

CEO REPORT



**ISSUE 32
PUBLISHED
APRIL 2017**

The CEO Report is a regular bulletin published by the City of Port Phillip (CoPP).

The Council Plan outlines a vision for an engaged, healthy, resilient and vibrant city

Presented at the Ordinary Meeting of Council on 5 April 2017

www.portphillip.vic.gov.au

Welcome

Welcome to the CEO Report. This issue focuses on activities undertaken in February that deliver on Council priorities and continue to improve value to the community.

This month I am particularly pleased that works to restore the Palais Theatre have been completed and Major Projects Victoria handed the keys back to the City of Port Phillip.

Delivering the Council Plan

Fishermans Bend Urban Renewal Area

Officers continued preparations to respond to the draft Framework Plan currently being developed by the Fishermans Bend Taskforce. The State Government plan to hold community consultation on the Framework Plan in mid 2017. Council continue to work with the Taskforce on its key priorities for Fishermans Bend.

Ferrars Street Education and Community Precinct

During February, consultation commenced on a proposed revised streetscape plan for Ferrars Street Education and Community Precinct. The consultation closed on 10 March with a report on the findings to be submitted to Council in April.

Works to future-proof the underground gas pipeline outside the park and school site were completed in March.

Construction of South Melbourne Ferrars Street Primary School is progressing to schedule. A community information session about the two new local schools in Port Phillip (South Melbourne Ferrars Street Primary School, opening 2018 and South Melbourne Park Primary School, opening 2019) will be hosted by the Victorian School Building Authority on 28 March. Council officers will attend to support the new Ferrars Street school principal and promote the integrated community facilities in the new school building. Young families in Albert Park, Port Melbourne and South Melbourne who have children starting primary school in the next couple of years are encouraged to attend the session – no RSVP is required.

St Kilda Triangle

Work on the draft design guidelines and planning scheme amendment has been adjourned while Council establishes its future priorities and develops its Council Plan 2017-2027.

Palais Theatre

After undertaking delivery of a large program of works jointly funded by State Government and Council to address critical maintenance and refurbishment issues, Major Projects Victoria has completed the works and handed the Palais Theatre back to the City of Port Phillip.

The works program included upgrading the electrical system to modern standards, the builder's fire protection system, the disabled access and facilities, the hydraulic systems, and refurbishing and repairing the theatre's exterior.

With the works completed, Council officers have provided Live Nation Australia, new operators of the theatre, access to begin preparation of the theatre for their lease to begin in April. Prior to re-opening the theatre, Live Nation will refurbish the inside of the theatre and upgrade the functionality of the first floor foyer through relocating the office space, installing a lift and other accessibility improvements.

The works program, in accordance with the lease, Heritage Victoria, and landlord approvals, will further improve the attractiveness, accessibility, and historic character of the building.

Live Nation anticipates the Palais Theatre will re-open in late May, with a significant number of shows booked from June 2017.

Vibrant places and villages

In February members of the Village Partnership Groups from across the municipality participated in a workshop to share projects in their village. The workshop provided an opportunity for the members to reflect on their experiences after forming over twelve months ago and develop strategies for the future.

Acland Street plaza was transformed by a forest of sunflowers on 25 February. The event was a collaboration between local artist Write on Target, the Vibrant Villages team, Port Phillip EcoCentre, St Kilda Indigenous Nursery Co-operative and VegOut to run a day of environmental and artistic workshops in the public plaza. The project was funded by the Vibrant Acland Street Grant program, which aims to encourage local run events and activities in the plaza.



Sunflowers bloomed at Acland Street Plaza

Toward Zero implementation

The Sustainability Community Action Network (SCAN) event held in February on fermenting and how this topic contributed to sustainable outcomes was a full house and highly successful. SCAN events are delivered by the City of Port Phillip to educate and support the community to take action on environmental issues.

The event attracted both young and old from across the municipality. The participants made plans to start a community Facebook page to continue their learning.

Also in February, raised pavement zebra crossings were installed on all four legs of the roundabout on Richardson and Wright streets, Middle Park, located next to Middle Park Primary School. The project addressed the identified crash history location with bike riders and also provided for pedestrian priority and increased pedestrian safety. The works were completed through the LGA small scale infrastructure grants program in conjunction with TAC.

Gasworks Arts Park remediation

The Victorian Government consultants (CH2M) were onsite from late February to mid March undertaking shallow soil samples which will further assist the future direction for the remediation.

A community update was provided on Council's website in February. To stay informed, head to www.portphillip.vic.gov.au/default/CommunicationsandStakeholderRelations/February_2017_Update.pdf

South Melbourne Life Saving Club

During February officers continued developing the design in accordance with the approved coastal consent and met with the club to ensure the design delivers functional needs of an emergency life saving service.

A community update will be distributed in late March to provide additional information to interested residents and can be accessed on Council's website www.portphillip.vic.gov.au/smlsc.htm

JL Murphy Reserve pavilion

Work on a revised design for the sports pavilion has continued with tenant sporting clubs. The revised design is investigating the impacts and cost of a larger social space. The revised design is subject to funding contribution commitments from the clubs.

Once a draft concept design has been completed, a consultation phase to seek feedback from the community will occur prior to seeking approval of the concept at a public Council meeting.

Peanut Farm Reserve pavilion

In February the application for a planning permit commenced. The building permit application process will commence in March following the completion of design documentation.

Queens Lane precinct

During February resurfacing was completed in Bowen Crescent and Queens Lane (north of Kings Way). Pre-work for resurfacing and passing areas in Queens Lane between Roy Street and Beatrice Street commenced. Signage and line marking plans were issued for the passing areas between Beatrice and Union streets with installation planned for March.

St Kilda Road safety improvement project

VicRoads has provided Council with new project milestones leading up to the business case preparation and submission in September 2017.

In February VicRoads completed two milestones – a safe systems assessment and analysis of traffic modelling design option. A visioning workshop was also held in February with project partners to inform the analysis.

The City of Port Phillip is working with the City of Melbourne to establish a clear vision for the St Kilda Road corridor and guide design option analysis and selection.

Growing affordable housing in Port Phillip

The councillor briefing prepared in January summarising the priorities and timelines for implementation of the 'In Our Backyard' was deferred to April.

During February the affordable housing taskforce spent time looking at options for singles housing to mitigate the risk of increasing homelessness.

Improving community value

Continuous service and business improvement

To date the continuous improvement program has reduced the time to receive Council services by more than 100,000 days, or approximately 1 hour per resident per year. The program has found efficiencies equivalent to up to five full time employees and identified \$1 million of cost savings. We have achieved this by prioritising digitisation and reviewing the way we deliver services. Services such as tree maintenance, building zones, childcare, rates notices, planning applications, parking permits and home and community care are examples of services that have benefited from this approach.

Staff capability will be developed through an Improvement Practitioner training program. This is the third year of this program and will provide staff the skills they need to improve our services and further embed our continuous improvement culture.

Enterprise portfolio management

During February, the enterprise portfolio management team worked with the executive team to build the draft project portfolio for 2017/18 and the ten year portfolio as part of the Council Plan 2017-2027. As part of lifting our capability, we will pilot our first Project Management capability module in March. This module is the first step in delivering the Project Management Capability Development Framework to improve capability, competency and delivery of our project portfolio.

Aligned organisational culture and capability

During the month all staff were provided a summary of proposed changes to the City of Port Phillip 2016 Enterprise Agreement. The summary includes information on revised pay scales and changes to superannuation, family violence leave and occupational health and safety / extreme weather provisions. The mandatory access period for reviewing the document commenced on 6 March. Voting on the agreement opened on 20 March.

In conjunction with the Business Technology team the Organisational Development team delivered a series of

five 'Computer Basics' training sessions for Council's Community Support Workers. It is anticipated that this skill uplift initiative will further strengthen Council's service delivery to the community.

Good governance

On 15 February a Special Council meeting was held where Councillors reviewed and amended its Councillor Code of Conduct. Councillors made a written declaration before the CEO that they had read and will abide by the Councillor Code of Conduct on 22 February.

Other notable items

Motorcycle parking trial at St Kilda

Council is reviewing motorcycle parking restrictions along the Esplanade in St Kilda, which were introduced on a trial basis in February 2016. The trial was introduced at the request of Victoria Police after receiving complaints about large numbers of motorcycles parked on footpaths along the Esplanade, Acland Street and Shakespeare Grove. When motorcycles parked on the footpath pedestrian access was often restricted, potentially impacting on the safety of pedestrians and their ability to move easily along the footpath. Community feedback was sought via Council's Have Your Say website from 1 to 24 March, and will help inform Council's decisions on whether the motorcycle parking restrictions should be implemented permanently.

Local Government Professionals (LGPRO) Excellence Awards

On 23 February the City of Port Phillip along with the cities of Banyule, Moreland, Stonnington and Yarra was awarded the 2017 LGPRO Award for Excellence – Sustainability Initiative. Each of the councils received the award for jointly incorporating environmentally sustainable development into their planning schemes in 2015.

Draft Port Phillip Bay Environmental Management Plan

Officers provided a submission to the draft Port Phillip Bay Environmental Management Plan. The draft plan aims to ensure a healthy Port Phillip Bay that is valued and cared for by all Victorians.

The draft plan proposes three goals to guide future action and investment over the next ten years:

- stewardship of the Bay is fostered across the community, industry and government
- the health and community enjoyment of the Bay is enhanced by best practice water quality management
- the Bay's habitats and marine life are thriving

The City of Port Phillip strongly supports the development of an evidence based, regional environmental management plan for the Bay. Council's submission suggested areas for improvement, including policy requirements, scope, proposed actions, governance, and resourcing.

Clark Street Children's Centre Play Space Upgrade

On 5 February the Clark Street Children's Centre play space was officially opened to staff and children after undergoing an upgrade. The play space incorporates a 'nature play' design with digging patches, rocks and logs to climb and step over, three new timber decks at varying heights, a dry creek river bed and a large sand pit.



New play space at Clark Street Children's Centre

Cook Reserve Fitness Station

New fitness equipment was installed at Cook Reserve allowing a range of activities to suit cardio, strength and mobility needs. Each piece of equipment provides a QR code allowing access via smart phones to video offering further guidance and instruction for each piece of equipment.

An open day for the fitness station was held on 1 April from 8am – 10am. Personal trainers will also be attending to provide instruction for the use of the fitness equipment.



New fitness station at Cook Reserve

Developing the Council Plan 2017-2027

Community engagement for the development of the Council Plan closed on 26 February and I would like to thank everyone who provided their input to help set the direction for the new Council Plan 2017-2027.

The draft Council Plan will be presented at a public Council meeting on 19 April. After Council's endorsement at this meeting, the draft plan will be released to the public for comment.

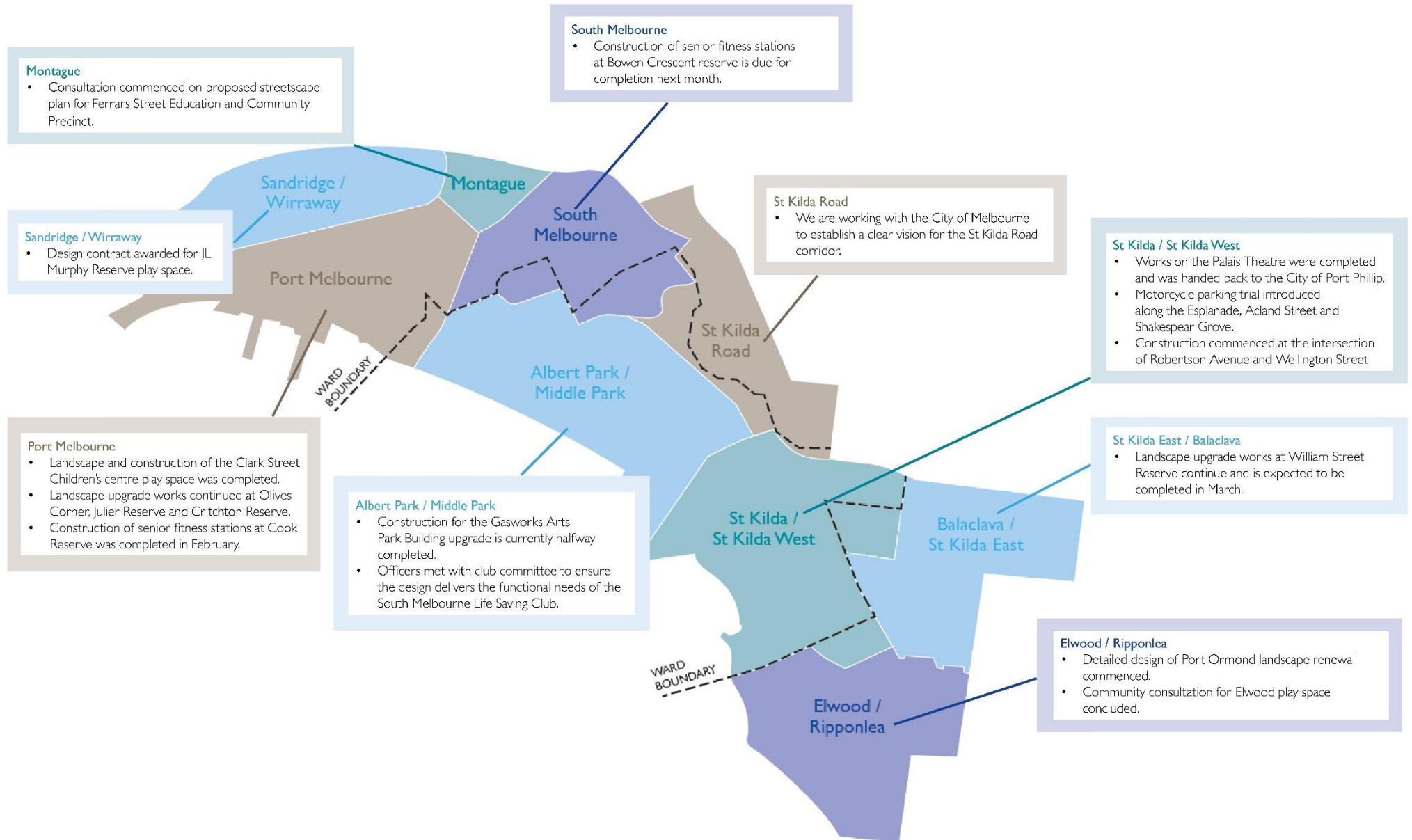
Carol Jeffs

Interim Chief Executive Officer



What's happened in your local neighbourhood?

People who live in Port Phillip will experience the city as a series of distinct and diverse neighbourhoods. This section provides an update on local projects and activities.

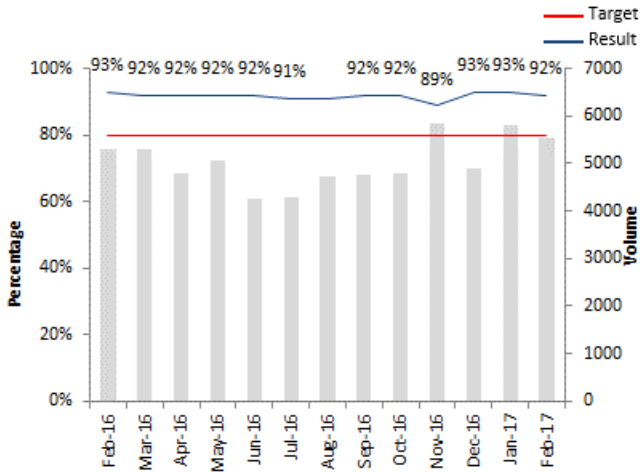


Our performance

The City of Port Phillip is committed to improving our performance and providing value for money to our community. To increase our transparency and accountability, we provide an update on some of the ways we measure our performance.

Service performance for the community

Community requests responded to within agreed timeframes (Monthly)



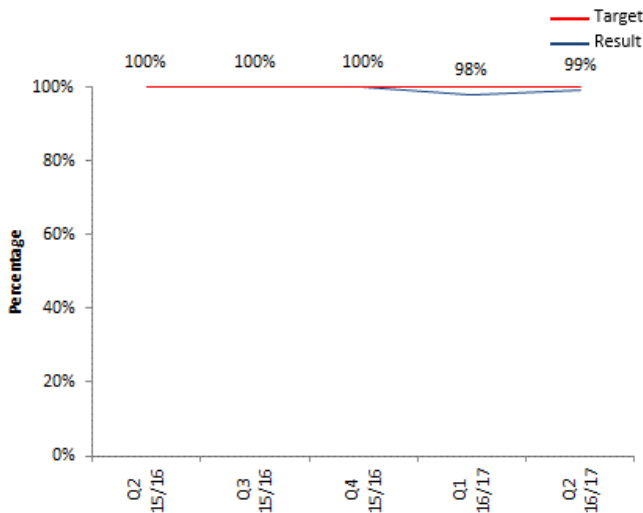
January: 93%

February: 92%

92%

We track how well we are responding to community requests within agreed timeframes. We have remained well above target for the past 12 months.

Council Plan actions on track (Quarterly)



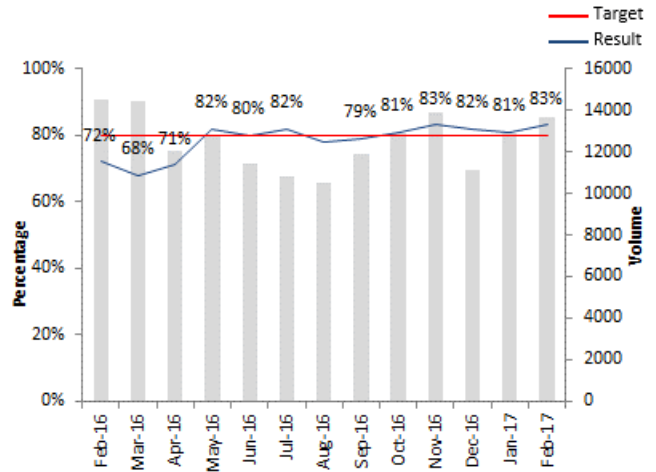
Quarter One: 98%

Quarter Two: 99%

99%

We are delivering on our actions as outlined in the Council Plan 2013-17. At the end of December, Council Plan actions were on track with one Council Plan action off track.

Community calls answered within 30 seconds (Monthly)



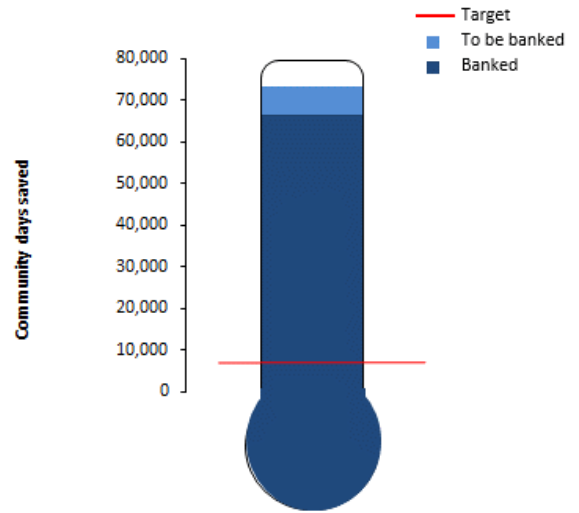
January: 81%

February: 83%

83%

We aim to answer greater than 80 per cent of all calls within 30 seconds.

Community wait days saved (Monthly)



January: 66,648 days

February: 66,648 days

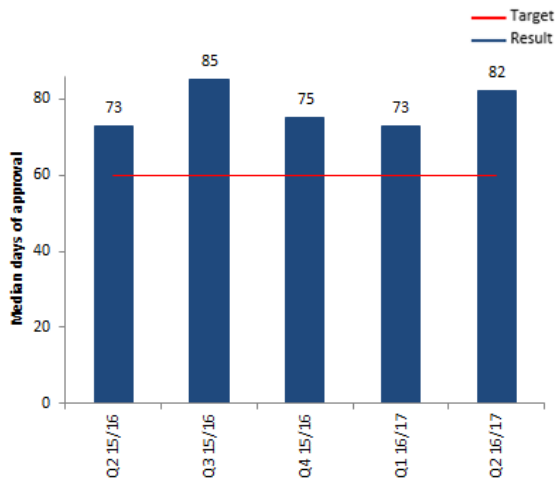
67k days

As a result of improving our parking permit renewal notices, leases and licences renewal, building surveyor lodgements, & tree removal process we have saved the community over 50,000 days waiting for Council services.

Service performance for the community (continued)

Time taken to decide planning applications

(Quarterly)



Quarter One: 73 days

Quarter Two: 82 days

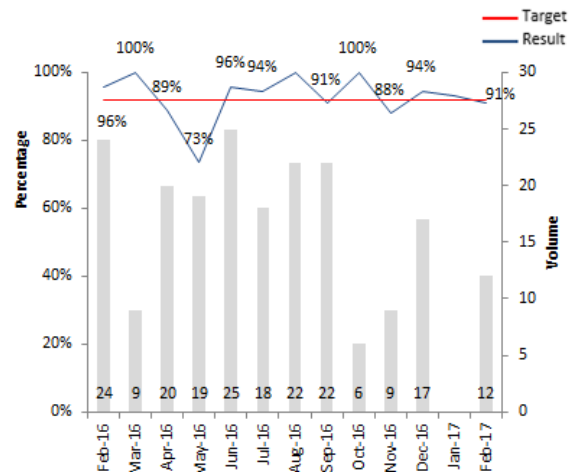
The results during the financial year have been updated to reflect methodology consistent with Local Government Performance Reporting Framework.

Note: quarter two result excludes December data.

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Decisions made in public

(Monthly)



January: no result

February: 91%

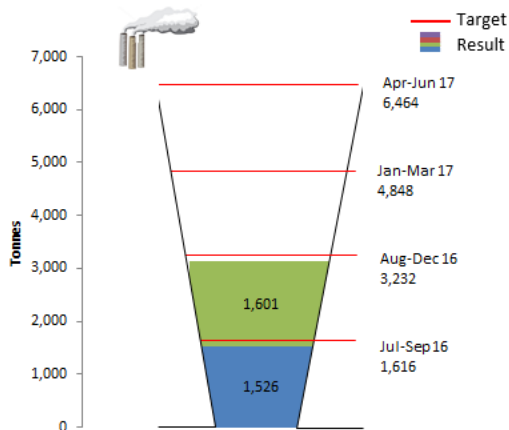
Of the 12 decisions made in February, 11 were made public.

91%

Internal processes

Net CO₂ emissions (cumulative)

(Quarterly*)



Quarter One: 1,526 Tonnes

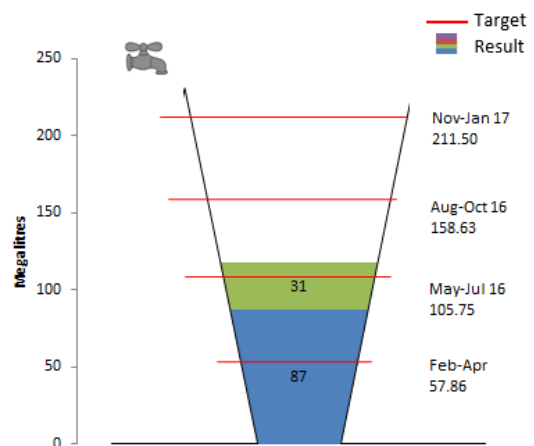
Quarter Two: 1,601 Tonnes

The total CO₂ emissions at the end of quarter two were 3,127 tCO₂e with 1,601 tCO₂e being added during Quarter Two. This was seven per cent lower than the same quarter in 2015/16 and the year to date result is three per cent below the year to date target. This result is mainly attributable to greening of the electricity grid, Council's energy efficiency efforts and the installation of renewable energy including a 172kwh of solar on the St Kilda town Hall. * These measures are reported in arrears due to data availability.

3,127

Potable water usage (cumulative)

(Quarterly*)



Quarter One: 87 ML

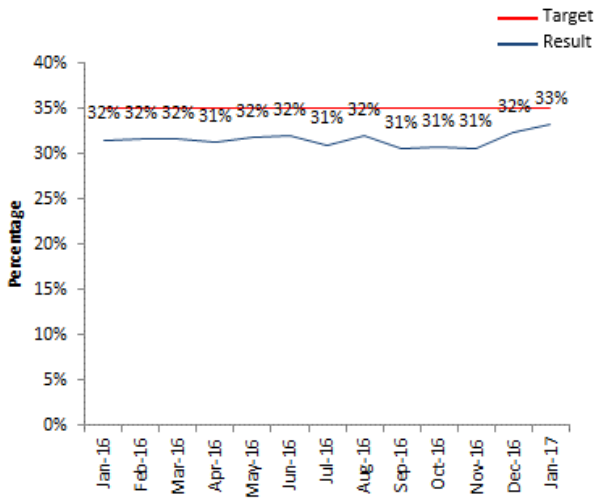
Quarter Two: 31 ML

The total potable water usage as of the end of July 2016 was 118 ML with 31 ML being used between May and July 2016. This was a 30 per cent increase on the same time last year and the July 2016 result is 10 per cent above the target. Child care and community centres recorded 30 per cent reductions but these gains were offset by increased water use in office accommodation, libraries, the depot, and, public toilets and change rooms.

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Internal processes (continued)

Kerbside collection diverted from landfill (Monthly*)



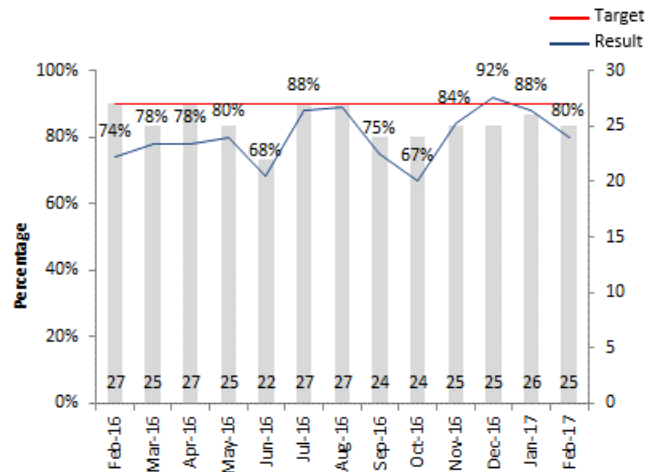
December: 32%

January: 33%

This measure is based on the weight of recyclables placed on the kerbside for collection by the community. We aim to divert as much waste from landfill through educating the community about the value of recycling.

33%

Council priority projects on track (Monthly)



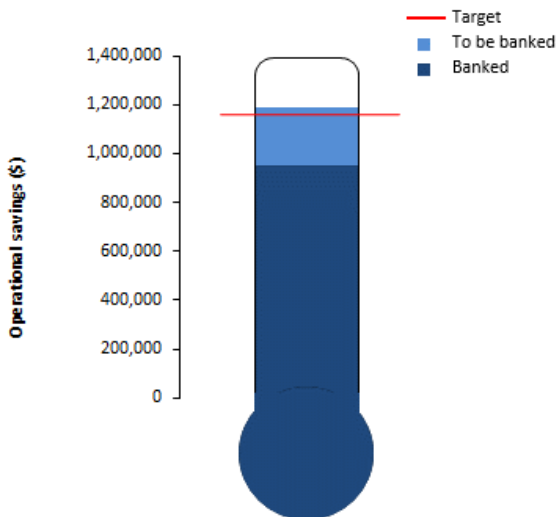
January: 88%

February: 80%

We track the status of Council priority projects. For February 20 projects were reported on track and five projects reported off track. Detailed are provided in the Priority Project Status Report on page 15.

80%

Operational savings (Monthly)



January: \$907,000

February: \$952,000

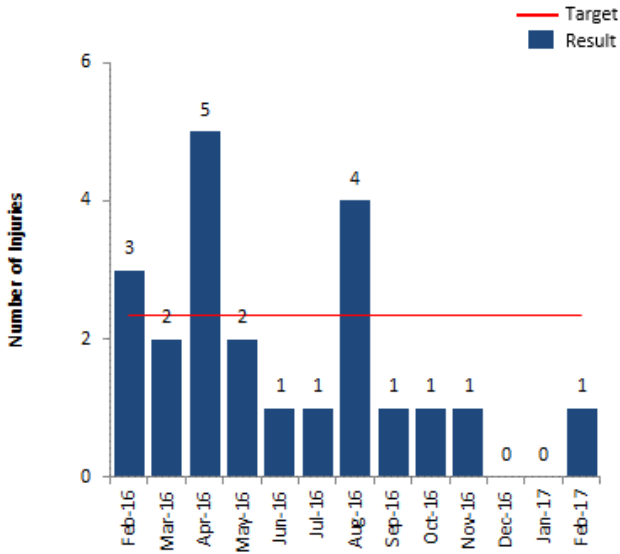
To date we have enabled \$952,000 of operational savings efficiencies by doing the same or more for less and identifying other funding sources.

\$952k

* These measures are reported in arrears due to data availability.

Insurance and safety

Total recordable injuries
(Monthly)



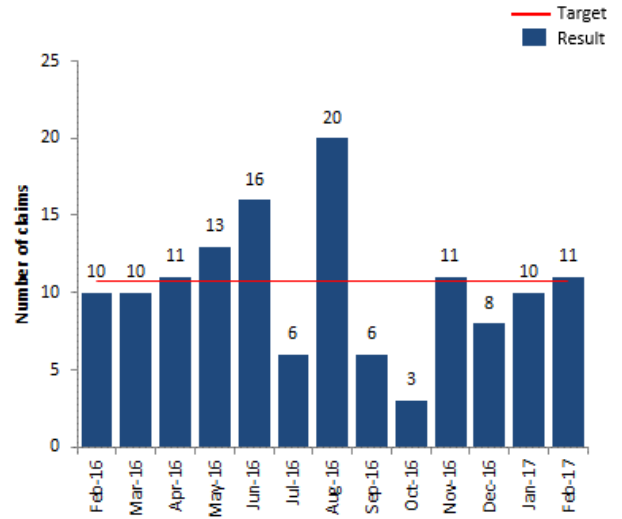
January: 0 injuries

February: 1 injury

This measure is a key component in creating a healthy occupational and safety culture.



Public liability claims received
(Monthly)



January: 10 new claims

February: 11 new claims

We monitor our public liability claims. For example, this could be in relation to property and vehicle damage, and trips and falls. The highest volumes of claims received are the property damage claims.



Legislative update – February 2017

Legislative changes

There were no legislative breaches or changes in February 2017 to report for the City of Port Phillip.

Below are the legislative changes for February 2017 that may affect the City of Port Phillip.

Legislation	Assent date	Impact
Food Amendment (Kilojoule Labelling Scheme and Other Matters) Act 2017 (Amending Food Act 1984)	14 February 2017	Provides to help people identify energy contained in food.
Transport Integration Amendment (Head Transport for Victoria and Other Governance Reforms) Act 2017 (Amending Transport Integrations Act 2010)	14 February 2017	Provides to reform the governance of sector transport agencies and to establish the Head, Transport for Victoria as the lead transport agency. Provides for the ongoing public ownership of V/Line's operations and to made related consequential amendments to the Transport Integration Act 2010.

Financial performance – February 2017

Council's year to date cash surplus of \$19.5 million is \$7.6 million higher than the forecast year to date surplus of \$11.9 million. The key drivers for this favourable variance are summarised below:

	This Month			Year to Date		
	Actual \$'000	Forecast \$'000	Variance \$'000	Actual \$'000	Forecast \$'000	Variance \$'000
Operating Income	17,512	18,165	(653)	138,983	138,013	970
Operating Expenditure	20,626	18,010	(2,616)	119,814	122,716	2,901
Project Capital Expenditure	2,605	3,783	1,178	23,504	27,245	3,741
Reserve Movements	(1,038)	(1,059)	22	1,454	1,684	(230)
Cash Surplus/Deficit	3,787	4,231	(445)	19,459	11,870	7,589

Key variance explanations

Operating income - Year to date operating income is tracking favourably against forecast by \$0.97 million mainly due to the following material items:

↑ \$0.34 million favourable user fees:

- A number of favourable items including greater utilisation of paid parking have been higher than expected \$86,000, increased demand for car parking permits \$82,000, and greater than forecast street occupation permits issued \$64,000.

↑ \$0.19 million favourable operating grants:

- A number of grants were received in April which were not expected including Aged Home Care, and Child Care services and increased library operation grants.

↑ \$0.23 million favourable Open Space Contributions: The year to date variance is mainly due to phasing of open space contribution receipts. Full year forecast has been increased by \$1.4m for the financial year and will be quarantined in reserves for future open space enhancement works.

↑ \$0.26 million favourable other income:

- Reimbursement of advocacy costs incurred for Melbourne Metro Rail \$70,000.
- Greater than anticipated usage of South Melbourne Market stall \$74,000.
- Additional sponsorship for St Kilda Festival \$74,000, forecast to be updated in March.

Operating expenditure - Year to date operating expenditure is underspent by \$2.9 million compared to forecast mainly due to the following material items:

↑ \$1.88 million favourable Employee Costs: year to date expenditure does not include \$1.8 million due to the delay in finalising the Enterprise Bargaining Agreement.

↑ \$0.47 million favourable Materials and Services: Due to the timing of Infrastructure and Building maintenance contracts which do not align to the projected forecast. No permanent adjustments required.

↑ \$0.96 million favourable Professional Services: Due to delays in several Operating projects, namely Family Youth and Children service development, Strategic Parking Implementation, Business Enablement and Innovation fund, and Street Tree Improvement Program.

- ↘ \$0.26 million unfavourable Bad and Doubtful debts: Due mainly to higher than anticipated provision for doubtful parking infringement debts.
- ↘ \$0.15 million unfavourable net loss on disposal of assets: Due to residual value of assets scrapped as a result of capital works.

Capital expenditure - Year to date capital expenditure is showing an underspend of \$3.74 million mainly due to the following material items:

- ⇒ Building Renewal Program \$0.72 million favourable: Due to the delay in some key building projects, namely Bubup Nairm Compliance works. Also contributing to this variance are a number of projects which have had funds approved less than provisional budget.
- ⇒ Parks, Open Space and Streetscape \$1.2 million favourable: Mainly due to processing of the final payments for the St Kilda Lifesaving Club upgrade \$0.55 million and Carlos Catani Lava Rock walls project \$0.3 million.
- ⇒ South Melbourne Market Crash Barrier spend lower than anticipated \$0.4 million.

Reserve Transfers - Year to date movement of reserves is a net drawdown of \$1.45 million, which is slightly lower than forecast.

Project portfolio update – February 2017

The City of Port Phillip enterprise portfolio comprises over 140 projects with a total budget of over \$40 million. The table below outlines changes to the project portfolio during February 2017.

Project	Change
Community Carbon Cops Solar and Energy Efficiency Leadership	The request for the release of \$30,000 for minor capital works to deliver the Community Carbon Cops project at Albert Park Library, Middle Park Library and Community Centre and the Emerald Hill Library and Heritage Centre to improve environmental efficiency. The Community Carbon Cops are community members empowered to assist with retrofitting Council owned buildings.
Cora Graves Improvements	Request for funds of \$47,839 for 2017/18 financial year and to reset key milestones. This project comes under the Community Facilities Refits and Upgrade Program. The funding is required due to the business case submission date being pushed out by 11 months to February 2018 to allow for a re-sequencing of milestones for completion of contract documentation, submission of planning and building permits prior to the business case submission.
Customer Experience Improvement Program	An additional \$67,942 is required to complete the Customer Experience Improvement Program. The initial approved budget of \$70,000 was an estimate as the full cost of the project was unknown until vendor quotes were received.
Design and Business Excellence Awards Evaluation	Request of \$20,000 required to engage consultant to conduct an independent review of the City of Port Phillip Business Awards and Design Awards.
Elwood Public Space Wall	The request for the release of \$50,000 of the allocated approved budget (which is \$120,000) to undertake the design and documentation phase of the project. Business Case submission is scheduled for May 2017, construction is due to commence in June with an anticipated project completion in August; however, these dates may be brought forward if the heritage consent and building permits are approved earlier.

Project	Change
Fishermans Bend Sustainability Best Practice Study January to June 2016	Completion date of this project has been pushed out by 6 months to 31 March 2017. The delay in schedule has been caused by the late appointment of a Waste Futures Director who will take over the project and complete the Waste Innovations Report. The Waste Futures Director was unable to commence employment until early February 2017.
Liardet Street Community Centre Improvements	Further scope items added to the project to bring the building up to a standard to service community needs for the next 10 years. The project schedule has been altered to accommodate the additional project scope and the request of the release of \$35,850 from the Community Facilities Refits and Upgrade Program.
Precinct Program	This is a new project requesting \$409,006 for salaries for the second half of the 2016/17 financial year for the Precinct Program.
Queens Lane Upgrade Stage 2	Request to release of \$65,000 to complete the Queens Lane Upgrade. The initiatives in stage two of the upgrade address safety, streetscape and congestion issues. The funding for this project is via a VicRoads Grant received by Council to investigate and identify traffic and pedestrian issues in Queens Lane. Queens Lane is a Council owned asset.
South Melbourne Market Building Compliance Assessment	Funding release of \$95,051 for the 2016/17 financial year and requesting \$24,595 in the 2017/18 financial year to accommodate the extension of Project Scope. Extending Project Scope is required to broaden the management response to take in various additional reports completed outside of this project. Project completion date has been pushed out from 15 December 2016 to 2 November 2017.
South Melbourne Community Centre Improvements	Further scope items added to project to bring the building up to a standard to service community needs for the next 10 years. Project Schedule has been altered to accommodate the additional Project Scope.
Statutory 4 year Review of the Port Phillip Planning Scheme and revised Local Planning Policy Framework	Request to release \$20,000 to carry out consultation to inform the audit of the operation of the Planning Scheme.
Wellington Street Upgrade Stage 2	The request to release \$192,770 to undertake stage two of the Wellington Street Upgrade with funding consisting of \$130,000 from the Sustainable Transport Reserve and \$62,770 from a VicRoads Grant. The approved budget for this project was originally \$230,000 (funding of \$130,000 Sustainable Transport Reserve and \$100,000 VicRoads Grant).

2016/17 priority projects status report: February 2017

Priority Projects	Stage	Status	Comments	Original Completion Date	New Completion Date	Budget 2016 / 17	Forecast 2016 / 17
Albert Park/ Middle Park							
Albert Park Lake Stormwater Harvesting (Planning and Design)	Deliver	◆	City of Port Phillip is working closely with project lead, Parks Victoria and project partner, City of Melbourne. The current phase of work involves design development and modelling to confirm feasibility of a solution for potential capital investment. The main consultancy for this work is underway but the project is behind schedule. This is being addressed.	Prove and Design Phase (\$200,000) June 2018	Prove and Design Phase (\$200,000) June 2018	\$0	\$0
Gasworks Arts Park Clean-Up	Plan	●	The Victorian Government consultants (CH2M) were onsite from 27 February to mid March undertaking shallow soil samples which will further assist the future direction for the remediation. A community update was provided on Council's website in February, to stay informed on the projects progress, head to www.portphillip.vic.gov.au/gasworks-soil-remediation.htm	Completion date will be provided in delivery phase		\$50,000	\$50,000
South Melbourne Life Saving Club	Plan	●	During February officers continued developing the design in accordance with the approved coastal consent and met with the club to ensure the design delivers functional needs of an emergency life saving service. A community update will be distributed in late March to provide additional information to interested residents and can be accessed on Council's website http://www.portphillip.vic.gov.au/smlsc.htm	Completion date will be provided in delivery phase		\$431,000	\$262,922
Montague							
Ferrars St Education and Community Precinct	Plan	▲	During February, consultation commenced on a proposed revised streetscape plan for Ferrars Street Education and Community Precinct. The consultation closed on 10 March with a report on the findings to be submitted to Council in April. Works to future-proof the underground gas pipeline outside the park and school site were completed in March. Construction of South Melbourne Ferrars Street Primary School is progressing to schedule.	Completion date will be provided in delivery phase		\$264,000	\$264,000
Port Melbourne							
Beach Street - Separated Queuing Lane	Deliver	●	Construction tender has been awarded for commencement in May 2017 post cruise shipping season. All required approvals from external agencies have been received. This includes Department of Environment Land Water and Planning for the coastal consent and VicRoads for pedestrian crossing and speed limit amendments. Councillors and community stakeholders will be informed in March of the upcoming commencement of works.	September 2017	February 2018	\$250,000	\$50,500
Sandridge & Wirraway							
JL Murphy Reserve feasibility and planning for pavilion upgrade	Plan	◆	Work on a revised design for the sports pavilion has continued with tenant sporting clubs. The revised design is investigating the impacts and cost of a larger social space. The revised design is subject to funding contribution commitments from stakeholders. Once a draft concept design has been completed, a consultation phase to seek feedback from the community will occur prior to seeking approval of the concept at a public Council meeting.	Completion date will be provided in delivery phase		\$90,000	\$90,000
St Kilda / St Kilda West							
Acland Street Upgrade	Deliver	●	Construction works concluded in early November. Minor finishing touches and defect rectification are continuing. The Council-led 12 month activation program has begun which includes the Acland Vibrant Seeds Grants. During February 4 events were run in the Acland Plaza as part of the Acland Street activation program. In addition St Kilda Festival occupied the plaza on Festival Sunday and Council supported a temporary art installation.	November 2017	November 2017	\$2,776,000	\$2,776,000
CCTV Fitzroy Street St Kilda	Deliver	◆	The Fitzroy Street CCTV system has experienced some technical difficulties. Whilst these are being resolved, four cameras out of seven are currently operational. Rectification works to bring the other three cameras onto line will occur before 10 March. The scope for the additional workstation and screens needed to be reconfirmed. This has now been reconfirmed and these works should occur before 17 March.	November 2018	December 2017	\$80,000	\$351,250

Status Legend

- Project progressing as planned
- ▲ Project has some minor concerns
- ◆ Project not progressing as planned

Priority Projects	Stage	Status	Comments	Original Completion Date	New Completion Date	Budget 2016 / 17	Forecast 2016 / 17
Environmental Building Retrofits - Solar at SKTH	Close	●	The solar installation and the roof access equipment have been completed and commissioned in September, meaning works onsite have reached practical completion. This brings to completion original scope. The sponsor is seeking to include a visual display to be situated in the Town Hall foyer to display solar array performance. The decision on if this will proceed or not will be made in March, and if it is to proceed, a change request will be submitted for the change of scope.	December 2017	December 2017	\$0	\$369,167
Palais Theatre Lease	Deliver	●	The tenancy of Live Nation Venues commences 1 April 2017. Officers continue to work closely with the State Government and Live Nation to potentially bring forward Live Nation's access to the site and their works programme. In the meantime, Officers manage the site and ready for its handover to Live Nation Venues. Live Nation Venues is obliged to undertake substantial building upgrade and restoration works in the early part of its lease. The detailed plans for these works have been received from Live Nation Venues and are being reviewed by Officers and the State government.	May 2017	Quarter 1 2017	\$0	\$40,000
Palais Theatre Phase 1 and 2 Capital Works Delivery	Deliver	●	Works are on schedule for completion in mid March. The level of site activity remains high. The significant remaining items underway are the external sewer replacement, soft landscape rectification, upgraded fire hose connection station, and painting of the lower level of the façade. Recent investigations have highlighted a need for removal of asbestos from the redundant boiler. Accordingly, this supplementary work is being carried out within the current works programme.	March 2017	March 2017	\$3,350,000	\$5,764,155
Peanut Farm Reserve Sports Pavilion Upgrade	Plan	▲	In February the application for planning permit commenced. The building permit application process will commence in March following the completion of design documentation.	Completion date will be provided in delivery phase		\$110,000	\$110,000
St Kilda Life Saving Club Redevelopment	Deliver	●	Construction was completed in December 2016, with the St Kilda Life Saving Club taking possession of the building on 23 December 2017 and the formal opening of the building occurring 11 February 2017. Next steps will involve finalising the Asset Maintenance Plan (Due end of March) and attending to building defects as they may arise.	December 2016	February 2017	\$1,651,000	\$3,125,654
St Kilda Triangle Stage 3 Planning, Staging and Feasibility	Plan	◆	A briefing has been prepared to update the Councillors on the status of the project to date and a change of status will be submitted following this. Draft design guidelines have been prepared for targeted community consultation.	Completion date will be provided in delivery phase		\$50,000	\$50,000
St Kilda Triangle Winter Activation 2016	Deliver	●	After meeting with Council, Winter Garden and CoDesign are currently developing their event operational, risk, emergency and site plans. This is due to Council in early April for assessment.	June 2017	June 2017	\$0	\$15,710
Wellington Street Upgrade Stage 2	Plan	●	Construction commenced 27/02/2017 at the intersection of Robertson Ave and Wellington St. Some construction of centre median tree planters have also commenced. Project scope confirmed as follows: Robertson Ave Kerb Extensions. Centre Median tree plantings and line marking. Marlton Cres kerb extensions.	May 2017	May 2017	\$230,000	\$197,770
St Kilda Road							
Queens Lane Upgrade Stage 2	Deliver	●	The project is on track. During February, resurfacing was completed in Bowen Crescent and Queens Lane (north of Kings Way). Pre-work for resurfacing and passing areas in Queens Lane between Roy Street and Beatrice Street has commenced. Signage and line marking plans were issued for implementation for passing areas between Beatrice Street and Union Street for installation in March.	June 2017	June 2017	\$65,000	\$65,000
St Kilda Road Safety Improvement Project	Plan	▲	The City of Port Phillip is a stakeholder of this project being delivered by VicRoads. There is no City of Port Phillip budget associated with this project. VicRoads have developed a range of design options that they plan to consult upon in the first half 2017. A Safe Systems Assessment and initial traffic modelling has been undertaken to support design development and option assessment. VicRoads has provided an updated project program and milestones to Council. A project change request has been completed to incorporate these updated milestones into the program.	Completion date will be provided in delivery phase		\$0	\$0

Status Legend



Project progressing as planned



Project has some minor concerns



Project not progressing as planned

Priority Projects	Stage	Status	Comments	Original Completion Date	New Completion Date	Budget 2016 / 17	Forecast 2016 / 17
Multiple Neighbourhoods							
In Our Back Yard - Growing Affordable Housing in Port Phillip	Plan	▲	During February Council has proactively responded to the pending closure of two private rooming houses in the city and significant loss of 100 beds, with establishment of a taskforce and Executive Steering Group to lead co-ordination of our response with the Department of Health and Human Services (DHHS), Port Phillip Housing Association (PPHA), St Kilda Community Housing and Launch Housing. This work has focussed on the respectful transition of residents and investigation of strategies to expand the supply of affordable housing units in the short, medium and long term.	Completion date will be provided in delivery phase		\$50,000	\$50,000
Precinct Program	Initiate	▲	Initiation stage The Precinct Program is now fully engaged and has established interim governing bodies (Precinct PCGs). Internal stakeholder engagement is to be initiated within the next week to both gather feedback and demonstrate the initial Precinct strategy model. This includes specific branch targeting and preparation for an enterprise wide distribution.	Completion date will be provided in delivery phase		\$0	\$409,006
Toward Zero Community Action Plan	Deliver	●	The Toward Zero Community Action Plan is on track for completion by the end of November 2017. Community consultation has been put on hold to allow for the Integrated Council Plan consultation. However, this time will be used to collect community energy consumption data and won't delay the completion of the project.	August 2017	November 2017	\$40,000	\$40,000
Toward Zero Waste Management and Resource Recovery Strategy	Plan	▲	The project scope is being finalised after the appointment of the new Waste Futures Project Director. The Waste strategy will be delivered over two years, with a focus on improved recycling options for multi-unit dwellings, and a cleaner city.	Completion date will be provided in delivery phase		\$25,000	\$75,000
Towards Zero - Energy Efficiency and Solar PV in Council Buildings (Alternate Scope)	Deliver	◆	The project is approximately one month behind the plan due to delays in obtaining planning approval and extended commitments on other projects. Solar PV designs have been completed for nine Council buildings and tender process commenced. Work has commenced on the Gallery Lighting improvement and building automation enhancement projects. Installation of the evaporative precooling system for the main chiller at St Kilda Town Hall (SKTH) is complete.	Completion date will be provided in delivery phase		\$562,000	\$537,000
Vibrant Villages Program Management	Deliver	●	The program is on track with multiple projects across three villages currently being considered or in planning.	June 2017	June 2017	\$244,000	\$356,145
Walk Plan and Bike Plan Implementation 2016-17	Deliver	●	Two projects in this program reached practical completion in February 2017. Two projects have not yet commenced construction and remain planned for completion prior to June 2017. Armstrong Street/Canterbury Road is on track for April construction once Grand prix has finished. Construction of Cecil Street, between Bank Street and Albert Road has been postponed until May to coincide with resurfacing works. There is risk that due to possible weather delays works may not be delivered this financial year. Contractors have met with Council officers to look at ways to mitigate this occurring.	June 2017	June 2017	\$1,000,000	\$1,000,000

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