly be a shared space with community groups, an idea which arose from a comment made with the applicant during Public Question Time at the Council Meeting held on 28 June 2016.
85	Mayor and Councillors	Michael Sebbag, Managing Director, Beverly Group	24 June 2016 – 1.50pm	Email	103-105 Summers Street, Perth – Proposed Child Care Centre	Letter from Developer.	Nil.
84	Mayor John Carey Cr Jimmy Murphy	Nathan Stewart, Planner, Rowe Group	23 June 2016 – 12.30pm	Site Meeting	103-105 Summers Street, Perth – Proposed Child Care Centre	Site meeting to discuss development proposal.	Briefing received.
83	Cr Matt Buckets Cr Jimmy Murphy	Robert Pierucci and nephew, Tim, of Pierucci Development	23 June 2016 – 9.30am	Meeting	2 and 4 Vincent Street, Mount Lawley	Discuss proposed development at 2 and 4 Vincent Street, Mount Lawley.	We discussed the proposal, listened to their arguments in favour, explained the process a bit and said we would give it due consideration when it came to Council, once we have the full Officer report to consider.
82	Cr Emma Cole	Marina Kleyweg, Director/Principal Traffic and Transport, KCTT	21 June 2016 – 1pm	Email	103-105 Summers Street, Perth – Proposed Child Care Centre	Email attaching aerial images of TransWA Terminal.	Nil.
81	Cr Emma Cole Cr Susan Gontaszewski Cr Laine McDonald Cr Joshua Topelberg	Nathan Stewart, Planner, Rowe Group	21 June 2016 – 10am	Site Meeting	103-105 Summers Street, Perth – Proposed Child Care Centre	Discuss application with applicant, representative and traffic consultant.	Site visit to discuss application with applicant, representative and traffic consultant. Present on site, along with Councillors: Nathan Stewart, Planner, Rowe Group; Michael Sebbag, Managing Director, Beverly Group, plus Cara Bensky, support person to

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
							Michael Sebbag; Marina Kleyweg, Director/Principal Traffic and Transport KCTI.
80	Cr Joshua Topelberg	Nathan Stewart, Planner, Rowe Group	20 June 2016 – 11.17am	Email	103-105 Summer Street, Perth – Proposed Child Care Centre	Emailed document.	In response to Nathan's email of a document on June 20, I phoned him with some queries about his traffic report and also advised that the document contained information that appeared to be of a sensitive nature. He later responded via email to confirm that the document had been updated with that information deleted.
79	Mayor and Councillors	Nathan Stewart, Planner, Rowe Group	20 June 2016 – 11.17am	Email	103-105 Summers Street, Perth – Proposed Child Care Centre	Emailed link to all Councillors which is a copy of the presentation proposed for the Council Briefing to be held on 21 June 2016.	No response. Not applicable.
78	Cr Joshua Topelberg	Kylene Tan of Mata Design	16 June 2016 – 11am	Phone call	2 and 4 Vincent Street, Mount Lawley	Proposal relating to 2 and 4 Vincent Street, Mount Lawley.	I advised that I would be declaring a financial interest in the matter as I had recently engaged Mata Design to undertake some design work at my home. I provided general advice in relation to the decision making process and the Scheme provisions that were in place that are limiting the development proposal.
77	Mayor and Councillors	Nathan Stewart, Planner, Rowe Group	15 June 2016 – 1.45pm	Email	103-105 Summers Street, Perth – Proposed Child Care Centre	Provision of traffic report on proposal.	Not applicable.
76	Cr Joshua Topelberg	Domenic Minniti	14 June 2016 – 2pm and 15 June 2016 – 11am	Phone call(s)	86 Hobart Street, Mount Hawthorn	Compliance issue with front fence on Hobart Street	Domenic called on 14 June to indicate that the front fence constructed at Hobart Street was not compliant and was an error from his subcontractor. He asked for my views as to whether he should seek retrospective approval. I phoned him the next day after inspecting the site and advised that in my personal opinion he should rectify the fence to be compliant.
75	Mayor and Councillors	Nathan Stewart, Planner, Rowe Group on behalf of Child Care proposal	14 June 2016 – AM	Phone call	103-105 Summers Street, Perth – Proposed Child Care Centre	Left message on mobile phone. Request for site meeting on Child Care proposal.	Mayor's PA responded via email – agreed to site meeting.
74	Mayor and Councillors	Nathan Stewart, Planner, Rowe Group on behalf of Child Care proposal	14 June 2016 – 12.28pm	Email	103-105 Summers Street, Perth – Proposed Child Care Centre	Request for site meeting on Child Care proposal with Rowe Group and applicant.	Mayor and some Councillors agree to attend meeting with Director Development Services.
73	Cr Laine McDonald Cr Jimmy Murphy	Camille Clarke, Planner, RoweGroup, acting on behalf of landowners and occupiers of Lot 889 (No. 18) Leake Street, North Perth	8 June 2016 – 4.11pm	Email	Lot 889 (No. 18) Leake Street, North Perth ( <i>client's property</i> ) and Lot 21 (No. 166) Chelmsford Road, North Perth ( <i>subject site</i> )	Email to Councillors requesting that the application for Planning Approval for a proposed Grouped Dwelling development at Lot 21 (No. 166) Chelmsford Road, North Perth (subject site) which is adjacent to their client's property to the south, be considered by Council, given the variations sought to the Residential Design Codes and the potential for the development to adversely affect the amenity of their client's landholding.	No response.
72	Cr Susan Gontaszewski	Camille Clarke, Planner, Rowe Group, acting on behalf of landowners and occupiers of Lot	8 June 2016 – 4.11pm ( <i>Email</i> ) 9 June 2016 – 2.38pm ( <i>Phone call</i> )	Phone call and Email	Lot 889 (No. 18) Leake Street, North Perth ( <i>client's property</i> ) and	Email to Councillors requesting that the application for Planning Approval for a proposed Grouped Dwelling development at Lot 21 (No. 166) Chelmsford Road,	I emailed a response on 9 June 2016 thanking Camille for her email and Phone call and advising that at this stage it is unclear when the matter will be ready for determination but

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
		889 (No. 18) Leake Street, North Perth			Lot 21 (No. 166) Chelmsford Road, North Perth ( <i>subject site</i> )	North Perth (subject site) which is adjacent to their client's property to the south, be considered by Council, given the variations sought to the Residential Design Codes and the potential for the development to adversely affect the amenity of their client's landholding.	the City will be engaging with the applicant regarding the variations requested as part of the design and will be keeping neighbours in the loop regarding the process. I confirmed that should the matter come before Council, I have read the submission and note the concerns raised on behalf of their client.
71	Mayor John Carey	Daniella Mrdja, Director Urbanista Planning, on behalf of the Serbian Orthodox Church	19 May 2016 – 3.47pm	Email	31 Smith Street, Highgate	Request for Planning Department to respond to three emails and one phone message.	Referred to Director Development Services.
70	Mayor John Carey	Joseph Tilli, Tilli Group	16 May 2016 - 2:14pm	Mayor copied into an email addressed to the Director Development Services	7/565 Beaufort Street, Mount Lawley	Certificate of Building Compliance provided to Director.	No response.
69	Cr Joshua Topelberg	Kylene Tan, Mata Design Studio, 17 Brewer Street, Perth WA 6000	13 May 2016 – 6.12pm	Phone call	2-4 Vincent Street, Mount Lawley	The conversation was again about process (not the development itself).	I advised waiting for the consultation to conclude and then to await the Officer report before making any representations to the decision makers (Elected Members).
68	Mayor John Carey	Kylene Tan, Mata Design Studio, 17 Brewer Street, Perth WA 6000 on behalf client Bobjoy Pty Ltd	11 May 2016 - 3:06pm	Email	2 & 4 Vincent Street, Mount Lawley	Request for meeting with Mayor and Councillors in order to present development proposal for the demolition of existing single houses and the construction of 2 storey multiple dwellings comprising of eight (8) multiple dwellings and associated car parking on 2 & 4 Vincent Street Mount Lawley.	Mayor declined meeting and responded via email that he would be happy to receive the proposal as part of the Council briefing.
67	Cr Joshua Topelberg	Kylene Tan, Mata Design Studio, 17 Brewer Street, Perth WA 6000	10 May 2016 – 9.52am	Phone call	2-4 Vincent Street, Mount Lawley	Discussion relating to proposed development at 2-4 Vincent Street, Mount Lawley, currently being advertised. We did not discuss the development particulars, but more so the planning assessment process.	I explained that due to Clauses in the Scheme relating to the Norfolk Precinct, the matter would need to be considered by Council as it would require discretion under Clause 40 of the Scheme if it were to be approved. After discussing the process and the advice received from administration to date, I suggested that prior to the matter coming to Council, if they felt the site had unique circumstances that was not contemplated by the Scheme, they should seek to make a presentation to Council that explains their architectural and planning intent. I advised that this is best facilitated through the CEO or Director Development Services and suggested emailing a request along those lines.
66	Cr Dan Loden	Biagio Roberto Rispoli, Owner of 211 Scarborough Beach Road, Mount Hawthorn.	5 May 2016 at 11.00am	Site Meeting	211, Scarborough Beach Road, Mount Hawthorn	Site meeting to discuss development proposal of Car wash.	Briefing received.
65	Mayor John Carey	Aaron Sice, Designer New Homes and Display Home Designer, Ventura Home Group	5 May 2016 – 5.14pm	Email	165 Loftus Street, Leederville	Email to CEO requesting reconsideration / review of conditions of subdivision on behalf of client, to ensure verandah not lost to meeting reversing requirements for a car.	No response from Mayor.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
64	Mayor John Carey	Lisa McGann, Associated Director, Gresleyabas, Architecture Environment Design, 1/816 Hay Street, Perth WA 6000	5 May 2016 – 4.58pm	Email to Mayor	25 Camelia Street, North Perth. Home development for Ms McGann	Personal thank you for support of proposal.	No response required.
63	Mayor Councillors and	Lisa McGann, Associated Director, Gresleyabas, Architecture Environment Design, 1/816 Hay Street, Perth WA 6000	4 May 2016 – 1.52pm	Email to all Councillors	25 Camelia Street, North Perth. Home development for Ms McGann	Thank you for support of proposal.	No Councillor response necessary. Mayor offered his best wishes.
62	Mayor Councillors and	Lisa McGann, Associated Director, Gresleyabas, Architecture Environment Design, 1/816 Hay Street, Perth WA 6000	3 May 2016 – 3.08pm	Email to all Councillors	25 Camelia Street, North Perth. Home development for Ms McGann	Made case to Councillors for no laneway setback.	No response required.
61	Mayor Councillors and	Lisa McGann, Associated Director, Gresleyabas, Architecture Environment Design, 1/816 Hay Street, Perth WA 6000	2 May 2016 – 1.17pm	Email to all Councillors	25 Camelia Street, North Perth. Home development for Ms McGann	Forwarded copy of letter from traffic consultant, Transore, outlining their analysis of the proposed crossover.	No response required.
60	Mayor Councillors and	Lisa McGann, Associated Director, Gresleyabas, Architecture Environment Design, 1/816 Hay Street, Perth WA 6000	28 April 2016 - 8.49am	Email to all Councillors	25 Camelia Street, North Perth. Home development for Ms McGann	Summary provided of applicants response to Questions and Answers provided in formal Briefing session of Council.	No response required.
59	Mayor John Carey	Lisa McGann, Associated Director, Gresleyabas, Architecture Environment Design, 1/816 Hay Street, Perth WA 6000.	28 April 2016 - 11.05am	Phone call	25 Camelia Street, North Perth. Home development for Ms McGann	Mayor rang in response to email received. Sought clarification on status and owner of development and type of development.	Referred to CEO for advice.
58	Cr Emma Cole	Lisa McGann, Applicant and Owner	26 April 2016 - 10.03am	Response to email to all Councillors dated 19 April 2016	25 Camelia Street, North Perth (Item 9.1.5 - OMC 3 May 2016)	Development Application for single residence.	Acknowledged email and invitation to attend on site. Advised Applicant that I would ask questions about southern setback at Council Briefing Meeting and would drive past site to assess front setback and ROW access.
57	Mayor John Carey	Lisa Anne Halton, Director, LAH Architecture and Construction, 6/663 Newcastle St, Leederville 6007	20 April 2016 - 10.16am	Email	208 Loftus Street, Leederville	Request for meeting to present latest design before Council Briefing.	Did not respond personally. Personal Assistant indicated that Mayor was satisfied to receive information at formal Council Briefing with other Councillors.
56	Mayor John Carey	Rolf Voulon, Managing Director, Starland Management PTY LTD, PO Box 488, Leederville WA 6902	15 April 2016 - 12.34pm	Email	12 Florence Street, West Perth	Request for meeting regarding extension to front home and maintaining streetscape. Request for carport at front of home.	Meeting agreed with Director Development Services in attendance.
55	Mayor John Carey	Aaron Sice, Ventura Home Group, Designer	14 April 2016 – 4.58pm	Phone call	165 Loftus St, Leederville	Mayor initiated Phone call as a client of Aaron Sice had contacted him over a subdivision issue. Sought clarification on what had occurred and client's concern.	Referred to CEO for his review.
54	Mayor John Carey	Bianca Sandri, Director Urbanista Town Planning on behalf of Power Living Yoga	3 April 2016 - 8.39pm	Email	158A Vincent Street, North Perth	Noted my refusal to meet on proposed parking restrictions trial on Chelmsford Road, Leake Street and Grosvenor Road, North Perth.	No response.

REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
53	Mayor John Carey	Robert Rispoli, property owner and Eddie Lustini, Sales and Leasing Executive, CRI Property Solutions, 25 Walters Drive, Osborne Park	31 March 2016 - 11.30am	Face-to-face	Former Petrol Station site, corner of Buxton Street and Scarborough Beach Road	Seeking approval for car wash at the site.	Met along with Director Development Services. Explained that as an unlisted use, it was required to go out for community consultation and Council approval. Discussion on previous Council concern relating to proliferation of car washing proposals and current permitted uses.
52	Mayor John Carey	Lisa McGann, Associated Director, Gresleyabas, Architecture Environment Design, 1/816 Hay Street, Perth WA 6000	30 March 2016 – 5.13pm	Email	25 Camelia St, North Perth. Home development for Ms McGann	Email seeking clarification on when planning matter will appear before Council – request for the matter to be considered at April meeting.	Mayor replied via email on 30 March 2016 at 5.13pm and indicated he would call. Mayor was unable to reach Ms McGann.
51	Mayor John Carey	Bianca Sandri, Director Urbanista Town Planning on behalf of Power Living Yoga	29 March 2016 - 10.13am	Email	158A Vincent Street, North Perth	Proposed parking restrictions trial on Chelmsford Road, Leake Street and Grosvenor Road, North Perth. Request for meeting on this issue, given concerns that the restrictions will impact patrons of Power Living Yoga. Attached letter to CEO Len Kosova, objecting to the parking restrictions trial.	Thanked for email. Indicated would not meet with Consultant on the matter – given that to date Power Living Yoga has shown no interest in addressing legitimate parking concerns by residents, as a consequence of patrons attending its venue.
50	Mayor John Carey	WA Italian Club and Italo Welfare and Cultural Centre WA Italian Club: Joe Radici (President), Tony Vallelonga and Frank Romano Italo Welfare and Cultural Centre: Enzo Sirna (President) Members of the Board: Vince Scuria and Carmelo Genovese	23 March 2016 – 11.30am	Meeting	Fitzgerald Street properties, located between Cowle and Lawley Streets	Potential development of both WA Italian Club site and Italo Welfare and Culture Centres into the future and potential to consider as one precinct.	I attended a meeting with City's Director Development Services, Gabriela Poezyn and Manager Policy and Place, Joshua O'Keefe. City of Vincent provided information on current and proposed zonings, as well as discussion on potential way to create a coherent precinct plan, with public space. Encouraged both parties to work together and provide initial proposal to the City to consider. Local Development Plan likely best opportunity to create a coherent vision.
49	Mayor John Carey Cr Emma Cole Cr Susan Gontaszewski Cr Dan Loden Cr Jimmy Murphy	Luke Saraceni from Saracen Properties Pty Ltd, and James Thompson from MacDonald Jones Architects	15 March 2016 - 6.30pm	Presentation to Council Workshop	Nos. 279-285 & 289 (Lots 4, 5, 6, 7 & 9) Scarborough Beach Road; Nos.1 & 3 (Lots 3 & 32) Brady Street, and Nos.2 & 4 (Lots 33 & 34) Jugan Street, Mount Hawthorn	Presentation to Council Members and Senior Staff on proposed Mixed Use Development (predominantly residential).	The Council Members present commented that while the proposal was a bold development: <ul style="list-style-type: none"> <li>the applicant should engage the local community to obtain their feedback on the acceptability of the proposal;</li> <li>the proposed building heights are not in keeping with the City's planning framework for the site;</li> <li>as a prerequisite to a planning application, a Local Development Plan would be required for the site due to the Activity Centre zoning and scale of proposed development; and</li> <li>the transition in building heights should occur within the development site and not rely on development on adjoining properties.</li> </ul>
48	Mayor John Carey	Aaron Sice, Designer New Homes and Display Home Designer, Ventura Home Group	14 March 2016 – 5.30pm (approx.)	Phone call	165 Loftus Street, Leederville	Discussion of issue relating to subdivision approval and loss of verandah due to technical requirement for car. Sought	Mayor said matter would be referred to CEO for review.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
						clarification of issue, on behalf of owner/client.	
47	Cr Emma Cole	Patrick Hubble, Architect Hubble Design	24 February 2016 – 11.19pm	Email	Proposed new Café Bar at 471 Beaufort Street, Mount Lawley	Email advising Hubble Design have submitted for planning approval, on behalf of a small new group of locals, a project on a vacant lot on the corner of Chatsworth and Beaufort Streets, Mount Lawley and attaching brief images of the proposed small bar/café and seeking support for their proposal.	No response.
46	Mayor John Carey	Patrick Hubble, Architect Hubble Design	24 February 2016 – 11.01pm	Email	Proposed new Café Bar at 471 Beaufort Street, Mount Lawley	Email advising Hubble Design have submitted for planning approval, on behalf of a small new group of locals, a project on a vacant lot on the corner of Chatsworth and Beaufort Streets, Mount Lawley and attaching brief images of the proposed small bar/café and seeking support for their proposal.	No response.
45	Mayor John Carey	Lisa McGann, Associated Director, Gresleyabas, Architecture Environment Design, 1/816 Hay Street, Perth WA 6000.	18 February 2016 - 10.34am	Email	25 Camelia St, North Perth. Home development for Ms McGann	Formal response to City of Vincent assessment, including proposal for cross over treatment.	No response provided.
44	Mayor John Carey	Lisa McGann, Associated Director, Gresleyabas, Architecture Environment Design, 1/816 Hay Street, Perth WA 6000	18 February 2016 - 9.30am	Face to face site meeting	25 Camelia St, North Perth. Home development for Ms McGann	Site meeting to consider development proposal for home design and issues relating to cross over and laneway.	Mayor met with resident owner with Director Development Services in attendance. Discussion relating to current cross over requirements and laneway widths. Matter can be considered at Council Meeting.
43	Council Members	Darren Evans (Individual owner of property, but works for Rowe Group)	4 February 2016 – 11.15pm	Email	115 Kalgoorlie Street, Mount Hawthorn	Copy of email forwarded to City of Vincent Planning Officers copied to all Council Members, enclosing covering letter including amended indicative views and amended plans.	No response.
42	Cr Joshua Topelberg	Darren Evans (Individual owner of property, but works for Rowe Group)	3 February 2016 – 9.09pm	Email	115 Kalgoorlie Street, Mount Hawthorn	Attaching preliminary changes to the 3D image of the proposed garage, based on discussions and seeking feedback.	I responded by email on 4 February 2016 at 12.23pm advising that given the status of the application, it isn't appropriate for me to provide specific advice, but I am happy to confirm that this certainly seems to be more in the spirit of the R Codes and City's Policy re: car parking / garage doors and the interaction with the streetscape.
41	Cr Joshua Topelberg	Darren Evans (Individual owner of property, but works for Rowe Group)	3 February 2016 - Afternoon	Phone call	115 Kalgoorlie Street, Mount Hawthorn	Mr Evans asked for clarification about my concerns about the original garage design following comments made about the proposal at the Council Briefing held on 2 February 2016.	We discussed the original garage design and when Mr Evans indicated a willingness to make changes to his proposal, I advised that this was to be in consultation with Planning as I was only clarifying my position – not providing a position of Council or specific planning advice.
40	Mayor John Carey	Darren Evans (Individual owner of property, but works for Rowe Group)	3 February 2016 - Afternoon	Phone call	115 Kalgoorlie Street, Mount Hawthorn	Mr Evans asked for clarification about Council's concerns regarding garage design and process for making revisions/changes to design.	I rang back and indicated process for a way forward – Council could choose to defer the application for further evaluation or, alternatively, he may wish to submit a revised

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
							design for the garage before the Council Meeting to be held on 9 February 2016.
39	Mayor and Councillors	Damien Giudici Built Form Manager, ABN	1 February 2016 - 1.33pm	Email with attachment	364-366 Oxford Street, Leederville	Information update email on progress with DAC committee, DAP application, intended community consultation plan and results of initial community consultation before final plan submitted to JDAP process.	Thanked for email. Noted early engagement by developer before planning application submitted.
38	Cr Emma Cole	Michael Harris Project Stakeholder Manager ABN Group	1 February 2016 - 9.14am	Email	364-366 Oxford Street, (Next to Oxford Hotel) Mount Hawthorn Development Project	Update regarding status of Development Application and outcome of initial Community Consultation process.	Responded by email on 3 February 2016 to thank ABN for update and their preliminary approach to community consultation, but with no comment on DA plans (to be determined by the DAP).
37	Cr Joshua Topelberg	Aaron Sice on behalf of the owner of 27 York Street, North Perth	19 January 2016 – Afternoon	Telephone call in response to email from Aaron at 11.04am on 19 January, which requested that I call him to discuss 'a few questions regarding the Norfolk Precinct'	27 York Street, North Perth	Aaron wanted to discuss the "2 dwellings per lot" provision being retained in TPS2 and the application of that provision to a new proposal he was involved in for 27 York Street. His view was that York St would deliver a better amenity allowing multiple dwellings than if it were subdivided and individual lots created.	My advice was to contact the Administration and seek a presentation to a Forum, as his proposal requires discretion under a specific clause of the Scheme. It is then up to him to gauge the feel from elected members and determine his path forward from there.
36	Mayor John Carey	Aaron Sice on behalf of applicant Brian Dobra re Potential Development at 27 York Street	21 December 2015 - 11am	Face to face meeting	27 York Street, North Perth	Briefing on potential built form of 10 to 12 unit development.	Director of Planning in attendance. Strongly advised to engage with neighbours either side. Must comply with Town Planning scheme for Norfolk precinct.
35	Mayor John Carey	Aaron Sice on behalf of applicant Brian Dobra re Potential Development at 27 York Street	16 December 2015 - 3pm	Phone call	27 York Street, North Perth	Request to brief on potential built form of 10 to 12 unit development.	Agreed to meeting request.
34	All Councillors	Carlo Famiano Town Planner, URP on behalf of Property Projex	3 December 2015	Email	80 Paddington St, North Perth Multi-dwelling development	Email outlining state of trees on proposed development site, including pictures of trees. Responding to resident concerns regarding loss of mature. Email forwarded onto other Councillors.	Noted.
33	Mayor John Carey	Carlo Famiano Town Planner, URP on behalf of Property Projex	3 December 2015 - 1.15pm	Email	80 Paddington Street, North Perth Multi-dwelling development	Thanked for acknowledgement of receipt.	No response.
32	Mayor John Carey	Carlo Famiano Town Planner, URP on behalf of Property Projex	3 December 2015 - 1:14pm	Email	80 Paddington Street, North Perth Multi-dwelling development	Seeking confirmation that previous email has been received.	Mayor sent email acknowledging receipt of email.
31	All Councillors	Carlo Famiano Town Planner, URP on behalf of Property Projex	2 December 2015 - 5:01pm	Email	80 Paddington Street, North Perth Multi-dwelling development	Email outlining state of trees on proposed development site, including pictures of trees. Responding to resident concerns regarding loss of mature. Asked for email to be forwarded onto other Councillors.	Mayor forwarded email onto all Councillors.
30	All Councillors	Con Paioff, Director – Property Projex	1 December 2015 – 5.22pm	Email	80 Paddington Street, North Perth	Email received invited Councillors for Site visit.	TBC. Staff to be in attendance at any site visit with Council Members.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
29	Mayor John Carey	Lisa Anne Halton - Director LAH Architecture + Construction. Owners EC and K Sun	12 November 2015 - 9.32am	Email	208 Loftus Street, North Perth Three storey development	Email outlining key responses to Administration's report to Council for 17 <sup>th</sup> November 2015, recommending refusal for development.	No response. Mayor away on leave. Email received during absence.
28	Mayor John Carey	Lisa Anne Halton - Director LAH Architecture + Construction. Owners EC and K Sun	Wednesday 18 <sup>th</sup> November 2015 - 2.03pm	Email	208 Loftus Street, North Perth Three storey development	Email seeking official letter of refusal at Council meeting of development, on the 17 <sup>th</sup> November 2015.	No response. For Director Development Services to respond and action.
27	All Councillors	Mike Harris, Project Stakeholder Manager, ABN Group	Wednesday 18 <sup>th</sup> November 2015 - 2.08pm	Email + Letter	570-574 William Street development, five storey development	Email responding to concerns regarding dust and toilet issues raised by a local resident.	No response. Email also received by The City's Development Services Directorate, including compliance team.
26	Mayor John Carey	Damien Giudici of ABN Group	Wednesday 4 November 2015	Letter	570-574 William Street	Letter received informing Mayor of commencement date of construction.	Nil.
25	All Council Members	Murray Casselton – TPG	Friday 23 October 2015 – 8.53am	Email	1 Glebe Street, North Perth	Listed facts of the application so that Council is able to make an informed planning decision.	
24	Cr Joshua Topelberg	Peter Simpson	Friday 6 November 2015 – 10.49am	Telephone	636 Newcastle Street, Leederville	They are looking at developing short stay accommodation, through a Quest type development.	<ul style="list-style-type: none"> <li>In my opinion the issues he wishes to discuss are more about the strategic direction of council in relation to short term accommodation and the Leederville Town Centre, not the specific planning matter for his client.</li> <li>I was aware of discussions in 2011 and 2012 in relation to short term accommodation in that precinct at CEO &amp; Mayor level.</li> <li>My advice was to seek a meeting with the CEO and then seek specific direction from the council at the CEO's discretion.</li> <li>The CEO would then advise whether a presentation to council or a confirmation / review of the existing policy and strategic framework was needed and would approach council accordingly.</li> <li>I have committed to contacting the CEO to discuss the process (not the proposal) and advised Peter Simpson that he should expect to hear from the CEO's office or make contact mid-next week.</li> </ul>
23	Cr Matt Buckels	Michael Harris of ABN Group	Thursday 5 November 2015 - 10am	Letter	364-366 Oxford Street	Letter advising of intent to develop at 364-366 Oxford St, and inviting me to contact developer should I wish to discuss.	Email thanking for advice of the project, and suggesting that ABN group present to a council forum, or arrange a meeting with Councillors through the administration. Advised that consideration of the item will be in accordance with Council's policies with a focus on streetscape and impact on neighbouring properties should variations to the R-codes be requested.
22	Cr Matt Buckels	Murray Casselton TPG	Friday 16 October 2015 - 6pm	Conversation at Social event, and subsequent	Cnr Glebe and Alma Road	Brief discussion about change of use application.	Acknowledged application, however it was not an in depth discussion at the social event. Mr Casselton is a former workmate with whom I have a continuing acquaintance.



**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
				phone conversation			During the phone conversation I listened to arguments presented and advised that I would consider the item on its merits at the appropriate council meeting.
21	Mayor John Carey	Danny Psaros	Wednesday 16 September 2015 – 11.59am	Email	Brewer Street	Requested assistance from the Mayor and CEO to expedite execution of easement documents.	No response provided. Email referred to the CEO.
20	Mayor John Carey	Giles Harden Jones – Harden Jones Architect	Wednesday 26 August 2015 – 11.21am	Email	172 Loftus Street, Leederville	Expressed appreciation for the handling of this application by the Director Planning Services and planning staff.	No response provided. Email forwarded to the Director of Planning.
19	Cr Joshua Topelberg	Peter Simpson (PTS Town Planning)	Wednesday 26 August 2015 - 8.00am	Email	145 Oxford Street, Leederville	Querying Council's decision last night regarding the development application for a change of use at 145 Oxford Street, Leederville.	I replied by email at 4.50pm on 26 August advising that Council resolved to approve the application with a condition requiring compliance with the signage policy.
18	Mayor John Carey	Frank Bempasciuto – Fabcar Pty Ltd Anthony Rechichi - Architect Daniela Mrdja – Planning Consultant.	Tuesday 11 August 2015 - 4.15pm	Face to face meeting	77 Forrest Street, North Perth	Initial briefing on proposed 3 storey mixed-use development. No application to DAC or Planning submitted.	Strongly encouraged them to engage the local community first even before submitting a planning application. Director Planning Services in attendance at the briefing.
17	Cr Emma Cole	Jordan Ennis, representative of the Applicant	Wednesday 19 August 2015 - 8:39am	Email	7A Throssell Street (Item 9.1.7 on the Council Agenda for the meeting on 25 August 2015.)	Existing development approval on site and renovation of character home facing the street.	Thanked Mr Ennis for his email and stated that I would consider the DA on its merits.
16	Mayor John Carey	Peter Simpson PTS Planning Adil Bux and Courtney Smith (Guzman Y Gomez)	Thursday 13 August 2015 - 2.30pm	Face to face meeting	145 Oxford Street, Leederville	SAT Mediation Process. Re-consideration by Council on Tuesday 25 August 2015.	Discussion regarding Council's considerations on this matter. The Director Planning Services was in attendance at the meeting.
15	Cr Roslyn Harley	Peter Chambers Building and Design Consultant Broadway Homes  The design consultant was representing Sarris Enterprises Pty Ltd of 93A North Road, Bassendean	Monday 10 August 2015 - 9am	Email	49 Milton Street Mount Hawthorn	SAT Mediation Process. Request for meeting or phone discussion.	No response provided.
14	Cr Roslyn Harley	Peter Chambers Building and Design Consultant Broadway Homes  The design consultant was representing Sarris Enterprises Pty Ltd of 93A North Road, Bassendean	Sunday 9 August 2015 - 7.08pm	Email	49 Milton Street Mount Hawthorn	SAT Mediation Process. Request for meeting or phone discussion.	I advised I would wait until the matter comes before Council.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
13	Cr Roslyn Harley	Peter Chambers Building and Design Consultant Broadway Homes  The design consultant was representing Sarris Enterprises Pty Ltd of 93A North Road, Bassendean	Thursday 6 August 2015 - 8.04pm	Email	49 Milton Street Mount Hawthorn	SAT Mediation Process. Request for meeting	I advised I was not available to meet the applicant on this matter but suggested a meeting be arranged with the Director Planning Services and the relevant Officer.
12	Cr Joshua Topelberg	Peter Simpson (consultant) & Adil Bux (Business Owner)	Friday 14 August 2015 – 9am	Meeting	145 Oxford St	They sought clarification on the reasons for my vote at the Council meeting when this application was refused.	As this is a SAT Matter I advised that I was not privy to the SAT mediation and Council will take advice from staff when making its decision. I clarified my position that the planning decision was related to the use generally and not the proposed business itself. The Director Planning Services was in attendance at the meeting.
11	Cr Joshua Topelberg	Peter Simpson (consultant) & Adil Bux (Business Owner)	Tuesday 11 August 2015 - 12:43pm	Email	145 Oxford Street, Leederville	Has requested a meeting with the owner(s) to discuss Council's decision on this application.	Agreed to meet at City offices with Director of Planning (Friday August 14), noting that it was a SAT matter.
10	Cr Joshua Topelberg	Ronnie Nardizzi	Wednesday 12 August 2015 – 11.30am	Email	189 Charles Street, North Perth	He presented plans for a proposed development on the site following his meeting with the Mayor and Planning Director.	The Director Planning Services was in attendance at the meeting. I suggested that landscaping species should be specified and that assessment of whether the proposal is acceptable would occur at the DAP meeting.
9	Mayor John Carey	Peter Chambers Building and Design Consultant Broadway Homes	Monday 10 August 2015 - 12.12pm	Email – included via CC	24 Milton Street, Mt Hawthorn	SAT Mediation Process. Email by developer to SAT request for formal deliberation.	No response. Referred to CEO and Director Planning Services.
8	Mayor John Carey	Peter Chambers Building and Design Consultant Broadway Homes	Monday 10 August 2015 - 9am	Email - included via CC	24 Milton Street, Mt Hawthorn	SAT Mediation Process. Requesting for meeting.	No response. Referred to CEO and Director Planning Services.
7	Mayor John Carey	Peter Chambers Building and Design Consultant Broadway Homes	Sunday 9 August 2015 - 7.10pm	Email- included via CC	24 Milton Street, Mt Hawthorn	SAT Mediation Process. Request for meeting.	No response. Referred to CEO and Director Planning Services.
6	Mayor John Carey	Peter Chambers Building and Design Consultant Broadway Homes	Thursday 6 August 2015 - 8.04pm	Email	24 Milton Street, Mt Hawthorn	SAT Mediation Process. Request for meeting to provide briefing on revised design.	No response. Referred to CEO and Director Planning Services.
5	Mayor John Carey	Peter Chambers - Building and Design Consultant, BH Broadway and Angelo Merlacco	Monday 3 August 2015 - 4.30pm	Face to Face Briefing at City of Vincent	49 Milton St, Mt Hawthorn	Proposed six unit grouped dwelling development. Issue: Pre - SAT briefing by applicant on proposed changes for 49 Milton Street, Mt Hawthorn.  The design consultant was representing Sarris Enterprises Pty Ltd of 93A North Road, Bassendean.	Briefing noted. Issues highlighted regarding street interaction and articulation. Director Planning Services was in attendance.
4	Cr Joshua Topelberg	Ronnie Nardizzi	Friday 24 July 2015 – 5.07pm	Email	189 Charles Street, North Perth	Email (received 5.07pm) requesting my availability to meet to discuss his development application for the subject site, which is due to go to the Metro West JDAP in August.	Responded by email (at 5.25pm) advising I am away for the next 2 weeks and happy to catch up when I return.
3	Mayor John Carey	David Caddy (TPG) & Ronnie Nardizzi	Friday 24 July 2015 – 9.30am	Face to Face Briefing at City of Vincent	189 Charles Street, North Perth	Briefing on a new proposed development as part of DAP process.	Briefing noted / no response provided. Director Planning Services was in attendance.

**REGISTER – COUNCIL MEMBER CONTACT WITH DEVELOPERS**

	Council Member	Developer's Name	Date & Time of Contact	Type/method of Contact	Related Property/ies	Nature of the issue covered	Council Member Response
2	Cr Joshua Topelberg	Domenic Minniti	Wednesday 22 July 2015 – 10.30am	Phone call	110 Broome Street, Highgate	Further to yesterday's telephone call he contacted me again (as he was about to fly out of Perth) seeking assistance as he still had not received a call back from City staff regarding his landscaping query.	Referred to Manager Planning & Building Services.
1	Cr Joshua Topelberg	Domenic Minniti	Tuesday 21 July 2015 – 12 noon	Phone call	110 Broome Street, Highgate	He contacted me seeking assistance after a number of unsuccessful attempts to speak with City staff about a query regarding the landscaping requirements for this development.	Referred to CEO.