

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
18/07/2018	Proposed Discontinuance and Sale of Roads: Part R3517 Adjoining 316-320 St Kilda Road, St Kilda and R3257 Abutting 91-95 Montague Street, South Melbourne	<p>That Council:</p> <p>3.1 Resolves that, having followed all the required statutory procedures in accordance with sections 189, 207A and 233 of the <i>Local Government Act 1989</i> (Vic) (<b>Act</b>) pursuant to its powers under clause 3 of Schedule 10 of the Act, having considered that there were no submissions received in response to the public notice and being of the opinion that the following roads are not reasonably required for public use, it discontinues these roads:</p> <p>3.1.1 part R3517, the road adjoining 316-320 St Kilda Road, St Kilda being part of the land contained in general law conveyance book U number 983 (referred to as <b>Road 1</b> in this report).</p> <p>3.1.2 R3257, the road abutting 91-95 Montague Street, South Melbourne, being the land contained in certificate of title volume 403 folio 592 (referred to as <b>Road 2</b> in this report).</p> <p>3.2 Directs that notices pursuant to the provisions of Clause 3(a) of Schedule 10 of the Act are published in the Government Gazette.</p> <p>3.3 Directs that once discontinued, Road 1 is transferred to the registered proprietor of 316-320 St Kilda Road, St Kilda for \$138,000 plus GST plus Council's costs incurred in the discontinuance and sale process and Road 2 is transferred to the registered proprietor of 91-95 Montague Street, South Melbourne for \$137,500 plus GST plus Council's costs incurred in the discontinuance and sale process.</p> <p>3.4 Directs that the Chief Executive Officer or delegate signs an authorisation allowing Council solicitors to execute the transfer documents on Council's behalf for Road 1 and Road 2 and any other documents required to be signed in connection with the discontinuance of Road 1 and Road 2 and their subsequent transfer to the registered proprietors of 316-320 St Kilda Road, St Kilda and 91-95 Montague Street, South Melbourne, respectively.</p> <p>3.5 Directs that any easements, rights or interests required to be created or saved over Road 1 and Road 2 respectively by any authority be done so and not be affected by the discontinuance and sale.</p> <p>3.6 Directs that the registered proprietor of 316-320 St Kilda Road, St Kilda be required to consolidate the title to Road 1 with the title to their property within 12 months of the date of transfer of the discontinued road.</p> <p>3.7 Directs that the registered proprietor of 91-95 Montague Street, South Melbourne be required to consolidate the title to Road 2 with the title to their property within 12 months of the date of transfer of the discontinued road.</p>	<p>316 - 320 St Kilda Road - The road has been discontinued and matter settled with both parties.</p> <p>91 - 95 Montague Street, South Melbourne: Council has provided details of it's valuer to applicant. Awaiting return of transfer documents and settlement monies.</p>	Serrano, Lyann	30/09/2020
15/08/2018	Itinerant Trading Outdoor Cooking Station Trial - Mid Year Update	<p>That Council:</p> <p>3.1 Supports a 12-month extension of the outdoor cooking station trial until 30 September 2019.</p> <p>3.2 Continues to advertise for Expressions of Interest for the outdoor cooking station trial, throughout the trial period, until ten (10) temporary outdoor cooking station permits have been issued.</p>	<p>3.1 Trial period concluded 30 September 2019, no permits were operational at the conclusion. With the impacts of COVID-19 on the hospitality industry a report to Council is to be listed after the summer trading period, at the Council Meeting of April 2021, for further benchmarking and demand to inform a recommendation to Council.</p> <p>3.2 Advertising for EOI continues to be advertised.</p>	Sekene, Shona	30/04/2021

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			Officers will continue to assist interested traders within identified placemaking precincts in the interim.		
20/02/2019	Fitzroy Street Seating	That Council:- 1. Temporarily remove the seats outside the 7 Eleven on Fitzroy St at the Jackson St corner	The temporary café seating (red seats) are a trial where local businesses act as custodian of the seats, which are available for public use, to test and trial different public seating locations along Fitzroy Street. Due to restrictions associated with COVID-19 on cafes and mass gatherings, unfortunately this trial had to be paused over the past few months. A discussion on public seating on Fitzroy Street was held at the Fitzroy Street Place Reference Group on 25 February 2020.	Donnelly, Anita	30/09/2020
2/10/2019	Cr Dick Gross - EScooters	That Council: 1. Authorises the Chief Executive Officer or his delegates to support a trial of dockless electric scooters on Council land dependent on managing insurance and other safety risks to Council, and the introduction of State Government regulations authorising the use of electric scooters on roads; 2. Notes an open and competitive Expression of Interest process will be conducted to enter into a contractual agreement with up to two electric scooter operators to participate in the electric scooter trial within the municipality; 3. Notes the trial will be undertaken in geographically defined areas of the municipality to complement our existing active and public transport routes. Defined locations to be determined by the Chief Executive Officer or his delegate; 4. Implements the trial of up to 500 electric scooters for a duration of three to six months, contingent on the performance of the electric scooter operator/s against Council's contract agreement conditions which will include service standards; 5. Notes that the contract agreement conditions will require that the trial is cost neutral to Council and covers administration, compliance and evaluation activities; 6. Notes that electric scooter operators will be required to pay a security bond in advance of any trial to cover any costs incurred by City of Port Phillip to protect the public amenity; 7. Requires the electric scooter trial to align with the Council's Move Connect Live Strategy, Outcome 5 – <i>Our community benefits from new transport options and technology.</i>	Council Officers continue to advocate to the Victorian Government, including the new Minister for Roads and Road Safety , Ben Carroll MP, for necessary regulatory changes to enable a trial of e-scooters in City of Port Phillip.	Roache, Karen	30/09/2020
16/10/2019	Intention to lease: 147 Liardet Street, Port Melbourne	That Council: 3.1 Resolves to commence the statutory processes under section 190 of the <i>Local Government Act 1989</i> (the "Act") advising of its intention to lease the ground floor of the Council owned property at 147 Liardet Street, Port Melbourne (the "Property"). 3.2 Authorises relevant members of Council staff to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.	A public notice of Intention to Lease was published on 26 October 2019. No submissions were received during the statutory process. Officers are in final negotiations to complete the lease.	Savenkov, Anthony	30/09/2020

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		<p>3.3 Authorises that if no submissions are received pursuant to the provisions of Section 223 of the Act - following publication of the Public Notice – Officers with relevant delegation are to undertake the necessary procedural steps to lease the Property, including the execution of all relevant documentation.</p> <p>3.4 Note that in the event submissions are received, a further report will be presented to Council to enable consideration of the submissions.</p>			
6/11/2019	Port Phillip Trial Electric Shared Bicycles	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Authorises the Chief Executive Officer or his delegates to support a trial of dockless electric bicycles on Council land.</li> <li>2. Authorises the Chief Executive Officer to work in partnership with other Councils and organisations to manage and respond to shared transport service providers including entering into a Memorandum of Understanding (MOU) with City of Melbourne, other neighbouring councils and service providers.</li> <li>3. Notes that an open and competitive Expression of Interest process would be conducted prior to entering into an MOD with up to two electric bicycles operators to operate for the duration of the trial.</li> <li>4. Notes the trial will be undertaken in geographically defined areas of the municipality, such as the foreshore, business activity centres or public transport routes. Defined locations to be determined by Council officers.</li> <li>5. Notes that the e-bike trial aligns with the Council's Move Connect Live Strategy - Outcome 5 - Our community benefits from new transport options and technology.</li> </ol>	<p>A Memorandum of Understanding (MOU) with Cities of Melbourne and Yarra and Port Phillip and JUMP Mobility was developed. The MOU was signed in February 2020 for a twelve-month trial of e-bike services.</p> <p>The trial was temporarily suspended on 25 March 2020 due to Covid 19 restrictions. The shared electric bike scheme operated by Jump Mobility has been acquired by Lime, a review of the existing MoU will be undertaken when details become available. It is unclear what implications this will have on plans for the introduction of shared electric bikes in the City of Port Phillip. Officers will continue to progress plans for the trial and deployment of service in the City of Port Phillip.</p>	Bartels, John	30/06/2021
20/11/2019	Balaclava Retail Renewal Precinct - Realising the Objectives	<p>That Council:</p> <ol style="list-style-type: none"> <li>3.1 Notes that it owns property within the Balaclava Retail Renewal Precinct, at 39-47 Camden Street, Balaclava; 2-8 Alfred Street, Balaclava; Lot 1 on TP438679C at Alfred Street, Balaclava; and 49-53 Nelson Street, Balaclava, (the "Properties").</li> <li>3.2 Resolves to commence the processes of negotiating and transacting the Properties to foster staged renewal of that area, authorising relevant Officers to: <ol style="list-style-type: none"> <li>3.2.1 negotiate with adjoining land stakeholders a put option (not an obligation) for Council to sell/transfer the Properties to one or more of them;</li> <li>3.2.2 simultaneously or subsequently offer the Properties to the market through competitive public processes;</li> <li>3.2.3 commence the statutory processes under section 189 of the Local Government Act 1989 (the "Act"), including providing public notices of its intention to sell/exchange the Properties, seeking submissions from the community on this intention; and</li> <li>3.2.4 undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act, in order that Council may consider all public submissions prior to making a decision to sell/exchange the Properties;</li> </ol> </li> <li>3.3 Notes the intention that the transactions achieve multiple community outcomes, including replacement public car parking, improved pedestrian access and safety, and improved amenity and shopping experience.</li> </ol>	Negotiation has begun with adjoining land stakeholders as per 3.2.1.	Savenkov, Anthony	30/12/2020

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		<p>3.4 Notes that further reports will be presented to Council to report the response to the relevant public notices, and to enable consideration of any submissions.</p> <p>3.5 Notes that the transaction process is anticipated to be staged, with the parcels on Camden Street (abutting Woolworths) being offered at a different time to the other parcels.</p> <p>3.6 That Council provides notification of the resolution to the traders adjacent to the Retail Renewal Precinct, by letter and update on the project website, including contact details of relevant project officer(s) who will be available to meet with the traders on request.</p>															
19/02/2020	Proposed Discontinuance of Roads - Part Ferrars Street, Part Gladstone Street and Part Kerr Street, South Melbourne	<p>That Council, having noted that no submissions were received in response to the public notice regarding Council's proposal to discontinue the government roads, known as part Ferrars Street (between Douglas Street and Gladstone Street), part Gladstone Street (between Kerr Street and Ferrars Street) and part Kerr Street, shown coloured blue on the Plan of Crown Allotment contained in Schedule 1 to this report (together, the <b>Roads</b>):</p> <p>3.1 resolves to discontinue the Roads as it considers that the Roads are not reasonably required for general public use; and</p> <p>3.2 directs that a notice pursuant to clause 3(a) of Schedule 10 of the <i>Local Government Act 1989 (Vic) (Act)</i> is published in the <i>Victoria Government Gazette</i> to reflect the resolution described in clause 3.1 above.</p>	No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process. Council is still awaiting confirmation from DELWP that the Plan of Crown Allotment has been certified.	Serrano, Lyann	30/09/2020												
19/02/2020	Proposed Tenancy Agreements - Gasworks Arts Park	<p>That Council:</p> <p>3.1 Resolves that the statutory procedures be commenced under section 190 of the <i>Local Government Act 1989 (Vic) (Act)</i> by publishing a notice in the local newspaper inviting interested persons to make a submission under Section 223 of the Act, on the proposed lease terms outlined below:</p> <table border="0"> <tr> <td>Tenant</td> <td>Gasworks Arts Inc</td> </tr> <tr> <td>Premises</td> <td> <ol style="list-style-type: none"> <li>Part of 21 Graham Street, Albert Park (Council land)</li> <li>Part of 1-35 Graham Street, Albert Park (Crown land)</li> </ol> </td> </tr> <tr> <td>Permitted Use</td> <td>Arts related purposes</td> </tr> <tr> <td>Commencement Date</td> <td>1 July 2020 or grant and purpose approval date, whichever is later</td> </tr> <tr> <td>Expiry Date</td> <td>30 June 2030</td> </tr> <tr> <td>Rent</td> <td>\$653,000 per annum plus GST discounted to \$104 per annum plus GST for each agreement to help support the provision of art, cultural and creative programs and services to the community.</td> </tr> </table>	Tenant	Gasworks Arts Inc	Premises	<ol style="list-style-type: none"> <li>Part of 21 Graham Street, Albert Park (Council land)</li> <li>Part of 1-35 Graham Street, Albert Park (Crown land)</li> </ol>	Permitted Use	Arts related purposes	Commencement Date	1 July 2020 or grant and purpose approval date, whichever is later	Expiry Date	30 June 2030	Rent	\$653,000 per annum plus GST discounted to \$104 per annum plus GST for each agreement to help support the provision of art, cultural and creative programs and services to the community.	<p>Notice of Intent to Lease published in the Port Phillip Leader on 3 March 2020 and no submissions were received within the statutory process. A Council Report is being prepared to complete the statutory procedures pending a grant and purpose approval from DELWP regarding the proposed Crown land lease.</p> <p>The grant and purpose request will sit with Parliament in August. The funding arrangement is still being finalised.</p>	Serrano, Lyann	30/09/2020
Tenant	Gasworks Arts Inc																
Premises	<ol style="list-style-type: none"> <li>Part of 21 Graham Street, Albert Park (Council land)</li> <li>Part of 1-35 Graham Street, Albert Park (Crown land)</li> </ol>																
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		<p>3.2 Notes that the proposed tenancy agreements are dependent on the successful negotiation of a Funding Deed between the Tenant and Council;</p> <p>3.3 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act; and</p> <p>3.4 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.</p>			
19/02/2020	Proposed Discontinuance and Sale of Road Abutting 285-287 Inkerman Street and 3-7 Nelson Street, Balaclava	<p>That Council, having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown marked lot '1' on the title plan attached as Attachment 1 to this report (<b>Road</b>), being the whole of the land contained in Certificate of Title Volume 2087 Folio 350 and Conveyance Book 107 No. 503:</p> <p>3.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.2 resolves to sell the discontinued Road, for the market value of \$529,200 plus GST to the owner of 3-5 Nelson Street, Balaclava (<b>3-5 Nelson Street</b>);</p> <p>3.3 notes that the proceeds from the sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.4 notes that the owner of 3-5 Nelson Street has agreed to purchase the bluestone pitchers within the Road at the market value of \$216 per square metre;</p> <p>3.5 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989 (Vic)</i> is published in the <i>Victoria Government Gazette</i>;</p> <p>3.6 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 3-5 Nelson Street; and</p> <p>3.7 directs that the owner of 3-5 Nelson Street be required to consolidate the title to the Road with the title to the adjoining property of the owner within 12 months of the date of the transfer of the discontinued Road.</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process.</p> <p>Transfer documents have been signed by both parties. Pending transfer of monies.</p>	Serrano, Lyann	30/09/2020
19/02/2020	Move, Connect, Live - Parking Management Policy: Outcomes of Engagement and Adoption of Policy	<p>That Council:</p> <p>3.1 Endorses the Parking Management Policy after consideration of community feedback.</p> <p>3.2 Delegates the Chief Executive Officer (or delegate) to make editorial and formatting changes to the Parking Management Policy that do not materially alter the intent of the Policy.</p> <p>3.3 Thanks, the community for participating in the community engagement activities and their significant feedback regarding the draft Parking Management Policy.</p> <p>3.4 Notes that endorsing the Parking Management Policy will supersede Council's current <i>Parking Permit Policy</i> effective from 1 July 2021.</p> <p>3.5 Notes that funding for the implementation of the endorsed Parking Management Policy will be considered through Council's 2020/21 Budget process.</p>	<p>3.1 &amp; 3.2 No further action required.</p> <p>3.3 Council officers sent email thanking community members who participated in the development of the Parking Management Policy in early March 2020. The email included a link to the endorsed Policy on Council's website</p> <p>3.4 &amp; 3.5 No action further required.</p> <p>3.6 Council officers have secured legal advice re use of paperless permits. Council officers are awaiting a response from the Department of Transport on proposed changes to the regulations to allow paperless permits.</p>	Bartels, John	30/06/2021

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		3.6 Advocates to the Victorian Government for a change to the <i>Road Safety Road Rules 2017</i> to permit use of paperless electronic parking permits. The current regulation requires a driver's vehicle to display a current permit issued by the responsible authority that permits the vehicle to stop in the zone.			
19/02/2020	Proposed Discontinuance and Sale of Road Abutting 24 Dundas Place, Albert Park	<p>That Council:</p> <p>3.1 Having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown as lot '1' on the Title Plan TP 9656713P attached as Attachment 1 to this report (<b>Road</b>), being part of the land contained in Certificate of Title Volume 210 Folio 859:</p> <p>3.1.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.1.2 resolves to sell the discontinued Road, for the market value of \$48,000 plus GST, to the owner of 24 Dundas Place, Albert Park (<b>24 Dundas Place</b>);</p> <p>3.1.3 notes that proceeds from the proposed sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.1.4 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) is published in the <i>Victoria Government Gazette</i>;</p> <p>3.1.5 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 24 Dundas Place; and</p> <p>3.1.6 directs that the owner of 24 Dundas Place be required to consolidate the title to the discontinued Road with the title to 24 Dundas Place within 12 months of the date of transfer of the discontinued Road.</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process.</p> <p>Transfer documents have been signed by both parties. Pending transfer of monies.</p>	Serrano, Lyann	30/09/2020
19/02/2020	Proposed Discontinuance and Sale of Road Abutting 119-125 Market Street, South Melbourne	<p>That Council, having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road shown marked lot '1' on the Title Plan No. TP965714M attached as Attachment 1 to this report (<b>Road</b>), being the general law land remaining in Crown Grant 3490/1852:</p> <p>3.1 resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the reasons set out in this report;</p> <p>3.2 resolves to sell the discontinued Road, for the market value of \$736,000 plus GST, to the owner of 119-125 Market Street, South Melbourne (<b>119-125 Market Street</b>);</p> <p>3.3 notes that proceeds from the sale will go into Council's Strategic Property Reserves used to support the acquisition and development of the property portfolio;</p> <p>3.4 notes that the owner of 119-125 Market Street has agreed to pay Council's costs associated with the removal of the bluestone pitchers from the Road;</p>	<p>No submissions were received within the statutory process and Council resolved to complete the discontinuance and sale process.</p> <p>Transfer documents have been signed by both parties. Pending transfer of monies.</p>	Serrano, Lyann	30/09/2020

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		<p>3.5 directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) is published in the <i>Victoria Government Gazette</i>;</p> <p>3.6 directs that the Chief Executive Officer or delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the owner of 119-125 Market Street; and</p> <p>3.7 directs that the owner of 119-125 Market Street be required to consolidate the title to the Road with the title to the adjoining property of the owner within 12 months of the date of transfer of the discontinued Road.</p>			
4/03/2020	JL Murphy Pavilion Funding Request	<p>That Council:</p> <p>3.1 Notes the request from the Single Governance Entity (JL Murphy Pavilion Committee Incorporated) requesting an interest free loan of \$77,207 paid back over five years.</p> <p>3.2 Notes the loan request is to fund;</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Kitchen Equipment - \$35,000</li> <li><input type="checkbox"/> Cool room infrastructure - \$15,000</li> <li><input type="checkbox"/> Additional table and chairs - \$12,000</li> <li><input type="checkbox"/> Additional television – \$3,000</li> <li><input type="checkbox"/> Kitchen point of sale system - \$3,000</li> <li><input type="checkbox"/> Additional pavilion furniture - \$4,207</li> <li><input type="checkbox"/> Other – Crockery and cutlery - \$5,000</li> </ul> <p>3.3 Resolves to forward fund the kitchen equipment and cool room infrastructure, to the value of \$50,000, to support the essential operational items for the new pavilion.</p> <p>3.4 Resolves the \$50,000 is paid back over a period of four years with quarterly payments of \$3,125.</p> <p>3.5 Delegates to the Chief Executive Officer the authority to vary the existing funding agreement, between Port Phillip City Council and JL Murphy Pavilion Committee Incorporated in accordance with this resolution.</p>	<p>3.1 Noted</p> <p>3.2 Noted</p> <p>3.3 Completed – Equipment installed</p> <p>3.4 In progress – Funding agreement drafted and ready for issue when the club has access to the facility. Further delayed due to COVID-19 and use of pavilion as a community food distribution centre.</p> <p>3.5 In progress – Funding agreement drafted and ready for issue when the club has access to the facility. Further delayed due to COVID-19 and use of pavilion as a community food distribution centre.</p>	Trail, Anthony	31/08/2020
18/03/2020	Australian National Academy of Music – Lease Proposal for South Melbourne Town Hall	<p>That Council:</p> <p>3.1 Authorise relevant Officers to enter negotiations with ANAM for a new long term lease of the South Melbourne Town Hall.</p> <p>3.2 Allow a maximum of one year for such negotiations, the outcome of which to subsequently be reported publicly to Council.</p> <p>3.3 Any potential agreement reported to Council is to address the Principle Items of Negotiation identified in the table in section 10 of this report, including the items added by Recommendation 3.4</p> <p>3.4 Adds to the Principle Items of Negotiation: "How the tenant's stewardship of the historic building and its heritage fabric is appropriately overseen" and "How ongoing use of the building is to be secured for community groups and events".</p>	Negotiations with ANAM formally commenced on 24 April 2020.	Savenkov, Anthony	1/04/2021

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		3.5 Notes that should a potential agreement for a new long term lease be reached, Council is to give public notice of its intention to lease, and hear and consider any submissions under section 223 of the Local Government Act before determining whether to lease.			
18/03/2020	Albert Park College request to utilise Gasworks Arts Park and Lemnos Square	<p>That Council:</p> <p>3.1 Notes that considering school access of public space policy setting is highly complex and generates mixed views in the community.</p> <p>3.2 Notes as the municipality grows so will demand and conflict with access to public open spaces.</p> <p>3.3 Notes that any school access granted to public managed land should be non-exclusive or result in modifications to the existing landscape and infrastructure the serve the primary purpose of the public space.</p> <p>3.4 Endorses a trial 'Option 3 – Approve a Licence to Grant Access to Lemnos Square &amp; Gasworks Arts Park During Recess and Lunchtime Periods Only', subject to the following conditions:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> the licence does not provide for exclusive use to the school</li> <li><input type="checkbox"/> the licence covers the defined area in Gasworks Arts Park as per the Victorian Government Gazettal (Attachment 1), maintaining the majority of the park for other park uses.</li> <li><input type="checkbox"/> the licence restricts access to lunchtime and recess periods only</li> <li><input type="checkbox"/> the licence requires that appropriate teacher supervision be in place at all times.</li> <li><input type="checkbox"/> the licence prohibits sporting games or the use of sporting equipment.</li> <li><input type="checkbox"/> the licence requires appropriate public liability insurance to be in place.</li> <li><input type="checkbox"/> the licence includes requirements for the school to reimburse Council for any maintenance works required due to school use.</li> <li><input type="checkbox"/> the licence stipulates that the public amenities within the Gasworks Theatre and Café complex are not to be utilised by the school.</li> <li><input type="checkbox"/> the licence have an end date of no later than 31 December 2020.</li> </ul> <p>3.5 Notes that granting of the licence does not remove any usage rights currently enjoyed by dog walkers at Gasworks Arts Park, in particular their ability to walk dogs off leash.</p> <p>3.6 Endorses the preparation of a policy for school access and use of Council managed public space.</p> <p>3.7 Endorses a review be undertaken following the end date of the licence, that considers community feedback, and takes into account views of community members, in its assessment of the effectiveness of the trial and consideration future licences in-line with the school use policy.</p>	<p>3.1 Noted</p> <p>3.2 Noted</p> <p>3.3 Noted</p> <p>3.4 In progress – Conditions have been drafted into the licence agreement which has been sent to Albert Park College.</p> <p>3.5 Noted</p> <p>3.6 In progress – Drafting of a school use of public spaces policy has commenced and will be presented before Council seeking endorsement when ready.</p> <p>3.7 In progress - Signs have been erected in Gasworks Park to inform park users of the trial and associated conditions and invite feedback as part of our review process.</p>	Mead, Michael	28/02/2021



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15/04/2020	Library Action Plan - Draft for public consultation	That the item be deferred.	Delayed due to Council decision to defer public engagement on the plan until libraries re-open post – COVID-19 restrictions.	Tyquin, Damian	30/10/2020
6/05/2020	Marlborough Street Heads of Agreement - Housing First Request for Variation	That Council: 3.1 Vary the Heads of Agreement for the sale and redevelopment of land at 46-58 Marlborough Street, Balaclava, dated 20 April 2018 ("the Heads of Agreement"), to extend the target construction funding date to 1 March 2021. 3.2 Vary the Heads of Agreement to extend the planning permit target date to 18 December 2020. 3.3 Vary the Heads of Agreement for Substantial Commencement to be within 12 months from the issue of the development permit and HousingFirst's procuring of construction funding, whichever is the latter. 3.4 Authorise relevant Council Officers to negotiate and execute the Heads of Agreement as necessary to achieve these variations and to execute the document(s), affixing the Common Seal if necessary. 3.5 Undertake a Detailed Site Investigation of contamination at 46-58 Marlborough Street, Balaclava.	Council officers are communicating with HousingFirst to vary the Heads of Agreement by the end of Q3 2020 to reflect the Council resolution.  The Detailed Site Investigation for the site was completed during June 2020 and the final report has been made publicly available on the Council's website.	Lenden, Aaron	30/09/2020
6/05/2020	Update on DELWP's Councils and Emergencies Capability and Capacity Evaluation Report	That Council: 3.1 Notes the findings of the <i>Councils and Emergencies Capability and Capacity Evaluation Report</i> (Phase 2) that Council has a high level of maturity in terms of its capability and capacity to respond to municipal emergencies. 3.2 Notes that a further report on Phase Three of the DELWP <i>Councils and Emergencies Capability and Capacity Evaluation</i> project will be reported to Council once it is completed.	3.1 Council noted this in the meeting. No further actions. 3.2 Notes that a further report on Phase Three of the DELWP Councils and Emergencies Capability Evaluation project will be reported to Council once it is completed..  Due to the ongoing COVID-19 pandemic DELWP have postponed the commencement of Phase Three for the project with no confirmed date as to when it will commence.	Plunkett, Ryan	30/06/2021
20/05/2020	Implementation of Every Child, Our Future Children's Services Policy	That, to allow Council to make an informed decision as to whether it is in the public interest for Council to continue to directly operate the four centres, Council: <ul style="list-style-type: none"><li>• Requests officers undertake an analysis on what public interest, if any, is met by Council directly operating the four centres and what risks, if any, to public interest would there be if Council transitioned out of operating the centres;</li><li>• Receives a report on the outcomes of this analysis at the Council meeting of 5 August 2020.</li></ul>	Draft report prepared which will be presented to Council on 5 August. Councillors will be briefed on the report on 22 July.	Parsons, Teresa	5/08/2020
20/05/2020	Guidelines for Licenced Community Gardens on Council Owned Land	That Council: 3.1 Approves the adoption of the Community Gardens Assessment Guidelines. 3.2 Authorises officers to provide direct communication to Licenced Community Garden Groups informing them of the Community Garden Assessment Guidelines and their application.	The endorsed Guidelines will be communicated to relevant interested residents and the website will be updated with all the kinds of gardens that are possible when we past the relief stage of COVID-19.	McGorry, Mary	30/09/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		3.3 Delegates authority to the Chief Executive Officer to make amendments to the Guidelines to correct any minor drafting errors that do not materially alter the intent of the guidelines.			
3/06/2020	Notice of Intention to Lease (Commence) - Think OTS - Resolution Independent Pty Ltd	<p>That Council:</p> <p>3.1 Resolves that the statutory procedures be commenced under section 190 of the <i>Local Government Act 1989 (Vic) (Act)</i> by publishing a notice in <i>The Age</i> inviting interested persons to make a submission under Section 223 of the Act, on the proposed tenancy agreement with key terms outlined below:</p> <p>Tenant                      Think OTS – Resolution Independent Pty Ltd</p> <p>Guarantor                    All company directors to guarantee the proposed tenancy agreement</p> <p>Premises                      Approximately 205 square metres at level 1, 200-202 Bank Street, South Melbourne with approximately 26 square metres of ground floor storage and one car space to the rear parking area</p> <p>Permitted Use                Office for administration and design services</p> <p>Commencement Date        22 November 2020</p> <p>Expiry Date                    21 November 2023</p> <p>Rent                              Commencement annual rent of \$52,997 plus GST with a 3% fixed increase on each anniversary of the Commencement Date</p> <p>Bank Guarantee/ Security Deposit                Three months' rental inclusive of GST</p> <p>3.2 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act; and</p> <p>3.3 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.</p>	Notice of Intent to Lease published in the Port Phillip Leader on 24 June 2020. The submission period closes on 24 July 2020.	Serrano, Lyann	30/09/2020
17/06/2020	Planning Scheme Amendment C171port (St Kilda Marina) - Consideration of Panel recommendations and adoption of Amendment	<p>That Council:</p> <p>3.1 Adopts Amendment C171port to the Port Philip Planning Scheme, pursuant to Section 29 of the Planning and Environment Act 1987 (the Act), with the changes reflected in the amendment documentation in Attachment 4 to the Council report.</p> <p>3.2 Authorises the Chief Executive Officer (or delegate) to finalise the amendment documentation for Ministerial approval in a manner consistent with resolution 3.1.</p> <p>3.3 Submits the adopted Amendment C171port documentation, together with prescribed information, to the Minister for Planning for approval, pursuant to Section 31 of the Act.</p>	<p>3.1 noted.</p> <p>3.2 the CEO's delegate finalised the amendment documentation for ministerial approval in a manner consistent with resolution 3.1</p> <p>3.3 the adopted Amendment C171port documentation, together with prescribed information, was lodged with the Minister for Planning for approval, pursuant to Section 31 of the Act on 30 June 2020.</p>	Symons, Felicity	31/12/2020

MEETING DATE	SUBJECT	MOTION	COMMENTS	RESPONSIBLE OFFICER	ESTIMATED COMPLETION
		3.4 Advises the Minister for Planning that Council accepts the Panel's recommendations, with the exception of the recommendation to include a requirement for a Community Engagement Report as part of the Content of the Development Plan in DPO2 for the reasons outlined in Attachment 2 to the Council report.	3.4 the Minister for Planning was advised that Council accepts the Panel's recommendations, with the exception of the recommendation to include a requirement for a Community Engagement Report as part of the Content of the Development Plan in DPO2 for the reasons outlined in Attachment 2 to the Council report.		
		3.5 Will undertake non-statutory consultation on the Development Plan, once an application is received, prior to Council making any planning decision on the Development Plan instead of the Community Engagement Report mechanism recommended by the Panel,.	3.5 this item is yet to be completed given it relates to future consultation relating to a planning application process not yet undertaken.		
		3.6 Writes to all submitters to Amendment C171port to advise them of Council's decision.	3.6 Council officers wrote to all submitters via email on 23 June 2020 to advise them of Council's decision.		